SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Mission of Summit Public Schools is to prepare all students to thrive in an evolving world

REGULAR MEETING AGENDA
Tuesday, August 25, 2026 - 4:00 PM
Summit High School Library/Media Center

I. CALL TO ORDER AND FLAG SALUTE

II. PUBLIC NOTICE - BOARD SECRETARY

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time, and place for this Meeting were sent to all concerned individuals, associations, and posted on the district website in accordance with P.L.2025, c.72"

III. ROLL CALL

Board Members	Present	Absent
Ms. Eileen Kelly, President	_______	_______
Mr. J. Carlos Mahecha, Vice President	_______	_______
Ms. Melanie Cohn	_______	_______
Ms. Kimberly Gianis	_______	_______
Mr. Mark Gundersen	_______	_______
Ms. Jenny Hoff	_______	_______
Ms. Walidah Justice	_______	_______

Other present:
Mr. Scott Hough, Superintendent of Schools
Mr. David E. Pawlowski, School Business Administrator/Board Secretary
Ms. Kathy Sarno, Assistant Business Administrator
Mr. Robert Gardella, Director of Human Resources
Mr. Gregory Margolis, Director of Special Education Services
Ms. Heather Rocco, Director of Curriculum & Instruction

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September Meeting — Thursday, September 10, 2026 - 6:00 PM
Summit H.S. Library/Media Center
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IV. EXECUTIVE SESSION

The Summit Board of Education may hold an Executive Session to discuss appropriate matters. Executive Session minutes will be reviewed periodically to determine the appropriateness of their release. There may or may not be action taken as a result of this session.

1. Board Retreat

Motion by_____, seconded by_____, and carried to move to Executive Session at ____ PM.

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

Motion by_____, seconded by_____, and carried to reconvene to public session at ____ PM in the Summit High School Media Center.

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

V. PRESENTATIONS & DISCUSSIONS

A. Class of 2026 Outcome Data - Laura Kaplan and Alison Grill

VI. PRESIDENT'S ANNOUNCEMENTS

VII. SUPERINTENDENT'S REPORT

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Resolve to affirm the Superintendent's recommendation of the HIB investigation(s) for the period of 4/27/26 - 5/20/26 and review the Superintendent's recommendation of the HIB investigation(s) for the period of 04/28/2026 - 6/16/2026. These report summaries are outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

B. Resolve to review the Superintendent's recommendation of the suspensions for the period of 6/01/26 - 6/30/26 as outlined in the confidential reports shared with the Board of Education members and on file in the Superintendent's office.

Motion by_____, seconded by_____
Justice Hoff
Gundersen Gianis Cohn Mahecha Kelly

VIII. ADDITIONS/REVISIONS TO THE AGENDA

IX. COMMITTEE REPORTS

A. Education & Student Activities/Services Committee
B. Operations Committee
C. Policy Committee
D. Communications Committee
E. Negotiations & Personnel Committee
F. Liaison Reports

X. PUBLIC COMMENT

A. Comments on Items on the Agenda
B. Comments on Items not on the Agenda

Motion by_____, seconded by_____(to close following public comment)
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XI. APPROVAL OF BOARD MINUTES

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Minutes of the following meeting(s):
1. June 11, 2026 Regular Meeting

Motion by_____, seconded by_____.
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XII. CURRICULUM / INSTRUCTION / PROGRAM

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the recommendations from the Office of Curriculum and Instruction (list attached)

Motion by_____, seconded by_____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XIII. FINANCE

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of the July Bills List as listed below:

1.	Regular Bills	Fund 10	$2,074,283.36
2.	Special Revenue	Fund 20	$ 711,686.37
3.	Capital Projects	Fund 30	$ 368,617.73

4.	Enterprise Fund	Fund 60	$ 808.53
	Sub Total All Funds		$3,155,395.99
5.	Food Service	Fund 61	$ 50,185.70
	Total All Bills		$3,205,581.69

B. Approval of the August Bills List as listed below:

1.	Regular Bills	Fund 10	$3,186,766.35
2.	Special Revenue	Fund 20	$ 65,291.26
3.	Capital Projects	Fund 30	$3,405,546.71
4.	Enterprise Fund	Fund 60	$ 1,659.84
	Sub Total All Funds		$6,659,264.16
5.	Food Service	Fund 61	$ 79,020.67
	Total All Bills		$6,738,284.83

C. Approval of the monthly payroll for June 2026 - $6,512,192.58

D. Approval of the monthly payroll for July 2026 - $1,254,257.79

E. Approval of budget adjustments and line item transfers for May and June 2026

F. Approval of Secretary and Treasurer's Reports for May 2026

G. Approval of Secretary and Treasurer's Report for June 2026

H. Monthly Budgetary Line item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of June 2026 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

I. Approval of travel for staff members (as per attached)

J. Approval of payments to the New Jersey Unemployment Compensation Fund for the quarters ending 6/30/24 in the amount of $8,157.67 and 6/30/26 in the amount of $5,035.67 for a total payment of $13,193.34

K. Approval to accept the donation from the Washington School PTO in the amount of $6,075 to fund the 2025-2026 5th grade play

L. Approval to accept the donation from the Washington School PTO of gym wall pads, including installation, valued at $19,700

M. Approval to accept the donation from the LCJ Summit Middle School PTO in the amount of $15,000 towards the cost of the 2026 annual 8th grade trip to Washington, D.C.

N. Approval to accept a donation from Eli Manning to be used for the Summit High School Football Program during the 2026-2027 school year in the amount of $5,000

O. Approval to accept a donation from SHS Twelfth Man in the amount of $1,400 to pay for livestream announcers for home football games in the 2026-2027 school year, $200/per game

P. Approval to accept the following donations for the 2025-2026 school year athletic programs:

Empowher Flag Inc.	$ 5,281.20
Summit Sailing Foundation	$ 2,500.00
Summit Softball & Baseball League	$16,218.00
Summit Women's Lacrosse Association	$ 1,000.00
Summit Ice Hockey Association	$ 6,755.94
Summit Men's Lacrosse Association	$20,950.73
FAST ACT	$17,690.00

Q. Approval of Tuition Contract with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for student #403134 to attend for the 2026-2027 school year beginning July 6, 2026 at a cost of $111,869.10

R. Approval of Tuition Contract with Windsor School, 234 Wanaque Ave, Pompton Lakes, NJ 07442 for student #2397012436 to attend for the 2026-2027 school year at a cost of $86,040

S. Approval of Tuition Contract with Collier School, 160 Conover Rd, Wickatunk, NJ 07765 for student #9778971097 to attend for the 2026-2027 school year beginning July 6, 2026, inclusive of a 1:1 aide, at a cost of $124,110

T. Approval of Tuition Contract with Sage Alliance, 295 Rochelle Avenue, Rochelle Park, NJ 07662 for student #7902820352 to attend for the 2026-2027 school year beginning September 2, 2026 at a cost of $82,553.31

U. Approval of Tuition Contract with Shepard School, 8 Columba Street, Morristown, NJ 07960 for student #6573877010 to attend for the 2026-2027 school year, inclusive of a 1:1 aide, at a cost of $108,112.74

V. Approval of Tuition Contract with The Terranova Group, Inc. dba Chapel Hill Academy, 31 Chapel Hill Rd, Lincoln Park, NJ 07035 for student #4853405451 to attend for the 2026-2027 school year beginning July 6, 2026 at a cost of $144,270 inclusive of a 1:1 aide

W. Approval of Contract with Summit Speech School, 705 Central Avenue, New Providence, NJ 07974 to provide Itinerant Teacher of the Deaf services during the 2026-2027 school year to student #7719749162 at a cost of $900; student #5792515946 at a cost of $2,250; student #9953114388 at a cost of $4,500; and student #4191341668 at a cost of $4,500

X. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide vehicle maintenance services from July 1, 2026 to June 30, 2027 at a cost of $91.29 per hour

Y. Approval of the Nonpublic School Security Program spending plans for the participating schools located within this district as follows:
CPC Weekday Nursery School & Kindergarten $3,178

Z. Approval for the following extended summer transportation arrangements with Sussex County Regional Transportation Cooperative (SCRTC) for the 2026-2027 School Year:

Student ID	School	Route	Contractor
#4582048155	ECLC	SR-26069	Ziyad Transport
#6229159959	Glenview Academy	SR-26085	Ziyad Transport

Approval for the extended summer transportation contract with Sussex County Regional Transportation Cooperative (SCRTC) for the 2026-2027 School Year in accordance and subject to the CPI increase of 3.58% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Cost
Ziyad Transport	SR-26069	$250.00	$205.00
Ziyad Transport	SR-26085	$250.00	$369.00

AA. Approval for the following extended school year transportation arrangement with Monmouth-Ocean Educational Services Commission for the 2026-2027 School Year:

Student ID	School	Route	Contractor
#9778971097	Collier High School	SE2540	NG & GN Transportation

Approval for the extended school year transportation contract with Monmouth-Ocean Educational Services Commission for the 2026-2027 School Year in accordance and subject to the CPI increase of 3.58% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Rate
NG & GN Transportation	SE2540		$167.00

BB. Approval for the following extended summer transportation arrangements with Union County Educational Services Commission for the 2026-2027 School Year:

Student ID	School	Route	Contractor
#1230628152	Jefferson Elementary	CS-90	On the Dot
#4523475188	Jefferson Elementary	CS-90	On the Dot
#6381940453	Jefferson Elementary	CS-90	On the Dot
#7282522006	Jefferson Elementary	CS-90	On the Dot
#5134784739	Jefferson Elementary	CS-90	On the Dot
#8967242705	Jefferson Elementary	CS-90	On the Dot

#2177866479	Jefferson Elementary	CS-90	On the Dot

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2026-2027 School Year in accordance and subject to the CPI increase of 3.58% as listed below:

Contractor	Route #	Aide Per Diem Rate	Cost Per Diem
On the Dot	CS-90	$120.00	$360.00

CC. Approval for the following extended school year transportation arrangement with Morris County Educational Services Commission for the 2026-2027 School Year:

Student ID	School	Route	Contractor
#2397012436	The Windsor School	SR305	Jaris Transportation

Approval for the extended school year transportation contract with Morris County Educational Services Commission for the 2026-2027 School Year in accordance and subject to the CPI increase of 3.58% as listed below:

Contractor	Route #	Aide Per Diem Rate	Per Diem Rate
Jaris Transportation	SR305	$0.00	$131.60

DD. Approval for the following extended summer transportation arrangements with Union County Educational Services Commission for the 2026-2027 School Year:

Student ID	School	Route	Contractor
9962821215	Somerset Hills Learning	CS-294	A&M Transportation
1380095375	Newmark School	CS-682	A&M Transportation
9319125848	Chancellor Academy	CS-584	Jaris Transportation
7856253002	Cornerstone Day School	CS-371	Busy Bee Transportation
4383699865	Cornerstone Day School	CS-371	Busy Bee Transportation
4058744740	Cornerstone Day School	CS-371	Busy Bee Transportation
1578122381	Montgomery Academy	CS-320	Jaris Transportation
6686989504	Pillar High School	CS-179	Madison Coach
1493062854	Summit Speech School	CS-31	Ascend Transportation
4853405451	Chapel Hill Academy	CS-274	Ascend Transportation
2094140727	Spectrum 360	CS-96	Safe & Secure
TBD	PG Chambers	CS-532	First Care Medical

Approval for the renewal of extended summer transportation contracts with Union County Educational Services Commission for the 2026-2027 School Year in accordance and subject to the CPI increase of 3.58% as listed below:

Contractor	Route #	Aide Per Diem Rate	Cost Per Diem
A&M Transportation	CS-294	$90.00	$113.34
A&M Transportation	CS-682	$21.46	$139.46

Jaris Transportation	CS-584	$0.00	$217.52
Busy Bee Transportation	CS-371	$0.00	$376.86
Jaris Transportation	CS-320	$0.00	$332.56
Madison Coach	CS-179	$0.00	$345.00
Ascend Transportation	CS-31	$30.00	$129.50
Ascend Transportation	CS-274	$48.00	$249.00
Safe & Secure	CS-96	$21.46	$145.90
First Care Medical	CS-532	$70.00	$301.00

EE. Approval of School Contract with State of New Jersey Department of Human Services Commission for the Blind and Visually Impaired to provide educational services to students #8320512231; #2115371662; #4582048155; and #6686989504 during the 2026-2027 school year at a cost of $2,668 each

FF. Approval of the purchase of transportation buses as follows:

1. 2026 Collins 16 passenger from Model 1, through the Educational Services Commission of New Jersey (ESCNJ) Co-Op Bid #25/26-35 at a cost of $105,994.60
2. 2027 Chevrolet 16 passenger from bus Wolfington body Company, Inc. @$107,511.40 through the Educational Services Commission of New Jersey (ESCNJ) Co-Op Bid #25/26-35
3. 2026 Ford Transit 350 non-CDL 7 passenger with wheelchair lift @$101,611.93 through the Hunterdon Central Educational Services Commission 22-11 Co-op purchasing

GG. Approval to authorize the Hunterdon Central Educational Services Commission to issue a lease on behalf of the Summit Board of Education to acquire four school vehicles, plus required security camera equipment, at an administrative fee of $2,319.80 (.5% of funding amount)

HH. Accept the bid results for a five year lease to purchase school buses and and security equipment and award the bid to First Hope Bank, NA, 201 Route 94, Columbia, NJ 07832, at an annual interest rate of 4.495%, as follows:

Principal Amount Expected to be Financed: four hundred sixty three thousand nine hundred sixty dollars and no cents ($463,960.00)
WHEREAS, the Lessee, Summit Board of Education (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;
WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;
WHEREAS, the Governing Body hereby finds and determines the execution of the lease-purchase agreement ("Equipment Lease") in the principal amount not exceeding the amount stated above (the "Principal Amount") for the purpose of acquiring the equipment described generally below (the "Equipment") and to be described more specifically in Exhibit A, Description of Equipment, attached to the Equipment Lease, is appropriate and necessary to the functions and operations of the Lessee;

- 2026 Collins/Chevrolet 20 Passenger Fully tracked Wheelchair School Bus
- 2026 Collins/Chevrolet 16 Passenger School Bus
- 2027 Chevrolet Midbus 16 Passenger SRW School Bus
- 2026 Ford Transit 350 7 passenger plus driver with Wheelchair
- Security Camera Equipment

WHEREAS, First Hope Bank, A National Banking Association (the "Lessor") is expected to act as the Lessor under the Equipment Lease;
WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Lease ("Lease Purchase Proceeds") for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and
WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Lease from the Lease Purchase Proceeds.
NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:
Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Lease and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.
Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Lease. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.
Section 3. Either one or both of the School Business Administrator or the Board President (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Lease in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Lease (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.
Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Lease on behalf of the Lessee.
Section 5. The aggregate original principal amount of the Equipment Lease shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Lease and the Equipment Lease shall contain such options to purchase by the Lessee as set forth therein.
Section 6. The Lessee's obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease, and the Lessee's obligations under the Equipment Lease shall not constitute indebtedness of the Lessee under the laws of the State.
Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.
Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Lease will be excluded from gross income under Section 103(a) of the Code. The Lessee reasonably expects it will not issue more than $10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Lease is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code. The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Lease authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.
Section 10. This resolution shall take effect immediately upon its adoption and approval.

II. Approval of submission of ESEA FY2027 Grant Application.

JJ. Approval of acceptance of ESEA FY2027 funds in the amount of $245,523 as follows:

Title I	$ 141,052
Title II	$ 62,977
Title III	$ 31,389
Title IV	$ 10,105

KK. Approval of submission of IDEA FY2027 Grant Application.

LL. Approval of acceptance of IDEA FY2027 funds in the amount of $1,169,724 as follows:

Basic (total)	$1,130,715
Basic Non-public	$ 110,472
Pre-school	$ 39,009

Motion by_____, seconded by_____

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XIV. SCHOOL BOARD OPERATION

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval of Agreement for School Physician Services with Dr. Wazim Buksh, 1 Health Plaza, Building 315, East Hanover, NJ 07936 for the 2026-2027 school year at a cost of $35,000; $300 per physical; $300 per lecture; $300 for expenses not related to the contract

B. Approval of Agreement with Dr. Joseph Rempson and Dr. Wazim Buksh to provide physician coverage at Summit High School football games for the 2026-2027 school year at a cost of $400/game for varsity and $300/game for all other levels, to be paid by signed voucher

C. Approval of Agreement with AFC Urgent Care, 1286 Springfield Avenue, New Providence, NJ 07974 to provide services, as needed, during the 2026-2027 school year as listed on the fee schedule

D. Approval of Public Donor Agreement between the Summit Board of Education and The Connection to provide in-kind services to The Connection including use of the five elementary schools, Wilson Primary Center, and custodial services in the amount of $112,500 from September 1, 2026 to June 30, 2027

E. Approval of Agreement with The Connection, 79 Maple Street, Summit, NJ to provide practice and home meet facilities to the Summit High School gymnastics team for the 2026-2027 season, including preseason beginning August 17, 2026

F. Approval of Allowance Request Change Order #A01 from ARCO Construction Inc., 15 Fairfield Place, West Caldwell, NJ 07006 for Roof Replacement at Summit High School, Jefferson Elementary School and Brayton Elementary School in the total amount of $114,941 as follows:

1. Jefferson ES: substitute Green-Lock Plus adhesive to minimize curing time	$100,941
2. Summit HS: provide and install two new roof drains	$ 7,500
3. Summit HS: provide and install two new roof drains	$ 6,500
4. Summit HS: replace four skylights	$ 23,500

G. Approval of Allowance Request Change Order #A02 from ARCO Construction Inc., 15 Fairfield Place, West Caldwell, NJ 07006 for Roof Replacement at Brayton Elementary School, in the total amount of $21,365 as follows:

1. Summit HS investigation service on existing HVAC systems	$ 2,715
2. Brayton ES: Replace 10 skylights	$ 18,650

H. Approval of Allowance Request Change Order #A03 from ARCO Construction Inc., 15 Fairfield Place, West Caldwell, NJ 07006 for Roof Replacement at Brayton Elementary

School, in the total amount of $24,675 to repair the Summit High School Walk-In Refrigerator/Freezer

I. Approval of Allowance Request Change Order #A01 from MAK Group, Inc. 82 Midland Avenue, Saddle Brook, NJ 07663 for Roof Replacement at LCJ Summit Middle School, in the amount of $170,059.53 to substitute Green-Lock Plus adhesive to minimize curing time

J. Approval of Change Order #002 request from Parette Somjen Architects, LLC to close out the UV Replacement project at Brayton Elementary School as follows:

Original Contract Amount	$644,000.00
Revised Contract Amount	- $ 40,800.86
Final Contract Amount	$603,199.14

K. Approval of Agreement with Statistical Forecasting LLC, 119 Birchstone Lane, East Dorset, VT 05253, to provide a Demographic Study for a five-year period beginning with the 2027-28 school year and ending in 2031-32 using the Cohort-Survival Ratio Method at a rate not to exceed $18,600 for the services listed:

- Cost of Service: 8,500
- Option 2: Projection by School: 4,200
- Option 5: Detailed Housing Analysis: 5,900

Motion by_____, seconded by_____
Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XV. PERSONNEL

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate N.J. certification:

Name	Position	School	Step/Salary	Effective	Replacing
Kimberly Volz	Assistant Principal	LCJSMS	$115,000 (prorated)	September 25, 2026, or sooner, for the 2026-2027 school year	Laura Muller

Matthew Trokan	Assistant Principal	LCJSMS	$118,000 (prorated)	October 5, 2026, or sooner, for the 2026-2027 school year	Eric Fontes
Katherine Valverde	Elementary Teacher	JES	MA-Step-1, $67,080	September 2, 2026, for the 2026-2027 school year	Randi Katz
Abigail DeFranco	School Social Worker	BES, FES & WES	MA-Step- 10-11, $76,440	September 2, 2026, for the 2026-2027 school year	Marissa Bruder
Joshua Defayette	Math Teacher	SHS	BA-Step-6-7, $65,351	September 2, 2026, for the 2026-2027 school year	Nicolette Aloia
Katherine Trzaska	English Teacher	SHS	BA-Step-1, $58,986	September 2, 2026, for the 2026-2027 school year	Jennifer Marder
Holly Winans	Special Education Teacher	JES	BA-Step-1, $58,986	September 2, 2026, for the 2026-2027 school year	Diane Dreisbach
Victoria Alban	Special Education Teacher	BES	BA-Step-3, $61,486	September 2, 2026, for the 2026-2027 school year	Samantha Marrano
Jade Iorio	Special Education Teacher	JES	MA-Step-22, $111,590 (prorated)	October 15, 2026, or sooner, for the 2026-2027 school year	Samantha Nardi
Susan Benanchietti	Elementary Teacher	JES	BA-Step-10-11, $68,346	September 2, 2026, for the 2026-2027 school year	Natalie Vince

B. Approval to appoint the following Long-Term or Leave Replacement staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

Name	Position	School	Step	Salary	Effective	Replacing
Sarah Gillo	Special Education Teacher - LTS	FES	n/a	$265/day	September 2, 2026 - end date tbd	Geneva LoConte
Brian Haggerty	Math Teacher - LR	LCJSMS	BA-Step-1	$58,986 (prorated)	June 29, 2026, end date tbd	Michelle Keane
Amy Donnelly	Special Education Teacher - LR	FES	MA-Step-2, $68,330 (prorated)	$68,330 (prorated)	July 1, 2026 through October 22, 2026	Samantha Barrows
Amy Donnelly	Special Education Teacher - LR	FES/WES	MA-Step-2, $68,330 (prorated)	$68,330 (prorated)	October 23, 2026, end date tbd	Danielle O'Shaughnessy
Cindy MacKinnon	Special Education Teacher - LR	LCJSMS	BA-Step-2	$60,236 (prorated)	July 1, 2026, end date tbd (revised from the June 11, 2026 Agenda)	Amelia Kropa
Julia Competiello	Grade 1 Teacher - LR	FES	MA-Step-1, $67,080	$67,080 (prorated)	September 2, 2026, end date tbd	Meghan McCue
Margaux Neumann	Grade 4 Teacher - LTS	FES	n/a	$265/day	September 2, 2026, end date tbd	Victoria Stevens
Adrian Simone	Social Studies Teacher - LTS	LCJSMS	n/a	$265/day	September 2, 2026, end date tbd	Jacek Lodziato
Sarah Zullo	Grade 4 Teacher, LR	LHES	MA-Step-1	$67,080	September 2, 2026, end date tbd	Cara Keane
Lauren Spooner	Interim Supervisor of World Language & ESL	District		$500/day with 2 overlap days at $500/day	September 2, 2026 through April 9, 2027	Ana Ventoso

Enos Ashanti	Inclusion Aide -LTS	BES	n/a	$200/day	September 2, 2026, end date tbd	Marie (Flo) Williams

C. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective	Replacing
Colleen Waller	Inclusion Aide	LHES	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Michelle Conti
Jaime Inglesino	Grade 4 Teacher - LR	WES	n/a	$265/day	September 2, 2026, end date tbd	Donna Anderle
Grace Gaeta	Inclusion Aide	JES	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Karen DePhillips
Allan Zakharia	Bus Driver	District	n/a	$55,000 (prorated)	September 2, 2026, for the 2026-2027 school year	G. Nash/J. Brinson
Nancy Dos Santos	Inclusion Aide	WES	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Louis Steele
Tara Capra	Secretary to Assistant Principal	LCJSMS	Secretary Class V-Step-5	$56,691 (prorated)	September 30, 2026, or sooner, for the 2026-2027 school year	Patricia Frasca
Makei Boyd	Custodian	JES	Custodian-1-Step-3	$44,249 (prorated)	August 4, 2026, for the 2026-2027 school year	Paul Henning
Christie Giambattista	Inclusion Aide	SHS	Aide-Step-1	$42,688 (prorated)	September 2, 2026, for the 2026-2027 school year	Christine Murray
Tamra Petrona	Inclusion Aide	SHS	Aide-Step-1	$42,688	September 2,	Nancy

					2026, for the 2026-2027 school year	Hanna
Maria Dahlgaard	Inclusion Aide	FES	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Kimberly Sheridan
Alex Griscti	Inclusion Aide	WPC	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Caitlin Dasti
Bryan Paskas	Night Custodian	FES	Custodian 1, Step 4-7	$45,249 (prorated)	September 15, 2026, or sooner, for the 2026-2027 school year	Chris DeCoursey
Kim Williams	Inclusion Aide	SHS	Aide-Step-1	$42,688	September 2, 2026, for the 2026-2027 school year	Nardin Gerges
Laura Lomonte	Inclusion Aide	LHES	Aide-Step-1	$42,688 (prorated)	September 15, 2026, or sooner	Dan Levitt
Christine Otiende	Cafeteria/Play ground Aide	BES	n/a	$38/hour	September 2, 2026	Noelle Acierto
Sharon James	Inclusion Aide	LHES	Aide-Step-1	$42,688 (prorated)	September 30, 2026, or sooner, for the 2026-2027 school year	Halie Proshuto

D. Approval of the following Change of Assignments:
   1. Katherine Yurga, from Latin Teacher (.6), Summit High School, to Latin Teacher (.6), Lawton C Johnson Summit Middle School and Summit High School, effective September 2, 2026, for the 2026-2027 school year
   2. Christina Murray, from Inclusion Aide, Summit High School, to Inclusion Aide, Brayton Elementary School, effective September 2, 2026, for the 2026-2027 school year
   3. Gloria Wang, from ESL Teacher, Summit High School, to (.4) ESL Teacher/(.6) Mandarin Teacher, Lawton C. Johnson Summit Middle School and Summit High School
   4. Patricia Frasca, involuntary transfer from Middle School Office Secretary (Class V, Step 5, 12-month position, to Elementary Secretary to the Principal, Franklin

Elementary School, Class VI, Step U, 11-month position, $62,181, prorated to $57,001 for the 11-month position, effective July 16, 2026 for the 2026-2027 school year

5. Maria Tramontana, involuntary transfer from High School Receptionist, Class IV, Step X, 12-month position to Library Secretary Clerk, Summit High School, Class IV, Step X, 10 month position, $56,076 effective June 30, 2026 for the 2026-2027 school year
6. Matthew DeFonzo, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Long-Term Physical Education Teacher substitute, Lawton C. Johnson Summit Middle School, $265/day, effective September 2, 2026, end date tbd
7. Samantha Hadley, from Special Education Teacher (LLD), Brayton Elementary School, to Special Education Teacher (ABA), Summit High School, effective September 2, 2026 for the 2026-2027 school year
8. Carolyn Kiley, from part-time Special Education Teacher, Jefferson Primary Center and Jefferson Elementary School, to full-time Special Education Teacher, Jefferson Primary Center and Jefferson Elementary School, MA-Step-22, $111,590 effective September 2, 2026 for the 2026-2027 school year
9. Nicole Breslauer, from Grade 4 Teacher, Lincoln-Hubbard Elementary School, to Instructional Facilitator, all primary and elementary schools, effective August 17, 2026 for the 2026-2027 school year
10. Amanda Weisman, from Long-Term ELA Teacher Substitute, Lincoln-Hubbard Elementary School and Lawton C. Johnson Summit Middle School, to Long–Term ELA Teacher Substitute, Lincoln-Hubbard Elementary School and Lawton C. Johnson Summit Middle School, BA-Step-3, $61,486 (prorated), effective September 2, 2026 through April 8, 2027, with one overlap day at $125/day
11. Anne Bancroft, from Leave Replacement Grade 4 Teacher Substitute, Franklin Elementary School, to Grade 4 Teacher, Franklin Elementary School, MA-Step-3, $69,580, effective, September 2, 2026 for the 2026-2027 school year, replacing Nicole Finnegan
12. Natalie Vince, from Elementary Teacher, Jefferson Elementary School, to Grade 4 Teacher, Lincoln-Hubbard Elementary School, effective September 2, 2026, for the 2026-2027 school year

E. Approval of maternity leave/family leave for the following staff:
   1. David Howarth, Supervisor of Social Studies, Summit High School, unpaid leave effective October 1, 2026 through November 30, 2026
   2. Cara Keane, Grade 4 Teacher, Lincoln-Hubbard Elementary School, paid leave effective May 26, 2026 through June 18, 2026, unpaid leave effective September 2, 2026 through December 3, 2026, unpaid child care leave effective December 4, 2026 through June 30, 2027 (revised from the February 19, 2026 and June 11, 2026 Agendas)
   3. Carvieon Hamilton Lewis, Inclusion Aide, Jefferson Elementary School, unpaid leave effective May 20, 2026 through June 12, 2026
   4. Jacek Lodziato, Social Studies teacher, Lawton C. Johnson Summit Middle School, unpaid leave effective, September 14, 2026 through December 11, 2026

5. Ashley Milano, School Counselor, Summit High School, paid leave effective October 6, 2026 through December 4, 2026, unpaid leave effective December 5, 2026 through March 11, 2027
6. Laurene Dickinson, Communications Officer, District, paid leave effective March 2, 2026 through April 23, 2026, paid vacation days effective April 24, 2026 through May 15, 2026 and December 9, 2026 through December 31, 2026, unpaid leave effective May 18, through August 23, 2026, unpaid child care leave effective August 24, 2026 through December 8, 2026 (*revised* from the December 18, 2025, March 19, 2026 and April 16, 2026 Agendas)
7. Kristen Shuman, STEAM Teacher, Jefferson Elementary School, paid leave effective October 15, 2026 through December 15, 2026, unpaid leave effective December 16, 2026 through March 29, 2027, unpaid child care leave effective March 30, 2027 through May 31, 2027
8. Geomar Falconi, Secretary, Summit High School, unpaid leave effective June 17, 2026, ½ day pm, June 18, 2026 through July 31, 2026
9. Donna Anderle, Grade 4 Teacher, Washington Elementary School, paid leave effective April 20, 2026 through June 11, 2026, unpaid leave effective June 12, 2026 through November 24, 2026, unpaid child care leave effective November 25, 2026 through December 23, 2026 (revised from the December 18, 2025 and June 11, 2026 Agendas)
10. Olivia Hoehn, Grade 2 Teacher, Lincoln-Hubbard Elementary School, paid leave effective November 10, 2026 through January 5, 2027, unpaid leave effective January 6, 2027 through April 8, 2027
11. Marie Williams, Inclusion Aide, Brayton Elementary School, unpaid leave effective September 23, 2026 through October 7, 2026

F. Approval to accept the resignation for the purpose of retirement of the following staff:

Name	**Position**	**School**	**Effective**
Luis Andrade	Custodian	Summit High School	December 1, 2026

G. Approval to accept the resignation of the following staff:

Name	**Position**	**School**	**Effective**
Nicolette Aloia	Math Teacher	SHS	June 30, 2026
Laura Muller	Assistant Principal	LCJSMS	July 15, 2026
Jennifer Marder	English Teacher	SHS	June 30, 2026
Peter Testa	HVAC Technician	District	July 24, 2026
Daniel Levitt	Inclusion Aide	LHES	June 30, 2026
Caitlin Dasti	Inclusion Aide	WPC	July 31, 2026

Nardin Gerges	Inclusion Aide	SHS	July 31, 2026
Simone Baskerville	Physics Teacher	SHS	September 22, 2026
Christie Encarnacion	School Counselor	SHS	September 11, 2026
Kimberly Sheridan	Inclusion Aide	FES	July 31, 2026
Ann Dooley	Technology Education Teacher	SHS	October 2, 2026
Eric Fontes	Assistant Principal	LCJSMS	October 4, 2026, or sooner, should a replacement be found
Justin Grossman	Instructional Facilitator	All Elementary & Primary Centers	August 7, 2026
Noelle Acierto	Cafeteria/Playground Aide	BES	August 5, 2026
Gisselle Miller	Inclusion Aide	LCJSMS	August 7, 2026
Halie Proshuto	Inclusion Aide	LHES	August 31, 2026
Nicole Finnegan	STEAM Teacher	FES	October 9, 2026
Victoria Stevens	Grade 4 Teacher	FES	November 30, 2026

H. Approval to appoint the following substitute teachers and school nurses, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	**Pay Rate**	**Effective**
Beatriz Mendez (nurse)	$225/day	September 2, 2026
Errico Angiuoni	$125/day	September 2, 2026
Ashanti Enos	$125/day	September 2, 2026
Jessica Penner	$125/day	September 21, 2026

I. Approval to pay Freddie Williams, Custodian, Franklin Elementary School, $1,005.60 for 4 unused vacation days

J. Approval of the following Summit High School Marching Band Assistants, paid by the Summit Music Parents Association:

1. Elizabeth Liss - $1,200
2. Charlotte Whitcher - $300
3. Dan Giannone - $1,200
4. Mike Gleason - $600

K. Approval of a Memorandum of Agreement dated June 30, 2026 between the Summit Board of Education and the Summit Education Association (see attached)

L. Approval of a Memorandum of Agreement dated June 30, 2026 between the Summit Board of Education and the Summit Education Association (see attached)

M. Approval of a Sidebar Agreement (licenses) dated July 1, 2026 between the Summit Board of Education and the Summit Education Association (see attached)

N. Approval of a Sidebar Agreement (Supervisor) dated July 1, 2026 between the Summit Board of Education and the Summit Education Association (see attached)

O. Approval to rescind the offer of employment to James Zilinski, as an Inclusion Aide, Washington Elementary School from the June 11, 2026 Agenda

P. Approval to rescind the offer of employment to Josephine Blundo, as a leave replacement teacher at Franklin Elementary School from the May 12, 2026 Agenda

Q. Approval to pay the following Jefferson Elementary School staff for the Jefferson Afterschool Enrichment classes, from April 6, 2026 through June 15, 2026, up to 8 hours each, at the curriculum rate of $50/hour (funded by the Jefferson PTO)(revised from the March 19, 2026 Agenda):
   1. Arthur Rodgers - Origami
   2. Lauren Nawrotzki - Field Hockey
   3. Christopher Brandon - Drawing
   4. Heidi Pilla (Orlando) - Bracelet Making

R. Approval of Cindy Mac Kinnon as a Teacher for the Extended School Year Program effective June 29, 2026 through July 31, 2026, with one prep day on June 25, 2026, 8:30 to 12:00 noon, ESY hours are 8:30 to 12:00 noon, Monday through Thursday

S. Approval to pay the following Lawton C. Johnson Summit Middle School staff as Multicultural Night Advisors in the 2026-2027 school year (SEF Grant #S26201)
   1. Hannah Gallagher-Luca - $2,500 (50 hours)
   2. Melissa Sarracino - $2,500 (50 hours)

T. Approval to pay Mary-Ann Terrett for summer substitute clerical work, $18/hour, up to 50 hours

U. Approval of the Summit High School recommendations for Co-Curricular advisors for the 2026-2027 school year (list attached)

V. Approval to pay Elizabeth Berberich, Summit High School, $78.81/class for teaching an extra 6th period, effective October 1, 2026 through November 30, 2026, covering David Howarth

W. Approval of the *revised* contract of employment for David Pawlowski, School Business Administrator/Board Secretary

X. Approval of the *revised* contract of employment for Dora Zeno, Interim School Business Administrator/Board Secretary

Y. Approval to pay Maria Tramontana, Summit High School, Secretary, $2,190.34 for 10.5 unused vacation days

Z. Approval to pay Laura Muller, Lawton C. Johnson Summit Middle School, Assistant Principal, $17,297.17 for 31.5 unused vacation days

AA. Approval to pay Patricia Frasca, Lawton C. Johnson Summit Middle School, Secretary, $1,371.30 for 6.5 unused vacation days

BB. Approval to pay Peter Tesla, Bus A, Maintenance, $2,268.66 for 11 unused vacation days

CC. Approval of Danielle Genna-Maresca to the Summer 2026 Child Study Team position at per diem rate, up to 30 days, as needed, effective July 1, 2026

DD. Approval of the new job description for the Library Clerk/Secretary (High School) (see attached)

EE. Approval of the following 2026-2027 salary adjustments due to advanced degrees earned, effective September 1, 2026, for the following staff members:

1. Kelly Wright, 2nd Masters - $850
2. Kaliope Diakos, BA+15 - Step 16
3. Gary Pascal, MA+30 - Step 22
4. Courtney Nelson, MA+30 - Step 18
5. Isaac Welsh, MA+30 - Step 22
6. Esther Andugala, MA - Step 5
7. Lindsay Roller, MA - Step 6-7
8. Stephanie Goncalves, BA+15 - Step 8-9
9. Nicole Johnson, MA - Step 21
10. Nicholas Padron, MA - Step 5

FF. Approval to pay the following Jefferson Elementary School staff to work for the Jefferson Elementary School Breakfast Program, $29.07/hour, for the 2026-2027 school year (funded through Title 1):

1. Lauren Mortenson
2. Marija Prevoznak
3. Arthur Rodgers (substitute, as needed)

GG. Approval to pay the following Brayton Elementary School staff for the Brayton Disc Golf Afterschool Enrichment Team Advisors, effective September 17, 2026 through October 22, 2026 at the curriculum rate of $50/hour, (funded by the Brayton PTO):

1. Chris Miller - up to 27 hours
2. Chris Wisbeski - up to 15 hours
3. Erin Corea - up to 15 hours
4. Mary Rodriguez - up to 17 hours
5. Michael Gleason - up to 12 hours
6. Kimberly Leary - substitute, as needed

HH. Approval of the following staff for summer counseling hours, at their per diem rate *(revised* from the June 11, 2026 Agenda):

1. Stefanie Jurista - 9 days at $488.94/day = $4,400.46
2. Elke Luftig - 4 days at $636.98/day = $2,547.92

II. Approval to pay the following Lawton C. Johnson Summit Middle School staff for teaching an extra 6th period, effective September 2, 2026 through tbd, covering Alexander Bocchino:

1. Rebecca Mongioj - $70.68/class
2. John Piepoli - $70.68/class

Motion by_____, seconded by_____

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XVI. POLICIES & REGULATIONS

RESOLVED that the Summit Board of Education, upon the recommendation of the Superintendent:

First Reading

Bylaw 0131 - Bylaws, Policies and Regulations - Suspend
Policy 2363 - Student Use of Privately-Owned Technology (Abolish)
Policy & Regulation 5516 - Student Use of Internet-Enabled Devices (M) Revised

Second Reading

P 0162 - Notice of Board Meetings (Revised)
P 0162.01 - Legal Notices (M) (New)
P 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

Motion by_____, seconded by_____

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

XVII. ADJOURNMENT

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Justice Hoff Gundersen Gianis Cohn Mahecha Kelly

From the Office of Curriculum and Instruction
BOE Agenda Items - August 25, 2026

A. Rescind the following teachers for Summit High School Summer Academy courses at the curriculum rate of $50 per hour:

Teacher	Location	Course	Maximum Hours
Christina Allian	SHS	Math - Course Recovery	65
Jack Marahao	SHS	Science - Course Recovery	65
Lauren Ponzio	SHS	Science - Course Recovery	65
Simone Baskerville	SHS	Science - Course Recovery	65
Peter Connolly	SHS	Social Studies - Course Recovery	65

B. Approval of the follow teacher for Summit High School Summer Academy course at the curriculum rate of $50 per hour (funded by student tuition):

Teacher	Location	Course	Maximum Hours
Brian Haggerty	SHS	Algebra 1 & Geometry - Course Recovery	130

C. Amend the personnel resolution approved on June 11, 2026 for Casey Sink, changing the approved number of hours for the Geometry - Course Advancement at Summit High School Summer Academy from 120 hours to 130 hours at the curriculum rate of $50 per hour (funded by student tuition).

D. Approval of the following teachers for the Student Technology Usage Committee (Elementary Secondary) on July 15, 2026, July 22, 2026 and August 12, 2026 at the curriculum rate of $50 per hour:

Teacher	Location	Number of Hours
Trudy Lopez-Cohen	BES	15
Lea Audino	FES	9
Nicole Breslauer	LHES	6
Natalie Vince	LHES & JES	9
Shea Williams	JES	3

Lauren Nawrotzki	JES	9
Laura Muldoon	JES	6
Bianca Ratner	JES	9
Vicky Jordan	JPC	6
Bernadette Burke (Peters)	LCJSMS	6
Bridgette Moore	LCJSMS	6
Melinda Schlehlein	LCJSMS	6
Brooke Simandl	SHS	9
Heather Murray	SHS	9
Nicole Tartaglia	SHS	6

5. Approval of the following teachers for summer curriculum writing projects at the curriculum rate of $50 per hour:

Teacher	Location	Project	Maximum Hours
Kevin Zaleski	LCJSMS	Unified PE	7.5
Anthony Ferrante	LCJSMS	Unified PE	7.5

6. Approval of Nicole Breslauer to receive the curriculum rate of $50/hr for up to 40 hours for Instructional Facilitator work (paid via timesheet).

Summit Board of Education Approval of Travel and Related Expense Reimbursement Form

SUMMIT PUBLIC SCHOOLS
14 Beekman Terrace, Summit, NJ 07901

Board of Education Meeting Date: 25-Aug-26

NOTES:

1. All reimbursable expenses listed below are in compliance with NJOMB Circular letter 06-02 or OMB Circular A-87 unless noted otherwise.
2. Any "Other Expenses" listed under reimbursable Expenses below will be explained under "Explanation".

Types of Travel	Code
Staff Training & Seminar	1
Conventions/Conference	2
Regular District Business	3
Retreat	4

	Staff	Type of Travel	Location of Travel	Occurances	Grant Funded	Date(s) of Travel	Reimbursable Expenses * Registration	Meals	Lodging Nights	Lodging Costs	Mileage	Tolls/ Parking	Air/ Rail	Taxis	Conference
A.	Grill	2	State College, PA	2	SEF	7/22/26 - 7/23/26		111.00			207.74	2.00			Penn State University Counselor Advisory Board
M.	Mayes	2	Providence, RI	3	SEF	8/3/26 - 8/5/26					200.22	57.00			Johnson & Wales University Counselor Look and Learn
M.	Travaille	1	Ventura, CA	5		7/27/26 - 7/31/26									Coastal Marine Biolabs Professional Development
L.	Drewes	2	Piscataway, NJ	1	SEF	9/18/26					31.44				Rutgers - College Advisory Sounding Board
W.	Rohrbach	2	Holmdel, NJ	1		11/13/26	175.00				47.94	6.04			NJ Technology & Engineering Educators Assoc. Conference
R.	Scanlon	1	Edison, NJ	1	IDEA	9/1/26	899.00					12.22			QBS Safety-Care Trainer Recertification
S.	Callaway	1	Edison, NJ	1	IDEA	9/1/26	899.00					12.22			QBS Safety-Care Trainer Recertification
A.	Kemp	1	Virtual	4		7/13/26 - 7/16/26	799.00								Fitchburg State University AP Summer Institute
K.	Shields	1	Virtual	4		8/03/26 - 8/06/26	750.00								University of Wisconsin - Madison AP Summer Institute
T.	Wilson	2	Holmdel, NJ	1		11/13/26	175.00				34.21				NJ Technology & Engineering Educators Assoc. Conference

* Or as determined in accordance with board of education travel policy.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is made and entered into this 1 day of July, 2026, by and between the **SUMMIT BOARD OF EDUCATION** ("Board") and the **SUMMIT EDUCATION ASSOCIATION** ("Association") (collectively, the "Parties").

WITNESSETH:

WHEREAS, the Board operates the Summit Public Schools ("District"); and

WHEREAS, the Association is the exclusive majority representative for collective negotiations concerning the terms and conditions of employment for all certificated personnel whether under contract, on leave, employed or to be employed full or part-time by the Board, including: athletic trainer, instructional facilitators, teachers, special services personnel, reading specialists, nurses, librarians, and part-time hourly teachers; all custodians and maintenance personnel; paraprofessionals in the classifications of Instructional Aide, which shall include Preschool Aide, Kindergarten Aide, Inclusion Aide, Dedicated Aide, and Physical Education Aide; all secretarial and clerical staff employed by the Summit Board of Education; ABA Aide; but excluding the secretary to the Superintendent, the secretary to the Business Administrator, Assistant Business Administrator, the payroll clerk, the personnel secretary, and all other employees.; and

WHEREAS, the Parties entered into a Collective Negotiations Agreement entitled "Agreement Between Board of Education of the City of Summit and the Summit Education Association" effective July 1, 2023 through June 30, 2027 (the "Agreement"); and

WHEREAS, the Board seeks to transfer Patricia Frasca from her current position as Middle School Office Secretary (Class V, 12-month) to the position of Elementary Secretary to the Principal at Franklin School (Class VI, 11-month); and

WHEREAS, the Association has been consulted regarding and accepts the transfer and the corresponding salary placement set forth herein; and

WHEREAS, the Parties desire to enter into this Memorandum of Agreement to memorialize their agreement regarding the foregoing transfer and salary placement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the Parties agree as follows:

1. **Transfer of Patricia Frasca.** Effective on a date to be determined by the Board (the "Frasca Effective Date"), Patricia Frasca shall be transferred from her current position as Middle School Office Secretary (Class V, Step 5, 12-month position, 2026–2027 salary of $56,691) to the position of Elementary Secretary to the Principal at Franklin School (Class VI, 11-month position). Consistent with the Agreement, Ms. Frasca shall be placed at Class VI, Step U, with an annual guide salary of $62,181, prorated to $57,001 for the 11-month position in accordance with Article V of the Agreement, which provides that elementary secretaries shall be paid as eleven-month office employees at 11/12 of the twelve-month salary.

a. Ms. Frasca's salary shall not be frozen, and she shall advance on the salary guide in accordance with the terms of the Agreement.

b. Pending the Frasca Effective Date, Ms. Frasca shall remain in her current Middle School Office Secretary position so that she may continue working during the transition period and assist with transitioning responsibilities to Franklin School.

c. Ms. Frasca has six accrued vacation days remaining for the 2025-26 school year earned while in her 12-month position. Ms. Frasca may use such vacation days through August 31 of the current school year, and, any unused vacation days shall be paid out to her at her per diem rate.

2. **Acceptance.** The Association hereby accepts and agrees to the transfer of Patricia Frasca, the classification, salary level, and salary placement, the proration terms, and the transition and vacation arrangements as set forth in this MOA.

3. **No Precedent.** The Parties agree that the terms of this MOA are granted based on the unique and specific circumstances of the transfer described herein. This MOA shall in no way be viewed as setting any precedent, nor shall it be deemed to establish a past practice or a contractual right. Additionally, this MOA shall not be used as evidence by either Party in any arbitration, court proceeding, or any other venue, except to enforce the explicit terms of this MOA or to prove that no such contractual right or past practice exists.

4. **Entire Agreement.** This MOA contains the sole and entire agreement between the Association and the Board with respect to the subject matter hereof. The Association represents and acknowledges that it has not relied upon any representation or statement by the Board, or its counsel or representatives, with regard to the subject matter of this MOA that is not set forth herein.

5. **Representation.** The Parties acknowledge that they have had the opportunity to review the terms of this MOA. The language of this MOA shall not be presumptively construed in favor of or against any of the Parties. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this MOA. Rather, the language in this MOA shall be interpreted as to its fair meaning and not strictly for or against any Party. Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this MOA.

6. **Severability.** Whenever possible, each provision of this MOA will be interpreted in such a manner as to be effective and valid under applicable law, but if any of its provisions shall be held invalid, illegal, or unenforceable, this MOA shall be construed as if not containing those provisions and the rights and obligations of the Parties shall be construed and enforced accordingly.

7. **Execution.** This MOA is subject to Board approval before taking effect. The Parties to this MOA hereby confirm that the signatories are respectively authorized to bind them hereto and execute this MOA. The Parties acknowledge that they have carefully read and fully understand all of the terms of this MOA, that they have had a reasonable amount of time to consider the terms of this MOA, and that they enter into this MOA voluntarily and

with the advice of counsel. This MOA may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

8. **Remaining Terms.** All of the remaining terms and conditions in the Agreement not specifically amended or addressed herein shall remain in full force and effect and shall not be impacted by the terms of this MOA.

IN WITNESS WHEREOF, the Parties hereto have freely executed this Memorandum of Agreement, with the intent to be legally bound.

SUMMIT **EDUCATION ASSOCIATION** **Dated:** 6/30/2026	**SUMMIT** **BOARD OF EDUCATION** Eileen Kelly, Board President **Dated:** 8/17/26
WITNESS: Dated: 6/30/2026	WITNESS: Business Administrator/ Board Secretary Dated: 8/17/26

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is made and entered into this 1 day of July, 2026, by and between the **SUMMIT BOARD OF EDUCATION** ("Board") and the **SUMMIT EDUCATION ASSOCIATION** ("Association") (collectively, the "Parties").

WITNESSETH:

WHEREAS, the Board operates the Summit Public Schools ("District"); and

WHEREAS, the Association is the exclusive majority representative for collective negotiations concerning the terms and conditions of employment for all certificated personnel whether under contract, on leave, employed or to be employed full or part-time by the Board, including: athletic trainer, instructional facilitators, teachers, special services personnel, reading specialists, nurses, librarians, and part-time hourly teachers; all custodians and maintenance personnel; paraprofessionals in the classifications of Instructional Aide, which shall include Preschool Aide, Kindergarten Aide, Inclusion Aide, Dedicated Aide, and Physical Education Aide; all secretarial and clerical staff employed by the Summit Board of Education; ABA Aide; but excluding the secretary to the Superintendent, the secretary to the Business Administrator, Assistant Business Administrator, the payroll clerk, the personnel secretary, and all other employees.; and

WHEREAS, the Parties entered into a Collective Negotiations Agreement entitled "Agreement Between Board of Education of the City of Summit and the Summit Education Association" effective July 1, 2023 through June 30, 2027 (the "Agreement"); and

WHEREAS, the Board seeks to transfer Maria Tramontana from her current position as High School Receptionist (Class IV, 12-month) to the position of Library Secretary Clerk (Class IV, 10-month); and

WHEREAS, the Association has been consulted regarding and accepts the transfer and the corresponding salary placement set forth herein; and

WHEREAS, the Parties desire to enter into this Memorandum of Agreement to memorialize their agreement regarding the foregoing transfer and salary placement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the Parties agree as follows:

1. **Transfer of Maria Tramontana.** Effective June 30, 2026, Maria Tramontana shall be transferred from her current position as High School Receptionist (Class IV, Step X, 12-month position, 2026–2027 salary of $56,076) to the position of Library Secretary Clerk (Class IV, Step X, 10-month position, 2026-2027 salary of $46,711). As explained below, upon transfer, Ms. Tramontana shall remain at her current salary ($56,076), and her salary shall be frozen until the applicable salary guide step equals or exceeds that amount, at which time she shall resume normal guide advancement. More specifically, the terms governing Ms. Tramontana's salary following this transfer are set forth below.

(a) **Salary Proration.** Consistent with the payment of all 10-month secretary positions, Ms. Tramontana's salary in the 10-month Library Secretary Clerk position is calculated by multiplying the applicable 12-month salary (as determined by the Class IV salary schedule and her step placement) by a proration factor of 0.833, which reflects the 10-month work year relative to a 12-month work year (10/12 = 0.833) (the "Prorated 10-Month Salary").

(b) **Salary Freeze.** Notwithstanding subparagraph (a), Ms. Tramontana's annual salary shall be frozen at Fifty-Six Thousand Seventy-Six Dollars ($56,076) (the "Frozen Salary") until the Prorated 10-Month Salary, calculated in accordance with subparagraph (a) based on applicable step increases, salary schedule advancements, or other adjustments under the Agreement, exceeds the Frozen Salary.

(c) **Transition to Prorated Salary.** Commencing with the first payroll period in which the Prorated 10-Month Salary exceeds the Frozen Salary, Ms. Tramontana shall receive the Prorated 10-Month Salary in lieu of the Frozen Salary. Thereafter, Ms. Tramontana's salary shall continue to be calculated in accordance with subparagraph (a) and she shall resume normal salary guide advancement as provided in the Agreement. By way of illustration only, if Ms. Tramontana's 12-month Class IV salary at her then-current step equals $70,000, her Prorated 10-Month Salary would be $70,000 × 0.833 = $58,310. Because $58,310 exceeds the Frozen Salary of $56,076, Ms. Tramontana would receive $58,310 as her annual salary for that contract year.

(e) **Commencement Date.** The Parties acknowledge that Ms. Tramontana's new 10-month position commences on September 2, 2026, consistent with the Agreement's provision that ten-month employees work a contract year commencing September 1 and ending June 30.

(f) **Waiver of Additional Compensation.** In consideration of the foregoing, Ms. Tramontana hereby waives any and all claims to additional payout, compensation, or remuneration for summer days not worked between her last day in the High School Receptionist position and September 2, 2026, except as otherwise expressly provided in this MOA or the Agreement. Notwithstanding the foregoing, Ms. Tramontana has accrued vacation days remaining for the 2025-26 school year earned while in her 12-month position. Any unused vacation days shall be paid out to her at her per diem rate.

2. **Acceptance.** The Association hereby accepts and agrees to the transfer of Maria Tramontana, the classification, salary level, and salary placement, the proration and freeze terms, and the transition and vacation arrangements as set forth in this MOA.

3. **No Precedent.** The Parties agree that the terms of this MOA are granted based on the unique and specific circumstances of the transfer described herein. This MOA shall in no way be viewed as setting any precedent, nor shall it be deemed to establish a past practice or a contractual right. Additionally, this MOA shall not be used as evidence by either Party

in any arbitration, court proceeding, or any other venue, except to enforce the explicit terms of this MOA or to prove that no such contractual right or past practice exists.

4. **Entire Agreement.** This MOA contains the sole and entire agreement between the Association and the Board with respect to the subject matter hereof. The Association represents and acknowledges that it has not relied upon any representation or statement by the Board, or its counsel or representatives, with regard to the subject matter of this MOA that is not set forth herein.

5. **Representation.** The Parties acknowledge that they have had the opportunity to review the terms of this MOA. The language of this MOA shall not be presumptively construed in favor of or against any of the Parties. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this MOA. Rather, the language in this MOA shall be interpreted as to its fair meaning and not strictly for or against any Party. Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this MOA.

6. **Severability.** Whenever possible, each provision of this MOA will be interpreted in such a manner as to be effective and valid under applicable law, but if any of its provisions shall be held invalid, illegal, or unenforceable, this MOA shall be construed as if not containing those provisions and the rights and obligations of the Parties shall be construed and enforced accordingly.

7. **Execution.** This MOA is subject to Board approval before taking effect. The Parties to this MOA hereby confirm that the signatories are respectively authorized to bind them hereto and execute this MOA. The Parties acknowledge that they have carefully read and fully understand all of the terms of this MOA, that they have had a reasonable amount of time to consider the terms of this MOA, and that they enter into this MOA voluntarily and with the advice of counsel. This MOA may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

8. **Remaining Terms.** All of the remaining terms and conditions in the Agreement not specifically amended or addressed herein shall remain in full force and effect and shall not be impacted by the terms of this MOA.

IN WITNESS WHEREOF, the Parties hereto have freely executed this Memorandum of Agreement, with the intent to be legally bound.

SUMMIT EDUCATION ASSOCIATION	**SUMMIT BOARD OF EDUCATION**
Tiffany Bennett, SEA President	Eileen Kelly, Board President

Dated: 7/1/2026	**Dated:** 8/17/26
WITNESS: Mercedes Trioo Dated: 7/2/2026	WITNESS:  Business Administrator/ Board Secretary Dated: 8/17/26

SIDEBAR AGREEMENT
SUMMIT BOARD OF EDUCATION (BOARD)
and
SUMMIT EDUCATION ASSOCIATION (ASSOCIATION)

THIS MEMORANDUM OF AGREEMENT is made this 1st day of July, 2026, by and between the Board and the Association.

WHEREAS, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") which expires on June 30, 2027 ("CBA"); and

WHEREAS, the Board seeks to compensate certain Maintenance Person(s) holding an Electrical, Plumbing, Mechanical/HVAC, Contractor and/or General Contractor Licenses;

WHEREAS, the Board and the Association seek to memorialize this agreement through the terms of this Agreement; and

WHEREAS, the terms set forth below contain the full agreement between the Parties; and

NOW, THEREFORE, the Board and Association, in consideration of the mutual covenants contained herein, the legal sufficiency of which is hereby acknowledged, agree as to the following:

1. For the 2026-2027 school year, the following stipend rates shall be paid as follows:

   To any Maintenance Person holding an Electrical, Plumbing, Mechanical/HVAC, Contractor and/or General Contractor License a pensionable stipend of $5,000

2. The stipend will be paid in full for the 2026-2027 school year if the license is received by October 31, 2026.

3. The stipend will be prorated if obtained during the current school year, beginning on the first day of the month after the license is received by the Human Resource Department.

4. The stipend will be prorated (monthly) if the staff member is on a leave of absence for more than thirty (30) consecutive days.

5. Eligibility is limited to one (1) stipend per staff member. It is expressly understood that the stipend does not apply to each license obtained.

6. Unless mutually extended by the parties in writing, the above rate shall expire on June 30, 2027 and the rates for the above positions shall revert to the amount memorialized in the CBA.

7. In order to extend the above rates to any future school year(s), the Board or Association may provide notice to the other party of the interest to extend the terms of this Sidebar. Thereafter, the parties shall discuss this extension and, if mutually agreed to extend, shall confirm the extension in writing.

8. Effective July 1, 2025, this stipend amount shall be included as pensionable to base salary for the 2026-2027 school year. Said adjusted amounts shall also serve as the total base salary for the full Association.

9. This Agreement shall not establish any precedent or past practice of the parties.

10. The terms and conditions of this Agreement represent a full and final settlement of the issues contained herein.

11. This Agreement shall not conflict with any statutes, regulations, or Executive Orders issued by the Governor or the State of New Jersey.

12. This Agreement contains the entire Agreement and understanding between the Parties.

13. If a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the Parties agree to meet in an attempt to revise the Agreement so as to preserve the full benefit of this Agreement pursuant to law. Should the Parties be unsuccessful, the Parties will agree to negotiate the impact of same. The remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.

14. The Parties shall be bound by the terms and conditions of this Agreement.

15. The Parties have entered into this Agreement freely and voluntarily.

16. The signatories of this Agreement have been duly authorized to sign it.

IN WITNESS WHEREOF, the Parties hereunder set their hands and seals to this Agreement effective on the 1st day of July, 2026.

SUMMIT BOARD OF EDUCATION

By: _____
Eileen Kelly, Board President

Witness:

By: _____
Robert J. Gardella, Director of H.R.

SUMMIT EDUCATION ASSOCIATION:

By: _____
Tiffany Bennett, President

Witness:

By: Kathleen C. Murphy

SIDEBAR AGREEMENT
BETWEEN THE
SUMMIT BOARD OF EDUCATION (BOARD)
and
SUMMIT EDUCATION ASSOCIATION (ASSOCIATION)

THIS MEMORANDUM OF AGREEMENT is made this 1st day of July, 2026, by and between the Board and the Association.

WHEREAS, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") which expires on June 30, 2027; and

WHEREAS, the Board seeks to create a "Supervisor of Maintenance" stipend position; and

WHEREAS, the Board and the Association seek to memorialize this agreement through the terms of this Agreement; and

WHEREAS, the terms set forth below contain the full agreement between the Parties; and

NOW, THEREFORE, the Board and Association, in consideration of the mutual covenants contained herein, the legal sufficiency of which is hereby acknowledged, agree as to the following:

1. For the 2026-2027 school year, the following stipend rate shall be paid as follows:

   Supervisor of Maintenance, a pensionable stipend of $10,000.00

2. Unless mutually extended by the parties in writing, the above rate shall expire on June 30, 2027.

3. In order to extend the above rates to any future school year(s), the Board or Association may provide notice to the other party of the interest to extend the terms of this Sidebar. Thereafter, the parties shall discuss this extension and, if mutually agreed to extend, shall confirm the extension in writing.

4. This Agreement shall not conflict with any statutes, regulations, or Executive Orders issued by the Governor or the State of New Jersey.

5. If a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the Parties agree to meet in an attempt to revise the Agreement so as to preserve the full benefit of this Agreement pursuant to law. Should the Parties be unsuccessful, the Parties will agree to negotiate

the impact of same. The remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.

5. The Parties shall be bound by the terms and conditions of this Agreement.

6. The Parties have entered into this Agreement freely and voluntarily.

7. The signatories of this Agreement have been duly authorized to sign it.

IN WITNESS WHEREOF, the Parties hereunder set their hands and seals to this Agreement effective on the 1st day of July, 2026.

SUMMIT BOARD OF EDUCATION

By: _____
Eileen Kelly, Board President

Witness:

By: _____
Robert J. Gardella, Director of H.R.

SUMMIT EDUCATION ASSOCIATION:

By: _____
Tiffany Bennett, President

Witness:

By: _____

To: Mr. Robert Gardella, Ms. Cassandra Kaplan

From: Brian Murtagh

Re: Co-Curricular Positions 2026-2027 SY

Listed below are the recommendations for SHS Co-Curricular advisors for the 2026-2027 school year.

Position	Advisor	Step	Stipend
Art Magazine	Lindsay Morse	3	$2,303.5
	Kelly Wright	1A	$1,925.5
Auditor	Lauren Ponzio	1A	$4,063
Bel Canto (Choir)	Mary-Lynn Rhodes	3	$4,607
String Ensemble(Orchestra)	Nevena Bojovic	3	$4,607
Color Guard			
Debate	Alexis Nelson	1A	$3,480
	Matthew Lam	1A	$3,480
Drama Tech Support	Julieta Quinteros Amat	1A	$6,607
Speech	Anne Poyner	3	$8,121
Freshman Class Advisor	Christina Patella	N/A	$5,151
Jazz Band	Alex Bocchino	3	$8,019
Junior Class Advisor	Sunita Viswanath	N/A	$6,143
Interact Club (Key Club)	Judith Shue	2B	$4,285
Literary Magazine	Melissa Kormeluk	1B	$3,851
Marching Band	Rebecca Mongioj	3	$10,703
Marching Band Assistant	Elizabeth Liss	1	$7,373
Marching Band Assistant	John Piepoli	3	$8,229
Marching Band Assistant	Josue Vasquez	2A	$7,805
Musical Director (Drama)	Alex Bocchino	3	$6,253
Newspaper	Ashley Laurencelle	3	$8,229
Robotics			
Senior Class Advisor	Grace Rodriguez	N/A	$6,143
Sophomore Class Advisor	Katherine Gallaway	N/A	$5,151
Step			
Student Government	Jen Pritchett	1B	$4,009.5
	Christian Simonelli	1B	$4,009.5
Model United Nations	Pete Connolly	2A	$5,252
Video Club	Morgan Mohlmann	N/A	$3,514
Vocal Coach (Drama)	Mary-Lynn Rhodes	3	$5,476
Yearbook Editor	Judith Shue	1A	$6,607
Union Hispana	Silvia Vicente	N/A	$4,607
Students Helping Students	Ashley Milano	N/A	$2,303.5
	Monica Galasso	N/A	$2,303.5
Peer Leadership	Jennifer Illis	N/A	$3,185.33
Peer Leadership	Laura Gibson	N/A	$3,185.33
Peer Leadership	Lesli Cestona	N/A	$3,185.33
Black Student Union	Michael Mayes	N/A	$4,607
Student Voices	Monika Bartlett	N/A	$2,303.5
	Catherine Epstein	N/A	$2,303.5

CC: Stacy Grimaldi, Elizabeth Aaron

Summit Public Schools
Summit, New Jersey

Job Description

JOB TITLE: Library Clerk/Secretary (High School)

JOB CLASSIFICATION: Secretary Class IV

WORK YEAR/HOURS: 10-month position; 7 hours per day

REPORTS TO: School Librarian and Building Principal

PRIMARY FUNCTION(S):

Support high school students and staff use of the media center and instruction provided by the media specialist to 1150+ students and 150+ staff members.

JOB RESPONSIBILITIES:

1. Processes new library books, resources, and materials and repairs worn/damaged books and materials as needed.
2. Maintains inventory and processes purchase orders for library materials, equipment, and supplies.
3. Checks incoming orders and shelves/distributes materials.
4. Answers telephone and follows up on calls and messages.
5. Assists librarian with special projects
6. Copies and distributes materials as needed.
7. Manages overdue material listings and lost book records and follows up with students and families.
8. Monitors safety of students using the library/media center spaces.
9. Manages secure student sign-ins to the library in collaboration with staff.
10. Supports media specialist with the scheduling of the media center.

11. Supports media specialist with the planning of and instruction of students and staff who use the media center.

12. Performs other responsibilities as determined by the Building Principal.

QUALIFICATIONS:

1. Experience working in a library setting preferred
2. Knowledge of media center operations
3. Ability to learn and utilize media center technologies
4. Excellent organizational skills
5. Excellent written and verbal communication skills
6. Can work effectively independently

Office of Human Resources
Approved by the Board of Education: August 25, 2026