



Club/Organization Application

For consideration of a campus club or organization you will need to submit to Mr. Martinak, a proposal detailing the following listed items. Feel free to include any additional information you feel will assist in the application process.

- The name of the club or organization.
- The sponsor, or sponsors- must be a teacher on the AHS-DNG campus.
- The type of club/organization (why do we need it at AHS-DNG).
- The purpose of the club (the mission).
- Examples of activities the club/organization will participate in.
- Location of meetings.
- Frequency and Time of meetings.
- Will the club /organization require officers? If Yes, you will need to submit club bylaws and officer responsibilities.

Each completed application will be considered by the administration for approval. Outcomes of consideration could include approval, denial, delay, or return for more information. Denials could be made for several reasons, including but not limited to: Duplication of efforts, size of audience, student/community benefit, resource allocation, and student safety.

Procedures/Regulations:

- Students wishing to form a school-sponsored club must provide a written proposal to the principal, which states the purpose of the club, the time(s) they wish to meet, and the possible location(s) of the meeting(s).
- All approved clubs must have a faculty sponsor approved by the school's principal.
- All approved clubs must meet before or after school or during non-instructional time approved by the school principal.
- Approved clubs are allowed to hold fund raising activities as long as they are in alignment with District policies and regulations and are pre-approved by the school's principal.

- The District is not necessarily obligated to allocate any District or campus funds to support the club's activities.
- The club's sponsor is responsible for proper handling and accounting of any funds raised for the club in accordance with District financial policies and regulations.
- Students participating in approved clubs are subject to rules and guidelines developed by the club sponsor. All rules and guidelines must be approved in advance by the principal.
- Club members can be removed from participating in club activities for violations of the Student Code of Conduct, Board policies and/or club rules.
- Any public performances or participation in contests by a school club must be approved in advance by the school principal.
- All students involved in the approved club would follow UIL eligibility guidelines to participate in the clubs during contests or performances.
- Use of district facilities would be allowed at no charge in accordance with District facility guidelines. All facility requests should be made in advance at the campus where the majority of the students attend.

I understand that my request to form a club will be considered by administration, and the decision could be approval, denial, delay, or return for more information.

Student Printed Name and Signature

Date

Sponsor Printed Name and Signature

Date

Approved by Principal

Date