2026-2027 Lake Travis High School Club Sponsor Agreements

To be completed by the Faculty Club Sponsor and uploaded with registration.

Name of student organization / club _____

Primary Purpose / Focus _____

Membership Requirements / Dues _____

Faculty Sponsor _____

Meeting Location _____

Affiliations:_____State _____National _____Both _____Other (please explain)

Sponsor, please read and initial next to each statement in agreement:

_____The club is in full compliance with School Board Policy

_____The club is voluntary and student initiated.

_____The club has at least 10 members.

_____All student participants have parent permission granted in Skyward and have submitted a parent signed permission slip which will be kept on file by club sponsor.

_____There are no non-school persons who direct, control, conduct or regularly attend activities of the club.

_____The club has bylaws which were written in conjunction with the sponsor & club members, and have been reviewed and approved by the sponsor. The bylaws have been submitted to the Clubs Coordinator for review.

_____The club's purpose, goals or activities do not promote, encourage, or condone, directly or indirectly, participation in any conduct by students that is contrary to state or federal law or that poses a risk to their health, safety or welfare.

_____Any money collected for fundraising purposes must be documented and secured according to campus policy. Students cannot be responsible for money.

_____As the club sponsor, I will regularly monitor the social media account(s) *(if applicable)* for appropriateness.

_____As the club sponsor, I will be present for all club meetings and activities, unless otherwise previously communicated and approved by the campus administrator.

_____ For all written materials requesting to be posted, we will submit to the Clubs Coordinator for approval prior to posting. Flyers shall include the following notice:

The _____ (name of club) is a student-led club and students must have written parental permission in order to participate in this club/ organization.

Faculty Sponsor Signature _____ Date _____