



Fleetwood Area School District

HUMAN RESOURCES • 801 N. Richmond Street, Fleetwood, PA 19522-1031
Phone: 610-944-8111 X 10211 • FAX: 610-944-6842 • E-mail: FASDHR@fleetwoodasd.org

Dear FASD Volunteers,

Thank you for the time, care, and dedication you provide to the students of Fleetwood Area School District. Your willingness to volunteer helps support our schools and enriches the educational experience of our students.

Effective for the **2026-2027 school year**, both **new and current volunteers** who provide **direct services to students** must submit documentation of a negative tuberculosis (TB) screening. This requirement is in accordance with Pennsylvania Department of Health regulations and Fleetwood Area School District Board Policy 916 – Volunteers. *

According to the Pennsylvania Department of Health, direct services to students means direct contact with students for ten (10) or more hours per week. Examples include regularly assisting in classrooms, libraries, or cafeterias; tutoring or mentoring students; coaching; supervising student activities; and other ongoing activities involving direct interaction with students.

Please note the following:

- TB screening documentation must be dated within **three (3) months** prior to submission to the District.
- The District will accept TB screening documentation that meets the requirements of the Pennsylvania Department of Health and applicable Pennsylvania law. Examples may include a negative TB skin test, a negative TB blood test, or other documentation accepted by the Pennsylvania Department of Health.
- For most volunteers, this is a one-time requirement. Once acceptable documentation is on file with the District, additional TB screenings are generally not required unless directed by the Pennsylvania Department of Health.
- TB screenings may be obtained through your physician, healthcare provider, urgent care facility, retail health clinic, or another qualified medical provider. Any costs associated with obtaining the screening are the responsibility of the volunteer.
- For **new volunteers**, documentation must be submitted and approved **before beginning any volunteer service that qualifies as direct services to students**.
- **Current volunteers** who provide direct services to students must submit proof of the required tuberculosis (TB) test by **October 1, 2026**. Volunteers who do not meet this requirement may not provide volunteer services until the required documentation is received and approved.
- Documentation may be submitted to your school's main office or the District Human Resources Office.

If you are unsure whether this requirement applies to your volunteer role, please contact the building or department where you volunteer. For questions about acceptable TB screening documentation, please contact the Human Resources Office at FASDHR@fleetwoodasd.org.

Thank you for your continued service to our students and schools.

Sincerely,

Casey M. Moser
Director of Human Resources

*Authority: Section 1418(b) of the Pennsylvania Public School Code; 28 Pa. Code Chapter 23; Fleetwood Area School District Board Policy 916 – Volunteers.