



Mission Statement: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

Wednesday, July 22, 2026 | 3:30 PM

Virtually via ZOOM

Stream link <https://us06web.zoom.us/j/88390422171>

Present: School Committee: Mr. Michael Totman, Chair; Mrs. Elisabeth Mancini, Vice Chair; Mrs. Jessica Degliaberti, Mrs. Lisa Mair, Mrs. Jackelyn Hoffses

Administration: Dr. Brent Conway, Superintendent; Ms. Jennifer Fortune, Executive Assistant to the Superintendent; Mrs. Jannel Fitzpatrick, Director of Pupil Personnel Services

- I. **Call to Order** Mr. Totman called the meeting to order at 3:38pm. Mrs. Mair had trouble logging on to the first open session, she was able to join the open meeting after the Executive Session.
- II. **Policy Manual Update - First Read**
 - ***KBG*** Parent Advisory Councils (PAC)
 - Not covered by Open Meeting Law
 - ***JKAA*** Time-Out, Seclusion, and Restraint of Students
 - Pertains to how students are separated by their peers, space and time-out/seclusion should look like
 - ***JLCD*** Administration of Medication to Students
 - Updated regulations regarding administration of medications to students, administrator of medication in schools.
 - ***JL CDC*** Self-Administration and Self-Carry of Medications
 - JLCDC does not appear in our current policy manual. Specifics around students being able to carry medication

Mrs. Fitzpatrick gave an overview of the updated policies by MASC and would be consistent with current regulations.

- III. **Executive Session - May return to Public Session to Vote if needed**
 - A motion to enter Executive Session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a), Purpose (2), to conduct strategy session in preparation for negotiations with nonunion personnel and to conduct contract negotiations with nonunion personnel, Director of Finances was made by Mrs. Hoffses and seconded by Mrs. Mancini.

Roll Call Vote:

Mrs. Jackie Hoffses -Aye
Mrs. Jessica Degliaberti -Aye
Mrs. Meagan Grill -Aye
Mrs. Elisabeth Mancini -Aye
Mr. Michael Totman -Aye
5-0 Vote, Motion passes.

RE-ENTER OPEN SESSION:

Motion to approve employment contract of Ellen Whittemore as Director of Finance and Operations was made by Mrs. Hoffses and seconded by Mrs. Degliaberti

Roll Call Vote:

Mrs. Elisabeth Mancini -Aye
Mrs. Meagan Grill -Aye
Mrs. Jessica Degliaberti -Aye
Mrs. Jackie Hoffses -Aye
Mrs. Lisa Mair -Aye
Mr. Michael Totman -Aye
6-0 Vote, Motion passes.

Motion to adjourn the School Committee meeting was made by Mrs. Mancini and seconded by Mrs. Mair.

Roll Call Vote:

Mrs. Elisabeth Mancini -Aye
Mrs. Meagan Grill -Aye
Mrs. Jessica Degliaberti -Aye
Mrs. Jackie Hoffses -Aye
Mrs. Lisa Mair -Aye
Mr. Michael Totman -Aye
6-0 Vote, Motion passes.

IV. Upcoming Meeting

- Tuesday, August 4, 2026 - If needed
- Thursday, August 20, 2026 - Regular Meeting

V. Adjournment

The listing of items is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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