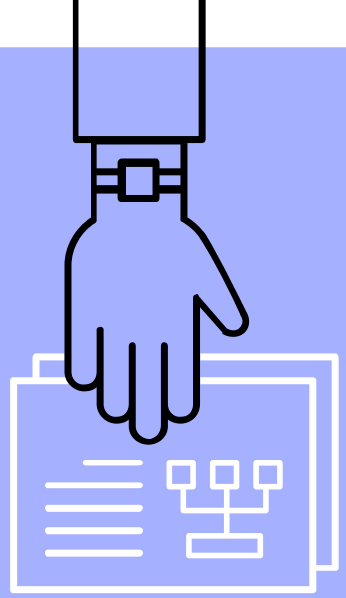
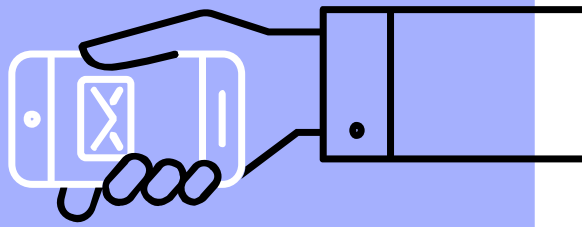
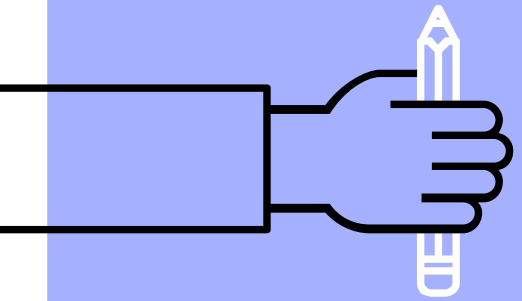
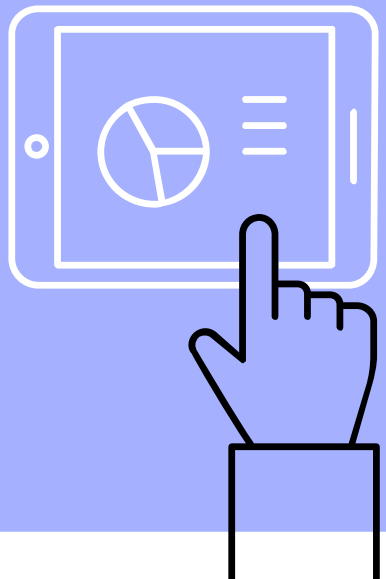




Signing up for ACCESS

(with Minga!)

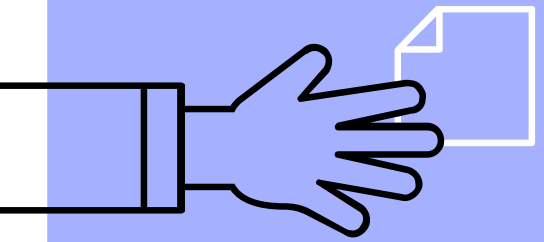


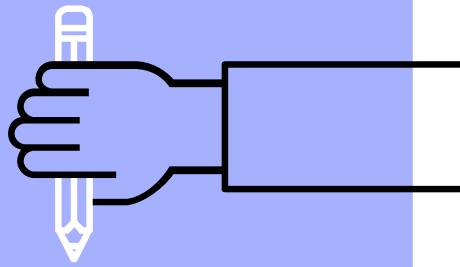


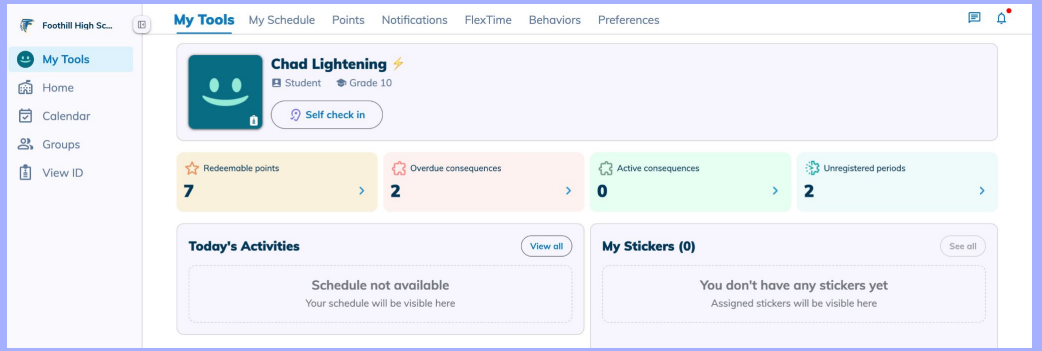
Step 1 : Navigate to **app. minga.io**

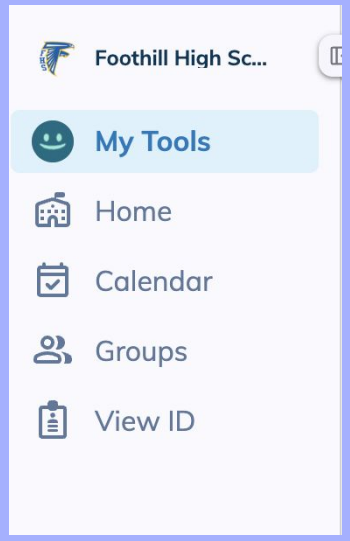
You may need to click your region (USA) and then sign in with Google.

Make sure you use your school gmail account !!









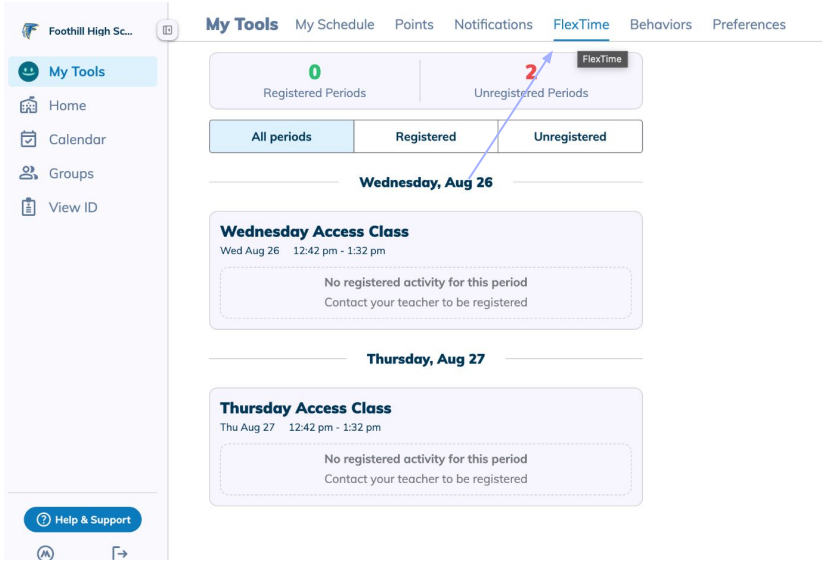
Step 2 : Click on **My Tools**

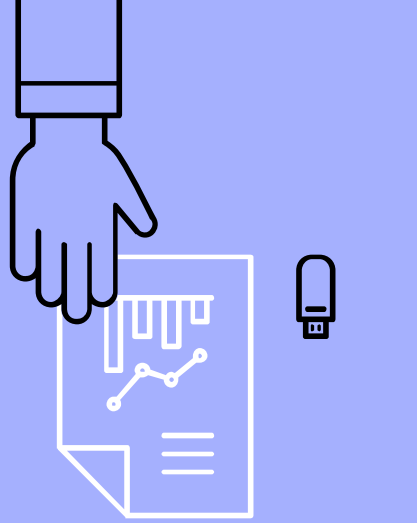
On the left menu

Then look up top and you should see...

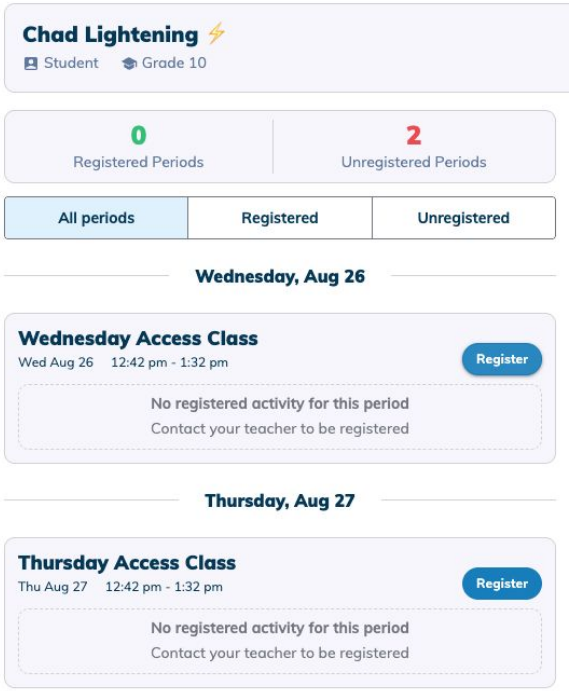
Step 3 : Click on **FlexTime**

Up top









Step 4 : Register

While you may be able to see future ACCESS periods, a blue “register” button will only appear for each day when it’s available to sign up. You will be able to change your ACCESS class up until 1 hour before the period starts on Wednesday.



Need extra help?

https://support.minga.io/en/articles/16416183-student-focus-register-for-a-flextime-activity

