

Hellgate Elementary Board of Trustees

Special Meeting July 24, 2026

11:00 a.m.

OPENING

The Board of Trustees of Hellgate Elementary School District #4 met in special session on Friday, July 24, 2026. The meeting was held in-person. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Rich Thornock, Kallie Gatzemeier, Beth Herron, Jacquelyn Ryan and Scott Rouse. Trustee Tom Cook was absent for the meeting. Superintendent Molly Blakely and District Clerk Justine Reese were present for the meeting. District staff participating included Zach Cain (Facilities Director). There were no community members in attendance. There were up to 9 guests/participants in the meeting, in-person.

PUBLIC COMMENT

There was no public comment.

CONSIDER INTERMEDIATE BUILDING 3 RE-ROOF BIDS:

A motion was made by Scott Rouse to approve and award the Intermediate Building 3 Re-Roof Project to Western Montana Roofing. The formal bid process has been completed, and Western Montana Roofing is the recommended bidder based on the evaluation criteria outlined in the project specifications. Supporting bid documentation and the bid tabulation sheet can be available by contacting the Administration Office.

The motion was seconded by Kallie Gatzemeier. There was brief discussion on the topic. Zach Cain clarified the bid was structured in a 'good, better, or best' shingle option. The recommendation was to award the 'good' shingle in addition, the control joint will also be included in the project and was specified and included in the bid tabulation. The project will likely begin mid-August. Voting in favor of the motion were: Tom McLaughlin, Rich Thornock, Scott Rouse, Beth Herron, Kallie Gatzemeier, and Jacquelyn Ryan. Voting against the motion were none. The motion carried unanimously.

MULTIDISTRICT FUND TRANSFER CONSIDERATION-GENERAL FUND:

A motion was made by Rich Thornock to authorize the District Clerk to transfer an amount not to exceed \$300,000 to fund 182 (Interlocal Agreement Fund) from fund 101 (General Fund) effective June 30, 2026.

The motion was seconded by Jacquelyn Ryan. There was no discussion on the item. Voting in favor of the motion were: Tom McLaughlin, Rich Thornock, Scott Rouse, Beth Herron, Kallie Gatzemeier, and Jacquelyn Ryan. Voting against the motion were none. The motion carried unanimously.

MULTIDISTRICT FUND TRANSFER CONSIDERATION-TRANSPORTATION FUND:

A motion was made by Rich Thornock to authorize the District Clerk to transfer an amount not to exceed \$100,000 to fund 182 (Interlocal Agreement Fund) from fund 110 (Transportation Fund) effective June 30, 2026. The motion was seconded by Scott Rouse. There was no discussion on the item. Voting in favor of the motion were: Tom McLaughlin, Rich Thornock, Scott Rouse, Beth Herron, Kallie Gatzemeier, and Jacquelyn Ryan. Voting against the motion were none. The motion carried unanimously.

NEXT MEETING DATE:

The next regular meeting of the Board will be August 10, 2026 at 6:00 p.m.

PUBLIC COMMENT:

There was no public comment.

ADJOURN

The meeting adjourned at 11:06 a.m.

Tom McLaughlin, Board Chair

Justine Reese, Business Manager/Clerk