Riverside Middle School Parent and Family Engagement Policy/Plan & Procedures 2026-27

Riverside Middle School is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Riverside Middle School and home work together to promote high achievement by our children. Neither home nor Riverside Middle School can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.
Riverside Middle School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Riverside Middle School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN **REQUIRED** COMPONENTS

A. Riverside Middle School will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
Riverside Middle School will develop and review the Parent and Family Engagement Policy with parents and guardians and will distribute the policy to participating families through ParentSquare, as well as make it available to the broader school community through the school website and newsletters.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
Location of the meeting: Riverside Middle School Library
The Title I, Part A Annual Meeting is held at the beginning of the school year along with the school Open House, always the first item on the agenda to be addressed.

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement. Riverside Middle School meeting opportunities are communicated well in advance through ParentSquare, district website, school website, and school newsletters, ensuring families have adequate time and flexibility to plan their participation. Childcare and transportation available upon request.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
Riverside Middle School holds its Annual Title I meeting at the beginning of each school year provides many opportunities for parent involvement and input/feedback. A Title I Policy and Schoolwide Plan review meeting is held at the end of the school year or as needed to gather feedback and plan collaboratively.

E. Provide parents of participating children—
1. Timely information about programs under this part.
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. 3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
Riverside Middle School shares information via ParentSquare, district website, school website, and school newsletters. Title I meetings, Parent-Teacher Conferences, and Family Engagement events provide families meaningful opportunities to share input and partner in school planning.

F. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
Parent feedback will be documented and incorporated into the plan as appropriate.

PART II-**REQUIRED** SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.
-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
-Provide frequent reports to parents on their child's progress.
-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
Families and staff communicate regularly through ParentSquare, phone calls, emails, parent-teacher conferences (held annually and upon request), and in-person conversations. Families are always welcome and encouraged to volunteer and participate in their child's classroom activities, and these opportunities are shared regularly. To ensure all families can fully engage, information is provided in languages families can understand, and Propio Language Services is used when needed to support effective communication.

BUILDING **CAPACITY** FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must**:

1) Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
State academic standards are explained at the Annual Title I Meeting and reinforced during Parent-Teacher Conferences and Family Engagement Nights to support family understanding and engagement.

2) Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
Riverside Middle School maintains ongoing communication with families through the monthly school newsletter(Cougar Connection), ParentSquare updates, Parent-Teacher Conferences, and Family Engagement Nights.

3) Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parents and their communities to increase academic achievement.
Shared during weekly PLC meetings and further supported through ongoing professional learning opportunities across the year.

4) Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
Riverside Middle School coordinates parent engagement activities with other school and community programs to support family involvement.

5) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
Riverside Middle School ensures that information about school programs, meetings, and activities is shared with families through ParentSquare and weekly newsletters sent via the S'more platform, which both allows for parents to translate content into their preferred language whenever practicable.

The following are allowable activities:

6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

Riverside Middle School gathers parent perspectives during Title I review meetings or through feedback surveys to inform future staff training related to communication, engagement, and academic support.

7) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.

Riverside Middle School Title I funds are allocated to support training as necessary.

8) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

Riverside Middle School Title I funds are allocated to support Family Engagement activities.

9) May train parents to enhance the involvement of other parents.

Riverside Middle School helps select parents leaders, provide training, coordinate parent support groups.

10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.

Riverside Middle School Title 1 meetings are scheduled to accommodate family needs, also offer Google Meet/Zoom Options

11) May adopt and implement model approaches to improving Parent and Family Engagement.

Riverside implements strategies to increase family participation such as themed Family Engagement Nights and student-led conferences.

12) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.

Riverside Middle School families may participate in advisory-style discussions during annual Title I meetings and/or reviews.

13) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

Riverside collaborates with community partners to support engagement events, provide resources, or promote student enrichment opportunities.

<u>PART III-ACCESSIBILITY REQUIREMENTS</u>

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

Riverside Middle School supports accessibility through the following actions:

- Using ParentSquare as the primary communication platform, which allows for automatic translation into multiple languages.

- Providing weekly newsletters through the S'more platform, which offers parent-driven translation in preferred languages.
- Offering printed materials or translated documents when families indicate a language need.
- Making school reports and Title I information available in plain language and multiple formats (digital, print, and in-person discussion).
- Providing interpreter support for meetings, including Parent-Teacher Conferences and Title I sessions, when requested or identified as necessary.
- Offering alternate meeting formats (virtual, phone-based, or in-person) to accommodate accessibility needs.
- Ensuring school events and meetings are held in ADA-accessible locations and providing accommodations upon request.
- Encouraging family questions and feedback through multiple avenues (in-person, phone, email, ParentSquare messages, or surveys) to ensure informed participation.

PART IV-ADOPTION – This Riverside Middle School Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Riverside Middle School on 04/16/2026 and will be in effect for the period of 2026-2028 school years or as needed. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 09/30/2026.

_____
Signature of Title I Authorized Representative

_____
Date

Name and Signature of Parents, Students, and Staff Involved in the PFE Policy Process:	
Name	**Signature**