St. Paul's Board of Directors' Meeting
Tuesday, November 17, 2020
6:00 pm – Zoom Meeting
Minutes

Chairman Call to Order – *Carl Van Fleet at 6:04 pm*

Opening Prayer & Devotions – *Cassie Glastetter*
"A Word from Gracie" from Moments of Grace about social distancing – distance doesn't mean we love less, but that we love more.

Secretary Roll Call (silent) Quorum – *Gail Kanneg*

1. **Non-Board Member Comments**
   There were no non-board member comments.

2. **Consent Matters**
   All matters approved by one motion unless a Member requests separate action at which time it will be moved to the first item in the matters for consideration.

   2.1 *Minutes of the September 22, 2020 meeting* - **Approved**
   2.2 *October 31, 2020 Financial Report* - **Approved**

3. **Items to be added to the Agenda**
   No items were added to the agenda.

4. **Principal's Report** – *Robin Gomes*
   - *Despite difficult circumstances, God is working mightily.*
   - *Middle school teachers have mobile workstations that they take to classrooms. The students stay in place, the teachers come to them to minimize the crossing of class units.*
   - *Standardized testing is trending along norms. We did not meet the growth goals, but that is not surprising due to remote learning last school year.*
   - *Both the TK-8 and ECDC campuses are working on accreditation action items.*
   - *In the process of setting tuition for 2021-2022.*
   - *TK-8 enrollment is at 398. This includes 39 remote learners. ECDC enrollment is at 115.*
   - *Facility highlights: Panther Learning Commons is complete; shade has been added for additional outdoor learning and eating spaces; desk shields for additional COVID protection.*
   - *The teachers are fatigued but full of joy. Please keep them in prayer.*
   - *Robin's time ended with the Board of Directors recording a video of thanks to the teachers that she will share with them.*

5. **Attendance & Giving** – *Pastor Christenson*
   We are trending at 30-40% of normal on-campus worship attendance. Pastor Christenson shared that in talking with other churches, they are experiencing the same.

6. **Reports**

   6.1 Treasurer's Report – *Pike Lambeth*
   - *Tithes and offerings are 6% above budget.*
   - *Contributions toward Building for the Future remain strong. We received $32K in October making our total $572K.*

- *We are forecasting a short fall to budget. This is mainly driven by reduced ECDC enrollment due to COVID. A better assessment should be available in January.*
- *The federal Paycheck Protection Program loan is still a liability on our books. We expect a decision regarding forgiveness by February 1, or sooner. We've been informed that our lender completed our review and submitted our request to the SBA.*
- *The potential impact of COVID remains unknown, so we are doing everything we can to be responsive to the environment and remain financially cautious.*

6.2 Senior Pastor's Report

- *Pastor presented Ben Strohshein as a new member of the Elders. Curt Cattau has moved out of state. Jim Smith is taking over as Chairman. A motion was made to approve Ben; motion was seconded* – **Approved**
- *Vicar Carlos has his theological interview scheduled for Friday, November 20. If he passes his interview, the Seminary faculty should grant his certification at their December meeting.*
- *The Sanctuary renovation is moving forward. Pastor Christenson asked Nick Seierup to explain the Historical Review that has been ordered by the City of Orange. Nick explained that buildings over 50 years old often must go through this process. This adds an additional layer to the building permit process. The Sanctuary is considered mid-century modern architecture. A historical consultant has been hired to complete the report required by the City of Orange.*
- *New worship schedule:*
  - *Traditional services: Saturday 4:00 pm outside on school campus; 5:30 pm livestream from empty sanctuary*
  - *Contemporary services: Sunday 9:00 am livestream from empty sanctuary; 10:30 outside on school campus*
  - *San Pablo service: Sunday 10:30 am outside on church campus*
- *Advent and Christmas plans are being worked on considering COVID purple-tier restrictions. The Middle School will be doing an Advent Watch Party. The TK-5 students will be doing a Drive Thru Nativity. There will be on-campus worship services. Three mid-week Advent services will be livestreamed only. Christmas Eve worship plans have yet to be finalized.*

7. Closed Session

A motion was made to move into closed session in accordance with Bylaw 6.14.E. Motion was seconded. All approved to move into closed session.

A motion was made to come out of closed session. Motion was seconded. All approved to move out of closed session.

Adjournment & Prayer

There being no further business to come before the Board, the Chairman entertained a motion and second to adjourn – **Approved**

Adjournment to continue in Service and Prayer at 8:12 pm.

Sincerely,
Gail Kanneg – Secretary

Next Regular Meeting Tuesday, January 26, 2020 at 6:00 pm format to be determined.

Those in Attendance on November 17:

- Pastor Scott Christenson
- Carl Van Fleet - President
- Paul Lavigne – Vice President
- Pike Lambeth – Treasurer
- Gail Kanneg – Secretary
- Cassie Glastetter
- Jack Mihr
- Stefanie Ransom
- Dawn Sandie
- Nick Seierup
- Bob Westphal
- Robin Gomes