

Veritas Academy Community Service Hours Verification

Mission:

1. To facilitate, encourage, and support student volunteerism in the community in submission to the Great Commandment.

Vision:

1. To have every student serve a minimum of 70 volunteer (unpaid) hours at a charitable non-profit organization prior to graduation, with at least 35 of these hours completed in and around the Austin area.
2. To have prospective colleges see the student's commitment to service through the hours shown on the final transcript.

Guidelines:

1. Select an agency or a project that is a ***charitable non-profit organization***. This may include hours served within the Veritas community.
2. The student is responsible for reporting all hours by submitting a physical copy of this form.
 - a. ***Students may not submit digital copies of this form.***
3. The form must be printed and signed by the supervising or site representative.
 - a. *Parents may not sign* unless they are officially affiliated with the organization.
4. For service hours to count for House points they must be received by the deadline given by the Dean of Student Life.
5. At least 70 hours are required to graduate with at least 35 of those being completed in your local community - *if you enroll in Veritas during your junior/senior year, talk with the Academic Advisors (4th floor) for updated service hour requirements.*
6. All hours for graduation must be completed and submitted by April 30 of the student's senior year.
 - a. For service hours to be included on their high school transcript they must be submitted by August 1st of their senior year.

Student Responsibility:

1. Keep a copy of this form and track your hours in SCOIR to have references when you build out your College Resume.
 - a. *Hours listed in SCOIR are not considered official, they must be submitted to Ms. Larson.*
2. Submit form to **Mailbox in Commons (Ms. Larson)**.

Please enter brief details below:

Student Name: _____ Number of Hours Served: _____

Name of Organization: _____ Date(s) of Service: _____

Brief Detail of Service: _____

Printed Name and Signature of Site Representative/Supervising Adult (not a parent)

Printed Name: _____ Signature: _____