St. Paul's Board of Directors' Meeting
Thursday, July 21, 2020
6:00 pm – Zoom Meeting
Minutes

Chairman Call to Order – *Carl Van Fleet at 6:06 pm*

Opening Devotions – *Jack Mihr*
"Look Both Ways" based on Joshua 1

Secretary Roll Call (silent) Quorum – *Gail Kanneg*

1. **Non-Board Member Comments**
   There were no non-board member comments.

2. **Consent Matters**
   All matters approved by one motion unless a Member requests separate action at which time it will be moved to the first item in the matters for consideration.

   2.1 *Minutes of the May 20, 2020; May 27, 2020; and June 3, 2020* - **Approved**
   2.2 *June 30, 2020 Financial Report* - **Approved**

3. **Items to be added to the Agenda**
   No items were added to the agenda.

4. **Attendance/Enrollment/Offering Update** – *Pastor Christenson*
   - *Completed enrollments total 396. Budget based on 375. Potential enrollment total 405.*
   - *Summer ECDC is at 53, down from 85. Fall ECDC is at 134 down from 165.*
   - *Currently 74 enrolled for SAC. Most enrollments come in September.*
   - *Summer Camp total was 90 this year, down from 211 last year.*
   - *Governor Newsom has given private schools the option of applying for a waiver that would allow us to open campus. A plan has been submitted to the Health Department.*

5. **2019-2020 Year End Report** – *Byanca Smith*
   - *Income was down due to COVID-19 which cancelled summer programs and fundraisers.*
   - *Expenses were down due to COVID-19 as campuses were closed.*

6. **Building for the Future**
   Building for the Future has been put on hold. We still plan to go ahead with the project. People are still giving to the project. Pastor Christenson will send a letter to all those who made pledges to see where they stand with their ability to stay committed to their pledge. We will continue sharing with the congregation that the project will move forward when the time is right and that we are continuing to work with the architect in anticipation of a future start date.

7. **Reports**
   The following Agenda items are reports. They are placed on the Agenda to provide information to the Board and the congregation. There is no action called for in these items.

   7.1 Treasurer's Report – *Pike Lambeth*
   Reference was made back to the financials that Byanca shared. Our cash position and operations were supported by a federal Paycheck Protection Program loan of

$845K, which allowed us to continue operations without substantial cuts and layoffs. Because of COVID-19, to further strengthen our operations, we were able to receive a government Economic Injury Disaster Loan (not secured by real property) of $150K at 2.75%, with payments deferred for 1 year. We must remain cautious during these uncertain times. Our goal is to build up our cash reserves.

7.2 Senior Pastor's Report - *Pastor Christenson*

An update was given regarding on campus worship and Governor Newsom's orders. Online worship continues to be well attended. The live-streaming equipment that was approved at the Voter's Meeting to be purchased has been ordered. Our website is being given an updated look and should be ready before the beginning of the school year. Vicar Carlos has completed his studies and will be eligible for a call this Fall.

7.3 Governance – *Bob Westphal*

The Governance committee will be meeting soon to review documents.

Adjournment & The Lord's Prayer

There being no further business to come before the Board, the Chairman entertained a motion and second to adjourn – **Approved**

Adjournment to continue in Service and The Lord's Prayer at 7:46 pm.

Sincerely,
Gail Kanneg – Secretary

Next Regular Meeting Tuesday, September 22, 2020 at 6:00 pm format to be determined.

Those in Attendance:

- Pastor Scott Christenson
- Carl Van Fleet - President
- Paul Lavigne – Vice President
- Pike Lambeth – Treasurer
- Gail Kanneg – Secretary
- Cassie Glastetter
- Jack Mihr
- Stefanie Ransom
- Dawn Sandie
- Nick Seierup
- Bob Westphal
- Byanca Smith