



MEETING MINUTES

<https://www.wseajpa.org/>

A. CALL TO ORDER

1. Roll Call

Members present

Graham Clark, Christine Mallery, Jeremy Nishihara, Mike Ghelber

Members absent

Gudiel Crosthwaite

Staff present

Kavitha Lakshmanan (Administrative Secretary, CUSD), Rick Magana (Manager, Business Services, FUHSD)

Meeting called to order at 1:05 PM

B. OPENING ITEMS

1. Approval of March 12, 2026 Meeting Agenda

B.1 Approval of Meeting Agenda

Approve the March 12, 2026 Meeting Agenda.

Motion by Jeremy Nishihara, second by Christine Mallery .

Final Resolution: Motion Carries

Yes: Graham Clark, Christine Mallery, Jeremy Nishihara, Mike Ghelber

2. Approval of December 1, 2025 Regular Meeting Minutes

B.2 Approval of Meeting Agenda

Approve the March 12, 2026 Meeting Agenda.

Motion by Jeremy Nishihara, second by Mike Ghelber.

Final Resolution: Motion Carries



Yes: Graham Clark, Jeremy Nishihara, Mike Ghelber

Abstain: Christien Mallery

C. PUBLIC COMMENT

No Comments

D. DISTRICT UPDATES

1. Member District Reports

SESD:

- Gudiel Croswaite will be officially joining this committee.
- Jeremy shared a draft Employee Retention Survey 2.0 for the committee's review. Trimmed down the survey to improve completion rates and focus on core metrics. We may launch for the upcoming school year. The goal for this draft is to ensure the questions correlate directly with our previous survey data.

FUHSD:

- Successfully negotiated the annual fee down by 50% to \$10,000. The price drop resulted in fewer features, most notably impacting the Purchase Order (PO) process. However, because we only issue 1–2 checks, we can easily manage this via a paid voucher. If the operational impact remains limited, we will move forward as-is. In the upcoming fiscal year, our goal is to negotiate the full suite of features back into this \$10,000 price point. Thanks to County Superintendent Totson's intervention, the county waived the fees for our first two years. This completely forgives the \$20,000/year rate, resulting in a \$40,000 total savings.
- Apple Property (Cupertino) — feedback meeting is scheduled for this month regarding the property donated by Apple. The meeting is open to all local districts to discuss potential uses for the space.

CUSD:

- CUSD Board of Education is requesting updates on the Committee's outlook and there are significant concerns regarding the long-term purpose of continuing in the JPA. It is the Board's recommendation that CUSD withdraw from this Committee.
- The Committee recommends continuing for one more year to bring in the new SESD Superintendent. Given his deep connections, we want to explore collaborative opportunities—such as childcare or recruitment partnerships—before making a final decision to wind down.
- The ultimate decision on the committee's future should likely rest with the



remaining two school districts.

E. ACTION

1. Approval of New Member

Approval of New Member Gudiel Crowswaite to the Committee.

Motion by Christine Mallery, second by Mike Ghelber.

Final Resolution: Motion Carries

Yes: Graham Clark, Christine Mallery, Jeremy Nishihara, Mike Ghelber

2. Approval of 2025-26 Second Interim Financial Report and MYP

2025-2026 2nd Interim Budget

In accordance with the provisions of Education Code (EC) Section 42130, 41023 and 33129 WSEA will be able to meet its financial obligations for the following fiscal year and the two subsequent years. The JPA will submit a positive certification for the 2025-2026 2nd Interim Budget.

UNRESTRICTED GENERAL FUNDS

- REVENUE

- All Revenue is derived from local sources. These local sources are contributions from the three member districts. Revenues are set each year to cover all ongoing expenses. If expenses increase, billings to member districts will be adjusted to cover the shortfall. The current estimated revenue is based on expenditures through January 2026 and Fund Balance requirements and are projected at approximately \$20K. This is a decrease of approximately 33% from First Interim budget.

- EXPENDITURES

- Administrative and Contract costs: Costs are projected to decrease by \$10K. This is a decrease of approximately 34% due to a decrease in QCC



data processing services.

- Ending Fund Balance: The net result is \$88,000 in the ending fund balance to maintain a 5% reserve. \$25k to operate

Approve the 2025-26 Second Interim Financial Report

Motion by Jeremy Nishihara, second by Mike Ghelber.

Final Resolution: Motion Carries

Yes: Graham Clark, Christine Mallery, Jeremy Nishihara, Mike Ghelber

3. Approval of Engagement with Eide Bailly for 2025-2026

2025-26

- \$5500 charge estimate.

Approve the Engagement with Eide Bailly for Audit Services

Motion by Christine Mallery , second by Jeremy Nishihara.

Final Resolution: Motion Carries

Yes: Graham Clark, Christine Mallery, Jeremy Nishihara, Mike Ghelber

F. AGENDA SETTING/FUTURE MEETINGS

Next Meeting Agenda :

1. Vote new chair of the Committee.

G. ADJOURNMENT

Meeting adjourned at 1.24 PM