Request to Update Student Name and/or Gender Information

(Protected Identity Request)

Omaha Public Schools (OPS) is committed to providing a safe and supportive environment for all students and prohibits discrimination based on gender identity and gender expression.

Upon receipt of this form, OPS will update a ***gender non-conforming student's school records*** to reflect a change to the first and/or middle name used at school and/or the student's gender identity. A student's legal name and/or legal gender will be moved to a Protected Identity field. This field is viewable by limited staff and used only when legally required (e.g., diploma, athletics).

While OPS works to protect student privacy, a student's protected identity may not be fully hidden in all circumstances. Some records, documents, contact logs, or system notes may continue to reference a student's legal name or gender.

*****If a legal name and/or gender change has already occurred, do not complete this form. Instead, submit legal documentation to Student Information Services (SIS) at sis_updates@ops.org.***

Student ID _____ Current School _____

Legal Name (will become a Protected Identity)

Legal Last Name _____ Legal First Name_____

Legal Middle Name _____ Legal Gender: ___ M ___ F

Name Used at School

First Name _____

Middle Name _____ Gender Identity: ___ M ___ F

Per the state of Nebraska, our student information system can only report binary gender markers at this time.

◯ Check here to request removal of the student's current photo from Infinite Campus.

Parent/Guardian Name (printed)

_____

Parent/Legal Guardian Signature **Date**

_____ _____

*****If this form is submitted, and the student later has a legal name and/or gender change, submit legal documentation to Student Information Services (SIS) at sis_updates@ops.org. This will ensure that the diploma is issued in the new legal name.*** If a legal name change has not occurred by graduation, the diploma will be issued using the student's legal name. If there is a legal name change after graduation, SIS will print a diploma for you with your new name as a courtesy.

To submit completed forms, submit to school staff or to Student Information Services (SIS) directly by emailing sis_updates@ops.org. Call SIS at 531-299-0233 with questions.

Updated 8-21-2026 JB