St. Paul's Board of Directors' Meeting
Thursday, April 16, 2020
6:00 pm – Zoom Meeting
Minutes

Chairman Call to Order – *Carl Van Fleet at 7:02 pm*

Opening Devotions – *Paul Lavigne*
Do the things you can do with the brain God gave you, don't worry about the things you can't control – God is in control.

Secretary Roll Call (silent) Quorum – *Gail Kanneg*

1. **Non-Board Member Comments**
   There were no non-board member comments.

2. **Consent Matters**
   All matters approved by one motion unless a Member requests separate action at which time it will be moved to the first item in the matters for consideration.

   2.1 *Minutes of the January 21, 2020 and February 20, 2020 meetings* - **Approved**
   2.2 *March 31, 2020 Financial Report* - **Approved**

3. **Items to be added to the Agenda**
   No items were added to the agenda.

4. **Attendance/Enrollment/Offering Update** – *Pastor Christenson*
   - *Pastor Christenson shared how things have changed with quarantine due to COVID-19.*
     - *You Tube PODs (Promise of the Day)*
     - *Worship Watch Parties*
     - *Worship at Home*
   - *Still unsure how this will affect enrollment and international students.*
   - *Byanca shared that St. Paul's has been approved for the SBA's Paycheck Protection Plan loan. This loan is meant to help employers retain employees during this time. To qualify as a forgivable loan, a minimum of 75% must for used for salaries and benefits, while the remaining can be used for certain other expenses like mortgage interest and utilities. If we do not meet these requirements, the loan turns into a 2-year loan at 1% interest. In addition, St. Paul's has applied for the SBA's Economic Injury Disaster Loan which can also help with payroll expenses.*

5. **Next Steps for Voter's Meeting, Sanctuary Project and Budget**
   - *Sanctuary Project – We are waiting for a bid from Thorpe Construction. The project is on hold as Voter approval is needed to proceed. Money is continuing to come in. It was suggested that a message be sent to the congregation that we still plan to proceed with the renovation when things get back to normal and to confirm commitments.*
   - *Voter's Meeting – Before scheduling a Voter's Meeting we will wait to hear from the State as to when large gatherings can occur. If we are unable to schedule a meeting before July 1, we will consider other meeting options.*
   - *Budget – Staff continues to work on budget preparation. Revisions are being made due to COVID-19 restrictions.*

6. Reports

The following Agenda items are reports. They are placed on the Agenda to provide information to the Board and the congregation. There is no action called for in these items.

6.1 Treasurer's Report – *Bob Westphal presented the March 31, 2020 financial reports. Offerings are $110,000 under budget. Tuition is $270,000 under budget.*

6.2 Senior Pastor's Report - *Pastor Christenson presented his report.*

6.3 Nominating Committee Report – *Gail Kanneg*
Gail shared that helping her on the Nominating Committee is Stefanie Ransom and Andy Holly. Board positions up for election are Vice President, Treasurer and 3 Member-at-Large positions. All current board members have shared their intentions for ballot inclusion/exclusion. The Nominating Committee has put together a list of potential candidates to fill the ballot. Initial contacts have been made with a May 15 deadline. Pastor Christenson will include an announcement in the newsletter.

6.4 Endowment Committee Report – *Nick Seierup*
Nick presented his report sharing an update on the money transferred to the Thrivent Fund and the Lifetime Plan for Giving seminar that was attended by himself, Cassie, Jack and Pastor Christenson.

7. Closed Session – Personal Review

A motion was made and seconded to move into closed session.
A motion was made and seconded to come out of closed session.

Adjournment & The Lord's Prayer

There being no further business to come before the Board, the Chairman entertained a motion and second to adjourn – **Approved**

Adjournment to continue in Service and The Lord's Prayer at 8:40 pm.

Sincerely,
Gail Kanneg – Secretary

Next Regular Meeting Tuesday, May 19, 2020 at 6:00 pm format to be determined.

Those in Attendance:

- Pastor Scott Christenson
- Carl Van Fleet - President
- Paul Lavigne – Vice President
- Bob Westphal – Treasurer
- Gail Kanneg – Secretary
- Cassie Glastetter
- Pike Lambeth
- Jack Mihr
- Stefanie Ransom
- Dawn Sandie
- Nick Seierup
- Byanca Smith