



RIALTO UNIFIED SCHOOL DISTRICT

Teacher on Special Assignment (TOSA) District Visual & Performing Arts Job Description

DEFINITION

Under the direction and supervision of the assigned administrator or supervisor, will assist the school sites to implement the expectations and goals related to enhancing the Visual and Performing Arts in the district, such as working with appropriate personnel to review current programs, create new programs, work within a budget and seek outside resources.

ESSENTIAL DUTIES

- Support the VAPA and Music programs throughout the District.
- Well versed and a clear understanding of the Visual and Performing Arts framework.
- Organizes, plans and develops District-wide exhibits, performances and fairs, in the Visual/Performing Arts.
- Ability to seek grants and/or donations to support the arts.
- Identify effective instructional strategies and model them in use.
- Meet with school site personnel (principals, teachers, and department chairs) to plan lessons select appropriate materials.
- Develop relationships with community partners and collaborate with local artist organizations to enhance the arts.
- Assist in school-wide and District-wide supervision of students during out-of-classroom activities.
- Monitors appropriate use and care of equipment, textbooks, materials and facilities.
- Requisitions instructional materials, books, instruments, etc., and maintains inventory reports.
- Provide professional development focused on enhancing visual and performing arts.
- Perform other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Visual and Performing Arts content and pedagogy to deliver the content effectively.
- Trained in the Visual and Performing Arts content areas and successful delivery methods
- Experience with data collection and analysis.
- Skilled in presentation delivery techniques.

Ability to:

- Ability to work independently and in an organized manner while meeting timelines.
- Communicate and interact effectively with students, teachers, parents, colleagues, administrators, and community leaders.
- Teach students for demonstration purposes.
- Maintain consistent, punctual and regular attendance.
- Coach peers in a non-evaluative manner.
- Ability to organize programs and manage time effectively.
- Present materials/methods in a training environment.
- Use instructional technology tools and materials.

EXPERIENCE AND EDUCATION:

- Possession of a valid and appropriate California Single Subject Teaching Credential in Art, Music, or Dance

- Possession of a valid California English Learner authorization or equivalent
- Minimum of 5 years of teaching experience in Visual and Performing Arts

****Possession of a current California Driver's license, a DMV printout and the ability to be covered by the company auto insurance is required.***

PHYSICAL DEMANDS

Physical class:

Light - lifting 20 pounds maximum with frequent lifting and/or carrying objects weighing up to 10 pounds.

Work area requirements:

Regular classroom, on the playground, parking lot, bus stop areas and possibly field trips. Ability to traverse some parts of 40 acres of campus which would include asphalt, ramps, sidewalks, grass on playgrounds and dirt.

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/Low - up to 3 hours Frequently/Medium - 3 to 6 hours Constantly/High - 6 to 8 hours

Standing: Occasionally
 Stooping: Occasionally
 Bending: Frequently
 Lifting: Frequently
 Reaching: Frequently
 Handling: Frequently
 Grasping: Frequently
 Carrying: Frequently

Fingering: Frequently
 Kneeling: Occasionally
 Sitting: Occasionally
 *Driving: Occasionally
 Walking: Frequently
 Push/Pull: Occasionally
 Keyboarding: Occasionally

Frequent Motion:

Twisting: Occasionally
 Wrist flexion: Frequently
 Elbow flexion/extension: Frequently
 Reaching to shoulder level: Occasionally

Forward should/neck flexion: Frequently
 Reaching above should level: Occasionally
 Reaching below shoulder level: Frequently

Sensory Requirements:

Ability to see: Constantly
 Ability to talk: Constantly
 Ability to touch: Constantly

Ability to hear: Constantly
 Ability to smell: Constantly

This Job Requires:

Alertness: Constantly
 Attention to detail: Constantly
 Recall of names and dates: Yes
 The use of two hands: Constantly
 Ability to work in temperatures down to 70 degrees and up to 110 degrees.

Must be able to deal with these environmental considerations:

Heat: Yes Odor: Yes
 Noise: Yes Humidity: Yes

Moisture: Yes

Working inside: 95% of the day

Working outside: 5% of the day

Fluorescent lights: Yes

Floor may be slippery at times: Yes

Working in close quarters with others: Yes

Ability to deal with psychological factors:

Team work: Yes, always

Frustration: Some frustration: must be able to stay calm and handle the situation minute by minute

Level of responsibility: High

Must keep up with schedule: High

Dealing with angry teachers, students and parents: Occasionally

Physiological Factors:

Must maintain a high level of consciousness: Yes

Orientation to time, place or person: Yes

Ability to read at 12th grade level: Yes

Ability to comprehend and follow directions: Yes

Able to keep up a high activity level during the shift: Yes

**AN EQUAL OPPORTUNITY EMPLOYER
RIALTO UNIFIED SCHOOL DISTRICT IS A "DRUG and TOBACCO-FREE WORKPLACE"**

