

Complete Your 2026–2027 FinalForms

DUE BY THE FIRST DAY OF SCHOOL

Before school begins, please complete your student's annual FinalForms. This helps ensure we have accurate emergency contacts, medical information, permissions, and other important student records.

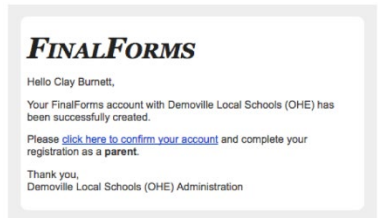
STEP 1 – Activate Your Account (First-Time Login Only)

Beginning July 15, watch for your Account Confirmation email.

! **Important:** *Only the Parent/Guardian listed as the primary contact will receive the initial email*

- ✓ Open the email.
- ✓ Select **Confirm Your Account**.
- ✓ Create your password.
- ✓ Sign in.

! → **Already activated your MVCTC account? Skip to Step 2.**

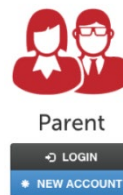


STEP 2 – Complete Your Required Forms (Required Annually)

Visit: <https://miamivalleyctc-oh.finalforms.com>

! **Important:** *Even if you use FinalForms for another school district, you must log in using the MVCTC FinalForms website.*

- ✓ Log in under the Parent Icon
- ✓ Open **Incomplete Forms**.
- ✓ Review each section.
- ✓ Review and update information.
- ✓ Electronically sign each form.
- ✓ Continue until you receive the 'Forms Finished' confirmation.



Form Signatures

Parent Signature:

Your signature MUST match your name: Clayton Burnett

Student Signature:

Student must log in to sign.

Submit Form [Skip this form](#)

! **Important:** Some forms also require a student signature. If required, an email will **automatically** be sent to your student's MVCTC email account requesting their signature. *Your registration is not complete until all required student signatures have been submitted.*

Notes:

- If you have another child who attends MVCTC and they do not appear in your list, **DO NOT** create a new account. Please contact Trudie Fischer at tfischer@mvctc.com or support@finalforms.com
- If you need to update any information after you submit or throughout the year:
 - You may update your information anytime during the school year by logging in and selecting **Update Forms** (Step 2).

Need Assistance? We're here to help!

*Primary FinalForms Support
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