

AGENDA FORMAT

The Superintendent, conferring with the Chair of the North Middlesex Regional School Committee, will arrange the order of items on meeting agendas to enable the Committee to accomplish its business as expeditiously as possible. The particular order may vary from meeting to meeting, depending on the business at hand.

The Committee will follow the order of business established by the agenda except as it votes to rearrange the order for the convenience of visitors, individuals appearing before the Committee, or to expedite Committee business.

Any North Middlesex Regional School Committee member, staff member, or citizen may suggest items of business. The inclusion of such items, however, will be at the discretion of the Chair of the Committee. A staff member who wishes to have a topic scheduled on the agenda should submit the request through the Superintendent.

The agenda will also include time for any citizen who wishes to speak briefly before the School Committee.

The agenda, together with supporting materials, will be distributed to North Middlesex Regional School Committee members no less than 48 hours prior to the meeting to allow adequate time to prepare.

Agendas will be posted and made available to the press.

SOURCE: MASC - Reviewed 2022

CROSS REFS: [BEDH](#), Public Comment at School Committee Meetings

NOTE: When a Committee has a policy on agenda format such as the one above, a "customary order of business" or a listing of business to be accomplished at each meeting (regardless of order) is often included in the manual as an informational document.

Adopted by the NMRSD School Committee:

Original Adoption: 10/24/2011

Five-Year Review Cycle:

Informational Review: 7/21/2026

NMRSD First Vote: 7/21/2026

NMRSD Adoption: 8/11/2026
