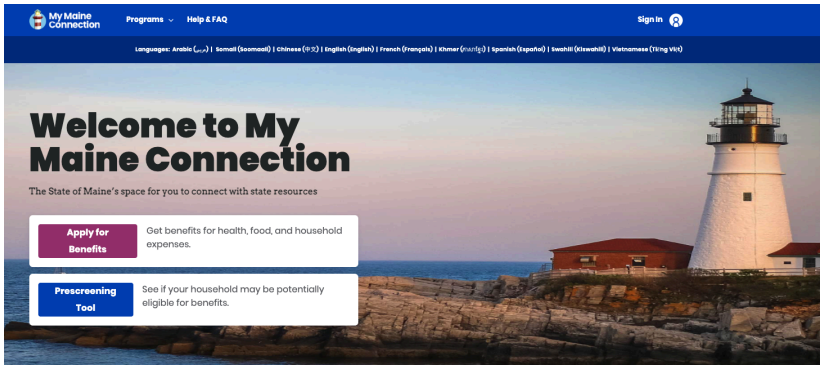
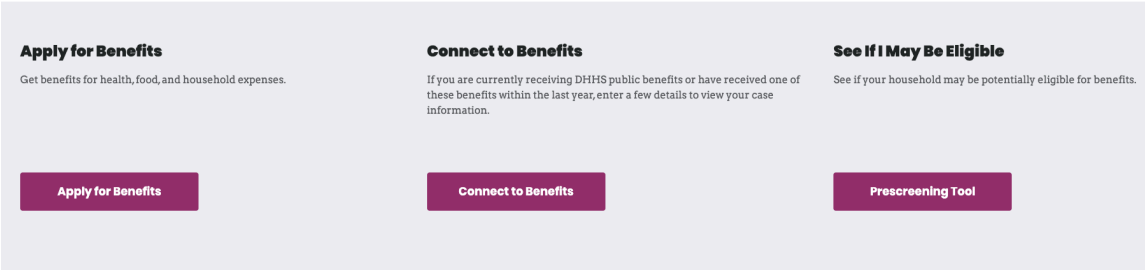
How to fill out F/R Meal Applications using My Maine Connection

1. Families should go to **"My Maine Connection"** and click the maroon **"Apply for Benefits"** button.



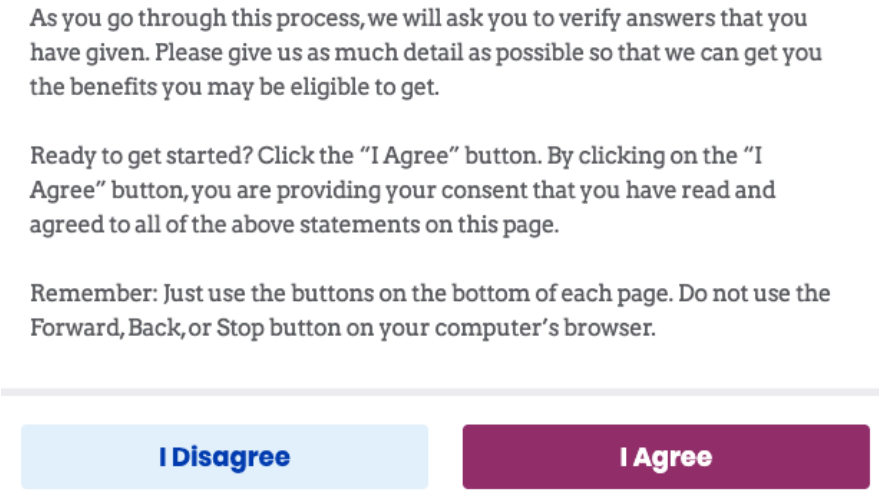
2. Sign In or Create an Account
   a. If you currently *have an* account, sign in. This will bring you to your Welcome Page. On your welcome page, scroll to the very bottom. You should see an option that says "Add Other Benefits". Select "Add Other Benefits"

   b. If you *do not* have an account, you'll need to create one. Once logged in, you'll be taken to your Welcome Page. On your Welcome Page, scroll to the bottom; you should see an option that says "Apply for Benefits". Select "Apply for Benefits"

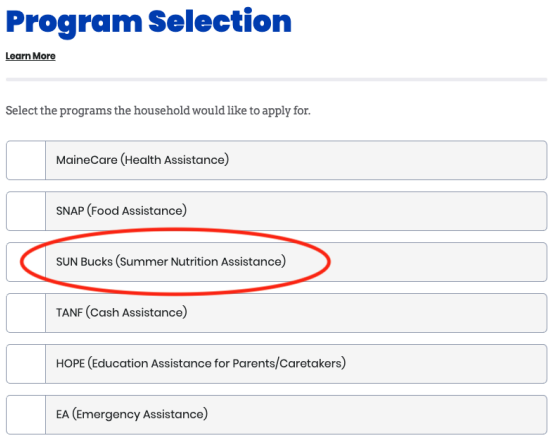


3. From there, you'll be taken to a page titled *Get Started on the Benefits Application*. Scroll to the bottom of the page and select the maroon box that says "State Benefits Application"

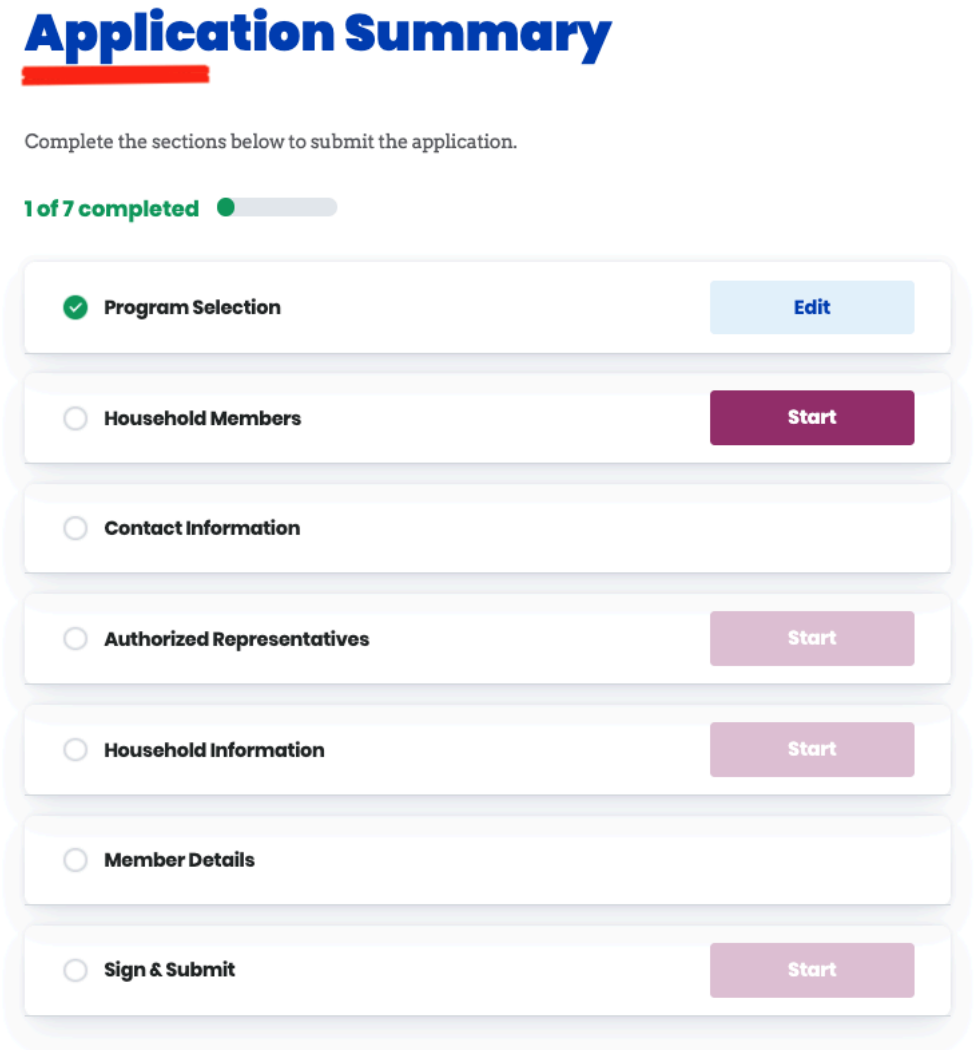
4. A box will pop up titled Information for *All Who Apply*. Read the information in the *All Who Apply* pop-up and select the maroon button at the bottom: "I agree"



5. Fill out Primary Applicant Details and click Next
6. Program Selection: **Fill out the SUN Bucks application completely, *making sure to complete the Free & Reduced Meals section*.**



7. Complete steps 1-7. Sign & Submit.



8. DHHS will receive, process, and send families notices of decision directly.
9. If you still have questions or are having trouble with the application, please call DHHS directly at 1-855-797-4357. You may also choose to fill out a paper application on the RSU5 website here.