

September 2026

Dear Parent or Guardian:

The district will give your child access to our educational computer network, including the internet. Your child will have access to various software applications, hundreds of databases, libraries and computer services from all over the world through the internet and other electronic information systems.

The internet is a system that links smaller networks creating a large and diverse network. The internet allows students the opportunity to reach out to many other people to share information, learn concepts and research subjects by the sending and receiving of messages using a computer and a wide area network.

With this educational opportunity also comes responsibility. It is important that you and your child read the enclosed district Computer Network for Education Policy and Student and Personal Electronic Devices Policy. Please discuss these requirements together. You and your child should understand that inappropriate network use would result in the loss of the privilege to use this educational tool.

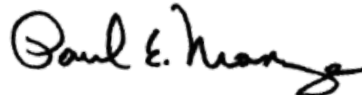
Please refer to the Computer Network for Education Policy (#4526) and the Student and Personal Electronic Devices Policy (#5695) in the "Parents" section on our website (www.eischools.org). The district will attempt to discourage access to objectionable material and communications. However, despite our efforts to establish regulations governing use, the district's computer network and student access to the internet, a variety of inappropriate and offensive materials is available over the internet, and it may be possible for your child to access these materials inadvertently or if he/she chooses to behave irresponsibly. In addition, it is possible for undesirable or ill-intended individuals to communicate with your child over the internet. There are no practical means for the district to prevent this from happening, and your child must take responsibility to avoid such communications if they are initiated.

Please also be advised that as per our Student Code of Conduct, "Engaging in, on or off campus misconduct that endangers or threatens the health and safety of students or staff or disrupts the educational process, will not be tolerated."

The above information is attached so you can discuss this with your child and emphasize the appropriate behavior that is expected of them.

If you would like your child to not have access to the district's computer network and the internet, please contact the main office of your child's school.

Sincerely,



Paul E. Manzo
Superintendent of Schools

Septiembre 2026

Estimado padre o tutor:

El distrito le dará a su hijo acceso a nuestra red informática educativa, incluido Internet. Su hijo tendrá acceso a varias aplicaciones de software, cientos de bases de datos, bibliotecas y servicios informáticos de todo el mundo a través de Internet y otros sistemas de información electrónica.

Internet es un sistema que vincula redes más pequeñas creando una red grande y diversa. Internet permite a los estudiantes la oportunidad de comunicarse con muchas otras personas para compartir información, aprender conceptos e investigar temas mediante el envío y recepción de mensajes utilizando una computadora y una red de área amplia.

Con esta oportunidad educativa también viene la responsabilidad. Es importante que usted y su hijo lean la Política de Red de Computadoras para la Educación del distrito y la Política de Dispositivos Electrónicos Personales y Estudiantiles adjuntos. Por favor, discutan estos requisitos juntos. Usted y su hijo deben comprender que el uso inapropiado de la red resultaría en la pérdida del privilegio de usar esta herramienta educativa.

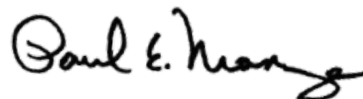
Consulte la Política de redes informáticas para la educación (#4526) y la Política de dispositivos electrónicos personales y para estudiantes (#5695) en la sección "Padres" de nuestro sitio web (www.eischools.org). El distrito intentará desalentar el acceso a material y comunicaciones objetables. Sin embargo, a pesar de nuestros esfuerzos por establecer regulaciones que rijan el uso, la red informática del distrito y el acceso de los estudiantes a Internet, hay una variedad de materiales inapropiados y ofensivos disponibles en Internet, y es posible que su hijo acceda a estos materiales sin darse cuenta o si elige comportarse de manera irresponsable. Además, es posible que personas indeseables o mal intencionadas se comuniquen con su hijo a través de Internet. No hay medios prácticos para que el distrito evite que esto suceda, y su hijo debe asumir la responsabilidad de evitar tales comunicaciones si se inician.

Tenga en cuenta también que, según nuestro Código de Conducta Estudiantil, "No se tolerará participar en, dentro o fuera del campus, una mala conducta que ponga en peligro o amenace la salud y la seguridad de los estudiantes o el personal o interrumpa el proceso educativo".

La información anterior se adjunta para que pueda discutir esto con su hijo y enfatizar el comportamiento apropiado que se espera de él.

Si desea que su hijo no tenga acceso a la red informática del distrito e Internet, comuníquese con la oficina principal de la escuela de su hijo.

Sinceramente



Paul E. Manzo
Superintendente de Escuelas

School Technology Responsible Use

For more information, please refer to School District Policy 4526 Computer Network and Internet Access Acceptable Use.

<https://www.eischools.org/for-parents/internet-usage-policy>

- School computers, networks, and internet are for education and school-related purposes only.
- Using school technology is a privilege, not a right.
- The district can monitor all activity—students should have no expectation of privacy.
- Students must:
 - Follow all school rules and laws.
 - Keep passwords private.
 - Respect other people's work and privacy.
 - Avoid harmful, illegal, or inappropriate material.
 - Not bypass security or change computer settings.
 - Give credit for any online material used in schoolwork.
- Cyberbullying, sexting, or sharing offensive or illegal content is strictly prohibited.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

The Board of Education is committed to the optimization of student learning and teaching. The Board of Education considers a computer network, including the internet, to be a powerful and valuable educational and research tool, and encourages the use of computers and computer-related technology in School District classrooms for the purpose of advancing and promoting learning and teaching.

Within financial limitations, computers, computer networks and the internet will be made available to students, faculty and staff. The technology resources at the School District (e.g., all networking, hardware and software, the Internet, e-mail, telephone equipment, digital still and video, voice mail, fax machines and supporting telephone lines, and all communication equipment) are provided to support the educational and administrative activities of the School District and should be used for those purposes. An individual's use of the School District's computer resources must be in support of education and research and consistent with the educational objectives of the School District.

The computer network can provide a forum for learning various software applications and, through online databases, bulletin boards and electronic mail, can significantly enhance educational experiences and provide statewide, national and global communications opportunities for staff and students.

When an individual accesses computers, computer systems and/or computer networks, including the internet (hereinafter the "School District's computer resources") provided by the School District, he/she assumes certain responsibilities and obligations. Access to the School District's computers, computer systems and/or computer networks is subject to federal, state and local law, as well as Board of Education policy. The use of the School District's computers, computer networks and the internet is a privilege, not a right, and inappropriate use will result in the cancellation of privileges and/or disciplinary action by School District officials.

All users of the School District's computer network and the Internet must understand that use is a privilege, not a right, and that use entails responsibility. The School District reserves the right to control access to the Internet for all users of its computers and network. The School District may either allow or prohibit certain kinds of online activity, or access to specific websites.

The Board of Education directs the Superintendent of Schools to designate a computer coordinator to oversee the use of School District computer resources. The computer coordinator will prepare in-service programs for the training and development of School District staff in computer skills, and for the incorporation of computer use in appropriate subject areas.

Definition of Terms

The School District's computer network refers to the interconnection of computers, servers, and other electronic devices within a classroom, school, or School District which facilitates file sharing, resource sharing, communication, collaboration, management, and access to remote resources.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

Faculty, staff members, and students (where applicable) may be provided with e-mail accounts and Internet access. Whenever a user ceases being a member of the School District community or if such user is assigned a new position and/or responsibilities, use of the School District's computer resources for which he or she is not authorized in his or her new position or circumstances shall cease and property returned. When a School District employee separates from service from the School District, access to all School District accounts and email is disabled. All School District business being conducted electronically must be performed with a School District account or service. Employees should not use private email accounts. Email used for School District purposes may be subject to FOIL. There is no expectation of privacy when utilizing School District email.

Use of Personal Electronic Devices During the School Day and at School Sponsored Events

Personal electronic devices include, but are not limited to, personal smart devices, and electronics including but not limited to: traditional cell phones and flip phones; wearables such as smart watches; iPhones and Android smartphones; Bark phones and other smartphones with modified application menus and parental controls; iPads and other tablets such as Kindles; personal laptops and other computers; air pods and earbuds, all recording devices, and such other Internet connected devices and handheld devices that are available for use.

All students are required to turn off any/all personal electronic device(s) as defined above and store the personal electronic device(s) in their backpack or school-provided locker for the duration of the entire school day between the hours of the opening bell through dismissal in each school building. The personal electronic device(s) must then remain in the backpack or school-provided locker for the duration of the entire school day between the hours of opening bell through dismissal in each school building. The device(s) must be out of sight and not be on the student's person at any time during the school day or during school sponsored events. The building administration has the discretion to allow students to use personal electronic devices in specific cases, such as medical conditions, educational needs, or other limited situations.

All employees are required to turn off or silence their personal electronic devices during school hours, defined as opening bell through dismissal, so that workflow remains undisturbed.

In addition, employees should make their best effort to stow their personal electronic device(s) in a bag or desk drawer during live classroom instruction so that personal electronic devices are out of the sight of students. The personal electronic device(s) must then remain out of sight during teaching periods, prescribed work hours, or building duties. Personal electronic device(s) can be used during a prep period, break, or lunch break. Personal electronic devices must not be used to take pictures of students or to post photos of students on an employee's social media platform.

Employees, including coaches and club advisors are required to communicate with students concerning assignments and after school activities. through School District approved electronic means.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

Users must recognize that there is no guarantee of privacy associated with their use of School District computer resources. Users should not expect that e-mail, voice mail or other information created with or maintained in the School District's computer resources (including the use of Google Drive or a similar application and even those marked "personal" or "confidential") are private, confidential or secure.

Responsible Use

1. All users must not act in ways that invade the privacy of others, are unethical or fail to comply with all legal restrictions regarding the use of electronic data. All users must also recognize and not violate the intellectual property rights of others.
2. All users must maintain the confidentiality of student information in compliance with federal and state law including, but not limited to, FERPA, HIPAA and Education Law, section 2-d.
3. Disclosing and/or gossiping (including but not limited to via e-mail, voice mail, Internet instant messaging, social media, chat rooms or on other types of Web pages) about confidential or proprietary information related to the School District is prohibited.
4. All users must refrain from acts that waste School District computer resources or prevent others from using them. Users will not access, modify or delete others' files or system settings without express permission. Tampering of any kind is strictly forbidden. Deliberate attempts to tamper with, circumvent filtering or access, or degrade the performance of the School District's computer resources or to deprive authorized users of access to or use of such resources are prohibited.
5. Students may not send broadcast e-mail or broadcast voice mail.
6. Users are responsible for both the content and possible effects of their messages on the network. Prohibited activity includes, but is not limited to, creating or propagating viruses, material in any form (text, sound, pictures or video) that reflects adversely on the School District, "chain letters" (which proffer incentives to relay them to others), inappropriate messages (including discriminatory, bullying or harassing material), and billable services.
7. Official email communications must be professional, ethical and meet the standards of other School District publications bearing in mind that the writer is acting as a representative of the School District and in furtherance of the School District's educational mission.
8. Users are prohibited from using personal links and addresses such as blogs, YouTube videos, etc. in School District email unless used in the furtherance of

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

Inappropriate Materials

1. The School District prohibits faculty, staff and students from developing, maintaining, and transmitting pornography in any form at school, including, but not limited to, magazines, posters, videos, electronic files or other electronic materials.
2. Accessing the School District's network or equipment to create, access, download, edit, view, store, send or print materials that are illegal, offensive, harassing, intimidating, discriminatory, sexually explicit or graphic, pornographic, obscene, or which constitute sexting or cyberbullying or are otherwise inconsistent with the values and general standards for community behavior of the School District is prohibited. The School District will respond to complaints of harassing or discriminatory use of the School District's computer resources in accordance with Policy 0100 (Equal Opportunity), Policy 0110 (Sexual Harassment) and/or Policy 0115 (Dignity for All Students Act). These provisions are not intended to prohibit an authorized user from carrying out his or her assigned educational, employment or administrative function.

The person to whom the School District has issued an electronic device will be liable for the loss, damage, theft, or misuse of said electronic device(s) issued by the School District. In addition, a student or staff member will be responsible for the full replacement cost of the device if the loaned device is lost, damaged, stolen or misused.

School District Social Media Platforms

The Board of Education recognizes that social media platforms may be utilized by staff as "content owners" to engage parents, community members, students, and employees. The School District's social media platforms provide a mechanism to share information with the school community concerning various events, accolades, and accomplishments in the School District. In addition, social media platforms may be used to provide information regarding school news, closures, or information to be shared with the school community.

"Social Media" includes the various online technology tools that enable people to communicate and share information over the Internet. Social media can include text, audio, video, images, and other multimedia communications.

School District presence on any social media site, including School District-related accounts, such as clubs, teams, or other sites associated with the School District or a school in the School District must be authorized by the individual designated by the Superintendent of Schools or designee. Any accounts existing prior to this policy's adoption will be subject to review.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

3. Unless approved by the Executive Director for Student Achievement and Instructional Technology or his/her designee, modem use is prohibited on computers that are directly connected to the School District network. Personal network appliances may not be connected to the School District network and may be confiscated.
4. Storage of copyrighted materials such as music, video and games is prohibited.
5. Users may not attempt to circumvent or subvert the security provisions of any other system. Without authorization from the Executive Director for Student Achievement and Instructional Technology or his/her designee, no one may attach a server to or provide server services on the School District network.

The Internet at the School District

1. There are risks involved with using the Internet. To protect personal safety, Internet users should not give out personal information to others on website, chat rooms or other systems. The School District cannot guarantee that users will not encounter text, pictures or references that are objectionable. Responsible attitudes and appropriate behavior are essential in using this resource. As with e-mail, information that a user places on the Internet is akin to sending a postcard rather than a sealed letter. Its contents may be accessed by system administrators in this School District and elsewhere.
2. Users must be aware that some material circulating on the Internet is copyrighted and subject to all copyright laws. Materials taken from the Internet must be properly cited.
3. Users must be aware that some material circulating on the Internet is illegally distributed. Users must never use the School District's system to download illegally distributed material.
4. Users are cautioned not to open e-mail attachments or download any files from unknown sources in order to avoid damaging School District computers and bringing destructive viruses into the School District's system. Anything questionable should be reported immediately to the Executive Director for Student Achievement and Instructional Technology or his/her designee.
5. With permission, students, faculty and staff may create or modify web pages on the School District web servers. To ensure the integrity of these sites, users must abide by the School District's web practices. It is the user's responsibility to update and maintain all links and content, keeping in mind the Inappropriate Materials section and the copyright requirements.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

Achievement and Instructional Technology or his/her designee will attempt to trace the message and report the results to the Principal and the Superintendent of Schools.

4. Use of voice mailboxes for commercial purposes or advertising is not permitted.
5. Use of security codes is required in order to guarantee privacy for mailbox users.
6. Override permission codes are held by the Principals and the Library/Media Specialists in each school.

Wireless Policy and Guidelines

Cellular phones, pagers and walkie-talkies are provided to selected members of the School District by the Facilities Department. Wireless devices including, but not limited to, laptops, iPhones, iPod Touches, iPads and notebook computers are provided to staff members and/or students of the School District by the Executive Director for Student Achievement and Instructional Technology or his/her designee. The Facilities Department maintains the inventory for all these devices, auditing of wireless use by the staff, and efficient and effective resolution of billing and service-related issues. The use of wireless technology has been identified by the School District as useful in maintaining communications among the School District community and School District personnel in emergency situations or situations where immediate access to an employee is necessary. The use of such wireless technology is subject to the requirements of the School District's technology and telecommunications practices. By using wireless devices provided by the School District, the individual consents to the School District's exercise of its authority and rights as set out in this policy.

Cellular Phone Use

Purpose

All district-issued cellular phones shall be used for the purpose of supporting the School District's education and business objectives. This policy is intended to facilitate effective School District operations relating to cellular phone usage, encourage the responsible use of district-provided cellular phones, provide guidelines for appropriate cellular phone use, and help manage cellular phone usage costs.

Authorized Users

A list of those employees to whom cellular phones will be given for school business purposes shall be maintained by the Director of Facilities and reviewed annually by the Board of Education. This list shall also state with specificity, for each employee, the basis for the issuance of a School District cellular phone.

EAST ISLIP UNION FREE SCHOOL DISTRICT

COMPUTER, NETWORK AND INTERNET ACCESS ACCEPTABLE USE POLICY

Policy 4526

traffic, stop and park the vehicle before doing so. Stopping in a roadway breakdown lane is by its very nature dangerous and therefore is not considered a safe location by the School District.

The School District acknowledges that members of the school administration, members of the facilities department and computer services and athletic trainers often use two- way radios and radio-telephones in the School District in the performance of their daily duties. In addition, the use of wireless devices by building administration and security guards are both prevalent and necessary. These employees are reminded to use these devices in such a manner so as not to compromise safety.

The failure to comply with this policy may result in the loss of privileges/access to the School District's computer resources and possible disciplinary action consistent with law or the applicable collective bargaining agreement.

The Superintendent of Schools, working in conjunction with the designated Purchasing Agent for the School District, the computer network coordinator and the instructional materials planning committee, will be responsible for the purchase and distribution of computer software and hardware throughout the schools in the School District. They shall prepare and submit for the Board of Education's approval a comprehensive multi-year technology plan which shall be revised as necessary to reflect changing technology and/or School District needs.

Failure to comply with School District policy and regulations for use of the network may result in disciplinary action as well as suspension and/or revocation of computer access privileges.

Cross-ref: 8630, Computer Resources and Data Management

Adoption Date: April 11, 2019

Revised: April 11, 2019
December 12, 2024

Personal Electronic Devices

For more information, please refer to School District Policy 5695 Students and Personal Electronic Devices. <https://go.boarddocs.com/ny/eisd/Board.nsf/goto?open&id=DJCH6546EA95>

- Personal devices include: phones, smartwatches, earbuds, headphones, tablets, laptops, recording devices, and any internet-connected handheld devices.
- During the school day (from first bell to dismissal), students:
 - Must turn off or silence devices.
 - Must store devices in their locker (secondary) or classroom closet (elementary).
 - May not keep devices on their person.
- Use is prohibited unless:
 1. Needed for medical/healthcare reasons (with documentation).
 2. Approved by administration for special caregiving responsibilities.
 3. Required by law.

Parent Communication

- Parents can contact students during the day by calling the school's main office.
- Annual information will be provided to parents on how to reach their child.

Testing

- Devices are not allowed in testing rooms, except for students with an IEP or 504 Plan that requires them.

Enforcement

- The school may inspect, limit, or take a personal device if there is reasonable suspicion of a violation.
- Violations may lead to consequences under the Code of Conduct (but not suspension for this policy alone).

Safety & Privacy

- Students should never share personal details online.
- Any suspicious or inappropriate content should be reported to a teacher or administrator immediately.

The district is not responsible for lost, stolen, or damaged personal devices.

The Board of Education recognizes that students may have personal electronic devices that can perform different functions. These devices can create significant distractions to the school environment, negatively impact student mental health, contribute to disciplinary infractions, and reduce student engagement. Additionally, in an emergency, the use of personal electronic devices can distract students from following the directions of staff or emergency responders, contribute to the spread of misinformation, create congestion in the emergency response system, and interfere with the district's emergency response protocols.

Generally, the district is not responsible for stolen, lost or damaged personal electronic devices brought to school.

Definitions

"Personal electronic devices" include all existing and emerging technology devices that can connect to or receive information from the Internet; take photographs; record or play audio or video; input text; upload and download media; and transmit or receive messages, telephone calls or images and include, but are not limited to, personal smart devices and electronics including, but not limited to, personal laptops and other computers; iPhone and Android smart phones; Bark phones and other smartphones with modified application menus and parental controls; wearables such as smart watches; traditional cell phones and flip phones; portable storage media; all recording devices; iPods, iPads, and other tablets; and such other Internet connected devices and handheld devices that are available for use.

"School day" is defined as the entirety of the instructional day, during all instructional and non-instructional time, including but not limited to homeroom periods, lunch, recess, study halls, and passing time.

"School grounds" is defined as in or on or within any building, structure, athletic playing field, playground, field trips that occur during the school day, or land contained within the real property boundary lines of the School District's schools.

Communication with Parents/Persons in Parental Relation

During the school day, parents/persons in parental relation to students may contact students during the school day by leaving a message with the Main Office of the building where the student attends school to request a call back from the student. Parents/persons in parental relation to students will receive written notification of the method(s) and phone number for contacting students upon enrollment and annually at the beginning of each school year.

Device Access and Storage

The use of personal electronic devices as defined above by students during the school day anywhere on school grounds is prohibited by law, unless such use is included in a student's Individualized Educational Plan or 504 Plan.

Students are required to turn off or silence all personal electronic devices and store them upon arrival to school for the entire school day from the opening bell until dismissal in each school building as follows:

- At the elementary level, storage will be provided in classroom closets.
- At the secondary level, storage will be provided in student lockers.

Exceptions for Specific Purposes

The building administration has the discretion to allow students to use personal electronic devices during the school day on school grounds in the following limited instances:

1. where necessary for the management of a student's healthcare;
2. in the event of an emergency;
3. on a case-by-case basis, upon review and determination by a school psychologist, school social worker, or school counselor, with approval from District administration, for a student caregiver who is routinely responsible for the care and wellbeing of a family member; or
4. where required by law.

Parents/persons in parental relation to the student may request an exception for their children to use personal electronic devices during the school day as listed. Requests must be made to the Building Principal, and for healthcare exceptions, must include documentation from an appropriate healthcare professional.

Enforcement and Consequences

The School District reserves the right to monitor, inspect, limit use of and/or confiscate personal devices when the Building Principal or designee has reasonable suspicion that a violation of this policy has occurred.

In accordance with law, students will not be suspended for violating this policy, if this is the only disciplinary infraction; however, the School District is permitted to utilize other consequences as set forth in the Code of Conduct.

Electronic Devices and Testing

In accordance with state guidelines, students may not bring cellphones or other electronic devices into classrooms or other exam locations during all testing. Students with Individualized Education Plans or Section 504 Plans specifically requiring the use of electronic devices may do so as specified.

Policy Distribution and Translation

The School District will post this policy in a clearly visible and accessible location on its website. Upon request by a student or parent/ person in parental relation to the student, the School District will translate this policy into any of the twelve most common non-English languages spoken by limited-English proficient individuals in the state, as identified by the most recent American community survey published by the U.S. Census bureau.

The School District will also include this information, or a plain language summary, in student/family handbooks.

Cross Ref: 4526 Computer Network and Internet Acceptable Use
 5300 Code of Conduct

Ref: Education Law § 2803

Adopted: July 1, 2025