

**Northwestern Lehigh School District
6493 RT 309, New Tripoli, PA 18066
School Board Meeting
District Boardroom
Wednesday, June 17, 2026, 7:00 p.m.**

1. Opening Procedures

1.01 Call to Order

The June 17, 2026, Board Meeting of the Northwestern Lehigh School District Board of Directors was called to order at 7:00 p.m. by President Todd Hernandez.

1.02 Opening exercises included the Pledge of Allegiance and a moment of silence

1.03 Roll Call

PR/AB

PR	John Casciano	PR	Todd Hernandez	PR	Todd Leiser
PR	Willard Dellicker	PR	Becky Hite	PR	Rachael Scheffler
PR	Joseph Fatzinger	PR	Lauren Hunsicker	PR	Jennifer Senavaitis

J. Fatzinger arrived at 7:03 p.m.

Also Present: Reagan Hernandez, Kianna Cederberg, Shanyin Kaiser, Joseph Huber, David Matulevich, Krista Keys, Jill Berlet, Amy Wahl, Matthew Givler, Jason Zimmerman, LeAnn Stitzel, James Hawk, Christie Steigerwalt, Jessica Moyer, Paige Gross, Jennifer Holman, Troy Sosnovik, Stacy Eisenhard

1.04 Approval of Agenda

Moved: W. Dellicker

Seconded: R. Scheffler

Vote: 8 Aye, 0 Nay

1.05 Welcome

The President welcomed guests.

1.06 Courtesy of the Floor

J. Huber, Circle of Seasons Principal, thanked the entire Northwestern Lehigh School District leadership team for a wonderful charter renewal process. He thanked the Board for their continued support and provided additional information regarding remote learning.

1.07 Minutes

Approval of Minutes from the May 13, 2026 Board Meeting and the June 3, 2026 Workshop Meeting.

Moved: W. Dellicker

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

1.08 Recognition/Presentations

None at the time.

1.09 Board President's Report

None at the time.

1.10 Superintendent's Report

J. Holman said we had a very successful wrap up to the school year. She also shared that some of our LCTI Carpentry students built a life-size Smokey Bear display at the Lynn Township building.

2. Personnel

2.01 Approval is requested for the personnel items as attached:

J. Holman asked for approval of the attached agenda.

J. Berlet introduced and welcomed Kianna Cederberg, who will be a fourth-grade teacher at Weisenberg Elementary. K. Cederberg said she is very excited to join the tiger team and thanked everyone for the opportunity.

J. Berlet introduced and welcomed Shanyn Kaiser who will be a Kindergarten teacher at Weisenberg Elementary. S. Kaiser thanked the district for the opportunity and said she is really excited to contribute to the district.

J. Berlet introduced and welcomed Reagan Hernandez, who will be a third-grade teacher at Weisenberg Elementary. R. Hernandez said she is excited to be back to Northwestern and thanked everyone for the opportunity.

Personnel Action – Board Meeting

Date: June 17, 2026

The Superintendent of Schools is recommending the approval of the following personnel item(s):

A. RETIREMENTS/RESIGNATIONS:

1. Recommendation to accept the resignation of Gregory Grammes as a part-time Van Driver, effective May 29, 2026. Gregory will remain a Substitute Van Driver.
2. Recommendation to accept the resignation of Marcella Breininger as an Office Assistant at Weisenberg Elementary, effective June 9, 2026.
3. Recommendation to accept the resignation of Olivia Estrella as an Instructional Assistant at Northwestern Elementary, effective June 9, 2026.
4. Recommendation to accept the resignation of Kimberly Tepovich as an Instructional Assistant at Northwestern Elementary, effective June 9, 2026.
5. Recommendation to accept the resignation of Diane Tomasko as an Instructional Assistant at Weisenberg Elementary, effective June 9, 2026.
6. Recommendation to accept the resignation of Kelly Cummings as a Short Term Substitute School Counselor, effective June 10, 2026.
7. Recommendation to accept the resignation of James Tews as a Security Guard, effective June 10, 2026.
8. Recommendation to accept the resignation of Kelci Browning as a Substitute Instructional Assistant, effective June 11, 2026.
9. Recommendation to accept the resignation of Nancy Scheckler as a Substitute Custodian, effective June 11, 2026.
10. Recommendation to accept the resignation for retirement of Sean McKenna, Director of Operations, effective August 13, 2026.

B. APPOINTMENTS/NEW EMPLOYEES:

1. Recommendation to approve Roselyn Bernhard as a Substitute Teacher, effective May 29, 2026.
2. Recommendation to approve James Hawk as a Director of Operations, effective July 1, 2026 at a salary of \$105,000.
3. Recommendation to approve David Krum as a Operations Department Foreperson, effective July 1, 2026 at a rate of \$37.82/hr.
4. Recommendation to approve Kianna Cederberg as a Elementary Teacher at Weisenberg Elementary School, effective August 10, 2026, pending receipt and approval of all necessary paperwork at a salary of MS Step 7 (\$71,649) for the 2026-2027 school year.
8. Recommendation to approve the following Teachers to provide Extended School Year Instruction, effective July 1, 2026 at \$35.00/hr:
 - Marissa Bartholomew
 - Patricia Holmes
 - Sarah Scott
 - Paul Tomlin
 - Audrey Williams
 - Christine Young
 - Jessica Zeigler
9. Recommendation to approve the following part-time Van Drivers for Extended School Year:
 - Terry Barndt
 - Susan Brinker
 - Craig Finnerty
 - Daniel Hartman
 - Dianne Johnson
 - Polly Sliker
10. Recommendation to approve the following individuals for Seasonal/Summer Cleaning & Outside Grounds Help beginning June 12, 2026:
 - Colleen Andrews
 - Gregory Bealer
 - Robert Croneberger
 - Ryan Hadinger
 - Amy Hunsicker
 - Carleen Krall
 - Morgan Kunkel
 - Mason Moyer
 - Madison Seier
 - Mallory Senavaitis
 - Stone Sosnovik
 - Brayden Urichio
11. Recommendation to approve the following summer bus trainers beginning June 12, 2026:
 - Tracy Humes
 - Stephen Vlossak
12. Recommendation to approve an unpaid internship through Wilkes University at Northwestern Elementary School for Jordan Wessner with Melinda Scholl from September 7, 2026 through November 29, 2026.
13. Recommendation to approve an unpaid professional practicum experience and internship through Chestnut Hill College at the Middle School for Emily Franko with Merrie Smith from August 24, 2026 through June 10, 2026.
14. Recommendation to approve an unpaid leave of absence for employee #2970 effective May 28, 2026 to June 9, 2026.
15. Any additional personnel action.

5. Recommendation to approve Reagan Hernandez as a Elementary Teacher at Weisenberg Elementary School, effective August 10, 2026, pending receipt and approval of all necessary paperwork at a salary of BS Step 1 (\$63,438) for the 2026-2027 school year.
6. Recommendation to approve Shanyn Kaiser as a Elementary Teacher at Weisenberg Elementary School, effective August 10, 2026, pending receipt and approval of all necessary paperwork at a salary of BS Step 1 (\$63,438) for the 2026-2027 school year.
7. Recommendation to approve Mateo Cruz as a Substitute Teacher, effective date pending the receipt and approval of all necessary paperwork.
8. Recommendation to approve Samantha Greenawald as a Substitute Teacher, effective date pending the receipt and approval of all necessary paperwork.
9. Recommendation to approve Shannon Smedstad as a Substitute Teacher, effective date pending the receipt and approval of all necessary paperwork.
10. Recommendation to approve Ava Smith as a Substitute Teacher, effective date pending the receipt and approval of all necessary paperwork.
11. Recommendation to approve Alexa George as a Substitute Custodian, effective date pending the receipt and approval of all necessary paperwork.
12. Recommendation to approve Nick Henry as a Substitute Custodian, effective date pending the receipt and approval of all necessary paperwork.
13. Recommendation to approve Joseph Hohneck as a Substitute Custodian and Substitute Van Driver, effective date pending the receipt and approval of all necessary paperwork.

C. OTHER ACTIONS:

1. Recommendation to increase the contract for Megan Monahan from 50% to 67% effective for the 2026-2027 school year.
2. Recommendation to add Katelyn Harris to the classification of Substitute Teacher, effective May 22, 2026.
3. Recommendation to add Mason Moyer to the classification of part-time Van Driver, effective May 22, 2026.
4. Recommendation to update the resignation date of Arlington Bell as a part-time Van Driver, from June 9, 2026 to June 10, 2026.
5. Recommendation to approve the consensual change of position for Candace Zona- Slaw from School Psychologist to a Behavior Interventionist effective August 17, 2026, for the 2026-2027 school year at a salary of \$64,662.
6. Recommendation to approve a \$7,000 merit increase and a 3.5% salary increase for the Superintendent and Assistant Superintendent for the 2026–2027 school year.
7. Recommendation to approve a stipend payment of \$7,500 to Jason Zimmerman for the management and coordination of Tiger Concessions for the 2026-2027 school year.

Moved: T. Leiser

Seconded: R. Scheffler

Vote: 6 Aye, 0 Nay, 3 Abs

AYE	John Casciano	ABS	Todd Hernandez	AYE	Todd Leiser
ABS	Willard Dellicker	AYE	Becky Hite	AYE	Rachael Scheffler
AYE	Joseph Fatzinger	AYE	Lauren Hunsicker	ABS	Jennifer Senavaitis

2.02 Coaching & Advisor Recommendations

2026-2027 Extracurricular Position Recommendations

Department Heads	
Position	Name
Career / Technology Dept. Head (gr.9-12)	Mike Sikora
Language Arts Dept. Head (gr. 9-12)	Ann Way
Math Dept. Head (gr. 9-12)	Kelly Bleam
Science Dept. Head (gr. 9-12)	Kevin Sunday
Social Studies Dept. Head (gr. 9-12)	Paul Kleint
World Language Dept. Head (gr. 9-12)	Manuela Koch
Special Education Co-Dept. Chair (gr.9-12) (50%)	Brianna Slane
Special Education Dept. Chair (gr. 9-12) (50%)	Kim Conahan
Art/Music Co-Dept. Head (gr. K-12 @ 50%)	Shawn Fies
Art/Music Co-Dept. Head (gr. K-12 @ 50%)	Tracy Smoyer
Wellness/Fitness Dept. Head (gr. K-8 @ 50%)	Chris Klein
Wellness/Fitness Dept. Head (gr. 9-12 @ 50%)	Tim Churetta
High School Advisors	
Position	Name
Band Director	Ethan Beeco
Jazz Band Director	Ethan Beeco
Asst Band Director / Colorguard Advisor (1/3)	Nancy Gross
Asst Band Director / Colorguard Advisor (1/3)	Miles Molinero
Asst Band Director / Colorguard Advisor (1/3)	Reid Clymer
Broadcasting Advisor	Joel Dymda
Chorus Advisor	Ethan Beeco
Class of 2027 Advisor	Audrey Williams
Class of 2027 Advisor	Brian Quinlan
Class of 2028 Advisor	Erica Gross
Class of 2028 Advisor	Dave Combs
Class of 2029 Advisor	Lissa Opolasky
Class of 2029 Advisor	Shay McGee
Class of 2030 Advisor	
Class of 2030 Advisor	
Technology Mentor	Jeremy Smoyer
Debate Advisor	
National Honor Society Advisor	Lissa Opolasky
Science Olympiad Advisor	Liz Ache
Student Council Advisor	Lauren Eisenbaumer
Yearbook Advisor	Lissa Opolasky
Fall Drama Director	Zane Bachert
Spring Musical Director	Zane Bachert
Spring Musical Music Director	Reid Clymer
Spring Musical Choreographer	
Spring Musical Art/Tech Director	

2026-2027 Extracurricular Position Recommendations

High School Athletic Coaches		
Position	Name	
Head Golf Coach	Tim Miller	
Head Cross Country Coach	Chris Stitzel	
Assistant Cross Country Coach (MS & VA)	Matt Fritz	
Assistant Cross Country Coach (MS & VA)	Liz Fornau	
Assistant Cross Country Coach (MS & VA)	Gene Tapper	
Fall Event Manager (50%)	Chris Deutsch	
Fall Event Manager (50%)	Dawn Remaley	
Winter Event Manager	Cory Chryst	
Spring Event Manager	Chris Deutsch	
Equipment Manager	Jordan Smith	
Head Baseball Coach	Brian Polaha	
Assistant Baseball Coach (VA)	Jacen Nalesnik	
Assistant Baseball Coach (JH & VA)	Brian Quinlan	
Assistant Baseball Coach (JH)	Bob Fatzinger	
Head Boy's Basketball Coach	Patrick Wanamaker	
Assistant Boy's Basketball Coach (JV & VA)	Mark Henry	
Assistant Boy's Basketball Coach (JV & VA)	Mike Gula	
Assistant Boy's Basketball Coach (Jr. High)	Nate Hunsicker	
Assistant Boy's Basketball Coach (MS)	Sam Yadush	
Head Girl's Basketball Coach	Chris Deutsch	
Assistant Girl's Basketball Coach (JV & VA)	Joe Miodosich	
Assistant Girl's Basketball Coach (JV & VA)	Mark Sarenmala	
Assistant Girl's Basketball Coach (MS)	Allison Davis	
Assistant Girl's Basketball Coach (MS)	Teresa Malosh	
Head Boy's Soccer Coach	Nate Hunsicker	
Assistant Boy's Soccer Coach (JH & VA)	Derrick Reinert	
Assistant Boy's Soccer Coach (JH & VA)	Mark Allinson	
Head Football Coach	Josh Snyder	
Assistant Football Coach (VA)	Dave Kerschner	
Assistant Football Coach (VA)	Greg Mitchell	
Assistant Football Coach (JV & VA)	Josh Zimmerman	
Assistant Football Coach (JV & VA)	George Haddad	
Assistant Football Coach (VA)	Rich Kulp	
Assistant Football Coach (VA)	Ryan Hulmes	
Assistant Football Coach (MS)	Chuck Grollier	
Assistant Football Coach (MS)	Paul Tomlin	
Assistant Football Coach (MS)	Troy Walker	
Assistant Football Coach (MS)	Josh Masters	
Assistant Football Coach (MS)	Conner Snyder	
Head Cheering Coach	Jen Bernhard	

2026-2027 Extracurricular Position Recommendations

Elementary Extracurricular Mentors, Subject Contact Persons, & Advisors		
Position	Name	
NWE Band Director	Shawn Fies	
WEIS Band Director	Shawn Fies	
NWE Chorus Director	Megan Hoffman	
WEIS Chorus Director	Carol Gacessa	
WEIS Technology Mentor	Kristine Dangello	
NWE Technology Mentor (50%)	Jodi Chandler	
NWE Technology Mentor (50%)	Lori Beth Krauss	
NWE Language Arts Contact Person	Melinda Scholl	
WEIS Language Arts Contact Person	Kristine Dangello	
NWE Math Co-Contact Person (50%)	Catherine Clifford	
NWE Math Co-Contact Person (50%)	Kerla Mertz	
WEIS Math Contact Person	Matt Kitz	
NWE Science Contact Person	Jodi Chandler	
WEIS Science Contact Person	Triah Holmes	
NWE Social Studies Contact Person	Marissa Bartholomew	
WEIS Social Studies Contact Person	Jacob Davis	
Open Positions		
Amendments from previous document		
Will NOT be filled this School Year		
Resigned		
Previously Approved		
VA = Varsity Assistant		
MS = Middle School		
JH = Junior High		
JV = Junior Varsity		
VA = Varsity Assistant		

2026-2027 Extracurricular Position Recommendations

High School Advisors (cont'd)	
Position	Name
Scholastic Scrimmage Advisor	Paul Tomlin
Art Club Advisor	Brooke Seiler
Drama Club Advisor	Zane Bachert
Aevidium Club Advisor	Dave Combs
FLIC Club Advisor	Paul Tomlin
LGBTQA Alliance Club Advisor	Lexi Ashburne
MAKER Club Advisor	Jeremy Smoyer
Science Honor Society Advisor	Andrea Meyers
Tiger Times Advisor	Ann Way
Weight Training Advisor (Summer)	Josh Snyder
Weight Training Advisor (Summer)	Ryan Hulmes
Weight Training Advisor (Fall)	Josh Snyder
Weight Training Advisor (Fall)	Ryan Hulmes
Weight Training Advisor (Winter)	Josh Snyder
Weight Training Advisor (Winter)	Ryan Hulmes
Middle School Advisors	
Position	Name
Activity Manager	Cory Chryst
Computer Coordinator	Melissa Smith
Band Director	Audrey Zeidenberg
Chorus Director	Reid Clymer
Drama Advisor	Jen Bernhard
Junior National Honor Society	Ashleigh Albert
Student Council Advisor	Jim Moll
Broadcasting Advisor	Rich Kulp
Yearbook Advisor	Jillian Gasper
Yearbook Advisor	Christina Fogel
Language Arts Subject Area Contact Person	Ashleigh Albert
Math Subject Area Contact Person	Kaitlin Shaw
Science Subject Area Contact Person	Rich Kulp
Social Studies Subject Area Contact Person	Katherine Krakv

2026-2027 Extracurricular Position Recommendations

Assistant Cheering Coach	Jocelyn Bernhard
Assistant Cheering Coach	Roselyn Bernhard
Assistant Cheering Coach	Ashley Haas
High School Athletic Coaches (cont'd)	
Position	Name
Head Girl's Soccer Coach	Jordan Smith
Assistant Girl's Soccer Coach (JH & VA)	Randy Metzger
Assistant Girl's Soccer Coach (JH & VA)	Isiah Danner
Assistant Girl's Soccer Coach (JH & VA)	Kelly Bleam
Head Softball Coach	Kate Farber
Assistant Softball Coach (VA)	Mark Hoffman
Assistant Softball Coach (JH & VA)	Marissa Christman
Assistant Softball Coach (JH & VA)	Mike Christman
Head Track & Field Coach	Chuck Grollier
Assistant Track & Field Coach (VA)	Matt Fritz
Assistant Track & Field Coach (VA)	Jordan Smith
Assistant Track & Field Coach (VA)	Paul Tomlin
Assistant Track & Field Coach (VA)	Mike Kistler
Assistant Track & Field Coach (VA)	Ashley Blannard
Assistant Track & Field Coach (VA)	Brian Mckley
Assistant Track & Field Coach (VA)	Vanessa Blose
Assistant Track & Field Coach (VA)	Liz Fornau
Head Wrestling Coach	Joe Kilar
Assistant Wrestling Coach (JV)	Bart Wehr
Assistant Wrestling Coach (JV)	Zach Mariatt
Assistant Wrestling Coach (Jr. High)	Rob Mariatt
Assistant Wrestling Coach (JV)	Baily Wehr
Assistant Wrestling Coach (JV)	Dalton Clymer
Head Field Hockey Coach	Lissa Opolasky
Assistant Field Hockey Coach (JV & VA)	Sydney Derr
Assistant Field Hockey Coach (JH)	Liz Ache
Assistant Field Hockey Coach (JH & VA)	Raegan Hernandez
Assistant Field Hockey Coach (JH & VA)	Rachel Koerner
Head Girl's Volleyball Coach	Mike Maston
Assistant Girl's Volleyball Coach (JV & VA)	Jennifer Hudak
Assistant Girl's Volleyball Coach (JV & VA)	Amy Andreoli
Head Boy's Lacrosse Coach	Tyler Corpora
Assistant Boy's Lacrosse Coach (JV & VA)	John Seitzinger
Assistant Boy's Lacrosse Coach (JV & VA)	Kevin Storey
Head Girl's Lacrosse Coach	Pamela Collistra
Assistant Girl's Lacrosse Coach (JV & VA)	Dave Kerschner

Motion 1: Approval of the attached Coaching and Advisor Recommendations (except Head Boys Soccer Coach, Assistant Boys Basketball Coach (Jr. High), Assistant Field Hockey Coach (JH & VA), and Assistant Boys Baseball Coach JH)

Moved: J. Fatzinger

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

Motion 2: Approval of Varsity Head Boys Soccer Coach and Assistant Boys Basketball Coach (Jr. High) Recommendation - Nathan Hunsicker

Motion 3: Approval of Assistant Boys Baseball Coach (JH) - Bob Fatzinger

Motion 4: Approval of Assistant Field Hockey Coach (JH & VA) - Reagan Hernandez

The following motion approved motions 2, 3, and 4:

Moved: B. Hite

Seconded: R. Scheffler

Vote: 5 Aye, 0 Nay, 4 Abs

AYE	John Casciano	ABS	Todd Hernandez	AYE	Todd Leiser
ABS	Willard Dellicker	AYE	Becky Hite	AYE	Rachael Scheffler
ABS	Joseph Fatzinger	ABS	Lauren Hunsicker	AYE	Jennifer Senavaitis

2.03 Speech Contract

Approval for speech services as outlined in the attached contract with Panther Valley School District and Northwestern Lehigh School District.

Moved: W. Dellicker

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

3. Curriculum/Building Issues

3.01 Exchange Student

J. Holman said this is to accept a High School foreign exchange student through the Rotary Youth Exchange Program for the 2026-27 school year.

Moved: W. Dellicker

Seconded: B. Hite

Vote: 9 Aye, 0 Nay

3.02 Curriculum Textbooks

Texts have been on display for 30 days in the District Board Room.

Textbooks pending School Board approval for the 2026-2027 school year:

Series/Text Title	Subject/ Grade	Publisher
Inspire Physics - 1st edition	High School Physics	McGraw Hill

3.03 Waiver of Expulsion Hearing

3.04 Circle of Seasons Charter Renewal

J. Holman said at the last meeting the Board discussed the charter renewal for Circle of Seasons and said some board members were not comfortable with the online option. She said as a result there are two versions of the charter on the agenda, one with the remote option and one without.

The Board discussed the options and agreed that they would like to add language limiting the number of remote days Circle of Seasons would be allowed to use during each school year.

The following motion approved the charter renewal agreement with Circle of Seasons with amended paragraph five language to say that the Charter School may offer remote learning, in its sole discretion, up to five (5) flexible instruction days per school year, subject to the review and approval of both solicitors.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

3.05 Federal Grant Opportunities

Preliminary Allocations for 2026-27 have been released since our discussion on June 3.

Title I preliminary allocations: \$198,215 - a decrease of \$34,980 from 2025-26
Title II preliminary allocation: \$35,741 - a decrease of \$3,952 from 2025-26
Title IV preliminary allocation: \$17,588 - a decrease of \$169 from 2025-26

**Federal Grant Funding - Awaiting Preliminary Allocations
2026-2027**

Title I

This program aims to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments. The allocation is based on our free and reduced lunch recipient numbers. Title I funds are used to help students identified as being academically at-risk. Additionally, we service non-public schools with this money through the same identification process.

Our 2025-26 allocation was \$233,195. We have not yet received preliminary allocations from PDE for 2026-27.

Title II A

This program's purpose is to increase academic achievement by improving teacher and principal quality. This program is carried out by increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement, primarily through induction and professional development programs.

Our 2025-26 allocation was \$39,693. We have not yet received preliminary allocations from PDE for 2026-27.

Title III

Title III aims to ensure that limited English proficient (LEP) students, including immigrant children and youth, develop English proficiency and meet the same academic content and academic achievement standards that other children are expected to meet. Schools use Title III funds to implement language instruction educational programs designed to help LEP students achieve these standards. Districts receiving less than \$10,000 must apply as part of a consortium. Districts may also refuse the money if they so choose.

We have not yet received preliminary allocations from PDE for 2026-27. However, we do not plan to apply for these funds. We are required to enter into a consortium with CLUJ 21 to access this funding because we receive less than \$10,000. Since 2011-12, we have refused Title III due to the IU consortium's failure to collectively meet the annual measurable achievement targets of English Language Learners.

Title IV

The purpose of Title IV is to provide all students access to a well-rounded education, improve school conditions for student learning, and improve the use of technology to improve the academic achievement and digital literacy of all students. Because districts are limited to spending only 15% of the funds on technology in Title IV, many move this funding into Title I or Title II A. Since the 2018-19 school year, NWLSD has transferred this funding into Title II A.

Our 2025-26 allocation was \$17,757. We have not yet received preliminary allocations from PDE for 2026-27.

3.06 Title III

Approval to reject Title III funding for the 2026-2027 school year.

The following motion approved agenda items 3.02, 3.03, 3.05, and 3.06:

Moved: J. Fatzinger

Seconded: W. Dellicker

Vote: 9 Aye, 0 Nay

4. Policy

4.01 First Reading of the Following Policies

T. Sosnovik said he has not received any comments or questions regarding these policies.

[331-Job Related Expenses](#)

[332-Working Periods/Meal Periods/Meetings](#)

[333-Professional Development](#)

[335-Family Medical Leave](#)

[336 Personal and Bereavement Leave](#)

[336.1-Military Duty and Leave](#)

4.02 Second Reading and Final Approval of the Following Policies:

T. Sosnovik said he has not received any comments or questions regarding these policies.

[322-Gifts](#)

[323-Tobacco/Nicotine Use](#)

[325-Dress and Grooming](#)

[326-Concerns and/or Conflict Resolution](#)

[327-Leadership Team](#)

[328-Compensation Plans/Salary Schedules](#)

[330-Overtime](#)

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

4.03 Recommendation to rescind the following policies:

None at the time.

5. Operations

5.01 Annual Maintenance Contract

J. Hawk said this is an annual preventative maintenance contract with McClure for a cost of \$41,081.00.

Moved: W. Dellicker

Seconded: B. Hite

Vote: 9 Aye, 0 Nay

6. District Finances

6.01 Moravian University Dual Enrollment Agreement

L. Stitzel said this is an annual agreement with Moravian University to allow our district and teachers to offer dual enrollment college courses for high school students. She said this is at no cost to the district.

Moved: W. Dellicker

Seconded: R. Scheffler

Vote: 9 Aye, 0 Nay

6.02 Addendum to Settlement Agreement

J. Holman said this is for approval of the attached addendums to previously approved settlement agreements.

Moved: W. Dellicker

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.03 BrainPop Software Agreement

T. Sosnovik said this is an annual item for BrainPop, which is an educational platform that offers animated videos, interactive puzzles, and activities across subjects like math and social studies.

ORDER AGREEMENT FOR BRAINPOP

This Agreement is made on June 30, 2026, with Northwestern Lehigh School District (LEA) and the Carbon Lehigh Intermediate Unit #21 (CLIU #21). CLIU #21 agrees to provide the selected BrainPop Services owned by BrainPop to LEA for a period of one year beginning July 1, 2026.

- Teachers will access the materials online via a secure server controlled and hosted by BrainPop pursuant to BrainPop Terms of Use and Privacy Policy found at <https://www.brainpop.com/>.
- The LEA selected services and annual costs are as follows:
 - Northwestern Lehigh Elementary – 410 students – BrainPop Combo. - \$1,558.00
 - Weisenberg Elementary – 420 students – BrainPop Combo - \$1,596.00
 - Northwestern Lehigh Middle School – 455 students – BrainPop Combo - \$1,729.00
 - Total = \$4,883.00
 - BrainPop Jr includes unlimited 24-hour access to hundreds of standards-aligned topics to build background and deepen learning across your curriculum, SEL-themed topics, and embedded creative and computational projects on BrainPOP Jr. BrainPop includes unlimited 24-hour access to over 800 standards-aligned topics to build background and deepen learning across your curriculum, SEL-themed topics, and embedded creative and computational projects

Moved: J. Fatzinger

Seconded: B. Hite

Vote: 9 Aye, 0 Nay

6.04 CLIU SentinelOne Agreement

T. Sosnovik said this is an agreement with Carbon Lehigh Intermediate Unit for anti-virus and endpoint detection and response software. He said the cost will be entirely paid for through the PCCD Grant.

Moved: T. Leiser

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.05 2026-2027 Final Budget

2026-2027	
Revenues	\$55,326,717
Expenditures	\$57,947,406
Operating Shortfall	(\$2,620,689)
Millage Increase 0.6241 2026-27 Millage Rate 21.4301	\$1,068,088
Use of Fund Balance	(\$1,552,601)

a. Budget Expenditures

\$57,947,406

b. Local tax levies

Real Estate Tax
Earned Income Tax
Real Estate Transfer Tax, Act 511
Local Services Tax

21.43010 mills (0.6241 mill increase)
1% (net .5%)
½% for each of 4 townships
\$10

6.06 2026-2027 Use of Committed Fund Balance

**NORTHWESTERN LEHIGH SCHOOL DISTRICT
USE OF FUND BALANCE
2026-27 FINAL BUDGET**

Operating Shortfall- Final Budget	<u>2,620,689</u>
Restricted	
Scholarships	(22,000)
Committed	
Emmaus Bond Pool Stabilization	* (150,000)
Healthcare Stabilization	* (200,000)
OPEB	* (75,000)
Energy Stabilization	* (100,000)
Assigned	
Fleet Replacements	(275,000)
State & Federal Uncertainty	(330,601)
Unassigned	
Budgetary Reserve	(400,000)
Grand Total	<u>(1,552,601)</u>
Millage Increase	<u>1,068,088</u>
Remaining Shortfall	

* Amount requires board action for use in 2026-27 in accordance with Board Policy 620.

Committed fund balance is the portion of fund balance that represents resources whose use is constrained by limitations that the district imposes upon itself by formal board action. Commitments remain binding unless removed through formal board action.

Assigned fund balance is the portion of fund balance that represents the district intended use of the resources. Formal board action is not required to assign fund balance.

Unassigned fund balance is the portion of fund balance that represents the district surplus that is not reserved for other purposes.

6.07 General Fund Balance Resolution June 30, 2026

RESOLUTION NO. ____

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF NORTHWESTERN LEHIGH SCHOOL DISTRICT DESIGNATING AMOUNTS FOR INCLUSION IN SPECIFIC RESERVE FUNDS PURSUANT TO THE PUBLIC SCHOOL CODE OF 1949, AS AMENDED:

WHEREAS, the Board of School Directors deems it to be in the best interest of the school district to create committed funds for certain reserve amounts for future specific needs; and

WHEREAS, the Board and Administration have reviewed the current fund balance and have made a determination as to the committed funds and the amount appropriate for transfer to those funds;

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the Northwestern Lehigh School District as follows:

1. The following categories shall be reserved for the purposes stated
 - a. Other Post-Employment Benefits (OPEB)
 - b. Healthcare Stabilization
 - c. PSERS Stabilization
 - d. Emmaus Bond Pool (EBP) Rate Stabilization
 - e. Energy Stabilization
 - f. Millage Stabilization
2. These funds shall constitute designated reserve funds under Section 6-688 of the

Public School Code of 1949, as amended and shall be used for no purpose other than the purpose specified in this Resolution.

RESOLVED this 17th day of June, 2026.

ATTEST: NORTHWESTERN LEHIGH
SCHOOL DISTRICT

Rachael Scheffler, Secretary

Todd Hernandez, President

6.08 2025-2026 Capital Reserve Transfer

Planned Capital Reserve Transfer:

Capital Projects Transfer \$ 463,000

Roof Replacement \$ 450,000

LVHN Sponsorship \$ 71,000

Total \$ 984,000

6.09 Additional 2025-2026 Capital Reserve Transfer

The following motion approved agenda items 6.05 through 6.09:

Moved: W. Dellicker

Seconded: J. Fatzinger

Vote: 9 Aye, 0 Nay

6.10 2026-2027 District Depositories

Approval to appoint New Tripoli Bank, Pennsylvania Local Government Investment Trust (PLGIT), PA School District Liquid Asset Fund (PASDLAF), and PNC Bank as district depositories for 2026-2027.

6.11 2026-2027 Insurance Renewal

Approval of the 2026-2027 Insurance Renewal per the attached proposal.

PREMIUM SUMMARY

LINES OF BUSINESS	EXPIRING	RENEWAL
Property	\$144,485.00	\$165,923.00
Crime	\$1,342.00	\$1,443.00
General Liability (Including Violent Incident Protection)	\$22,621.00	\$19,883.00
Law Enforcement Liability	\$2,860.00	\$1,980.00
Equipment Breakdown	\$9,438.00	\$9,571.00
Business Auto	\$58,699.00	\$60,686.00
School Leaders' Legal Liability	\$20,347.00	\$22,396.00
Worker's Compensation	\$154,256.00	\$134,930.00
Excess Liability	\$10,994.00	\$11,049.00
Cyber Liability	\$17,758.00	\$16,863.00
Pollution Liability *	\$8,153.24	\$8,387.05
Blanket Accident	\$26,564.00	\$26,564.00
Total Premium	\$477,517.24	\$479,675.05

6.12 Annual Investment Report

INSTITUTION	FUND	AMOUNT	RATE	APY	2627 ESTIMATED INTEREST	TYPE	TERM	MATURITY
New Tripoli Bank								
Certificate Deposit (CD)	General (10)	\$ 7,000,000	3.40%	3.340%	116,900	Fixed	13 MONTHS	01/08/27
Certificate Deposit (CD)	General (10)	\$ 6,000,000	3.75%	3.682%	202,510	Fixed	13 MONTHS	07/12/26
Certificate Deposit (CD)	General (10)	\$ 3,000,000	3.40%	3.344%	58,520	Fixed	13 MONTHS	02/23/27
PENDING TRANSACTIONS:								
INSTITUTION	FUND	AMOUNT	RATE	APY	2627 ESTIMATED INTEREST	TYPE	TERM	MATURITY
Certificate Deposit (CD)	General (10)	\$ 5,000,000	3.59%	3.650% **	91,000	Fixed	182 days	06/29/26
** Rate based on the published 13 Month CD rate as of May 19, 2026, with New Tripoli Bank. Actual rate will be determined on June 29, 2026.								
RECOMMENDATION: Evaluate the cash flow needs at the time the certificate deposits come due during the year a recommendation to the board.								

6.13 Homestead/Farmstead

Approval of the 2026-2027 Homestead Farmstead Resolution.

6.14 Diligent Agreement

Approval of the attached Diligent Agreement for BoardDocs LT in the amount of \$2,700.00. Pending solicitor approval of proposed changes.

6.15 Sapphire Agreement

Approval of the attached 4-year Sapphire agreement.

6.16 Kami Software Agreement

SOFTWARE CONSORTIUM ORDER AGREEMENT FOR KAMI

This Agreement is made on June 1, 2026, with **Northwestern Lehigh School District** (LEA) and the Carbon Lehigh Intermediate Unit #21 (CLIU #21). CLIU #21 agrees to provide Kami Software and Services owned by Kami to LEA for a period of one year beginning **July 1, 2026**.

- Users will access software resources via Kami pursuant to Kami Terms of Use and Privacy Policy found at <https://www.kamiapp.com/terms-of-service/>.
- The Kami licensing costs for LEA are as follows:
 - **Total = \$4,253.04 (1,188 users at \$3.58/user)**

6.17 Crisis Response Pool Agreement

Approval of the attached Crisis Response Pool Agreement with the Carbon Lehigh Intermediate Unit for the 2026-2027 school year.

6.18 Behavioral Health Associates

Approval of agreement with Behavioral Health Associates, Lehigh, PA to provide Alternative General Education Programming/Special Education Programming on an as needed basis for the 2026-2027 school year.

6.19 BAYADA Home Health Care Agreement

Approval of nursing services with BAYADA Home Health Care, Inc. at \$68 per hour as listed in the attached contract.

6.20 CLIU Transperfect Agreement

Approval of the Agreement with CLIU for TransPerfect Remote Interpreters Products & Services for the 2026-2027 school year.

6.21 Northern Valley EMS Agreement

Approval of ambulance agreement for services with Northern Valley EMS (NOVA) for the 2026-2027 school year at a rate of \$250 per football game.

AGREEMENT TO PROVIDE SERVICE

This Agreement is between the Northern Valley EMS, Inc. (NOVA EMS), 2375 Levans Road, Coplay, PA 18037 and the Northwestern Lehigh School District Athletic Department, 6493 Route 309, New Tripoli, PA 18066 for the 2026-2027 School Year.

This agreement will provide Emergency Medical Service to the undersigned on the particular dates and times agreed to, at a per game flat rate of \$250.00. **THIS IS NOT A CONTRACT FOR ABSOLUTE OR GUARANTEED SERVICE.** This is an agreement that only states that NOVA EMS will attempt to provide a Pennsylvania Department of Health certified ambulance crew and vehicle to the undersigned, for the fee stated herein.

Whereas; on the date(s) and time(s) agreed upon, the NOVA EMS ambulance and crew provided will not leave the event unless, (1) the unit is dispatched via Lehigh County 911 to a disaster/mass casualty incident, (2) a sick or injured person's condition from the location of the event needs transportation to a hospital facility. In the event of either exception, NOVA EMS will make every attempt to dispatch another unit to the location of the event.

Whereas; should NOVA EMS become unavailable for the dates or times slated herein due to shortage of available crew, weather conditions, prior emergency dispatch, or any other reason, NOVA EMS will notify the Northwestern Lehigh School District Athletic Department and provide as much advanced notice as possible so alternate arrangements can be made.

Organization:	Northwestern Lehigh School District Athletic Dept.
Location of Event:	Northwestern Lehigh School District Stadium
Dates of Events:	As provided by the Athletic Department.
Coverage Time Frame:	18:45 – 21:30 (Varsity) / 16:15 – 21:00 (MS/JV)
Contact Person:	Jason Zimmerman, Athletic Director
Contact Phone Number:	(610) 298-8661 x2211
Billing Address:	Northwestern Lehigh School District Attn: Accounts Payable 6493 Route 309 New Tripoli, PA 18066

Therefore; all parties agree to the terms and conditions stated herein.

6.22 2026-2027 Gate Ticket Prices

Approval of the attached recommended gate ticket prices for the 2026-2027 school year.

2026-2027 GATE & SEASON PASS TICKET PRICE RECOMMENDATIONS

ADVANCED TICKETS (Online ONLY)

EVENT	ADULT	STUDENT
Varsity Football, JV/V Soccer, JH/JV/V Field Hockey, JV/V Lacrosse, JV/V Volleyball, JV/V Basketball, JH/V Wrestling	\$6.00	\$4.00
MS / JV Football (Doubleheader) MS Field Hockey in Stadium	\$4.00	\$3.00
High School Theater Productions	\$10.00	\$7.00
Middle School Theater Productions	\$6.00	\$4.00

GATE TICKETS (Online & Cash Sales)

EVENT	ADULT	STUDENT
Varsity Football, JV/V Soccer, JH/JV/V Field Hockey, JV/V Lacrosse, JV/V Volleyball, JV/V Basketball, JH/V Wrestling	\$8.00	\$5.00
MS / JV Football (Doubleheader) MS Field Hockey in Stadium	\$6.00	\$4.00
High School Theater Productions	\$12.00	\$8.00
Middle School Theater Productions	\$8.00	\$5.00

- Complies with recently adopted PA School Code:
 - Section 511.1. **Admission Fees for School-Sponsored Activities**
 - For school entities, including a nonpublic school and the Pennsylvania Interscholastic Athletic Association (PIAA), that collect fees for admission to a school-sponsored activity, cash must be accepted as a payment option. Payment options in addition to cash may also be accepted. A school entity may refuse to accept payment for admission if the bill denomination significantly exceeds the amount of the fee for the event. For events sanctioned by PIAA, if the payment is made in cash, the fee must be the exact amount. A surcharge may not be charged if cash is the method of payment. Requires a school entity to make available a support person to assist individuals who experience difficulty using electronic payment systems.
- Advance Online Sales will terminate once ticket staff has opened gates sales 1-2 hours prior to the start of contest.
- Patrons purchasing in advance or at the gate will NOT be assessed processing fees.
- Sport Specific Season Passes will also be offered at a discounted rate based on total number of home contests scheduled. Standard discount formula is:
 - Total Home Games X Gate Ticket Price = A
 - Gate Ticket Price X 2 = B
 - A – B = Season Ticket Price
- Senior Citizen (65 and older), upon presenting proof of age, will be granted complimentary admission.
- Approval of this fee structure also authorizes the Director of Athletics & Student Activities to amend the gate prices due to uncontrollable circumstances including, but not limited to, single games only vs. doubleheaders, abridged contests due to forfeits/inclement weather, etc.

It is recommended that the Board authorize the Superintendent or the Superintendent's designee to conduct necessary district business between June 18, 2026, and August 18, 2026, during the period between regular board meetings, for matters including contracts, payment of bills, personnel actions, and other operational functions consistent with the approved district budget and policy. Any actions taken under this authorization shall be presented to the Board for approval at the regular board meeting on August 19, 2026, at which time this authorization shall expire.

C. Steigerwalt recommended the Board receive the following Reports for April:

The following motion approved agenda items 6.10 through 6.24:
 Moved: B. Hite Seconded: R. Scheffler Vote: 9 Aye, 0 Nay

1. Fund 10 General Fund
2. Fund 32 Capital Reserve
3. Fund 37 Capital Projects
4. Fund 51 Food Service Fund
5. Fund 58 Tiger Concession
6. Procurement Card – purchases totaling \$9,544.09

7. Other Reports

							Out of District Placements		LCTI (included in HS Total)							Charter + Cyber		
Month	NWE	WEIS	Total Elem	MS	HS	Digital Acad		Total	Half	Full	Charter Gen Ed	Cyber Gen Ed	Charter Sp Ed	Cyber Sp Ed		total	Home School	Non Public
August																		
September	395	428	823	445	631	18	26	1943	175	5	66	24	10	7		107	121	
October	397	428	825	443	629	23	26	1946	174	5	65	26	10	8		109	126	113
November	397	425	822	442	622	27	27	1940	172	5	63	25	10	11		109	128	
December																		
January	399	425	824	440	625	27	27	1943	170	6	62	26	11	12		111	129	
February	394	420	814	442	619	32	27	1934	167	4	62	27	11	16		116	130	
March	395	419	814	440	618	33	29	1934	167	4	62	27	11	17		117	129	
April	394	418	812	441	618	32	29	1932	167	6	61	31	11	17		120	132	
May	397	415	812	440	619	33	29	1933	167	6	61	31	11	17		120	132	
June	396	415	811	440	618	32	29	1930	167	6	60	30	12	21		123	135	

7.02 Foundation Report

L. Stitzel updated the Board on Foundation events.

7.03 Committee Reports as follows:

- Intermediate Unit
 - No report at the time.
- Lehigh Career & Technical Institute
 - R. Scheffler reported that they talked about some year-end items at the last meeting and she recognized Colin Macaulay for receiving a silver medal at the Skills USA competition in Atlanta, Georgia.
- Lehigh Carbon Community College
 - The President's Desk newsletter was attached.
- Recreation Commission
 - T. Hernandez reported that not a lot is going on at the parks and said Night in the Country will be on August 15th. B. Hite added that they are currently working on getting vendors and donations for the event if anyone is interested.

8. Old Business

8.01 PSBA Delegate Assembly

J. Holman said this is to appoint two board members to represent the district at the PSBA Delegate Assembly. She said to let her or Stacy know before June 26th if interested.

8.02 2026 PASA-PSBA School Leadership Conference

J. Holman said the 2026 PASA-PSBA School Leadership Conference will be October 18-20, 2026 at Kalahari Resorts & Conventions. She said anyone interested should let Stacy know.

9. New Business

None at the time.

10. Communications

10.01 Courtesy of the Floor

J. Huber, Circle of Seasons Principal, thanked the Board for the thorough and thoughtful conversation. He offered that the Board may reach out anytime if they have any questions or would like to visit. He added that their official mascot will be the honeybees.

10.02 Communications / Notes for the Board from Rachael Scheffler, Secretary

None at the time.

10.03 Administrative / Building Sharing

A. Wahl updated end of year events that happened at the Middle School.

J. Berlet said it was a busy end of year at Weisenberg Elementary and wished everyone a great summer.

K. Keys said it was a busy but great end of school year at Northwestern Elementary and added that Kindergarten orientation and open house will be held prior to the next board meeting on August 18th. She wished everyone a great summer.

M. Givler congratulated all the Spring sports that did well and acknowledged all of the LCTI seniors who were recognized at LCTI's Senior Recognition night. He congratulated the class of 2026 and wished everyone a great summer.

C. Steigerwalt thanked the Board for a smooth 2026-27 budget process.

J. Hawk said there is nothing relaxing in the operations department over summer and added there is work being done in every building to prepare for next school year.

T. Sosnovik wished everyone a wonderful summer.

J. Holman wished everyone a wonderful summer.

10.04 Board Member Sharing

R. Scheffler gave a shout out to Lissa Opolsky for doing a great job with the yearbook.

T. Hernandez said graduation was very nice and wished everyone a great summer.

10.05 Meeting Announcements

An Executive Session for Legal was held after the Board Meeting on May 13, 2026 in the Boardroom.

A Workshop Meeting was held on June 3, 2026 at 7:00 PM in the Boardroom.

An Executive Session for Personnel and Legal was held after the Workshop Meeting on June 3, 2026 in the Boardroom.

A Workshop Meeting will be on August 5, 2026 at 7:00 PM in the Boardroom

An Executive Session for Personnel will be on August 5, 2026 after the Workshop Meeting in the Boardroom

A Board Meeting will be August 19, 2026 at 7:00 PM in the Boardroom.

11. Adjournment

Upon motion by J. Fatzinger, seconded by R. Scheffler, the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Rachael Scheffler, Secretary
By S. Eisenhard, Assistant Secretary