St. Paul's Board of Directors' Meeting
Tuesday, March 22, 2022
6:00 pm – Fellowship Hall
Minutes

Chairman Call to Order – *Carl Van Fleet at 6:03 pm*

Opening Prayer & Devotions – *Paul Lavigne based on Ezekiel 37, listened to LCMS Podcast*

Secretary Roll Call (silent) Quorum – *Gail Kanneg*

1. **Non-Board Member Comments**

There were no non-board member comments.

2. **Consent Matters**

All matters approved by one motion unless a member requests separate action at which time it will be moved to the first item in the matters for consideration.

2.1 *Meeting minutes from January 25, 2022* **- Approved**
2.2 *Financial Report from February 28, 2022* - **Approved**

3. **Items to be added to the Agenda**

No items were added to the agenda.

4. **Attendance, Giving & Enrollment Update** - *Pastor Christenson*
   - *Re-enrollment is tracking well.*
   - *On-campus worship is slowly coming back.*
   - *Online views are staying steady.*

5. **Reports**

5.1 Treasurer's Report – *Pike Lambeth*

- *Offerings are about $14,500 below budget.*
- *We have collected about $1.160 million for Building for the Future. So far, we have paid $651K toward construction.*
- *Our net income variance from operations is about $270K. Our net surplus is used to support next year's principal payment.*
- *We have not drawn from our line of credit for the sanctuary renovation.*
- *Our loan from LCEF has been initially approved pending final review of documents.*

5.2 Senior Pastor's Report – *Pastor Christenson*

- *St. Paul's School Galas was very successful. Early projections indicate that we raised approximately $137,000!*
- *Pastor Robinson and his family moved out of the Hayford home on February 21. He was installed at this new church on Sunday, February 27.*
- *We have selected and approved our lay delegate (Cassie Glastetter) and alternate lay delegate (Gail Kanneg) to the Pacific Southwest District Convention.*
- *Changes have been made to our kickoff of the new ministry year. A new date has been set. Instead of our usual Sunday-after-Labor Day, it will be moved to Sunday, August 14. Our "Welcome Back Picnic" will take place immediately following the service.*

- *Renovation progress update photos are regularly being posted to St. Paul's Facebook and Instagram pages. The work is currently projected to be completed in late July.*
- *Three Call Committees have been active:*
    - ***Principal call committee** has been formed. Natalie Garcia is serving as the BOD representative and committee chair. Candidates are being reviewed. The Principal call must be extended by the Board of Directors.*
    - ***ECDC Director call committee** has been formed. Cassie Glastetter is serving as the BOD representative. First interviews have been conducted. The ECDC Director call must be extended by the Board of Directors.*
    - ***Teacher call committee** has been formed. Candidates have been reviewed and interviews conducted. Courtney Lofink and Haley Kennedy has been offered positions. Teacher calls are not required to come before the Board.*

5.3 Governance – *Bob Westphal*

- *Nothing to report*

5.4 Endowment – *Nick Seierup*

- *The Endowment Committee is obliged by the Policy manual to review endowment funds for distribution recommendations.*
- *In 2021, $7,500 in undesignated funds were expended for the upgrading of technology in the Fellowship Hall, Fireside Room and Library.*
- *In 2021, $15,000 (approximately 5%) of the Tuition Assistance Fund as expended.*
- *As of February 28, 2022, the Tuition Assistance Fund balance is $473,217.*
- ***Action Item:** The Endowment Committee recommends an expenditure of $19,000 from the Tuition Assistance Fund (approximately 4% of the current fund). A motion was made to follow the recommendation of the Endowment Committee. The motion was seconded. No discussion. All in favor. **Motion carried.***
- *There has been quite a bit of positive action on the Lifetime Plan for Giving. Committee members gave their impressions of the program. The next step would be to offer the program to members of the BOD, Elders and Senior Staff.*

5.5 Nomination Committee – *Gail Kanneg*

- *Members/positions up for re-election have begun to communicate their intentions.*
- *A list of possible candidates is being formed.*
- *The Governance Committee was asked to review the candidate policy.*

6. <u>Other Business</u>

- *A motion was made to move into closed session to conduct the BOD self-review. The motion was seconded. All in favor.*
- *A motion was made to come out of closed session. The motion was seconded. All in favor.*

Adjournment & Prayer

There being no further business to come before the Board, the Chairman entertained a motion and second to adjourn – **Approved.** *Adjournment to continue in Service and Prayer.*

Sincerely,
Gail Kanneg – Secretary

Next Regular Meeting – May 24, 2022

Those in Attendance on March 22:
Carl Van Fleet – President
Paul Lavigne – Vice President
Pike Lambeth – Treasurer
Gail Kanneg – Secretary
Pastor Christenson
Natalie Garcia
Nick Seierup
Cassie Glastetter
Jack Mihr

Absent from the March 22 meeting:
Stefanie Ransom
Bob Westphal