# St. Paul's Board of Directors' Meeting
# Tuesday, March 23, 2021 6:00 pm – Zoom Meeting
# Minutes

**Chairman Call to Order** – *Carl Van Fleet at 6:05 pm*

**Opening Prayer & Devotions** – *Gail Kanneg - "Unsettled" based on Jeremiah 48:11*

**Secretary Roll Call (silent) Quorum** – *Gail Kanneg*

1. **Non-Board Member Comments**
   *There were no non-board member comments.*

2. **Consent Matters**
   *All matters approved by one motion unless a Member requests separate action at which time it will be moved to the first item in the matters for consideration.*

   **2.1** *Minutes of the January 26, 2021 meeting* - **Approved**
   **2.2** *February 28, 2021 Financial Report* - **Approved**

3. **Items to be added to the Agenda**
   *No items were added to the agenda.*

4. **Enrollment, Attendance & Giving** – *Pastor Christenson*
   - *Enrollment and re-enrollment are still in process. As of this meeting, there are 97 students enrolled in the preschool and 359 students enrolled in the elementary school.*
   - *On-campus worship trends continue to show that worshipping in the sanctuary really matters to our members. Outdoor worship is not highly attended.*
   - *Offerings continue to be down over pre-COVID 2019 giving.*

5. **Reports**

   **5.1 Treasurer's Report** – *Pike Lambeth*
   - *Tithes and offerings are about 2% below budget. Reduced expenses and PPP loans are keeping us in balance.*
   - *We have moved forward with refinancing the Thrivent loan with F&M, locking in at 3.75% amortized over 25 years with a call in 10 years. We will get a second loan for the balance of our construction as needed.*
   - *Hayford #2 sold for $816K. After remodeling and selling costs, our net gain over purchase was approximately $113K. The capital campaign's estimated income from the sale was $650K, so we exceeded that by approximately $86K.*
   - *PPP Draw #2 – We have received a second PPP of $835K.*
   - *We have collected approximately $755K of pledges for the Building for the Future campaign. We have approximately $1.2 million of cash in the building fund from all sources and after expenses already paid.*

   **5.2 Endowment Committee** – *Nick Seierup*
   - *10% of campaign donations have been distributed into the Tuition Assistance Fund***.**
   - *Updates to the Board of Directors policies, previously discussed and agreed upon, regarding the endowment funds have been finalized and incorporated into the manual***.**
   - *Current Endowment Fund Balances***:**

     *LCMS Endowment = $161,584* *Thrivent Tuition Assistance = $344,501*
     *LCEF Endowment = $29,990* *Thrivent Heim Family Endowment = $50,740*
   - *Continued progress by the Beta testers of the Lifetime Plan for Giving is being done.*
   - *The Endowment Committee is waiting for recommendations or requests from the church or school for funding needs. We expect this to happen by the next BOD meeting.*

**5.3 Governance Committee** – *no report*

**5.5 Senior Pastor's Report**

- **Action Item** – *Be it resolved that the Board authorizes acceptance of the SBA Economic Injury Disaster Loan in the amount of $150,000. Be it further resolved that the Board authorizes the following individuals to sign the loan closing documents: Carl Van Fleet-President; Pike Lambeth-Treasurer, and Byanca Smith-Senior Business Manager*.

  **Motion – Seconded – Discussion**

  - *What is the intended purpose of this loan? The loan will be used in accordance with the allowed uses of EIDL loans.*
  - *Does the congregation have to approve this loan? No, because it is not secured.*

  **Motion Approved**
- *Pastor Christenson thanked everyone for their prayers during the call process.*
- *Pastor Robinson is still considering his call to Light of Christ Lutheran Church in Federal Way, Washington. Please continue to keep him in prayer during this process.*
- *Renovation work is moving forward. Final roof approval has been received.*
- *The senior staff is in the initial stages of drafting the 2021-2022 ministry budget.*
- *Because many are still unable to attend on-campus worship services, "Drive-Thru Communion" will be hosted about once/month for the foreseeable future.*

**5.6 Nominating Committee – Carl Van Fleet**

- *The following positions are up for re-election: President (Carl Van Fleet); Secretary (Gail Kanneg); Members-at-Large (Dawn Sandie, Nick Seierup, Stefanie Ransom).*
- *Please communicate with Gail within the next couple of weeks, your intentions to run for re-election or not to be considered for re-election.*
- *A notice to the congregation asking for nominees will be put in the bulletin and newsletter.*

**6. Closed Session**

*A motion was made to move into closed session in accordance with Board Policy 2.6 "Self-Review" and was seconded. All approved to move into closed session.*

*A motion was made to come out of closed session. Motion was seconded. All approved to move out of closed session.*

**Adjournment & Prayer**

*There being no further business to come before the Board, the Chairman entertained a motion and second to adjourn* – **Approved**

*Adjournment to continue in Service and Prayer at 8:42 pm.*

Sincerely,
Gail Kanneg – Secretary

**Next Regular Meeting Tuesday, May 25, 2020 at 6:00 pm format to be determined.**

**Those in Attendance on March 23:**

- Pastor Scott Christenson
- Carl Van Fleet - President
- Paul Lavigne – Vice President
- Pike Lambeth – Treasurer
- Gail Kanneg – Secretary
- Cassie Glastetter
- Jack Mihr
- Stefanie Ransom
- Dawn Sandie
- Nick Seierup
- Bob Westphal