

1.20 — PARENTS' RIGHT-TO-KNOW AND TITLE I CERTIFICATION AND LICENSURE REQUIREMENTS

Title I Certification and Licensure Requirements

Under ESSA, Section 1112(c)(6), each local educational agency (LEA) supported with Title I funds will ensure that all teachers and paraprofessionals working in a program supported under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.

Parents' Right-to-Know

Under ESSA, Section 1112(e)(1)(A), at the beginning of each school year, each LEA supported with Title I funds shall notify parents that they may request, and the LEA will provide upon request and in a timely manner, information regarding the professional qualifications of their child's classroom teachers, including:

1. Classroom Teacher Qualifications

Whether the student's teacher:

- Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Is teaching in the field of discipline of the teacher's certification.

2. Paraprofessional Qualifications

Whether the child is provided services by paraprofessionals and, if so, their qualifications, including state requirements:

- Secondary school diploma or its recognized equivalent.
- Completed two years of study at an institution of higher education.
- Obtained an associate's degree or higher.
- WorkKeys Assessment.

3. Additional Information — ESSA, Section 1112(e)(1)(B)

In addition to the information parents may request under Section 1112(e)(1)(A), a school that receives funds under this part shall provide to each individual parent of a child who is a student in such school:

- Information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under this part.
- Timely notice that the student has been assigned to, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

How to Check Teacher Qualifications

There are two ways to check the qualifications of your child's teacher(s):

1. Alabama State Department of Education Certification Search

Go to the Alabama State Department of Education website and search for the teacher by first and last name. The information on the teaching certificate will display at the bottom once you select the teacher.

Disclaimer: This page is maintained by the ALSDE and may or may not be current when you conduct your search.

<http://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx>

2. Parent Request Form

An optional form is provided below for parents who would like to request information about the professional qualifications of their child's teacher.

YOU ARE NOT REQUIRED TO RETURN THIS FORM.

Lauderdale County School System

Parents' Right-to-Know Request for Teacher Qualifications

ESSA, Section 1112(c)(6) and Section 1112(e)(1)(A)

I am requesting the professional qualifications of

_____, who teaches my child,
_____ at
_____.

Child's Name (Please Print): _____

School (Please Print): _____

Parent/Guardian Information

Mailing Address: _____

Street (Please Print): _____

City: _____ **Zip:** _____

Telephone Number: _____

Name (Please Print): _____

Signature: _____ **Date:** _____

FOR SCHOOL/CENTRAL OFFICE USE ONLY

Date Form Received: _____

Teacher's Name: _____

Received By: _____

Subject: _____

Teacher Certification and Qualifications

Has the teacher met state qualifications and licensing criteria for the grade levels and subject areas in which he/she teaches?

☐ Yes ☐ No

Is the teacher teaching under emergency or other provisional status?

☐ Yes ☐ No

Undergraduate Degree

University/College: _____

Major/Discipline: _____

Graduate Degree

University/College: _____

Major/Discipline: _____

Paraprofessional Information

Does a paraprofessional provide instructional services to the student?

☐ Yes ☐ No

If yes, what are the qualifications of the paraprofessional?

High School Graduate: _____ **Year:** _____

Undergraduate Degree

University/College: _____

Major/Discipline: _____

College/University Credit: _____ **Hours:** _____

Major/Discipline: _____

WorkKeys Assessment: ☐ Yes ☐ No

Signature of Person Completing Form: _____

Date Returned to Parent: _____