Western High School

Booster Letter of Agreement Form

2026-2027

We will notify the principal/designee of all fundraising activities by completing this form for each activity.

Date: _____

Name of Organization: _____

Type of Activity:_____

Location of Activity:_____

Date(s) of Activity: _____

Time(s) of Activity: _____

Benefit to School: _____

If fundraising, intend purpose of funds collected: _____

_____

We will conduct all business in such a way as to clearly distinguish Independent School Related Organization (Booster Club) activities from school/student activities. All public announcements, programs, tickets, etc., will clearly indicate that the function is sponsored by our organization. We will not involve the school or any School Board employee in the purchase and sale of merchandise. As an Independent School Related Organization, we are informed that our organization must obtain our own Federal ID number and Florida Sales Tax Exemption Number as we cannot use the school's.

**Groups involved with selling concessions on school property must provide a letter specifically outlining how these particular revenues will be expended to directly benefit or support the students.

Organization Representative Name (please print) _____

Organization Representative Signature _____

Contact Number _____

School Liaison's Signature _____

Principal's Signature_____