

Richmond College Prep Schools
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**Board Members**

Neville Richardson, Chairman

Mateus Chavez, Vice Chair

Lance Jackson

Brianna Young

**Staff**

Dr. Keisha Prier, CEO

Maria Trejo, Director of Operations

# The Richmond Elementary School, Inc.

**Regular Meeting of the Board of Directors**
***Thursday, August 20, 2026, 5:30 PM***
**1014 Florida Avenue, Richmond, CA 94804**
**Zoom Meeting ID: 391 704 8254**
**Password: rcp**

**1.0 Call to Order (5:30 p.m.)**

**2.0 Roll Call/Attendance (5:30 p.m.)**

**3.0 Public Members Who Wish to Address the Board of Directors (5:35 p.m.)**

**4.0 Approve Minutes for June 22, 2026 (5:40 p.m.)**

**5.0 Discussion Items (5:45 p.m.)**

**5.1 Miscellaneous Contracts:** Review and approval of key contracts for the 2026–27 school year, which may include insurance, special education services, janitorial services, Vertex Education, and other operational contracts. Major contracts will be provided to the Board for review.

**5.2 CTC Declaration of Need:** The Board will review and approve the necessary documentation to comply with the California Commission on Teacher Credentialing (CTC) Declaration of Need requirements for the 2026–27 school year.

**5.3 CEO/Superintendent Report:** Dr. Keisha Prier will report on back-to-school readiness, enrollment updates, staffing, and Preschool and Charter School program updates for the 2026–27 school year.

**5.4 Special Education Update:** Dr. Prier and the Director of Special Education will provide an update on the special education program, including staffing, IEP compliance status, and progress on the LEA transition effective July 1, 2026.

**5.5 Student Attendance Policy – Review and Approval:** The Board will review and consider approval of updates to the Student Attendance Policy, including revised procedures for tracking, reporting, and addressing chronic absenteeism in alignment with state requirements and best practices.

**5.6 Business Services Provider – Update:** The Board will receive an update on the transfer from Vertex Education to Charter Impact.

**5.7 Fiscal Policies & Procedures Manual:** The Board will discuss and vote on the Fiscal Policies and Procedures Manual.

**5.8 Vote: Ms. Brianna Young as RCP Treasurer:** The Board will discuss and vote on the appointment of Ms. Brianna Young as Treasurer of the Board of Directors of Richmond College Prep Schools.

**5.9 Vote: Removal of Board Member Lance Jackson:** The Board will discuss and vote to remove Mr. Lance Jackson from the Richmond College Prep Board

**5.10 Vote: Mr. Chris Koh new Board Member:** The Board will discuss and vote on the appointment of Mr. Chris Koh as a new member of the Board of Directors of Richmond College Prep

**5.11 Closed Session:** Discussion of real property matters; report out if applicable.

*THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE*

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

*REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY*

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

*SPECIAL PRESENTATIONS MAY BE MADE*

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Richmond Elementary School, 1014 Florida Ave., Richmond, CA 94804; Telephone, (510) 235-2066; fax (510) 778-1334.

FOR MORE INFORMATION

For more information concerning this agenda, please contact Richmond Elementary School, 1014 Florida Ave., Richmond, CA 94804; telephone (510) 235-2066; fax (510) 778-1334.