



Gull Lake Community Schools
Richland, Michigan
JOB POSTING
Academic Success Coach – High School
August 21, 2026

Job Summary:

Under the direction of the principal, the Academic Success Coach provides academic support for high school students. The Academic Success Coach will work directly with teachers, support staff, and families to ensure success for at risk students.

Qualifications:

Required:

- A. Bachelor's degree in education or equivalent related professional experience
- B. Able to assess and document student academic progress
- C. Professional in personal conduct and actions with students, staff, and families
- D. Excellent communication skills

Desired Characteristics:

- A. Experience in working with high school students
- B. Experience using technology as a key instructional tool in the classroom
- C. Experience in working within a Professional Learning Community
- D. Experience fostering student-driven leadership
- E. Evidence of ongoing professional learning
- F. Successful experience working with at risk students
- G. Experience in behavior planning, behavior intervention, and/or restorative justice practices
- H. Knowledge of research related to elementary/secondary transition and proven ability to apply it

Duties:

- A. Identify students who are at-risk and assign time to support courses and groups of students
- B. Effectively work with at-risk students and attend classes with a high concentration of at risk students
- C. Supervise students assigned to High School SRC
- D. Communicate to build strong connections that support the individual student and their development
- E. Implement strategic and specific support of accommodations for students in need
- F. Collaborate with counselors, teachers, and administration to assess the needs of students as the whole child. (SEL and behavior)
- G. Assist in the development of Personal Learning Plans for students who struggle with behavioral or academic development
- H. Provide direct support service to individual students, small groups, and classrooms
- I. Completes behavior assessments, referrals, and plans with students and families
- J. Consults with other professional staff, outside agencies, and other organizations to provide student support
- K. Work independently and cooperatively using a variety of strategies
- L. Ability to plan and organize; excellent work habits including time management and study skills
- M. Successful teaching/coaching of students
- N. Perform other duties as assigned by administration

STATEMENT OF NONDISCRIMINATION

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Application Deadline: Open Until Filled

Start Date: ASAP

Apply To: Candidates who are qualified and wish to be considered for this position must submit a Red Rover online application at www.gulllakecs.org that includes a letter and resume.

Questions: Contact - Sherri Simmons Human Resources, ssimmons@gulllakecs.org, 269/548-3415