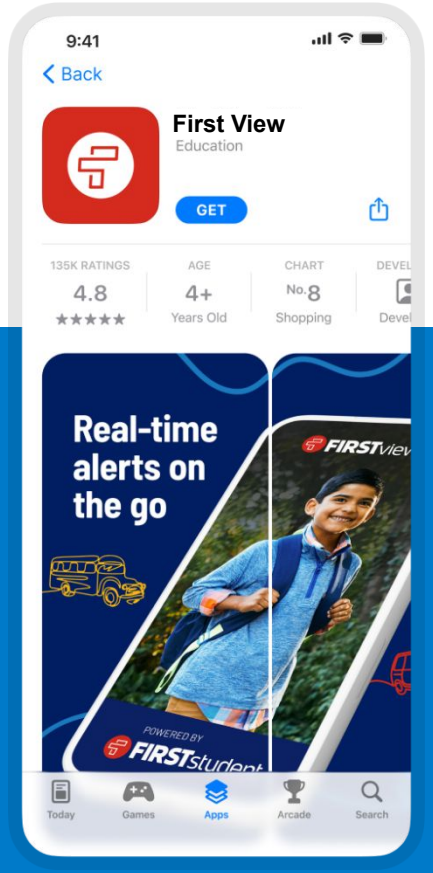
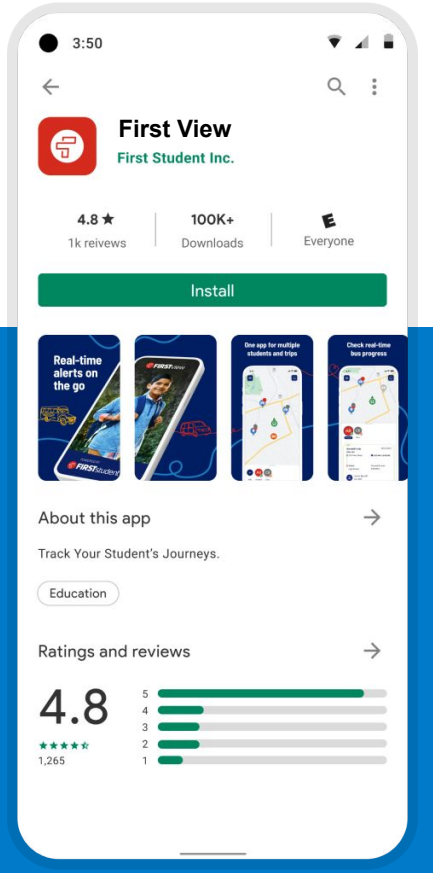
CREATE FIRST VIEW ACCOUNT

STEP 1: DOWNLOAD APP, CREATE ACCOUNT & LOG IN

Download on the App Store

GET IT ON Google Play





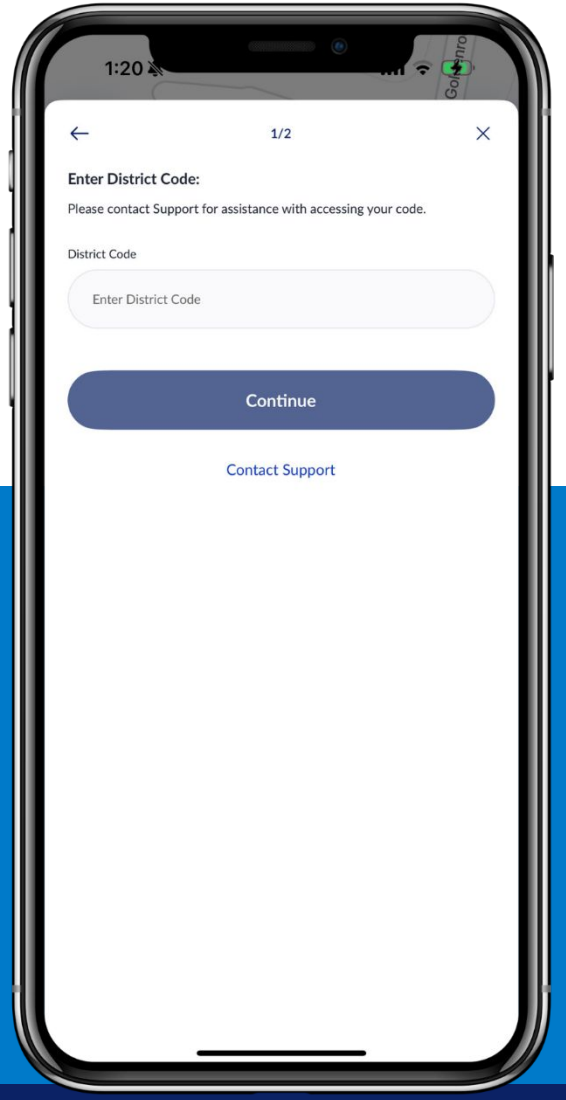
- You can also download the First View app by visiting myfirstview.com.
- When creating an account, users must enter their Email, Choose a Password, First Name, Last Name and Phone Number. By registering for and using a FirstView account, you also consent to our Terms of Use and Privacy Policy.

Note: Not all devices are compatible and must meet the minimum operating system requirements.

ADD YOUR STUDENT(S)

STEP 2: ENTER DISTRICT CODE:

Q8B2G



Enter the unique 5-character district code for your student's district.

- If you don't know your student's district code or are unsure if your district is offering tracking for your student in the app, please contact your student's school or within the app, tap **Contact Support** for assistance.

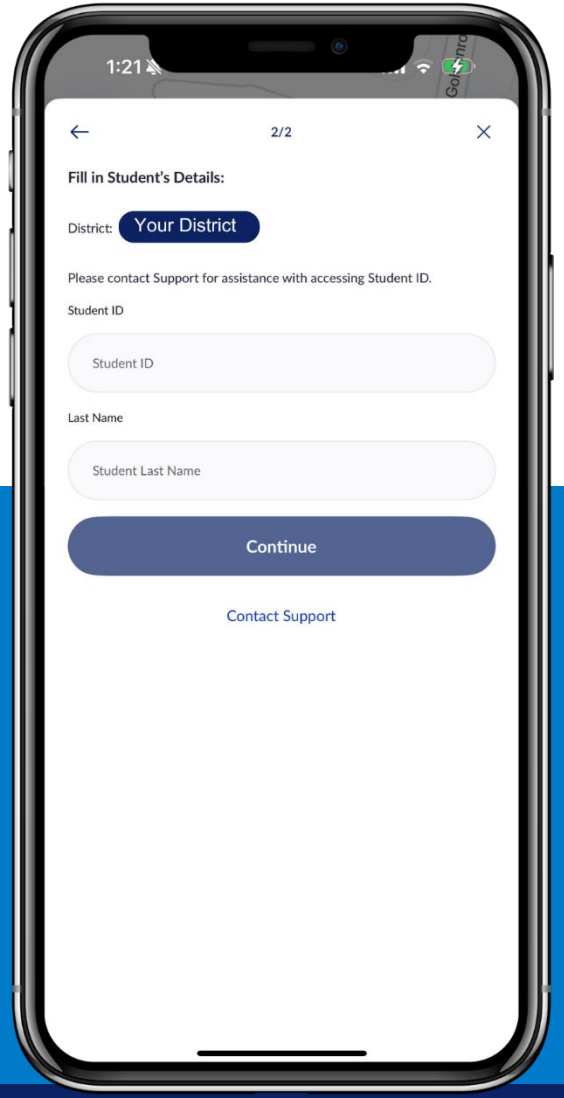
ADD YOUR STUDENT(S)

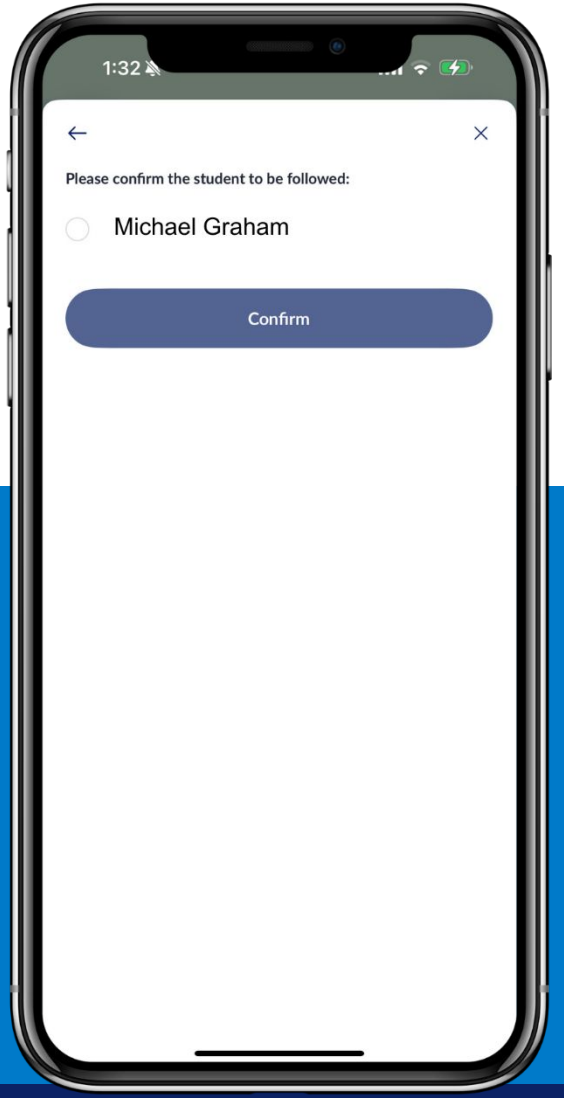
STEP 3: ENTER STUDENT'S DETAILS

Your student's district name will now be displayed at the top of the screen. To add your student:

1. Enter in your student's ID number and their last name.

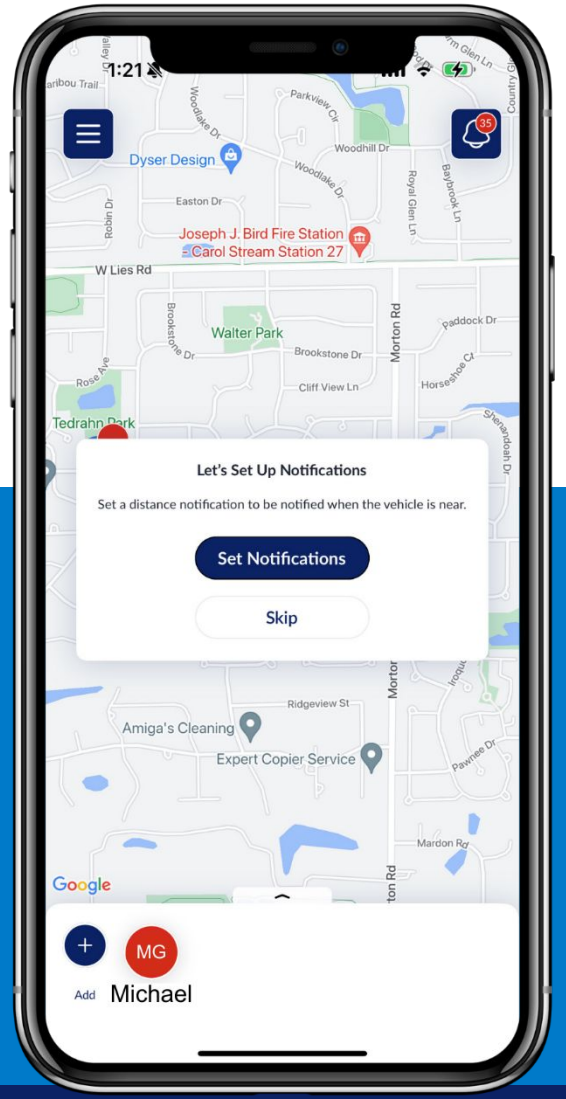
2. Click on the student to confirm.

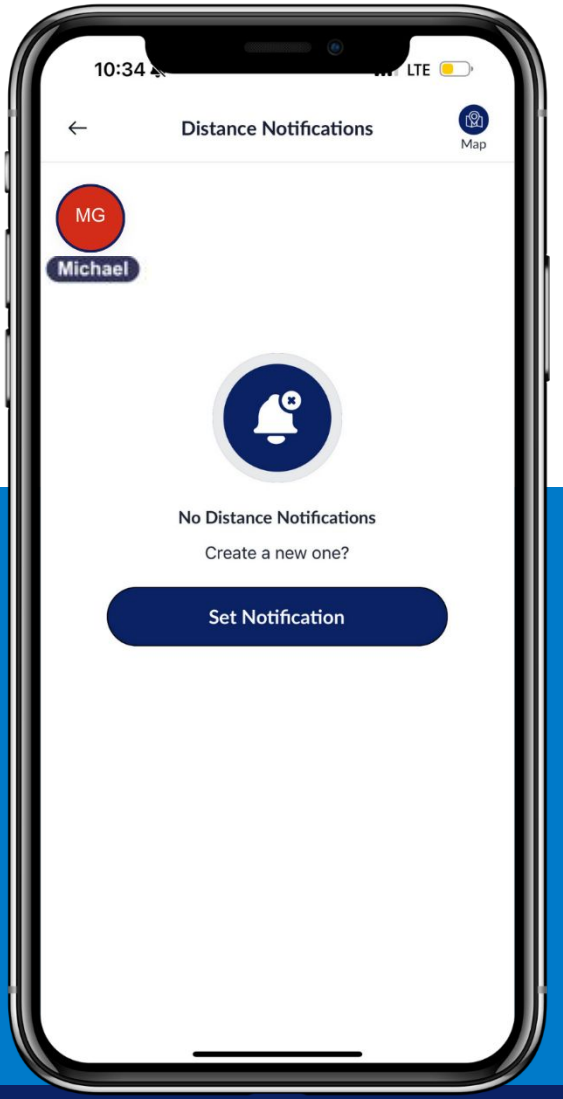




CONFIGURE DISTANCE NOTIFICATIONS

STEP 4: SET-UP A CUSTOM DISTANCE NOTIFICATION





Once your student has been added, you'll be asked to set-up distance notification alerts for their trips. A distance notification is an alert you'll receive when the vehicle is near your student's stop location. You can set up to 3 distance notifications per trip.

- You'll configure notifications by clicking Set Notifications, clicking the notification bell on the map, or in notification settings in the Menu. Notifications are sent via push alerts and displayed in the app's notification center.

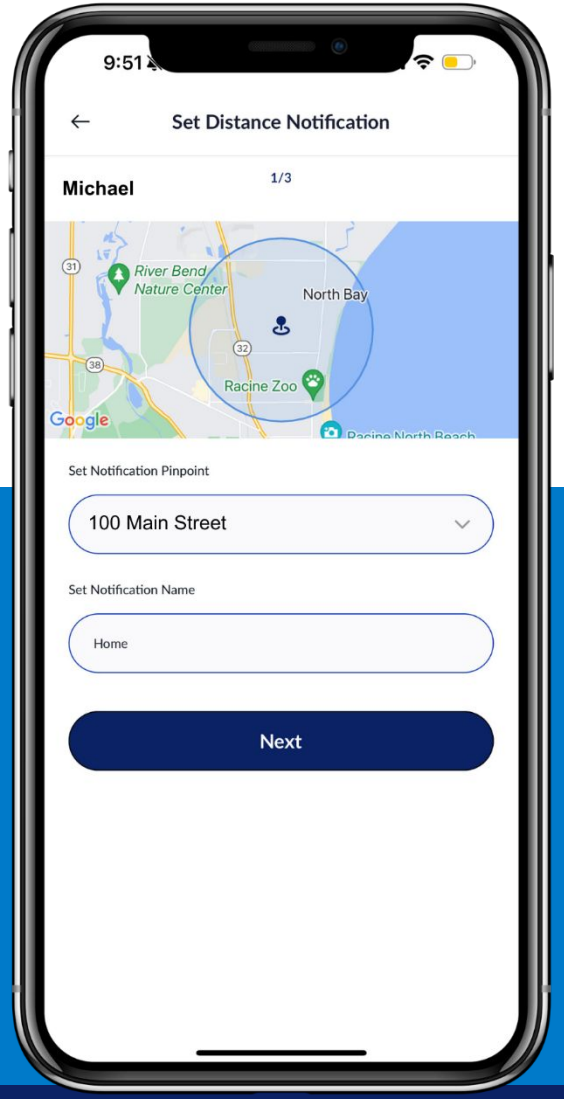
CONFIGURE DISTANCE NOTIFICATIONS

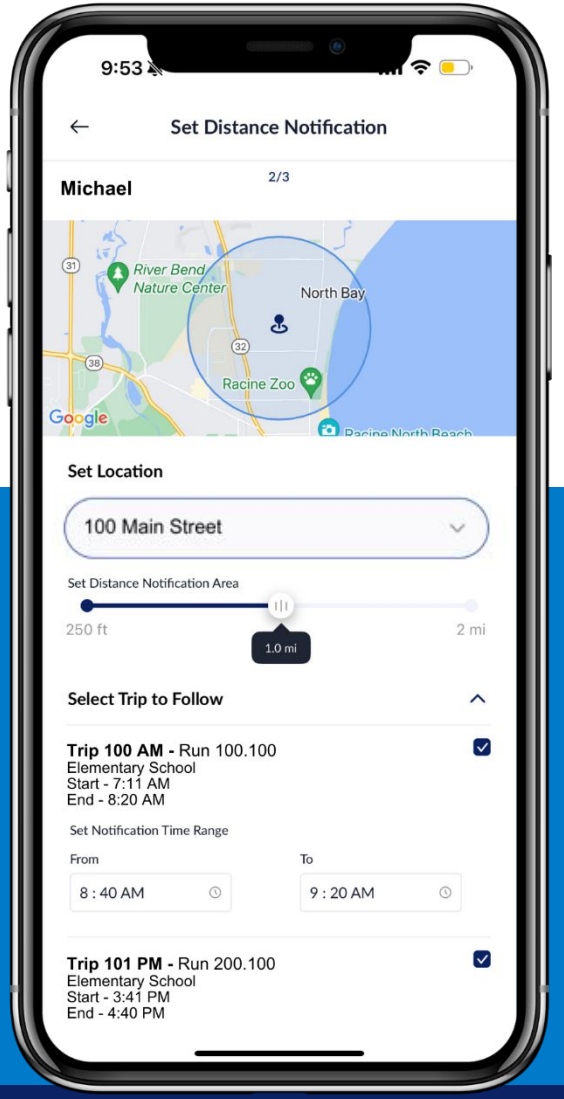
STEP 5: CUSTOMIZE THE DISTANCE NOTIFICATION

1. Set your notification pinpoint, which is typically the student's stop address. You can also choose a name for this notification.

2. Adjust the notification area to ensure the alert is triggered only when the vehicle enters your specified area. You can drag this marker from 250 ft to 2 miles (or 80 m to 3.2 km based on your phone settings).

3. Assign it to one or more of your student's trips. It is recommended to customize the time range for the alert, ensuring you only receive a notification when the vehicle is approaching your student's stop, not when it's passing by for an earlier pick-up or drop-off.





READY TO TRACK STUDENT'S TRIPS

STEP 6:
START TRACKING!

By tapping on the student's circle icon and swiping up, you'll see the trip information for the student's current or upcoming trip, and:

- Bus location on the map in real time
- Trip status and distance notification details
- Pick-up and drop-off addresses with scheduled/arrived times
- Vehicle bus number and run number for your student's portion of the trip

If you have app related questions, contact First View Customer Support, Monday – Friday from 7:00 AM – 5:00 PM ET:

- support@myfirstview.com
- Toll Free: 1 (888) 889-8920 | Local: (513) 419-2921
- In-App Feedback via the Contact Support button

