

LETTER OF AGREEMENT

THE PURPOSE OF THIS LETTER OF AGREEMENT IS TO SET FORTH THE FOLLOWING AGREEMENT(S) BETWEEN PUBLIC SCHOOL EMPLOYEES OF PASCO, #116, AN AFFILIATE OF PUBLIC SCHOOL EMPLOYEES OF WASHINGTON / SEIU LOCAL 1948, AND THE PASCO SCHOOL DISTRICT #1. THIS AGREEMENT IS ENTERED INTO PURSUANT TO THE CURRENT COLLECTIVE BARGAINING AGREEMENT.

The purpose of this LOA is to clarify and amend the language contained in Section 4.4, Labor Management Meetings, and Section 14.2.3, Step 3 of the Grievance Procedure, regarding the designation of District representatives and notification requirements when such designations change. The parties agree to amend the following Sections as presented below:

Section 4.4. Labor Management Meetings.

Labor Management Committee meetings shall be scheduled monthly. Should there be a need to cancel the scheduled meeting, the PSE Representative/Administrator of Employee Services or designee shall communicate with the other group one (1) week prior to the scheduled meeting. The PSE Labor Management Committee shall consist of all members of the Chapter's Executive Board per unit and or unit representatives who shall meet with a representative from Employee Services and appropriate District personnel as determined by the District on a regular basis to discuss matters on a mutually created agenda. The District agrees to notify the Association in writing of the individual designated as the Administrator of Employee Services or designee for purposes of Labor Management meetings and shall provide written notice whenever that designation changes.

Section 14.2.3. Step 3 – Administrator of Employee Services or Designee.

If no settlement has been reached within the ten (10) workdays referred to in the preceding subsection, and the Association believes the grievance to be valid, a written statement of grievance shall be submitted by the Association within fifteen (15) workdays to an Administrator of Employee Services or their designee. After such submission, the parties will have ten (10) workdays from receipt by the district of the written statement of grievance or ten (10) workdays from the Step 3 meeting if such a meeting is scheduled to resolve it by indicating on the statement of grievance the disposition. If an agreeable disposition is made, all parties to the grievance shall sign it. The District agrees to notify the Association in writing of the individual designated to receive grievances at Step 3 and shall provide written notice whenever that designation changes.

This Letter of Agreement will be effective upon signature, shall remain in effect through August 31, 2027, and be attached to the current Collective Bargaining Agreement.

PUBLIC SCHOOL EMPLOYEES OF
WASHINGTON / SEIU LOCAL 1948
PASCO CHAPTER #116

Elizabeth Romero, Chapter President
Electronic Signature and Date



Elizabeth Romero, Chapter President (Aug 15, 2026 14:36:13 PDT)

PASCO SCHOOL DISTRICT #1

Jen Johnson, Executive Director Labor Relations
Electronic Signature and Date



Jen Johnson (Aug 13, 2026 16:17:15 PDT)

