

INTERNSHIP BOSTON CAMPUS PROGRAMS GUIDE 2026



Fisher College improves lives by providing students with the knowledge and skills necessary for a lifetime of intellectual and professional pursuits.

Office of Career Services
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617-236-8838
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Faculty Instructors

FACULTY INSTRUCTOR OVERVIEW

An internship should be treated equally to any other credit bearing course at Fisher College. This means that the hours worked plus additional coursework should be equal to any other 3-credit course. Internships should be related to the student's major and/or concentration.

The Faculty Instructor will:

- Be the primary academic contact during the course.
- Approve internships for academic credit and assign final grades for the course.
- Ensure every student submits a signed Internship Learning Agreement and that every student and site supervisor complete the end of semester evaluation.

Faculty Approval Process

The information below reflects the approval process for student internship experiences.

Internship Learning Agreement Approval Process: Faculty Instructor

1. Students have an Internship Learning Agreement document (ILA) filled out and returned to you.
2. Faculty instructor approves the internship. Faculty should record the site supervisor's contact information.
3. Faculty instructor emails the site supervisor to introduce themselves.

Example of Site Supervisor Correspondance

Dear [*Site supervisor Name*]

Thank you for taking the time to supervise a Fisher College Intern. Students who have the opportunity to connect their classroom knowledge to the workplace and are able to learn concepts that can only be experienced on the job become more marketable when they pursue their careers after graduation.

My role is to help you and the student with any questions or concerns that may arise during the student's internship experience. Please feel free to contact me if I may be of any assistance.

At the end of the semester, I will also be sending you a link for a final evaluation. Completion of this survey is very important as your feedback is part of the student's final grade for their internship class.

Thank you again for supervising a Fisher College student at your organization this semester.

Sincerely,

Internship Final Evaluations

Final Evaluations are used to gather information about the experiences that students and employers have as they reflect upon the internship. This information helps determine growth opportunities and encourages the development of meaningful relationships between the College and these organizations. Faculty instructors can also use this information to advise grading for their internship courses.

The final site supervisor evaluation process will remain through Survey Monkey. The Coordinator of Internship Programs will send all faculty instructors links to their course evaluations the last month of class to all their student's site supervisors. The Coordinator of Internship Programs will communicate directly with faculty when new evaluations are submitted for their review.

The Office of Career Services and the Coordinator of Internship Programs will also be available to meet with students and classes upon request.

Please contact the Office of Career Services (careers@fisher.edu) with any other questions related to this process.

Site Supervisors

SITE SUPERVISOR OVERVIEW

Thank you for agreeing to host a Fisher College intern this semester! Fisher College believes in the importance of experiential learning: all Fisher College Boston campus bachelor's degree candidates are required to complete a minimum 120-hour, semester long internship that pertains to their major.

Components of a Great Internship

- Meets minimum hour requirements (120 hours per 3-credit hours earned).
- Experience Request form from Handshake or the Internship Learning Agreement must be approved prior to start.
- Exposes the student to aspects of their major beyond administrative components.
- Provides strong supervision and opportunities to learn from others in the field.
- Provides portfolio building and experiential learning opportunities.
- Has clear measurable objectives that are a stretch in the student's knowledge and provide a positive learning experience.

Site supervisor Requirements

- We suggest that you have an orientation to allow the intern to become accustomed to the company, meet others, clearly define responsibilities and workspace, and complete all required approvals.

Please do not begin working with the student intern until you have approved their internship and signed the Internship Learning Agreement (paper form or online handshake experience request form).

- Provide supervision and adequate training for the intern; assigning the intern a mentor can help in this process.
- Monitor and sign-off on the intern's time logs (minimum of 120 hours must be completed before the end of the semester).
- Work with the student to develop appropriate objectives.
- Provide professional development feedback as appropriate.
- Complete a performance evaluation at the end of the internship period.

Employer Partnerships

To be an approved employer for a Fisher College internship experience, you must provide a positive working environment for Fisher students. Students must be earning credit for the internship to be unpaid. An internship at a for-profit business must be paid unless it meets the following criteria defined by the Department of Labor Fair Labor Standards Act:

- The internship, even though it includes actual operation of the facilities of the employer, is similar to training which would be given in an educational environment;
- The internship experience is for the benefit of the intern;
- The intern does not displace regular employees, but works under close supervision of existing staff;
- The employer that provides the training derives no immediate advantage from the activities of the intern; and on occasion its operations may be impeded;
- The intern is not necessarily entitled to a job at the conclusion of the internship; and
- The employer and the intern understand that the intern is not entitled to wages for the time spent in the internship.

Internship evaluation process

At the end of the semester, you will receive an evaluation survey to complete your Fisher intern's performance. This evaluation will be sent via email from your interns Faculty Instructor to be completed electronically. Your feedback will contribute to the student's overall grade.

The evaluation will ask you to comment on and/or rate the following areas:

- Summarization of type of work the student accomplished, referring to goals set at the beginning of the semester
- Strengths and areas of improvement
- Basic work requirements
- Ethical awareness and conduct
- Learning and analysis
- Response to supervision
- Initiative and creativity
- Interactions with others
- Work output
- General feedback on internship program

Students

STUDENT OVERVIEW

Fisher College believes in the importance of an experiential education. All Boston Campus bachelor's degree candidates are required to complete at least one internship for a minimum of 3 credits (120 hours) that pertains to their major.

Pre-requisites for internship courses

Before enrolling in the appropriate internship course, bachelor's degree candidates must:

1. Complete and pass **IS220: Preparation for Internship, Life and Careers***
2. Secure an internship prior to the start of the internship course.

***NOTE: If you fail this course, you must retake the course which could delay graduation.**

Finding an internship

Students are responsible for finding their own internship.

The goal of IS220 is to prepare you with the tools and resources to help find an internship.

The Office of Career Services is available to assist students in their search by appointment.

Please utilize the following resources to begin your search:

- Handshake: <https://fisher.joinhandshake.com/login>
- Network—talk to your professors, classmates, Career Services staff, family, and friends!

Students must have their internship secured and Internship Learning Agreement (ILA) approval completed before the internship class begins. **Students who do not have an internship by Add/Drop are advised to drop the class.**

Internship Learning Agreement

Students can **return a completed and signed Internship Learning Agreement form to their faculty instructor** by the start of the semester.

No credit will be granted to students who do not have an approved internship

Instructions on how to fill out this online form are available:

- Online: Please see Page 10 for visual instructions (Next Page)
- In the Career Services Office (116 Beacon Street, Mall 005)

ILA Submission Guide

Follow these steps to submit your Internship Learning Agreement (ILA) through Handshake.

Step 1

Access Handshake

Be prepared with the following information:

- Site Supervisor Contact
- Faculty Reviewer Email
- Internship dates, hours and job description

Go to the Handshake homepage and log in with your university credentials.

<http://joinhandshake.com/>



Step 2

Navigate to Career Center

On the left navigation panel, locate and click on "Career Center" to access career services options.

Step 3

Select Experience Tab

Click on the "Experience" tab to view internship and experience submission options.



Details

Experience Type

Select an experience type

Term

Select a term

Step 4

Submit an Experience

Click "Submit an Experience" then select "Semester ILA", (Ex: Fall 2026) for experience template and "Semester" term.

Step 5

Complete Form Details

Fill out organization details, job information, and reviewer contacts (student, site supervisor, faculty) and submit to commence approval process.

A screenshot of the 'Employer' section of the ILA form. It includes fields for 'Organization', 'Address', 'City', 'State', 'Zip', 'Phone', 'Email', and 'Website'. There are also checkboxes for 'Is this a for-profit organization?' and 'Is this a non-profit organization?'.

Step 6

Approval Process

Career Services initiates approval → Student fills out agreement → Site Supervisor reviews & signs → Faculty reviews & signs → Career Services issues final approval. You will receive email notifications at each stage of approval process.



Internship Evaluation

At the end of the semester, you will receive an electronic evaluation to share your thoughts about your experience. Additionally, your site supervisor will receive an electronic evaluation to complete. It is your responsibility to ensure that they complete this evaluation.

Student Responsibilities and Expectations

- Complete a minimum of 120-hours per 3-credits at their internship site.
- Abide by the policies and procedures of the organization where they are interning.
- Maintain contact with both the internship site supervisor and the faculty instructor regarding the substance and value of their internship experience and to relay any concerns to these individuals.
- Present themselves professionally (be punctual, maintain professional attitude & appearance).
- Fulfill all requirements of their internship syllabus (class meetings, assignments, discussions etc.).
- Complete an evaluation at the end of the semester on their internship.
- Ensure that their site supervisor completes the final evaluation.
- Conduct themselves in a manner consistent with Fisher College's standards— you are representing Fisher College!

What to do while interning

- Arrive at the internship on time, ALWAYS.
- If you are running late, contact your site supervisor to alert them of your tardiness.
- Give advance notice about schedule changes (ex: final exam dates). **Do not expect to receive vacation time.**
- Communicate early and often about schedule.
- Keep track of the hours you are interning.
- Notify site supervisor when you have completed projects and tasks; ask for a new project/task.
- Ask questions!

What to do if things are not going well during your internship

There are many things that come up during an internship that you may want to address. Some of these things include not having enough to do, having too much to do and being unable to prioritize the tasks, not getting enough hours to reach your requirement, not doing enough to meet your objectives, and more. If you are experiencing any difficulty within your internship:

1. Address it with your **site supervisor** in a polite and professional manner.
2. If you feel uncomfortable speaking with your site supervisor, contact your **faculty instructor** to act as an intermediary.

Communication is key to having a successful internship experience. If you need general advice on being a productive intern or other professional development matters, please contact the Office of Career Services (careers@fisher.edu) to make an appointment.

Major Boston Campus Programs Information Sheets

Upon successful completion of an internship course, students will earn 3 credits. These courses are a degree and graduation requirement. All students must:

- Enroll in their program's internship course.
- Work a minimum of 120 hours at internship site during the semester they are enrolled.
- Be approved by Faculty Instructor by the end of the Add/Drop period. If the internship is not secured and approved by that date, the student is required to withdraw.

BIOLOGY PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Seung-Hwan Kim	Seung-hwan.kim@fisher.edu	617-670-4525	108-44
Nancy Pithis	npithis@fisher.edu	617-236-8814	108-13

Internship Course Title	Semester Offered	Register By:
SC460: Biology Internship	Fall, Spring & Summer	End of Add/Drop

Pre-requisites for SC460: Biology Internship Class

- Pass IS-220: Preparation for Life and Career Course
- 90 Credits

1. What can I expect to be doing in my internship class?

Your professor will post a syllabus on Canvas that clearly articulates all course requirements. Here are some examples of assignments that the professor may require:

- Team meeting
- Journal entries
- Written Assignments
- Site evaluations
- Final paper & presentation

2. I already have a job; can I intern there? If approved by Dr. Kim or Dean Pithis – yes - only if you have a different role and set of responsibilities from your current position

3. I have already started an internship. Can I use that for credit? No.

4. Can I do a virtual internship? Yes. Be sure to check in your internship instructor for approval before you start hours

5. Can I do my internship in a different country or state? Yes.

6. Can I complete my internship on campus? Yes.

7. What types of positions should I apply for? Biology is a broad field, and a wide variety of internships are available. Many students will seek out opportunities in research, medicine, laboratories, museums and more based on their interests. For further guidance, please see the list of prior internship sites and opportunities at the Career Services office

Examples

- Local University laboratories
- Hospitals or health centers
- Local Zoos and Aquariums – Animal care programs

COMMUNICATIONS AND MEDIA PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Michael Meadows	mmeadows@fisher.edu	617-670-4451	118- 51
Internship Course Title	Semester Offered	Register By:	
CM460/461: Communication & Media Studies Internship I & II	Fall, Spring & Summer	End of Add/Drop	

Pre-requisites for CM460: Communication & Media Studies Internship Class
• Pass IS-220: Preparations for Life and Career Course • 90 credits

1. **What can I expect to be doing in my internship class?** Your internship instructor will post on canvas a syllabus for the class that clearly articulates all course requirements. Some likely assignments might include the following:
 - meetings with the internship instructor
 - Written internship reflections and evaluations
2. **I already have a job; can I intern there?** Maybe
3. **I have already started an internship. Can I use that for credit?** No.
4. **Can I do a virtual internship?** Yes – be sure to talk with your internship instructor and get approval before starting hours.
5. **Can I do my internship in a different country or state?** Yes.
6. **Can I complete my internship on campus?** Yes
7. **What types of position should I apply for?** Consider positions where you can gain experience writing, speaking, managing social media, or shooting/editing video. Students also have the communication skills sought in many management and marketing internships.

Examples

- Working at a radio station, TV station, magazine, newspaper, book publisher, film production or video game company.
- Writing press releases, corporate communication materials, or other promotional content.
- Assisting with event planning or running a company event.
- Managing social media accounts for a business or non-profit organization.

CRIMINAL JUSTICE PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Meridith Spencer	mspencer@fisher.edu	617-671-4456	108, 5 th floor

Internship Course Title	Semester Offered	Register By:
CJ460/461: Criminal Justice Internship I & II	Fall, Spring, Summer	End of Add/Drop

Pre-requisites for CJ460: Criminal Justice Internship Class
• Pass IS-220: Preparation for Life and Career Course • 90 Credits

1. **What can I expect to be doing in my internship class?**

Your professor will post a syllabus on canvas that clearly articulates all course requirements. Some examples of assignments that you professor may require:

- Weekly time sheet submissions
- Short Writing Assignments
- Portfolio
- Final Paper

2. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position

3. **I have already started an internship. Can I use that for credit?** No

4. **Can I do a virtual internship?** Yes.

5. **Can I do my internship in a different country or state?** In another state, yes.

6. **Can I complete my internship on campus?** No- on campus opportunities are not available.

7. **What types of positions should I apply for?** Criminal Justice is a broad field, and a wide variety of internships are available. Security jobs are not permitted for internship credit. The best place to start is by narrowing down the agencies you are interested in and then researching locally. Criminal Justice students are encouraged to reach out directly to agencies by phone to talk about their opportunities

Examples

- Local and state police departments
- Office of the Attorney General
- Suffolk County District Attorney's office

HEALTH SCIENCE PROGRAM

Internship Supervision	Email	Phone	Office
Dean Pithis Internship Supervisor	npithis@fisher.edu	617-236-8814	108 -13
Pauline Hatzikostantis Heath Sciences, Program Director	phatzikostantis@fisher.edu	617-236-8864	108-42

Internship Course Title	Semester Offered	Register By:
HL 460 Internship for Health Science	Fall, Spring, Summer	End of Add/Drop

Pre-requisites for HL 460 Health Science Internship
- Pass IS-220: Preparation for Life and Career Course - Please consult program director if specific prior course work needs to be completed for certain internships.

1. **What can I expect to be doing in my internship class?**

Your supervisor will post/distribute a syllabus at the first-class meeting which clearly articulates all course requirements. Here are some examples of assignments which may be required:

- Attend scheduled meetings
- Journal entries
- Reflection papers
- Final paper

All your written assignments will reflect a description of your job responsibilities. This is important because it will give a tangible idea to your internship supervisor and the program director as to what your involved responsibilities are. Therefore, it is very important that you submit all assignments as requested by the supervisor.

2. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position.

3. **I have already started an internship can I use that for credit?** No.

4. **Can I do a virtual internship?** Please discuss with program director

5. **Can I do my internship in a different country or state?** Yes.

6. **Can I complete my internship on campus?** Yes - if an internship relates to your major.

- **What types of internship positions should I apply for?** Entry level positions for: Health Education specialist, Community Health specialist, Health care administration/Health Care management positions, Medical or pharmaceutical sales, Health Claims reviewer, Healthcare interpreter, Volunteer manager, Clinical Research coordinator, PT Aid, PA, Medical Assistant and Medical lab technician trainee.

Examples

- Hospitals (including Volunteering), Physicians' offices, Outpatient clinics, Community Health centers, Insurance companies, Medical labs, Rehabilitation centers, Federal or state Public Health agencies such as: Department of Public Health, Boston Public Health Commission, US Health & Human Services, Health Care for All, Mass Board of Health and Mass Health Policy Commission

HUMAN SERVICES PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Jennifer Weiner	jweiner@fisher.edu	617-670-4452	118-51

Internship Course Title	Semester Offered	Register By:
HS460/461: Human Services Internship I & II	Fall & Spring	End of Add/Drop

Pre-requisites for HS460: Human Services Internship Class
• Pass IS-220: Preparation for Life and Career Course • Complete: HS101, HS202, HS207, HS301

1. **What can I expect to be doing in my internship class?**

Your professor will post a syllabus on Canvas that clearly articulates all course requirements. Here are some examples of assignments that the professor may require:

- Journal entries
- Final paper
- Final presentation

2. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position

3. **I have already started an internship. Can I use that for credit?** Yes.

4. **Can I do a virtual internship?** Yes.

5. **Can I do my internship in a different country or state?** Yes.

6. **Can I complete my internship on campus?** Yes - if an internship related to your major is available

7. **What types of positions should I apply for?** Human Services is a broad field, and a wide variety of internships are available. Direct Service positions, case management positions and community advocacy positions are all great to go after. For guidance, please see Career Services for a list of prior internship sites. Be sure to see your advisor for all internship approvals

Examples

- Public Schools
- Community Advocacy organizations
- Community Centers
- Hospitals or neighborhood health centers

INFORMATION TECHNOLOGY PROGRAM

Faculty Instructor	Email	Phone	Office
Dean Nancy Pithis	npithis@fisher.edu	617-236-8814	108-13

Internship Course Title	Semester Offered	Register By:
CS460/461: Internship I & II	Fall, Spring & Summer	End of Add/Drop

Pre-requisites for CS460: Information Technology Internship Class
• Pass IS-220: Preparation for Life and Career Course

7. **What can I expect to be doing in my internship class?**

Your professor will post a syllabus for the class that clearly articulates all course requirements. Here are some examples of assignments that the professor may require:

- Journal entries
- Final paper
- Final presentation

8. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position

9. **I have already started an internship. Can I use that for credit?** No.

10. **Can I do a virtual internship?** Yes – see your instructor to discuss for approval.

11. **Can I do my internship in a different country or state?** Yes.

12. **Can I complete my internship on campus?** Yes.

13. **What types of positions should I apply for?** Technology support positions exist in all types of companies. You can look for opportunities that require technical skills in any area of interest as your skills will be transferable in various types of opportunities. See Career Services and your instructor for a full list of opportunities.

Examples

- Help Desk Intern
- Junior Developer Intern
- Information Security Intern
- Artificial Intelligence Intern

LIBERAL ARTS & ENGLISH PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Danielle Herget	dherget@fisher.edu	617-670-5466	118-51

Internship Course Title	Semester Offered	Register By:
LB460/461: Liberal Arts Internship I & II	Fall, Spring & Summer	End of Add/Drop

Pre-requisites for LB460: Liberal Arts Internship
• Pass IS-220: Preparation for Life and Career Courses • 60 Credits

1. **What can I expect to be doing in my internship class?** Your internship instructor will post a syllabus for the class that clearly articulates all course requirements. Some likely assignments might include the following:
 - meetings with the internship instructor
 - Written internship reflections and evaluations
 - Oral presentation
 - Journal entries
2. **I already have a job. May I intern there?** Yes, only if you have a different role and set of responsibilities from your current position.
3. **I have already started/completed an internship. May I use that for credit?** No.
4. **May I do a virtual internship?** Yes. Contact your internship instructor to discuss and for approval before you begin any hours
5. **May I do my internship in a different country or state?** Yes, but the site supervisor must be clearly identified, and internship paperwork submitted at least 1 month in advance.
6. **May I complete my internship on campus?** Yes.
7. **What types of positions should I apply for?** The Liberal Arts internship covers a broad area of educational interests, most nonprofit organizations and other volunteer organizations will have positions that qualify for this internship. Because the Liberal Arts internship covers a broad area of educational interests, most companies and other entities (such as volunteer organizations) will have positions that qualify for this internship. Also, the Program Director of Liberal Arts and the Career Services Office are available to help with suggestions.

Examples

- Sales, backstage, and general facility help for Boston-area theatre company
- Office duties, scheduling, and client service member for local non-profit organizations

MANAGEMENT (ALL CONCENTRATIONS)

Faculty Instructors	Email	Phone	Office
Dean Nancy Pithis	npithis@fisher.edu	(617)236-8814	108-13

Dean Pithis supervises the internships; however, the following individuals are the Program Directors.

Please feel free to reach out to either one of them if you have questions.

Donna Brady – Accounting, Health Care Management and Entrepreneurship

Catherine Murphy – Fashion Merchandising

Kevin McWilliams – Management and Finance

Pre-requisites for MG390: Management Internship		
• Pass IS-220: Preparation for Life and Career Courses • 60 credits		
Internship Course Title	Semester Offered	Register By:
MG390/391: Management Internship I & II	Fall and Spring, & Summer	End of Add/Drop

1. What can I expect to be doing in my internship class?

Your professor will post a syllabus that clearly articulates all course requirements. Some examples of assignments that the professor may require:

- Time sheets
- Journal
- Reflection Papers

2. I already have a job; can I intern there? Yes, but they must have different roles and responsibilities.

3. I already completed an internship. Can that count for credit? No

4. Can I do a virtual internship? Yes – see your instructor to discuss for approval

5. Can I do my internship in a different country or state? Yes

6. Can I complete my internship on campus? Yes

7. What types of positions should I be looking for? Positions can vary but should be related to your concentration. See Career Services and your instructor for full listing of opportunities

Examples based on your concentration:

Management: Non-Profit organizations, Hospitals, Sales and Enterprise groups, Retail businesses

Accounting: Business, purchasing or accounting departments at non-and for-profit organizations

Fashion Merchandising: Retail businesses, fashion forums, fashion industry groups

Finance: Finance departments at local banks, real-estate agencies and other financial institutions

Health Care: Hospitals and healthcare clinics or centers

MARKETING PROGRAM

Faculty Instructor	Email	Phone	Office
Dean Nancy Pithis	npithis@fisher.edu	617-236-8814	108-13
Catherine Murphy	catherine.murphy@Fisher.edu	617-670-4455	111-52

Dean Pithis supervises the internships; however, Catherine Murphy is the Program Director. Please feel free to reach out to either one of them if you have questions.

Internship Course Title	Semester Offered	Register by
MK460/461: Marketing Internship I & II	Fall, Spring & Summer	End of Add/drop

Pre-requisites for MK460: Marketing Internship
Pass IS-220: Preparation for Life and Career Courses

- What can I expect to be doing in my internship class?** Your professor will post a syllabus and go over all of the required assignments. The academic part of your internship will depend on who you have as your professor. Here are some examples of possible assignments:
 - Weekly internship journal and time sheet submissions
 - Oral presentation
 - Paper portfolio
 - Reflection papers
 - On-campus meetings
- I already have a job. Can I intern there?** Yes, but only if you have a different role and set of responsibilities from your current position, and the internship position is related to marketing
- I already started an internship. Can it count past hours for credit?** No
- Can I complete a virtual internship?** Yes – see your instructor to discuss and for approval
- Can I do my internship in a different country or state?** Yes
- Can I complete my internship on campus?** Yes, if an internship related to your major is available
- What types of positions should I look for?** Marketing positions can vary – check out past sites through the Career Service office or with your faculty instructor for some guidance. Be sure to check with your internship faculty for all approvals.

Examples

- Social media, public relations, blogging, online advertising, website optimization and content creation
- Marketing departments for major businesses and non-profit organizations

PSYCHOLOGY PROGRAM

Faculty Instructor	Email	Phone	Office
Dr. Tunde Turi-Markovic	tturi-markovic@fisher.edu	617-670-4463	118-32

Internship Course Title	Semester Offered	Register By:
PS460/461: Psychology Internship I & Internship II or Experiential Learning	Fall (460) & Spring (461)	End of Add/Drop

Pre-requisites for PS460: Psychology Internship Class
• Pass IS-220: Preparation for Life and Career Courses (ALL Psych majors should take IS-220 spring of junior year) • 90 Credits

1. **What can I expect to be doing in my internship class?** Your professor will post a syllabus at the first-class meeting that clearly articulates all course requirements. Here are some examples of assignments that the professor may require:
 - Journal and time sheet submission
 - Oral presentations
 - Site evaluations
 - Reflective writing assignments

Please note that attending class weekly is mandatory. You will be working on case studies, peer counseling and clinical writing.

2. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position. Speak with your faculty advisor for approval.
3. **I have already started an internship. Can I use that for credit?** No but you can continue as long as a contract, ILA is approved and submitted.
4. **Can I do a virtual internship?** Yes, as long as they are approved by faculty advisor,
5. **Can I do my internship in a different country or state?** Yes.
6. **Can I complete my internship on campus?** Yes.
7. **What types of jobs should I apply for?** Psychology is a broad discipline, therefore, there are many opportunities for internships. Look for organizations that are related to psychology and its subfields: counseling, development, industrial/organization, research, advocacy and outreach, substance use/treatment center, forensic psychology etc. It is important to find an internship where you will receive on site supervision from a person with a degree in psychology or similar discipline (Human Service, sociology, social work etc.)

Examples

- Working with the elderly, either individually or in groups
- Working as a residential counselor at a partial or inpatient unit
- Doing outreach with at risk population
- Working with developmental disorders, either directly or indirectly

SPORT MANAGEMENT

Faculty Instructor	Email	Phone	Office
Dr. Kathryn Shea	kshea01@fisher.edu	(617)670-4453	111-42

Internship Course Title	Semester Offered	Register By:
SM460/461: Sport Management Internship I & II	Fall, Spring & Summer	End of Add/Drop

Pre-requisites for SM460: Sport Management Internship
• Pass IS-220: Preparation for Life and Career Courses • 60 Credits

1. **What can I expect to be doing in my internship class?** Your professor will distribute a syllabus on the course Canvas site that clearly articulates all course requirements. Here are some examples of assignments that the professor may require:
 - Writing assignments
 - Timesheet with deadlines
 - Internship Reflection Paper
 - Internship Goals
2. **I already have a job; can I intern there?** Yes, only if you have a different role and set of responsibilities from your current position
3. **I have already started an internship. Can I use that for credit?** No
4. **Can I do a virtual internship?** Yes.
5. **Can I do my internship in a different country or state?** Yes.
6. **Can I complete my internship on campus?** Yes, if such internship placement is available.
7. **What types of positions should I apply for?** Sport and recreation management and esports management related positions include opportunities in athletics departments, esports programs and organizations, YMCAs, Olympics and Special Olympics, sporting goods companies, minor and major league management positions (not including security). Many organizations partner with sport and esports organizations and may offer valuable internship opportunities, too.

Examples

1. Supporting league operations and taking an active part in expanding markets
2. Local or national sports or esports teams: work might include game day operations, including set-up, merchandise sales, ticketing, group ticketing, and breakdown. Fundraising event planning and coordination. Assistance with planning appearances at charitable events. Social media etc.
3. HS or College athletics departments or esports programs: working in operations, marketing, and facility and event management responsibilities.
4. Community or private organizations running sport and recreation programs, esports programs: running marketing, assisting with game day operations, etc.

• www.teamworkonline.com • www.ncaa.org	• YMCA • www.workinsports.com
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