

**EASTERN CENTER FOR ARTS AND TECHNOLOGY
JOINT OPERATING COMMITTEE MINUTES
WEDNESDAY, JUNE 17, 2026**

Ms. Carolyn Riley, President, called the public meeting of the Joint Operating Committee to order at 8:00 p.m. via Zoom with the following members in attendance:

Mr. Charles Burdell-Williams	Abington
Ms. Jennifer Wilson	Bryn Athyn
Ms. Carolyn Riley	Cheltenham
Mr. Erskine Payton	Hatboro-Horsham
Mr. Jeffrey Bedard	Jenkintown
Dr. Joseph Burdo	Lower Moreland
Mr. Grant Rounds	Springfield
	Upper Dublin
	Upper Moreland
Kenneth Roos, Esq.	Solicitor
Dr. Jeffrey Fecher	Superintendent of Record
Dr. Cathleen Plesnarski	Executive Director
Ms. Katie Braun	Business Manager

A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

SALUTE TO THE FLAG

Dominic Hernandez led the Joint Operating Committee and audience in a salute to the flag.

ACKNOWLEDGEMENT AND HONOR OF INDIGENOUS AND DIVERSE COMMUNITIES

Ms. Carolyn Riley read the Acknowledgement and Honor of Indigenous and Diverse Communities.

MINUTES

Mr. Jeffrey Bedard moved approval of the May 13, 2026 Joint Operating Committee minutes and agenda session minutes of the regular meeting.

Motion carried unanimously.

EXECUTIVE SESSION ANNOUNCEMENT

Kenneth Roos, Esq. announced that an Executive Session was held before the public meeting to discuss the Safety and Security Report and the Executive Director's Evaluation.

PRESIDENT’S REPORT

Informational:

SkillsUSA National Medal Winners

Model of Excellence (MOE) 🏆
Anthony Ginaldi-Gold Medal-AUTO
Savannah Adams-Gold Medal-ALH
Allison Latzo- Gold Medal-Advisor

State Officer – Parliamentarian
Lucas Smith

Promotional Bulletin Board 🏆
Morgan Monte-Bronze Medal-DPI
Deion Hunter-Bronze Medal-DPI
Jennalyn Zubyk-Bronze Medal-DPI

Facilithon 🏆
Ashley Vargas- Bronze Medal- ALH
This award came with \$800.

Awards Night

Ms. Carolyn Riley reported on May 20, 2026, EASTERN held its annual Awards Night, at Upper Moreland High School. This year, 196 students were recognized with nearly \$68,000 awarded for academic and technical achievement.

National Technical Honor Society

On June 3, 2026, EASTERN hosted the National Technical Honor Society induction ceremony. Congratulations, inductees!

Jackson Butts	Business and Technology Professionals	AB
Santino Coccimiglio	Protective Services	AB
Kade Dufala	Allied Health	HH
Alivia Dupont	Veterinary Science	LM
Colton Ellis	Protective Services	HH
Bailey Fichter	Exercise Science and Rehabilitation	UD
Mackenzie Harmon	Exercise Science and Rehabilitation	HH
Liliana Mexquititla-Martinez	Veterinary Science	SP
Zoe Ruth	Culinary Arts	HH

Acknowledgement of Terms

Ms. Carolyn Riley acknowledged the one-year term of Treasurer for Marta Mecray ending June 30, 2027; four-year term of Secretary for Katie Braun ending June 30, 2030; the two-year term of Superintendent of Record for Dr. Scott Eveslage ending June 30, 2028; the two-year term of School Solicitor, for Wisler Pearlstine, LLP ending June 30, 2028; and the period ending June 30, 2028 of Auditor with Barbacane Thornton & Company.

FINANCIAL REPORT – For the Period Ending May 31, 2026 *

Informational:

The Joint Operating Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the capital reserve fund revenues for the period ended May 31, 2026, showing cash and investment balances of \$1,851,253.65 as presented

Action:

Treasurer's Report *

Mr. Grant Rounds moved acceptance of the Treasurer's Report for the period ended May 31, 2026 showing a General Fund cash and investment balances of \$5,995,388.32 and total assets of \$7,269,928.53 and the current status of the Student Activity account.

Motion carried unanimously.

Disbursements *

Mr. Grant Rounds moved approval of accounts payable checks #39072 through #39167 disbursed during the period of 5/01/2026 through 5/31/2026 in the amount of \$573,829.95.

Motion carried unanimously.

Mr. Grant Rounds moved approval of expense disbursement wire/ACH transfers #WT260212 through #WT260236 disbursed during the period of 5/01/2026 through 5/31/2026 in the amount of \$384,855.61.

Motion carried unanimously.

Mr. Grant Rounds moved approval of ACH transfer for procurement card (P-card) expenses disbursed for the month of April in the amount of \$15,637.58.

Motion carried unanimously.

Mr. Grant Rounds moved approval of payroll vouchers #012847 through #013145 disbursed on 5/1/2026, 5/15/2026 and 5/29/2026 in the amount of \$326,456.01.

Motion carried unanimously.

Mr. Grant Rounds moved approval of capital reserve disbursement checks #11269 through #11272 disbursed during the period of 5/01/2026 through 5/31/2026 in the amount of \$48,899.12.

Motion carried unanimously.

Mr. Grant Rounds moved approval of student activity disbursement checks #82196 through #82200 disbursed during the period of 5/01/2026 through 5/31/2026 in the amount of \$7,117.36.

Motion carried unanimously.

No budget transfers for the month of May.

STUDENT RECOGNITION *

Action:

Ms. Jennifer Wilson moved to approve the resolution designating Dominic Hernandez as EASTERN's Outstanding Student of the Month for June.
Motion carried unanimously.

ACADEMIC AFFAIRS

Presentation:

Dr. Cathleen Plesnarski, Joseph Greb and Gerry Rooney presented on the Key Indicators during the Agenda Session.

Informational:

The Joint Operating Committee acknowledged receipt of the following:

- Administrative Advisory Committee meeting minutes of June 2, 2026
- Executive Advisory Committee meeting minutes of June 3, 2026
- Summer Cosmetology reports 61 (33 COS I and 28 COS II) students have registered to participate in the Summer Cosmetology Program
- June 1 Student Registration 827 students have registered and 720 have been enrolled
- May Activities Report of students and staff

Action:

Executive Advisor Committee *

Mr. Grant Rounds moved approval of the appointment of Lucas Smith, a Protective Services student from Hatboro-Horsham High School, as student representative to the Executive Advisory Committee. The term will be from July 1, 2026, through June 30, 2027.
Motion carried unanimously.

Mr. Grant Rounds moved acceptance of the following members of the Executive Advisory Committee for the 2026-2027.
Motion carried unanimously.

Occupational Advisory Committee *

Mr. Grant Rounds moved approval of new Occupational Advisory Committee members for 2025-2026.
Motion carried unanimously.

Mr. Grant Rounds moved approval of new Occupational Advisory Committee student representatives for 2026-2027.
Motion carried unanimously.

Mr. Grant Rounds moved approval of Occupational Advisory Committee members for 2026-2027.
Motion carried unanimously.

Marketing Plan *

Mr. Grant Rounds moved approval of the 2026-2027 Marketing Plan.
Motion carried unanimously.

Program Equipment *

Mr. Grant Rounds moved authorization to include the attached equipment recommendations in the budget proposal as recommended by the Executive and Occupational Advisory Committees.
Motion carried unanimously.

Continuing Education *

Mr. Grant Rounds moved approval of the offering and tuition for the part-time evening Continuing Education courses during the 2026-2027 school year and approval of the offering and tuition for the adult day Continuing Education courses during the 2026-2027 school year.
Motion carried unanimously.

Program Status

Mr. Grant Rounds moved approval for all programs to run at full-time status for the 2026-2027 school year.
Motion carried unanimously.

Middle States Accreditation

Mr. Grant Rounds moved approval for not renewing our Middle States Accreditation since we now have LPN accredited through Accreditation Commission for Education in Nursing (ACEN).
Motion carried unanimously.

Donations

Mr. Grant Rounds moved approval donations in support of the instructional programs:

- Sandra Hummel donated cosmetology supplies: blow dryer, tint bottles, clips, waxing supplies, and color for use in the Cosmetology program.

Motion carried unanimously.

POLICY

Action:

2026-2027 School Goals *

Mr. Erskine Payton moved acceptance of the 2026-2027 School Goals.
Motion carried unanimously.

PERSONNEL AFFAIRS

Informational:

Administrative Assistant to the Assistant Director, Eileen Collins, has submitted an FMLA Leave Request for the period of July 20, 2026 through October 9, 2026.

Action:

Joint Operating Committee

Superintendent of Record

Dr. Joseph Burdo moved approval of Dr. Scott Eveslage, Superintendent of Hatboro-Horsham School District, as EASTERN's Superintendent of Record for the term July 1, 2026 through June 30, 2028.

His stipend for the 2026-2027 school year is \$9,237.

Motion carried unanimously.

Joint Operating Committee Treasurer

Dr. Joseph Burdo moved approval of Marta Mecray as Treasurer for a one-year term from July 1, 2026 through June 30, 2027 at the rate of \$100/month.

Motion carried unanimously.

Joint Operating Committee Secretary

Dr. Joseph Burdo moved approval of Katie Braun as Secretary for a four-year term from July 1, 2026 through June 30, 2030.

Motion carried unanimously.

Administration

Administrative Compensation *

Dr. Joseph Burdo moved approval of compensation for the administrative employees for the 2026-2027 school year.

Motion carried unanimously.

Continuing Education Coordinator

Dr. Joseph Burdo moved approval of Leon Thurlow as Continuing Education Coordinator for the 2026-2027 school year at the rate of \$50 per hour – 600 hours/year.

Motion carried unanimously.

Classified

Classified Agreement – Changes *

Dr. Joseph Burdo moved approval of the Security Guard and Allied Health Clinical Occupational Aide changes to be added to the Classified Agreement.

Motion carried unanimously.

Construction Cluster Occupational Aide – Appointment *

Dr. Joseph Burdo moved approval of Elissa Johnson as Construction Cluster Occupational Aide at Grade III - Base at the rate of \$30.07 per hour on the Classified Salary Schedule, effective August 25, 2026, for the 2026-2027 school year, pending successful completion of clearances.

This is a new position.

Motion carried unanimously.

Security Guard – New Position

Dr. Joseph Burdo moved approval to create a full-time position, Security Guard, to be responsible for overall safety and security of the school. This position will be funded by PCCD Grant and is contingent on grant funding.

Motion carried unanimously.

Security Guard – Job Description *

Dr. Joseph Burdo moved approval of the attached Job Description for Security Guard.

Motion carried unanimously.

Security Guard – Appointment *

Dr. Joseph Burdo moved approval of Kenneth Miller as Security Guard at Grade III – Base at the rate of \$30.07 per hour on the Classified Salary Schedule, effective August 25, 2026, for the 2026-2027 school year.

Motion carried unanimously.

Job Description – Updates *

Dr. Joseph Burdo moved approval of updates to the following Job Descriptions:

- Director of Practical Nursing

- Accountant

- Administrative Assistant to the Assistant Director

- Allied Health Clinical Aide

- School Nurse

Motion carried unanimously.

Student Success Aide – Unpaid Leave

Dr. Joseph Burdo moved approval and ratification of Student Success Aide, John Beck, to take 2 days of unpaid leave on May 14 and May 15, 2026.
Motion carried unanimously.

Classified Salary Guide *

Dr. Joseph Burdo moved approval of the classified salary guide for the 2026-2027 school year as attached.
Motion carried unanimously.

Classified Salaries *

Dr. Joseph Burdo moved approval of the classified salaries for the 2026-2027 school year as attached.
Motion carried unanimously.

Casual Appointments

Dr. Joseph Burdo moved approval of the appointment of the following casual employees for the 2026-2027 school year according to the classified salary guide.

Kathleen Bradley Angela Kellich Michele Smink Shannon Lavelle

Motion carried unanimously.

Practical Nursing

Adjunct Faculty

Dr. Joseph Burdo moved approval of Chinnu Sajan, DNP, RN as Practical Nursing Adjunct Instructor at the rate of \$45.16/hour for the remainder of the 2025-2026 school year.
Motion carried unanimously.

Dr. Joseph Burdo moved approval of the following individuals as adjunct faculty members in the Practical Nursing Programs for the 2026-2027 school year.

Dana Agovino BSN, MS, ED
Jean Albany, BSN, RN
Phoebe Barnes, BSN, RN
Kim Brunnet, MSN, RN
Tanara Boursiquot, DNP, RN
Kaitlyn Conolly, BSN, RN
Corinne Davis BSN, RN
Jon Esposito, MSN, RN
Debra Fanelli, BSN, RN
Melissa Fernandez, MSN, RN
Karen Foster, BSN, RN

Lauren Medley, BSN, RN
Amy Moore, DNP, RN
Angelina Nickel, MSN, RN
Julie Njoku-Anderson, MSN-ED, RN, CRRN
Colleen Orr, BSN, RN
Jennifer Porter, BSN, RN
Anastasia Przybylski, MSN, RN
Carlos Rojas, BSN, RN
Chinnu Sajan, DNP, RN
LaToya Savage, MSN, RN
Elizabeth Schmidt, BSN, RN

Lashawn Frazier, MSN, RN	Kazia Smith, BSN, RN
Irina Glukhovsky, BSN, RN	Melody Stark, MSN, RN
Denise Grobelny, BSN, RN, RHA	Jillmarie Strumfels, MSN, RN
Michelle Haines, MSN, RN	Leonard Tarnopolsky, BSN, RN
Suzanne Hendricks, BSBH, LPN, RN	Priscilla Tong, BSN, RN
Sheri Johnson, MSN, RN, CPN, CCM	Nancy Toussaint, MSN, APRN, AGACNP
Charlene Joyner, BSN, RN	Javier Vazquez, DNP, RN, CRNP
Bailey Koch, BSN, RN	Rachel Walbert, BSN, RN
Janine Lipinski, MSN, RN	Rachel Womack, BSN, RN
Karen Lucas, MSN, RN	Windy Viernes, BSN, RN
	Lori Walter, RN

Motion carried unanimously.

Dr. Joseph Burdo moved approval of adjunct compensations for Practical Nursing Programs for the 2026-2027 school year at the rate of \$46.19 per hour for theory, \$46.19 per hour for clinical, \$46.19 per hour for faculty meetings and \$27.00 per hour for tutoring.

Motion carried unanimously.

Continuing Education

Dr. Joseph Burdo moved approval of the following individuals as adjunct faculty members in the Continuing Education Programs for the 2026-2027 school year:

Meghan Cicchino	John Greenwood
Michael DeLaurentis	Scott Horan
Ronald DeMarco	Victoria Penecale
Arthur Felton	Robert Raggi
Gary Felmey	Mark Vitek

Motion carried unanimously.

Dr. Joseph Burdo moved approval of the following compensations for the Continuing Education programs for the 2026-2027 school year:

<u>APPRENTICE PROGRAM</u>	<u>HOURS</u>	<u>Salary</u>
Electrical I	168	\$5,040
Electrical II	168	\$5,040
Electrical III	168	\$5,040
Electrical IV	168	\$5,040
One Apprenticeship Class	42	\$1,260
<u>CERTIFICATION & LICENSES</u>		
CPR for Healthcare Providers	4	\$130
CPR & First Aid	8	\$260
EPA Technician Certification	5	\$200
OSHA 10	12	\$360
PA Enhanced Emissions Certification (EEIC)	16	\$800
Culinary Arts ServSafe® Certification	16	\$512
Culinary Arts ServSafe Certification 8+8	8	\$256

JOB SKILL TRAINING

Automotive Collision Repair 1,2,3,4	36	\$1,080
Automotive Technology 1,2,3,4	36	\$1,080
Basic Math Refresher	16	\$480
Social Networking for Business	3	\$75
iPad Fundamentals	3	\$75
iPad Applications	3	\$75
WordPress & Blogging	9	\$225
Cloud Computing	3	\$75
Culinary Art Fundamentals	3	\$75
Digital Photography & Picassa Photo Editing	12	\$300
Photoshop	24	\$600
Other job skill based on need	30	\$750
Welding Technology	42	\$1,260
Job Skills Miscellaneous (per hour)	1	\$25
Program Development		\$30/hour

Motion carried unanimously.

Continuing Education Coordinator Substitutes

Dr. Joseph Burdo moved approval of Gary Felmey, Hayley Granacher, Steven Parke, and Victoria Penecale to substitute for the Continuing Education Coordinator at the current craft rate per hour. In the event a substitute is simultaneously serving as an evening schoolteacher, they will be paid the higher of the two rates but not both.

Gary Felmey Hayley Granacher Steven Parke Victoria Penecale

Motion carried unanimously.

Volunteer

Dr. Joseph Burdo moved approval of the following Training Supervisors for EASTERN's students:

SUPERVISOR	COMPANY	STUDENT	PROGRAM / SD
Christopher Roles	Haller Enterprises	Marcus Paulik	Electrical Technology/ Abington
Gary Felmey and Fred Fox	Eastern Center for Arts and Technology	Jonah Henigan	Welding Technology / Abington
Gary Felmey and Fred Fox	Eastern Center for Arts and Technology	Anthony Drummond	HVAC Technology / Abington
Gary Felmey and Fred Fox	Eastern Center for Arts and Technology	Dawson McCain	HVAC Technology / Springfield
Gary Felmey and Fred Fox	Eastern Center for Arts and Technology	Noah Fuchs	Electrical Technology / Upper Moreland
Gary Felmey and Fred Fox	Eastern Center for Arts and Technology	Anthony Hairston	Electrical Technology / Abington
Lou Geld	Eastern Center for Arts and Technology	Andre Callaway	Networking and Cybersecurity / Archbishop Wood

Note: There are currently 29 students out on cooperative education.
Motion carried unanimously.

Authorization to Hire

Dr. Joseph Burdo moved the authorization to select and, with the approval of the Joint Operating Committee President, offer employment to any staff required for the summer programs and the opening of school.
Motion carried unanimously.

FACILITIES

Informational:

Renewal of Delta Dental Contract Rates for 2026-2027 School Year *

The administration will be renewing our dental plan contract with Delta Dental for the 2026-2027 school year as per the attached contract. Our dental rates increased by 5% overall from previous years due to our dental service utilization and claims.

Renewal of SEPAST Medical/RX Plan Rates for 2026-2027 School Year *

The administration will be renewing our second look SePAST medical/Rx plan rates for the 2026-2027 school year as per the attached cost summary. Overall, our rates increased by 2.5% over last year, which was driven by 1) favorable medical and Rx experience, 2) no high-cost claims in the past 24 months, and 3) being pooled 50% with the special risk pool (SRP) total experience.

Carl D. Perkins Career and Technical Education Grant

The administration will be applying for the 2026-27 Carl D. Perkins Career and Technical Education Grant for the allocated amount of \$374,447. The funding will cover costs in the following areas: Instructional Assistant salaries and benefits, professional development, advertising for non-traditional students, career scope interest inventory, student certifications, and SkillsUSA student membership fees. The 2025-26 allocation was \$368,678.

Building Report *

The building report for May activities regarding the school plant and property was presented.

Action:

Three (3) Year Renewal Agreement of Zoom Phone, Meeting, and Webinar Services *

Mr. Grant Rounds moved approval of the agreements with Zoom Communications, Inc. ('Zoom') for a three (3) year renewal agreement to provide phone, meeting and webinar services for a total cost not to exceed \$15,762 annually or \$47,286 over the 36-month term per the attached agreement.
Motion carried unanimously.

Ricoh Copier Lease Renewal for four (4) more years *

Mr. Grant Rounds moved approval to enter into a four (4) year copier lease with Ricoh beginning on July 1 at a monthly cost of \$1,839 for our three copiers located in our administration, practical nursing and directors' areas per the attached lease agreement. The lease includes upgrading our three copiers to include OCR, hole punching, stapling and scanning features. The monthly cost includes 1) 40,000 monthly black and white copies and 14,000 color copies with all supplies and services included except for staples, 2) excess copies billed at \$.007 per black and white copy and \$.0455 per color copy, and 3) pickup and disposal of our current copiers. This is an overall increase of \$569 per month compared to our current lease.

Motion carried unanimously.

Solicitor Proposal for 2026-2027 and 2027-2028 School Years *

Mr. Grant Rounds moved approval of a proposal from Wisler Pearlstine, LLP, for solicitor services for the 2026-27 and 2027-28 school years. Kenneth Roos, Esq. will be transitioning the role of solicitor to Justin O'Donaghue effective July 1, 2026, with Christina Gallagher remaining actively involved as Assistant Solicitor. The proposal does contain our first rate increase in three years from Wisler Pearlstine with our basic rate increasing from \$4,800 to \$6,000 annually per the attached proposal.

Motion carried unanimously.

2026-2027 School Year Physician of Record *

Mr. Grant Rounds moved approval of the attached agreement between Abington Memorial Hospital and EASTERN for services for a Physician of Record from August 8, 2026 through June 20, 2027.

Motion carried unanimously.

2026-2027 School Year Services Pricing for Programs *

Mr. Grant Rounds moved approval of the attached 2026-2027 services pricing for our cosmetology programs for clinic day fees, for our culinary program for catering fees and for our veterinary science program for Doggie Day Care fees, as per the attached documents.

Motion carried unanimously.

2026-2027 School Year Insurance Renewals from Willis Towers Watson

Mr. Grant Rounds moved approval of the 2026-2027 school year insurance renewals as prepared by Willis Towers Watson, our insurance broker, for an amount not to exceed \$112,681 as per the attached proposal.

CM Regent

Property/General Liability/Crime - \$63,585

Business Auto - \$12,508

Commercial Umbrella - \$9,899

Total: \$85,992

American International Group, Inc. (AIG)
Educators/School Boards Legal Liability/Bonds E&O - \$16,675

Coalition Insurance Solutions, Inc.
Cyber Security - \$6,621

Munich Re Group
Boiler & Machinery Coverage - \$3,393

Grand Total: \$112,681

This is a 9.8% (or \$10,065) increase over our 2025-2026 cost of \$102,616
Motion carried unanimously.

Payment of Bills

Mr. Grant Rounds moved authorization for the Business Manager to release payment of bills as they become due and payable over the summer months of 2026.
Motion carried unanimously.

Central Susquehanna Intermediate Unit (CSIU) Computer Service Renewal Rates for the 2026-2027 School Year *

Mr. Grant Rounds moved approval of the attached proposal with Central Susquehanna Intermediate Unit (CSIU) for student information systems management with program of study (POS) task tracking module, GURUBoard subscription, online registration management, financial systems management including applications for fund accounting, payroll management, and human resources for an annual cost not to exceed \$27,000.

This represents a 0.04% (or \$10.78) increase over our 2025-2026 costs of \$26,480.40.
Motion carried unanimously.

Change Order No. GC-03 for Additional J-Molding for Reinstallation of Bulletin Boards *

Mr. Grant Rounds moved ratification and approval of Change Order No. GC-03 from S.B. Conrad, Inc., our General Contractor, for the LPN Relocation Project for a cost of \$1,023.50 (Phase 6), for costs associated with additional j-molding needed for the reinstallation of bulletin boards on the southeast wall instead of southwest wall.
Motion carried unanimously.

General Fund Transfers

Mr. Grant Rounds moved approval of the following general fund transfers to offset Phase 5 Culinary renovations for an amount not to exceed \$67,753.

Unassigned Secondary Fund Balance: \$67,753 for Phase 5 Culinary renovation (25-26 budgeted GF culinary equipment)

Total General Fund Transfers: \$67,753

Motion carried unanimously.

General Fund Designations

Mr. Grant Rounds moved in accordance with GASB 54 and Board Policy, the administration requests the following General Fund Balance Designations:

Committed Fund Balance:	
a. PSERS Rate Stabilization	\$ 187,500
b. Self-Fund Medical Stabilization	<u>\$ 187,500</u>
Total Committed Fund Balance	\$ 375,000
Assigned Fund Balance:	
a. Continuing Education	\$ 41,477
b. Practical Nursing	\$1,480,416
c. Future Capital Improvements	<u>\$ 850,000</u>
Total Assigned Fund Balance	\$2,371,893

Motion carried unanimously.

SOLICITOR REPORT

Kenneth Roos, Esq. reviewed the Solicitor Report with the Joint Operating Committee. The JOC thanked him for his service.

SUPERINTENDENT OF RECORD

The JOC thanked him for his service.

NEXT MEETING

The next meeting of the Joint Operating Committee is Wednesday, August 12, 2026 via Zoom.

ADJOURNMENT

Ms. Carolyn Riley adjourned the June 17, 2026 meeting of the Joint Operating Committee at 8:40 p.m.

Ms. Carolyn Riley
Joint Operating Committee President

Ms. Katie Braun
Joint Operating Committee Secretary

Recording Secretary: Linda McAlpine

EASTERN CENTER FOR ARTS AND TECHNOLOGY

**AGENDA SESSION
MINUTES**

WEDNESDAY, JUNE 17, 2026

1. PRESENTATION: 2026 KEY INDICATORS

Dr. Plesnarski, Mr. Greb, and Gerry Rooney reviewed the Class of 2026 Key Indicators. The Key Indicator Data will be approved in August for use in EASTERN publications and communications.

2. BOARDDOCS TO BOARDBOOKS

Over the summer, we will be transitioning from BoardDocs to BoardBooks. You will receive an email with your new login link, username, and password from Linda.

3. JUNE 1 STUDENT REGISTRATION

Dr. Plesnarski reviewed the June 1 student registration and provided recommendations for the upcoming school year.

4. PROGRAM STATUS

Dr. Plesnarski requested approval for all programs to run at full-time status for the 2026-2027 school year.

**5. EXECUTIVE ADVISOR COMMITTEE (EAC) EQUIPMENT LIST
RECOMMENDATIONS**

Dr. Plesnarski reviewed the EAC Equipment list recommendations. With the concurrence of the Joint Operating Committee, these will be included in the 2027-2028 budget proposal.

6. PERSONNEL ITEMS:

Joint Operating Committee:

Dr. Scott Eveslage as Superintendent of Record 2026-2028

Marta Mecray as Treasurer for 2026-2027

Katie Braun as JOC Secretary 2026-2030

Classified:

Construction Cluster Occupational Aide

Appointment of Elissa Johnson effective August 25, 2026

Security Guard

Create a full-time position, Security Guard, to be responsible for overall safety and security of the school. This position will be funded by PCCD Grant and is contingent on grant funding

Job Description Updates

Director of Practical Nursing

Accountant

Administrative Assistant to the Assistant Director

Allied Health Clinical Occupational Aide

School Nurse

7. CONTRACTS IN FACILITIES, FINANCIAL, AND TECHNOLOGY AFFAIRS

Dr. Plesnarski reviewed the contracts in the Facilities, Financial, and Technology Affairs section.

- Zoom Phone, Meeting, and Webinar Services
- Ricoh Copier Lease Renewal
- Solicitor Proposal for 2026-2027 and 2027-2028
- Physician of Record 2026-2027
- School Services Pricing for 2026-2027
- School Insurance Renewals from Willis Towers Watson 2026-2027
- Central Susquehanna Intermediate Unit (CSIU) Computer Services 2026-2027

8. GENERAL FUND TRANSFERS

The administration will request the following general fund transfers to offset Phase 5 Culinary renovations for an amount not to exceed \$67,753.

Unassigned Secondary Fund Balance: \$67,753 for Phase 5 Culinary renovation (25-26 budgeted GF culinary equipment)

Total General Fund Transfers: \$67,753