



2026-2027 Nomination Process Timeline

Launch Date: Monday, August 3, 2026

Principal of the Year (POY) / Assistant Principal of the Year (APOY)

Activity	Deadline
POY/APOY nomination process ends	9/2/26
POY/APOY nominees notified via email	9/9/26
POY/APOY nominees submit online application to Dr. Stewart	9/28/26
District Screening Committee reviews and scores application packets to identify POY/APOY semifinalists	10/14/26
POY/APOY semifinalists notified via email	10/21/26
POY/APOY semifinalists announced via BCPS Happenings	10/26/26
District Screening Committee interviews semifinalists to identify finalists	11/18/26
POY/APOY finalists notified via email	11/20/26
POY/APOY finalists announced via BCPS Happenings	11/30/26

Teacher of the Year (TOY)

Activity	Deadline
TOY nomination process ends	9/11/26
Principal submits TOY Nominee Verification Form	9/11/26
TOY nominees completing applications will receive an application link	9/14/26
TOY nominee shares application packet with principal for review and approval	9/25/26
Nominee submits online application via link to regional administrator	9/30/26
Regional Screening Committee reviews and scores TOY application packets	10/14/26
Regional administrators submit semifinalist application packets and TOY Nominee Confirmation Form to Dr. Carolyn Stewart	10/19/26
TOY semifinalists notified via email	10/21/26
TOY semifinalists announced via BCPS Happenings	10/22/26
District Screening Committee reviews and scores semifinalist application packets	11/12/26
Superintendent announces TOY finalists at surprise school visits	11/19/26
TOY finalists announced via BCPS Happenings	11/19/26
TOY finalists record classroom presentation videos	12/9/26
TOY finalists submit classroom presentation videos to Dr. Carolyn Stewart	12/11/26
District Screening Committee reviews and scores finalists' classroom presentation videos	1/4/27
District Screening Committee interviews TOY finalists	1/6/27

School-Related Employee of the Year (SREOY)

Activity	Deadline
SREOY nomination process ends	9/11/26
Principal submits SREOY Nominee Verification Form	9/11/26
SREOY nominees completing applications will receive an application link	9/14/26
SREOY nominee shares application packet with principal or District supervisor for review and approval	9/25/26
Nominee submits online application via link to regional/division administrator	9/30/26
Regional Screening Committee reviews and scores SREOY application packets	10/14/26
Regional administrators / division chiefs submit semifinalist application packets and SREOY Nominee Confirmation Forms to Dr. Carolyn Stewart	10/19/26
SREOY semifinalists notified via email	10/21/26
SREOY semifinalists announced via BCPS Happenings	10/22/26
District Screening Committee reviews and scores SREOY semifinalist application packets	11/12/26
SREOY finalists notified via email	11/17/26
SREOY finalists announced via BCPS Happenings	11/18/26
District Screening Committee interviews SREOY finalists	1/6/27