CONFIDENTIAL SCHOOL REPORT / TRANSCRIPT REQUEST

DUE DATE _____

Student is applying for grade
☐ 9 ☐ 10 ☐ 11 ☐ 12

This form is confidential and will be used solely for admissions and placement; it includes common admissions questions developed by Catholic high schools in the Archdiocese of Seattle. Only the transcript will become part of the student's permanent record.

APPLICANT: *Please complete this page and give the entire form to your school principal. He/she will return it, along with a copy of your official transcript/permanent record, standardized test scores, report cards from the preceding two years, grades/progress reports from the current year, and any notices of disciplinary action (NDA) directly to the schools you check below.*

TO BE COMPLETED BY APPLICANT

Student Name: _____ (last) _____ (first) _____ (middle) _____ (preferred)

Address: _____ (street) _____ (city) _____ (state) _____ (ZIP)

Home Phone: _____ Sex: ☐ F ☐ M Birthdate: _____

Current School: _____

Parents/Guardians:

_____ (Name) _____ (Phone (home)) _____ (Phone (work /cell)) _____ (E-mail)

_____ (Name) _____ (Phone (home)) _____ (Phone (work /cell)) _____ (E-mail)

I hereby give permission for my daughter's/son's transcript to be forwarded to the Catholic high schools indicated below.

_____ (Type name of Parent/Guardian completing form) _____ (Date)

Please check appropriate boxes:

☐ **Archbishop Thomas J. Murphy High School**
12911 39th Ave. SE, Everett, WA 98208-6159
(425) 332-3036
www.am-hs.org admissions@am-hs.org

☐ **Bishop Blanchet High School**
8200 Wallingford Ave. N, Seattle, WA 98103-4599
(206) 527-7741
www.bishopblanchet.org admissions@bishopblanchet.org

☐ **Cristo Rey Jesuit Seattle High School**
10001 57th Ave S, Seattle, WA 98178
(206) 688-2100
www.cristoreyseattle.org admissions@cristoreyseattle.org

☐ **Eastside Catholic School**
232 228th Ave. SE, Sammamish, WA 98074-7207
(425) 295-3000
www.eastsidecatholic.org lleach@eastsidecatholic.org

☐ **Forest Ridge School of the Sacred Heart**
4800 139th Ave. SE, Bellevue, WA 98006-3099
(425) 641-0700
www.forestridge.org admissions@forestridge.org

☐ **Holy Names Academy**
728 21st Ave. E, Seattle, WA 98112-4058
(206) 323-4272
www.holynames-sea.org admissions@holynames-sea.org

☐ **John F. Kennedy Catholic High School**
140 S 140th St., Burien, WA 98168-3496
(206) 246-0500
www.kennedyhs.org admissions@kennedyhs.org

☐ **O'Dea High School**
802 Terry Ave., Seattle, WA 98104-1294
(206) 622-1308
www.odea.org kpatterson@odea.org

☐ **St. Monica Catholic School**
4320 87th Ave SE, Mercer Island, WA 98040
(206) 232-5432 x174
www.stmonicasea.org areed@stmonicasea.org

☐ **Seattle Preparatory School**
2400 11th Ave. E, Seattle, WA 98102-4098
(206) 577-2146
www.seaprep.org schooldocs@seaprep.org

TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL

Please complete this conf dential form as accurately as possible and sign at the bottom of this page. If the student is applying to more than one high school, please photocopy this **completed form** and send it, along with a copy of the **student's official transcript/permanent record, standardized test scores, report cards from the preceding two years, grades/progress reports from the current year, and any NDA** (notice of disciplinary action) to the high schools indicated by the applicant on the other side of this page.

Name of person completing form

Position E-mail

School Phone Ext.

How many years has the applicant attended your school?

This year, how many times has the applicant been absent? Tardy?

In the last three years, has the applicant ever been suspended? ☐ Yes ☐ No Expelled? ☐ Yes ☐ No

If yes, please include NDA (notice of disciplinary action).

The applicant has completed or will complete Washington State History: ☐ 7th Grade ☐ 8th Grade

Does the applicant's family meet contractual obligations in a timely fashion? ☐ Always ☐ Mostly ☐ Rarely

Are the parents/guardians actively involved in the school community? ☐ Always ☐ Mostly ☐ Rarely

Do the parents/guardians demonstrate respect for all members of the school community? ☐ Always ☐ Mostly ☐ Rarely

COMMENTS

OPTIONAL: I would like a telephone conference to provide further information: ☐ Yes

Best time to call Phone to call Ext.

CHECKLIST

Along with this form, please forward the following items to **each** Catholic high school indicated by the applicant on the previous page.

- Official transcript/permanent record
- Standardized test scores
- Report cards from the preceding two years
- Grades/progress reports from the current year
- NDA (notice of disciplinary action)

PRINCIPAL'S • • • • **DATE**

Last updated August 2026