



Hanover Community Schools Attendance

Good attendance is essential if students are to achieve success and reach their potential.

- The Indiana Compulsory Attendance Law requires students to be in school for 180 days during the academic year [Indiana Code 20-33-2-4]. Federal law requires a 95 percent student attendance rate. When students accumulate excessive absences from school, they are in violation of these laws and will be referred to the appropriate legal authorities. [Indiana Code 20-33-2-25].
- Regular school attendance is required of all children from ages seven to eighteen.[Indiana Code 20-33-2-3].
- A child of school age shall attend the school in the attendance area where the child resides unless officially transferred to another school. The residence is defined as the legal residence of the parents or parent who has legal custody or legal guardianship.

Students must attend each school day to make sure to complete all of their education. Many critical educational pursuits result from active participation in the classroom and other school activities, which individual study cannot replace.

The district's focus on developing employability skills for ALL HCSC students requires developing a high-quality work ethic and dependability, which will be a significant factor in their success with future employers.

Regular school attendance is required of all extra-curricular activity participants. Students must attend school the entire day of an event to participate. If a student is sent home by the nurse, he/she may not return to school or any school-sponsored activity that day. An administrator may grant exceptions for unusual circumstances; however, this permission must be prearranged.

ABSENCES - REPORTING

If your child must be absent, please phone the school office at most 30 minutes after the start of classes on the day the student is absent. A note is optional if phone contact is made. This procedure was established as a safety measure for the children. If you know your child will be absent, please send a note before the absence.

Absences of more than three days in a row require a doctor's note. If your child is absent five days or more in one grading period and/or their absences reach a total of ten days at any time during the school year, parent notification will be made. A truancy prevention plan will be put in place. Furthermore, excessive absenteeism may result in a referral to an attendance officer, child protective services, juvenile court, suspension, expulsion, or failure to qualify for promotion to the next grade.

ABSENCE DUE TO VACATION

The office is frequently asked to approve a student's absence for family vacations. The Hanover Community School Corporation policy indicates that a family vacation **is not an acceptable reason for student absence and will apply to the 10-day absences.** Students will be responsible for assignments upon their return; any tests missed during the vacation time will be rescheduled at the teacher's discretion. Teachers have no obligation to provide work before the child leaves.

STATE EXEMPT ABSENCES

An exempt absence is an absence in which the student is excused from school and is NOT to be counted as absent.

According to the state of Indiana, Exempt Absences are:

1. Serving as a page or honoree of the General Assembly
2. Serving on the precinct election board or as a helper to a political candidate or party on the day of a municipal, primary, or general election
3. Subpoenaed to testify in court
4. Serving with the National Guard for no more than ten days
5. Serving with the Civil Air Patrol for up to 5 days
6. Approved Educational Related Non-Classroom Activity
7. The student, or a member of the student's household, exhibits or participates in the Indiana State Fair for educational purposes
8. The student participates in a scheduled competition, exhibition, or event offered by the National FFA Organization, Indiana FFA Association, or 4-H Club