

Board of Directors Monthly Meeting
Open Session
Pine Lake Preparatory, Inc.
Wednesday, June 24th, 2026 at 6:30 PM
Location: Remote

Attendees: Sarah Phillips, Chris Cody, Bryan Thurtle-Schmidt, Ashton Watson; Matt Dellinger, Matthew Belmont; Steve Buege

Absent: Bill Aull, Dorothy Gorman

Attending:

School Leadership Present: Andrew Mocer, Sherri Fletcher, Brant Hyatt, Dr. Timothy Hoffman, Shelly Sims, Jennifer Liberatore, Lori Reuter, Lauri Schatz

- 1. Call to Order and Attendance (6:30 pm)**
- 2. Conflict of Interest Reminder per NCGS 138A-15(e) (6:31 pm)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts.

- 3. Mission, Vision, and Values Moment (6:32 pm)**

Mission - Pine Lake Preparatory prepares students for college, career and a purposeful life.

Statement of Affirmation - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage.

Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

- 4. Public Comment (6:33 pm)**

No comment.

- 5. Board Business (6:34 pm)**

a.) Approval of Open Meeting Minutes – 05.20.2026 (For Approval)

a. Move to motion made by: Sarah Phillips

b. Second: Ashton Watson

c. Motion Passed: Yes

d. Anyone abstained: Matthew Belmont & Steve Buege (not present at 05.20.26 meeting)

b.) Approval of Closed Meeting Minutes – 05.20.2026 (For Approval)

a. Move to motion made by: Sarah Phillips

- b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: Matthew Belmont & Steve Buege (not present at 05.20.26 meeting)
- c.) **2026 - 2027 Board Officer Nominations/Elections (For Approval)**
 - a. Chair: Sarah Phillips
 - b. Vice Chair: Ashton Watson
 - c. Treasurer: Matt Belmont
 - d. Secretary: Steve Buege
 - i. Move to motion made by: Matt Dellinger
 - ii. Second: Bryan Thurtle-Schmidt
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- d.) **Affirm Committee Structure, Chairpersons, and Membership**
 - a. Finance: Matt Belmont (Chair), Steve Buege, Dorothy Gorman, Sarah Phillips
 - b. Governance: Chris Cody (Chair), Bryan Thurtle-Schmidt, Sarah Phillips, Matt Dellinger
 - c. Fundraising: Dorothy Gorman (Chair), Matt Belmont, Ashton Watson, Vivek Trivedi
 - d. Academic Excellence: Bryan Thurtle-Schmidt (Chair), Chris Cody, Vivek Trivedi, Steve Buege
 - e. Building and Construction Working Group: Ashton Watson (Chair), Chris Cody, Bryan Thurtle-Schmidt
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Steve Buege
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- e.) **Approve Board Meeting Dates for 2026 - 2027 (For Approval)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Steve Buege
 - c. Motion Passed: Yes
 - d. Anyone abstained: N/a
- f.) **Approval of contracts for returning employees (For Approval)**
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: N/a

6. Financial Matters (6:50 pm)

- a.) **May 2026 Financial Dashboard**
 - a. Ms. Sherri Fletcher led an update on the monthly financial dashboard, which was previously reviewed with the Finance Committee. The financials are tracking on budget as we enter the final month of the fiscal year.
- b.) **May 2026 Fundraising Dashboard**
 - a. Ms. Sherri Fletcher led an update on the fundraising dashboard, which was previously reviewed with the Finance Committee.
- c.) **2025 - 2026 Preliminary Year-End Reforecast (For Approval)**
 - a. Ms. Sherri Fletcher led an update on the preliminary year-end reforecast, which was previously reviewed with the Finance Committee. The group held a discussion on the materials before moving to approval.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Steve Buege
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- d.) **2026 - 2027 Preliminary Budget Forecast (For Approval)**

- a. Ms. Sherri Fletcher led an update on the preliminary budget forecast, which was previously reviewed with the Finance Committee. The group held a discussion on the materials before moving to approval.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Matthew Belmont
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- e.) **Approve Reinvestment of T-bill (For Approval)**
 - a. Ms. Sherri Fletcher led an update on the reinvestment recommendation re: T-bills, which was previously reviewed with the Finance Committee. The group held a discussion on the materials before moving to approval.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Bryan Thurtle-Schmidt
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- f.) **Bank Authority Changes (For Approval)**
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Matt Dellinger
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a
- g.) **Track and Field Change Order (For Approval)**
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Matthew Belmont
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a

7. Executive Session (7:11 pm)

Motion to move into Executive Session pursuant to § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

- a.) Move to motion made by: Sarah Phillips
- b.) Second: Steve Buege
- c.) Motion Passed: Yes
- d.) Anyone abstained: N/a

9. Resumed Open Session and Vote as Needed (7:44 pm)

- a.) Move to motion made by: Sarah Phillips
 - b.) Second: Steve Buege
 - c.) Motion Passed: Yes
 - d.) Anyone abstained: N/a
- a) Employment Matters, Hiring of Teachers (For Approval)**
- a. The hiring of Lower School teachers, Bethany Brady, Amber Troutman, Alex Shaw, Nadia Dodson. The hiring of Middle School teachers, Francisca Rojas. The hiring of Upper School teachers Joanna Gorzen and Nadine Jackson.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Bryan Thurtle-Schmidt
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a

b) Financial Matter, Retirement Payment for Ms. Loree McCurry

- a. The payment to rectify the records error for Ms. Loree McCurry, as discussed in closed session.
 - i. Move to motion made by: Sarah Phillips
 - ii. Second: Ashton Watson
 - iii. Motion Passed: Yes
 - iv. Anyone abstained: N/a

10. Motion to adjourn (7:47 pm)

- a.) Move to motion made by: Sarah Phillips
- b.) Second: Ashton Watson
- c.) Motion Passed: Yes
- d.) Anyone abstained: N/a