MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, June 16, 2026, in the Board Room. The meeting was called to order at 7:00 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

ROLL CALL

ATTENDING WERE:
Jenifer A. Warren, President
Andrew T. Atkinson, Vice President
Tenille E. Dewees, Treasurer
Sean T. Grugan, Member
Mary T. Higgins, Member
Andrew E. Peters, Member
David S. Trimble, Ph.D., Member
Kristin A. Stephen, Member
Debbie K. Vendrick, Member

ALSO ATTENDING WERE:
Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

APPROVAL OF AGENDA

On motion by Mrs. Dewees, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the June 16, 2026, agenda as presented.

Aye: 9 Nay: 0

APPROVAL OF MINUTES

On motion by, Mrs. Stephen, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the May 12, 2026, Work Session, and the May 19, 2026, Regular Meeting.

Aye: 9 Nay: 0

SUPERINTENDENT'S REPORT

Dr. Woods deferred to Dr. Margaret Billings-Jones who presented the report for the month of June.

Hopewell attended a Phillies Game as a reward for positive behavior. Students and parents enjoyed the game.

Our Early College Academy students graduated from Cecil College prior to receiving their Oxford Area High School Diploma.

Congratulations to the Class of 2026. There were 277 students who graduated on Friday, May 29, 2026.

Summer learning will commence in July with 147 students. There are 92 students registered for the extended learning program. The Summer Academies have 170 students registered.

AI enhanced instruction course objectives were shared. AI instruction is not going to be required, but if teachers like using it and it can maintain educational integrity, it may be used as an enhancement tool. Copilot, an AI tool through Microsoft may be used.

All the educators have received information on AI tools and an AI survey was distributed to assess the level of comfort teachers have now on using AI. There will be a follow-up survey after they complete the course.

FINANCIAL REPORTS

On motion by Ms. Higgins, seconded by Dr. Trimble, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the following:

1. General Fund
   a. Treasurer's Report
   b. Revenue Report
   c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9 Nay: 0

STUDENT ACTIVITY AND ATHLETIC OFFICIALS ACCOUNTS

On motion by Dr. Trimble, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

Penn's Grove School
Oxford Area High School
Athletic Officials Account

Aye: 9 Nay: 0

PAYMENT OF BILLS

On motion by Mrs. Stephen, seconded by Dr. Trimble, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Following bill lists for payment:

June 2026

General Fund	$ 2,603,160.63
Cafeteria Fund	$ 99,921.26
Capital Projects Fund	$ 17,240.20
Payroll Distribution	$ 3,360,389.88

Aye: 9 Nay: 0

REPORT OF INTERMEDIATE UNIT AND TECHNICAL HIGH SCHOOL

Mrs. Vendrick stated that the board met on May 20, 2026, at Brandywine Technical College High School.

Dr. Steve Leever, Director of Career, Technical and Customized Education (CTCE) introduced his team of presenters.

Mr. Wilson is principal of Pennock's Bridge TCHS introduced Kayla Kodish, an Oxford Area High School student, who placed first in Early Childhood Care & Education at the 2026 SkillsUSA Statewide Conference. Kayla advanced to the national conference which took place in Atlanta, Georgia.

Two other OASD students brought home awards from this competition. Ethan Price placed 3rd in the Action Skills category and Caleb Carter placed 3rd in the Restaurant Service category.

Dr. Sarah Yoder, director of learning and leadership solutions (LLS) along with her team gave a presentation on our Concierge Services initiative. The initiative is designed to enhance service delivery

and strengthen relationships with partner school districts to provide consistent points of contact to support and respond to district needs. Our concierge is Dr. Jessical Sahl.

Ms. Christa Fazio, director of communications, marketing and engagement (CME) presented how their team engages with districts with high level projects to provide support.

Ms. Maureen Linahan, director of human resources and her team presented an overview of initiatives supporting leadership development and innovation, with the goal being to strengthen leadership capacity and collaboration.

The CCIU Innovation Grants program encourages staff to develop and implement creative solutions to enhance learning and strengthen community engagement. There were 11 grants received this past year. Some examples of the grants received were a grant to implement a Positive Behavior Intervention Sports program for the virtual students; Inclusive Music Making grant using an Eye Harp with a disabled student who was able to then create music using his eyes; Stem to Snack which incorporated a hydroponic garden into the classroom growing tomatoes which the students were able to eat.

The next meeting will be Wednesday, June 17, 2026, at the Brandywine Campus.

REPORT OF CHESTER COUNTY SCHOOL BOARDS LEGISLATIVE COUNCIL REPRESENTATIVE

Mrs. Dewees stated the next meeting will be held on June 24, 2026.

Previous legislations mentioned last month have not moved forward.

ATHLETICS AND STUDENT ACTIVITIES

Mr. Grugan reported that the committee met on June 16, 2026. Project updates on the Turf Field and the restroom behind the High School and the Press Box at the Stadium was received.

A grant is in the works to cover the cost of some of these renovations.

Renderings for the new fieldhouse will be presented at the August 2026 meeting.

Spring sports update from Ms. Stirling, Caleb Houston, competed in track and field events placed second in the state in the High Jump with a score of 6'7".

Sixty-two spring sports athletes in grades 10 through 12 made the all-academic team for Chesmont League. A 3.5 GPA or better is required.

Maintenance was able to assist in moving goals and lining fields for our sports teams which needed alternat locations for practices.

Makayla Walker ran 400 meters for the University of Cincinnati and placed 50th overall.

AED and CPR training has become a requirement for coaches.

FACILITIES AND SAFETY COMMITTEE

Mr. Atkinson stated the committee met on June 9, 2026. The committee received an update on current capital projects. The Stadium Turf Field project remains on schedule.

Updates for the restroom facilities at the High School field were presented and the committee is currently awaiting cost estimates for the prefabricated classroom option. Pricing information is expected by the end of July.

Rendering for the proposed Stadium Fieldhouse are expected by August.

The pre-school renovation project for the ground floor of the Administration Building remains on the schedule.

Dr. Billings-Jones is working with Caroline Comitta regarding a potential fifty-thousand-dollar grant opportunity to provide support to the Stadium Press Box project.

Reducing the summer utility costs was discussed.

Dr. Billings-Jones provided an update regarding the district's annual Act 44 Safety and Security Report.

Dr. Woods reported on ongoing discussion with the Oxford Borough regarding the district's need for a new school security vehicle.

Appreciation was expressed to the district maintenance staff.

The next meeting will be held on August 11, 2026, at 6:30 p.m.

EDUCATION COMMITTEE

Mrs. Vendrick stated that the committee met on June 16, 2026, at 6:30 p.m.

The committee looked at the third through eighth grade PSSA scores from this spring. Due to the new online format change, these tests were challenging to our students. The Firefly tool, provided by PDE, was used prior to the test.

Hopewell had a slogan contest to raise motivation and excitement for the PSSA. The winning slogan, created by Tammy Zipfeld, was "Prepare To Succeed, Shine When You Achieve". This was made into a poster by Jace Babiak.

The next meeting of the Education Committee will be held on August 18, 2026, at 6:30 p.m.

FINANCE AND BUDGET COMMITTEE

Mrs. Dewees stated the committee met prior to the work session on June 9, 2026.

The five-year plan for Capital Project Budget was reviewed.

Concrete repairs will be done district wide, fencing at Hopewell is extensive, electrical switch gear testing is required for insurance purposes. Generators are being reconfigured to power other areas during outages.

Some vehicles are needed for maintenance.

The committee will meet again on September 8, 2026, at 5:45 p.m.

POLICY COMMITTEE

Mr. Atkinson stated the committee met on Tuesday, June 9, 2026.

Policies in the 5000 Series were reviewed. Policy 5100, 5110 and 5605 and are on the agenda for readoption tonight.

The committee also reviewed sample policies from other districts concerning the use of AI technology.

The next meeting will be August 11, 2026, at 6 p.m.

BOARD IN-SERVICE/ BOARD GOALS

Mrs. Warren reported the Board Goals are on tonight's agenda for a vote.

REPORT OF SCHOOL PROGRAMS

Dr. Woods thanked the Board, Staff, Security for a successful school year. Construction is taking off, more reports to follow. Based on discussion at the Work Session, the district will keep to traditional hours for this summer.

RECOGNITION OF PERSONS WHO REQUESTED TO BE PLACED ON THE AGENDA

Mrs. Warren recognized persons who requested to be placed on the agenda.

There were none.

PERSONNEL

On motion by Mr. Atkinson, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

Professional

Retirements

Name: Diane Hauser
Position: Family & Consumer Science Teacher, Oxford Area High School
Effective: June 18, 2026

Name: Susan Sumner
Position: Grade 2 Teacher, Elk Ridge School
Effective: June 30, 2026

Resignations

Name: Kayley Oleary
Position: Grade 5 Teacher, Hopewell School
Effective: June 30, 2026

Name: Michelle Drager
Position: Autistic Support Teacher, Nottingham School
Effective: June 30, 2026

Extended School Year Teacher Resignation

Name: Lorraine Munion
Position: Teacher, Hopewell School
Effective: June 18, 2026

Extended School Year Program Substitute Teacher Appointment

Dates: July 9, 2026 through August 6, 2026
Teacher: Elizabeth Hanna
Location: Hopewell School
Salary: $45.00 per hour

Salary Changes
Callan, Nadine from 11 M $75,471.00 to 11 M + 15 $78,070.00 effective August 31, 2026
Finnegan, Rebekah from 8 M $32,195.00 + $500.00 to 9 M + 15 $34.713.00 + $500.00 effective August 31, 2026
Hamilton, Zachery from 8 M + 15 $68,425.00 to 9 M + 30 $75,029.00 effective August 31, 2026
Johnson, Sarah from 4 B $55,098.00 to 5 M $64,059.00 effective August 31, 2026
Jones, Caitlyn from 3 B $54,638.00 to 4 M $63,277.00 effective August 31, 2026

Date Correction

Name: Lorraine Munion
Position: Special Education Teacher, Oxford Area High School
Effective: From July 30, 2026 to June 18, 2026

Non-Professional

Termination

Name: Lauren Olinger
Position: Special Education Instructional Aide, Nottingham School
Effective: March 31, 2026

Resignations

Name: Raymond Burdziak
Position: Custodian, District
Effective: June 12, 2026

Name: Christopher Davis
Position: Maintenance, District
Effective: June 5, 2026

Appointment

Name: Heidi Fields
Position: Human Resources Assistant, District
Salary: $40,000.00
Effective: July 1, 2026
Replacing: Denisse Feliciano-Miranda, transferred

Transfer

Name: Denisse Feliciano-Miranda
Position: From: Human Resources Assistant, District
To: Secretary to Human Resources Director, District
Effective: July 1, 2026
Replacing: Darla Hultz, retired

Volunteers

Joseph Dinapoli, Kristen Siple

Aye: 9 Nay: 0

RECOGNITION OF SERVICE-PROFESSIONAL STAFF

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Deborah Aubin (7 years), Lorraine Munion (3 years), Allan Schaefer (34 years), and Margaret Wilkinson (17 years); and

WHEREAS, the above-listed have served the Oxford Area School District as elementary and secondary teachers within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working with children in the field of education have come to be highly respected by those who know them; and

WHEREAS, their strong moral character and high ethical standards demonstrated in the field of education carry strong respect within the profession; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby officially recognizes and honors these distinguished persons.

RECOGNITION OF SERVICE-NON-PROFESSIONAL STAFF

BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in honor of Marie Beletti (5 years), Darla Hultz (25 years), Pamela Konowall (5 years), Brenda Nelson (31 years), John Marsteller (8 years), Robert Morrison (25 years); and

WHEREAS, the above-listed have served the Oxford Area School District as service and support employees within their employment in the Oxford Area School District; and

WHEREAS, their excellent skills and competencies in working as service and support employees have come to be highly respected by those who know them; and

THEREFORE, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby recognizes and honors these distinguished persons.

SALARIES

On motion by Ms. Higgins, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the salaries for the following personnel, (as per the attached list): Maintenance/Custodial, Teamsters, Act 93 Employees, District Management Team, and Confidential Secretaries for the 2026-2027 school year.

Aye: 9 Nay: 0

PROFESSIONAL SALARIES

On motion by Mrs. Vendrick, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the salaries for the professional personnel bargaining unit members for the 2026-2027 school year.

Aye: 9 Nay: 0

CONSENT AGENDA

On motion by Mrs. Dewees, seconded by Ms. Higgins, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

Fees for Tax Collection

Memorandum Bills	$50
Duplicate Tax Bills	$50
Tax Certification	$50

(i.e., writing tax amounts on lists)

Tuition Rates

Approval of the 2026-2027 annual tuition charges for non-resident students as determined by the Pennsylvania Department of Education.

Payment of July Bills

Designates Brian P. Cooney to approve payment of the July bills in the absence of the Regular Meeting of the Board of School Directors.

Chester County Intermediate Unit Marketplace

Approval of the contract with Chester County Intermediate Unit (CCIU) for the provision of marketplace services as per the attached.

Special Education Contract

Contract between the Oxford Area School District and Soliant for independent student-specific school psychologist services for the 2026-2027 school year.

Contract between the Oxford Area School District and Allyson H. Nelson, psychological contractor for independent student-specific school psychologist services for the 2026-2027 school year.

Hiring of Personnel

Approval for Dr. David A. Woods to fill vacancies in personnel between this June's Regular meeting and the August 18, 2026, Regular meeting of the Board of School Directors.

Memorandum of Understanding

Memorandum of Understanding between the Oxford Area School District and Pennsylvania State Police - Avondale.

Memorandum of Understanding between the Oxford Area School District and Oxford Borough Police Department.

Ratification of Bids

Custodial Supplies Bid purchased by the Oxford Area School District as follows:

ODP Business Solution	$ 295.60
Calico	$2,107.00
Imperial Bag & Paper	$ 85.00
Office Basics	$1,835.50

Playground/Landscape Mulch Bid purchases by the Oxford Area School District as follows:

DiStefano Landscape	$5,250.00

Board Goals

Approval of the attached board goals for the 2026-2027 school year.

Aye: 9 Nay: 0

CERTIFICATION OF SENIORS

On motion by Mrs. Dewees, second by Dr. Trimble, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby accepts the Oxford Area High School Principal's certification that the seniors on the attached list have completed their requirements and are entitled to the Oxford Area High School Diploma

Aye: 9 Nay: 0

APPOINTMENT OF TREASURER

On motion by Mrs. Vendrick, second by Mr. Grugan, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby appoints Tenille Dewees as School Board Treasurer, effective July 1, 2026 through June 30, 2027.

Aye: 9 Nay: 0

OAEA MEMORANDUM OF UNDERSTANDING

On motion by Mr. Grugan, seconded by Mr. Atkison, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the attached Memorandum of Understanding between the Oxford Area School district and the Oxford Education Association.

Aye: 9 Nay: 0

CAPITAL PROJECTS BUDGET

On motion by Mr. Atkison, seconded by Mrs. Higgins, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby adopts the 2026-2027 Capital Projects Budget.

Aye: 9 Nay: 0

TUITION WAIVER REQUEST

On motion by Mr. Grugan, seconded by Mrs. Higgins, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the attached request for a tuition waiver for the 2026-2027 school year .

Aye: 8 Nay: 1 (Dewees)

FLEXIBLE INSTRUCTIONAL DAYS FID)

On motion by Mr. Atkison, seconded by Mrs. Higgins, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the Application for Flexible Instructional Days (FID) for the 2026-2027, 2027-2028, 2028-2029 school years as per the attached.

Aye: 9 Nay: 0

RESOLUTION IN SUPPORT OF MILITARY MILITARY FAMILIES

On motion by Mr. Atkinson, seconded by Mrs. Stephen, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby adopts the following resolution in support of military families.

WHEREAS, the Oxford Area School District recognizes and honors the service, sacrifice, and commitment of members of the United States Armed Forces, including active-duty service members, members of the Pennsylvania National Guard, members of the Reserve components, veterans, and their families; and

WHEREAS, military-connected students may experience unique educational, social, and emotional challenges related to military service, including relocation, deployment, separation from a parent or guardian, reintegration following deployment, and transitions between schools and communities; and

WHEREAS, the Oxford Area School District is committed to providing a safe, welcoming, inclusive, and supportive learning environment for all students, including students whose parents or guardians serve or have served in the military; and

WHEREAS, the District recognizes that parents and guardians who serve in the military, or who support a family member's military service, make meaningful sacrifices on behalf of our nation and deserve school-based support, communication, and partnership; and

WHEREAS, the Pennsylvania Purple Star schools and local education agencies that demonstrate a strong commitment to supporting military-connected students and families through intentional practices, accessible resources, staff awareness, and transition supports; and

WHEREAS, the Oxford Area School District values the opportunity to strengthen awareness, coordination, and support for military-connected students and their families across its schools;

NOW, THEREFORE, BE IT RESOLVED, that the Oxford Area Board of School Directors formally expresses its support for military-connected students and their parents or guardians; and

BE IT FURTHER RESOLVED, that the Oxford Area School District affirms its commitment to fostering a school culture that recognizes the experiences of military-connected students and promotes belonging, stability, academic success, and well-being; and

BE IT FURTHER RESOLVED, that the District will support efforts to identify and assist military-connected students and families, including connecting them with appropriate school personnel, academic supports, counseling resources, transition assistance, and other available services; and

BE IT FURTHER RESOLVED, that the District encourages staff awareness and professional learning related to the needs and strengths of military-connected students, including the impact of transitions, deployment, family separation, and reintegration on student learning and well-being; and

BE IT FURTHER RESOLVED, that the District supports the development and maintenance of accessible information and resources for military-connected students and families, including information related to enrollment, school transitions, academic planning, counseling services, and school-based supports; and

BE IT FURTHER RESOLVED, that the District encourages student-centered transition practices that help military-connected students feel welcomed, connected, and supported when entering a new school community; and

BE IT FURTHER RESOLVED, that the Oxford Area School District extends its appreciation to all military-connected students, parents, guardians, and families for their service, resilience, and contributions to the Oxford school community.

Aye: 9 Nay: 0

SPORTING EVENT AUTHORIZATION

On motion by Mrs. Dewees, seconded by Mr. Atkinson BE IT RESOLVED, That the Oxford Area Board of School Directors hereby authorizes the administration to work with Lincoln University for our home football games, field hockey games, and some practice times.

Aye: 9 Nay: 0

POLICY READOPTION

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby readopts the following policies:

5000 Series - Students

Policy # 5100 - Resident
Policy # 5110 - Non-Resident
Policy # 5605 - Communicable Diseases and Immunizations

Aye: 9 Nay: 0

CORRESPONDENCE

Mr. Cooney stated the Board has not received any new correspondence.

CALENDAR

Mrs. Warren read the following dates and times for upcoming events.

Tuesday, August 11, 2026, Policy Committee, 6 p.m., Administration Building
Tuesday, August 11, 2026, Facilities and Safety Committee, 6:30 p.m., Administration Buildir
Tuesday, August 11, 2026, Work Session, 7 p.m., Administration Building
Tuesday, August 18, 2026, Athletics & Student Activities Committee, 6 p.m., Administration Building
Tuesday, August 18, 2026, Education Committee, 6:30 p.m., Administration Building
Tuesday, August 18, 2026, Regular Meeting, 7 p.m., Administration Building
Tuesday, September 8, 2026, Budget and Finance Committee, 5:45 p.m., Administration Building

ANNOUNCEMENT OF EXECUTIVE SESSION

Mrs. Warren announced that the Board will meet, in executive session following this meeting to discuss the Safety Report and personnel.

ADJOURNMENT

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, the regular Meeting of the Oxford Area Board of School Directors adjourned at 8:35 p.m. by a unanimous vote.

Respectfully submitted,

Brian P. Cooney
Board Secretary

All or a portion of this meeting may be video recorded for the purpose of public broadcast.