



HERTFORD COUNTY PUBLIC SCHOOLS

HCPS, serving as a cornerstone of our community, will prepare graduates who are ready to meet the global challenges of education, career, and life.

701 North Martin Street • P.O. Box 158 • Winton, North Carolina 27986 • Phone (252)358-1761 • FAX (252) 358-4745

Memo

To: HCPS Employees

From: Crystal Hoggard
Accounting Technician, Accounts Payable

Date: August 21, 2026

Subject: Travel Reimbursement Rate

Effective July 1, 2026, the Internal Revenue Service (IRS) has increased the business standard mileage rate to 76 cents per mile. The IRS rate is used by Hertford County Public Schools for reimbursement of all travel on official business in a personal vehicle.

- For travel occurring on or after July 1, 2026, compute travel claims reimbursement forms using 76 cents per mile.
- For travel occurring prior to July, 2026. Compute travel claim reimbursement forms using 72.5 cents per mile.