Lodi School District Food Service Information School Year 26/27

Diane Lueck, Food Service Director, Lodi High School, 1100 Sauk Street Lodi WI 53555
(608) 592-3853 ext. 4433 lueckdi@lodischoolswi.org

Ariel Andrews, Food Service Administrative Assistant, Lodi Primary School, 1307 Sauk Street Lodi WI 53555
(608) 592-3855 ext. 1017 andrear@lodischoolswi.org (contact for free/reduced applications & account balances/account issues)

The following are important highlights of the food service program and should be saved for reference throughout the year, along with reviewing each school's student handbook, for more specific information. Food service information is also available on the district website.

School Year 26/27 PRICES:

Student Lunch
- Grades K-5...$3.20
- Grades 6-12...$3.30
- Reduced Lunch...$0.40

Student Breakfast...$1.95
- Reduced...$0.30

Ala Carte.... priced individually per item
Adult Lunch **...**$4.85
Adult Breakfast...$2.85
Milk or Juice ...$0.85
4K (Optional)
- Milk Yearly Fee...$65.00
- Snack Yearly Fee...$65.00

Family food service account & payments: All food service funds are deposited into a single, pre-pay family account shared by all students in grades K-12, with daily purchases deducted automatically. Households are responsible for maintaining a sufficient balance to cover all costs—including breakfast, lunch, ala carte items, nutrition breaks, extra entrees, and milk—as this is a strict pre-pay system rather than a credit or charging account. Payments can be completed online via the Infinite Campus (IC) parent portal by clicking Food Service on the left side (first-time users must register their payment information), where funds are credited immediately. Alternatively, deposits can be mailed directly to the food service department or dropped into the designated boxes near each school office after the school year begins; please ensure all physical payments include both the student's name and the family account name. To ensure same-day credit, all physical deposits must be turned in before 9:00 AM daily, as payments received after this time may not be processed until the following business day. Families can monitor their account balances through the IC parent portal or at the student checkout terminals, and parents may contact the food service department at any time to block ala carte purchases (except milk) or to seek assistance if experiencing financial hardship.

4K Students Yearly milk and/or snack fee: The 4K milk and snack program is an optional yearly service for students who wish to receive a daily milk and/or a healthy snack provided by the food service department. All provided snacks strictly meet the USDA "Smart Snack" guidelines. The annual cost is $65.00 for the milk break and $65.00 for the snack break. This fee is paid once per school year and can be processed online or submitted as a physical payment. If paying by check or cash, please ensure the payment is clearly labeled with the student's full name.

Infinite Campus (IC) account access and balance notifications: The Infinite Campus (IC) parent portal provides households with real-time access to all student food service purchases, deposits, and account balances. When a family account balance falls below $20.00 or becomes negative, the IC system automatically sends a payment notification to all adult members of the household. Each user can easily customize these notification preferences directly within their portal settings. To review account details, select the food service account number from the index menu; this will display a monthly ledger of all transactions, with the closing balance shown at the bottom of the page. If you need a physical copy for your records, a printable PDF transaction history can be generated using the report link located at the bottom right of the page. For specific questions regarding portal access, please contact Kris Karls at 592-3851 ext. 5483 or via email at karlskr@lodischoolswi.org.

Student PIN: All students are issued a four-digit Personal Identification Number (PIN) that is entered when making purchases. The PIN stays the same every year. Kindergartners and new students will receive their PIN from food service staff after their enrollment is completed. Students who qualify for the free meal program will also be required to enter their PIN.

Menu/Meal options/Nutrition Information: Monthly Breakfast and Lunch menus are created for each school. Menus can be found through the link on the district website or viewed on our Food4Life App**.** The free app can be downloaded to your phone by searching for Food4Life. You will be able to choose the school where you or your students attend and have convenient access to the menus, allergens, and nutritional information. You can learn more about our commitment to healthy meals and our Food4Life Initiative on the Lodi lunch program website.

Free/Reduced Lunch & Breakfast Program: Families approved through the direct certification process will receive an official approval letter and do not need to submit an application. All other families must complete a new application each school year and are encouraged to return it as soon as possible to ensure timely benefits. Applications are enclosed in this packet, but they can also be printed from the district website or picked up at any school office. Please note that the program applies only to full meals and does not cover individual break milk, single milk/juice, or ala carte purchases. Once your application is reviewed, you will receive a status confirmation letter, which you should retain as proof of eligibility. Finally, qualifying for this program or experiencing financial hardship may make your student eligible for reduced or waived district fees (such as school registration and athletic passes). To take advantage of these fee waivers, you must explicitly request to participate and authorize the food service department to share your status with the appropriate district staff.

Negative Balance Procedure: It is established that the District's Food Service program utilizes a debit system. Money must be available in the family account before purchases will be allowed**.** Deposits may be sent to each school building, paid online with the IC parent portal or mailed to the attention of the food service department. Families may monitor and view their account balance and detailed statement within the IC parent portal or request a statement from the food service department. Students may view their account balance on the point of sale terminal during meal service. When the account balance starts to fall below $20.00 the family will be notified by the IC system that a payment is required and will continue until a deposit has been received.

If a family account has a negative balance and no payment or response from the family has been received the student's name will be forwarded to the building secretaries. They will talk with the student and help them contact a parent who can choose to make a deposit or bring a meal from home. It is designed so as to avoid denying the student a meal while in the food service line. Absolutely no ala carte purchases shall be allowed once the account is negative.

District Wellness Policy: The Food Service program is linked closely to the District Wellness Policy. The policy, along with procedures, can be viewed on the district website and feature guidelines that help shape the wellness environment within the district. Highlights include: physical activity, wellness education, school meals, ala carte/vending/snack items, learning incentives & classroom activities. Please review the policy for additional information. Families are encouraged to join the wellness committee and may do so by contacting the school for more information.