

**Student/Parent Handbook
Transitional Kindergarten – Grade 4
2026-2027**



**Alta Elementary School
1009 Main Street
Telephone: 712-200-1400**

The mission of the Alta Schools is: "Together in Lifelong Learning."

We believe that:

1. All students have the right to learn in a safe environment.
2. All students can learn.
3. Respect for all individuals is very important in our schools and society.
4. Community service is a valuable learning tool.
5. A proper balance is necessary between the academic and co-curricular programs in our schools.
6. Problem-solving, creative thinking and decision-making are all important skills for life-long learning.
7. Leadership opportunities are important experiences for our students.
8. Students need positive experiences.
9. All students should be challenged to reach their optimal abilities.

Dear Parents:

Welcome to Alta Elementary School!

At Alta Elementary, we believe that education is a partnership between school and home. When parents, children, and teachers work hand-in-hand, we create a supportive environment where your child can enjoy school while reaching his/her full potential. This team approach opens up the best possible opportunities for our students, helping them discover a lifelong love for learning. These early years—from kindergarten through fourth grade—are so incredibly important. They set the foundation for your child's educational journey and shape how they view learning for years to come. Because of this, we truly value your support, your ideas, and your input into our programs.

On the following pages, you will find some helpful information about our school guidelines and routines.

- **We are here to help:** Please don't hesitate to reach out if you have questions.
- **Open communication:** Most questions and concerns can be sorted out through conversation.
- **Our Commitment:** Our staff is dedicated to doing everything we can to provide the very best experience for your child.

If you need anything, our doors and phone lines are always open. We are excited to partner with you this year!

Go Warriors!

Sherri Anderson
Alta Elementary Principal
sanderson@alta-aurelia.k12.ia.us
712-200-1400

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Instructional Staff

Sherri Anderson	Principal
Cassidy Heller	Secretary
Jenny Marshall	Early Childhood
Denise Hull	Pre-school
Abbey Piercy	Pre-school
Lesa Tokheim	Transitional Kindergarten
Allison Robbins	Kindergarten
Keisha Trimble	Kindergarten
Emma Goettsch	Grade 1
Nadine Burkhart	Grade 1
Terrin Bern	Grade 2
Wendy Cavazos	Grade 2
Ashton Peterson	Grade 3
Noelle Ebert	Grade 3
Jordan Pedersen	Grade 4
Sherry DeRoos	Grade 4
Lisa Duffy	Special Education
Amanda Lytle	Special Education
Cary Friedrich	Title Teacher
Elizabeth Peterson	Art
Ariel Huseman	Vocal Music
Kara Nielsen	Guidance Counselor
Chris Reinert	Physical Education
Jennifer Lopez	English Language Learners
Sally VanHouten	Library
Sandy Kruse	School Nurse
Renee Stull	Food Service
Dani Borjas	Custodian
Morgan Van Houten	Transportation Director
Falisha Nelson	Instructional Coach

NONDISCRIMINATION STATEMENT

The Alta-Aurelia Community School District will not illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact: Mr. Logan Sampers, Alta-Aurelia Community School District Equity Coordinator, 1009 S Main Street, Alta, Iowa 51002
ph# 712-200-1331

NONDISCRIMINATION PRACTICES

Students or parents of students of the Alta-Aurelia Community School shall have the right to file a formal complaint alleging non-compliance with the regulations outlined in Title VI of the 1964 Civil Rights Act, Title IX of the Education Amendments of 1972 and section 504 of the Rehabilitation Act of 1973.

Level one: A student or parent with a complaint of discrimination on the basis of sex, race, national origin or disability may discuss it with the teacher, counselor, or building administrator involved.

Level two: If the grievance is not resolved at level one and the grievants wish to pursue the grievance, they may formalize it by filing a complaint in writing with the Title VI, Title IX and section 504 Compliance Officer. The complaint shall state the nature of the grievance and the remedy requested. The filing of the formal, written complaint at level two must be within ten (10) working days from the date of the event giving rise to the grievance or from the date the grievants could reasonably become aware of such occurrence. The grievants may request that a meeting concerning the complaint be held with the Compliance Officer. A minor student may be accompanied at that meeting by a parent or guardian. The Compliance Officer shall investigate the complaint and attempt to resolve it. A written report from the Compliance Officer regarding action taken will be sent within ten (10) working days after receipt of the complaint.

Level three: If the complaint is not resolved at level two, the grievants may process it to level three by presenting a written appeal to the Superintendent within ten (10) working days after the grievants receive the report from the Compliance Officer. The grievants may request a meeting with the Superintendent. The Superintendent has the option of meeting with the grievant to discuss the appeal. The Superintendent will render a decision within ten (10) working days after receipt of the appeal.

This procedure in no way denies the right of the grievants to file formal complaints with the Iowa Civil Rights Commission, the federal Office of Civil Rights or civil rights grievances, or to seek private counsel for complaints alleging discrimination.

Title VI, Title IX and Section 504 Compliance Officer
Denny Olhausen
Alta-Aurelia Community School
Alta, Iowa 51002
712-200-1010

Educational Equity Opportunity

Students shall have an equal opportunity for a quality public education without discrimination regardless of their race, creed, gender, marital status, national origin, ability or disability.

The education program shall foster knowledge of respect and appreciation for the historical and contemporary contributions of diverse cultural groups as well as men and women to society. It shall also reflect the wide variety of roles open to both men and women and provide equal opportunity to both genders.

Inquiries regarding compliance with equal education opportunity shall be directed to the superintendent by contacting the Central Administrative Office, Title IX Compliance Officer, Alta-Aurelia Community School, Alta, IA 51002, or by telephoning 712-200-1010.

DEFINITIONS

In this handbook, the word “parent” also means “guardian” unless otherwise stated. An administrator’s title such as superintendent or principal, also means that individual’s designee unless otherwise stated. The term “school grounds” includes the school district facilities, school district property, property within the jurisdiction of the school district or school district premises, school owned or school-operated buses or vehicles and chartered buses. The term “school facilities” includes school district buildings. The term “school activities” means all school activities in which students are involved whether they are school sponsored or school-approved, whether they are an event or an activity, or whether they are held on or off school grounds.

Confidentiality

All Alta-Aurelia School District employees are required to comply with the Family Education Right to Privacy Act. This ensures all students and families confidentiality of information regarding the student and his or her educational records. Information will only be shared on a “need to know” basis to employees

and other school officials as well as authorized federal and state agencies and authorities as defined by the law. The law prohibits disclosure of specific information to non-employees or employees without a “need to know” unless appropriate consent is acquired from the parent or legal guardian.

Access Rights – Custodial/Non-custodial Parent Policies

Unless we have a copy of a court order that specifies restraints against the parental rights of the non-custodial parent, the school will assume that both parents may continue to exercise parental rights. If you have a court order that limits the rights of one parent in matters such as custody or visitation, please bring a copy to the office. Unless your court order is on file with us, we must provide equal rights to both parents.

Mandatory Reporting Policy

As school personnel, we are all mandatory reporters. If there is any concern expressed by students we are required to call the Iowa Department of Human Services who then determine whether or not a case is founded.

School Day

7:45 am 8:10 am	Breakfast is served
8:10 am	All students may enter classrooms
8:30 am	Tardy bell rings. Tardiness extends up to 8:45 AM. Beyond that it will be considered an absence.
8:25 am	Pledge/Announcements
8:30 am	Classes begin
11:10-11:45 am	Preschool lunch dismissal
10:50 -11:30 am	TK-2nd lunch dismissals
12:00-12:30 pm	3rd and 4th lunch dismissals
3:10 pm	Preschool students dismissed
3:15-3:30 pm	Elementary students dismissed

If students leave before bus departure, or arrive at school after 8:25, a parent must come inside the building with their child to inform the building secretary.
Please do not go directly to the classroom when school is in session.

School Hours

Unless your child is enrolled in the Before School Program, drop off time begins at 7:45 a.m. Children will need to be dropped off at the back gate at 7:45 a.m. Students should go directly to the lunchroom after stopping at their lockers if eating breakfast. If they get off the bus they go to their locker and then outside for recess.

Children are to leave by 3:30p.m. or they will be sent to the Warriors After School Program (AWA) and be charged for childcare. This is for your child's safety, as these are the times supervision is available.

Change In End Of Day Destination

If a change needs to be made in a student's usual destination at the end of the school day, please call the office prior to 2:00 p.m. Teachers are not able to check phone messages or emails on a regular basis during instructional time.

Security for students – Locked Doors

All entrances will remain locked during the school day. Some doors will be open periodically during the day for morning arrival and recess.

Attendance

Iowa law requires that all children between the ages of 6 and 16 be educated. It is the responsibility of parents/guardians to see that their children fulfill this legal compulsory education requirement through public, nonpublic or competent private instruction. School at Alta Elementary begins at 8:30 am and dismisses at 3:15 pm.

Missing a day or two of school may not seem like much, but absences add up quickly! When a student misses 2 days a month:

They will miss approximately 20 days a year (13% absenteeism).

They will miss approximately 30 hours of math over the school year.

They will miss approximately 60 hours of literacy over the school year.

They will miss over 1 year of school by graduation!

Students are either absent for a full day or a half day. Arriving at school after 9:30 AM or leaving before 2:00 PM will be considered a half day absence. The following procedures will be used to address habitual attendance concerns beginning when the number of absences meets or exceeds 10% of the total number of student days:

10% - Letter from the school notifying parents of the attendance concerns

15% - An in-person meeting will be held at school with parents and the school team to identify barriers to attendance and develop a collaborative Attendance Success Plan.

20% - The student's attendance records will be shared with the office of the Buena Vista County Attorney. Parents and a school representative will attend a meeting at the courthouse with the attorney.

Attendance Procedures:

Unplanned Absence (illness, family emergency, etc)

- Parents are to notify the office by 9:00 A.M. on the day of an unplanned absence by calling 712-200-1400. If notification is not received by 9:00 A.M., an attempt will be made to reach parents by phone.
- Should the student develop a questionable pattern of absences, school administration may require a statement from a doctor or health clinic verifying the illness or condition that caused the student's absence from school.

Planned Absence (family vacation, medical appointment, funeral, etc)

- Parents are to notify the school at least one day in advance, if possible.

Tardies:

- **Five** tardies to class will equal one absence.
- Tardiness extends up to 8:45 AM. Beyond that it will be considered an absence.

Breakfast and Lunch

The cafeteria is maintained for those who purchase school lunches or bring their lunch from home. Parents and special guests who eat lunch are required to pay for lunch at the time of purchase. Breakfast is served at 7:45 a.m.

The Alta Elementary School requests that students limit bringing food and beverages into the school building and that it is not stored in lockers. With the exception of a sack lunch, food should not be brought into the building. Food from outside vendors, such as, but not limited to, Casey's, Subway, McDonald's or Pizza Hut, cannot be brought into the lunchroom for lunch unless it is packaged in containers from home.

School Lunch

A well balanced lunch and breakfast, set up to meet the requirements of the National School Lunch Program, is served each day. (Please note that breakfast is NOT served on late-start days.)

If a student has allergies to certain foods, etc., please notify the school at the beginning of the school year.

- Students planning to participate in the school lunch program must put money in their lunch account in any district office to have use of a meal account. When the balance reaches \$0.00 a student may charge no more than \$10.00 to this account. When an account reaches this limit, a student shall not be allowed to charge second entrees or sides until the negative account balance is paid. Families may add money to student accounts by electronic payment options through JMC or pay at the school office.
- Seconds are not available if a student's lunch account balance is below \$0.

Parents, you are cordially invited to buy a lunch ticket and eat lunch with us. Please call the office before 9:00 the day you will be eating at school. **We ask that no guests come the first and last 2 weeks of school and for holiday meals.** Parent visits are limited to the lunchroom.

Fees

Parents of students meeting specific financial eligibility standards will be eligible for a waiver of student fees or a reduction of student fees based upon the request of the parent.

Grade Reporting

A report of your student's progress will go home quarterly with evaluations, attendance, and teacher comments. Please sign and return the report card envelope for the first three quarters.

Parent-Teacher Conferences

Conferences are held after the first and third quarters each year. A parent may request a conference at any other time by calling the school.

Testing

The FastBridge state reading and math tests will occur three times a year. The Iowa Statewide Assessment of Student Progress (ISASP) will be given to 3rd and 4th-grade students in the spring of each school year. The date these are given will vary.

Inspection Of Educational Materials

Parents and other members of the school district community may view the instructional materials used by students in the office. Copies may be obtained according to board policy. Persons wishing to view instructional materials or to express concerns about instructional materials should contact their child's building principal.

Home/School Communication and Involvement

At Alta Elementary, we are committed to open and honest communication. If there is information regarding school activities or changes in schedules, etc., every effort is made to keep the parents informed. All parents are given the opportunity to participate in their child's education in the following ways:

- Meet and Greet Conferences
- Parent-Teacher Conferences
- Warrior Newsletter sent out on Fridays
- Teacher/Office e-mail
- SchoolStatus Connect
- JMC
- Monthly School newsletter
- Parent visits and conferences (upon request)

Guidance Counseling Services and Educational Programs

Alta-Aurelia Community School has a developmental guidance-counseling program. The goal of having a school counselor in this position is to aid students in becoming the best they can be and support students in a variety of situations. The program includes a variety of opportunities for young people to participate.

The counselor provides classroom guidance instruction, small group counseling sessions, and individual counseling time to reach the stated goals.

TK-4th grade students receive classroom guidance instruction from the school counselor. During this time students learn about feelings, friendships, resolving conflicts, goal setting, careers, coping skills, completing tasks like homework, etc.

The group counseling service is an excellent way for children to learn new skills, develop self confidence, become more aware of others' points of views and experiences, practice new behaviors, and better understand how to deal with the problems life presents. The goal is to aid each child in learning effective ways to get along emotionally, socially, academically, and role model these traits. The groups usually consist of three to six children that meet weekly for approximately 20 minutes for six to eight weeks.

Throughout your child's educational elementary experience they may be asked to participate in one or more of these groups. For the small group counseling, they may be chosen because they would serve as a positive role model, a good leader, or because they are new to the district or staff feels they might benefit from the small group experience. When your child is asked to participate in small group counseling, parents will receive a permission slip to be signed and returned to the school. After receiving the signed permission slip, small group activities can begin.

For the one on one counseling sessions, students can request to come and see the counselor, the teacher can suggest counseling sessions for students, or parents can request that the counselor sees their child. Topics will vary due to the individual needs requested.

By working together cooperatively with students, parents, and teachers, we can promote the educational, social, and emotional experiences of children to aid in their success as adults. If you have further questions or concerns about the guidance program, please contact the school at 712-200-1400.

Library - Books and Equipment

Alta Elementary has an excellent collection of books and materials for students to use. We have a librarian who provides students with instruction in library skills and assists them in viewing the materials. All students can check out books and they will be returned weekly for more books. Each student is responsible for caring for and returning all library books and equipment received. Payment must be made for lost or damaged items.

Music Classes for Elementary Students:

Music education is part of your child's learning experience here at Alta Elementary School. Periodically throughout the school year, the students are involved in music concerts. Your child is encouraged to participate. Concert dates can be found on the activity calendar. There will also be a notice in the newsletter prior to each concert.

The PBIS (Positive Behavioral Intervention and Supports) framework will be used at the Alta Elementary School to support appropriate student behaviors. PBIS is a school-wide system of support that includes proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. This provides positive behavior support for all students within the school and is implemented in areas including the classroom and non-classroom settings (such as hallways, lunchrooms, and restrooms). More information is available upon request.

[PBIS Positive Behavioral Intervention and Supports Lesson Plans \(Manual\)](#)

Discipline

Maintaining discipline within a school is very important in establishing an environment that is conducive for learning to take place. Alta Elementary uses the following procedures:

1. Each teacher is responsible for establishing rules for the classroom.
2. Any student who does not act appropriately will be disciplined by the teacher according to the rules that have been established.
3. If the problem continues to exist, it may be brought to the principal's attention.
4. If the disruptive behavior continues after being disciplined by the principal, the parent(s) will be asked to come in for a conference. It is also possible that the Behavior Assistance Team consisting of the principal, guidance counselor, classroom teacher, Behavior Interventionist, and possibly others, may be asked to develop interventions to correct the problem.

Dismissal From Class

When a student is dismissed from class for disciplinary reasons, a JMC report will be made of the incident and parents notified via email.

Discipline Policy

Discipline is designed to promote positive behavior that will enable students to learn and successfully participate in their educational and social environments. The district discipline policy for students who make a threat of violence or commit an act of violence is developed to help students understand their obligations to others in the school setting, secure the safety of all students, staff and the community, and to correct student behavior if a violation occurs (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 1).

Students will conduct themselves in a manner fitting their age, grade level, and maturity, and with respect and consideration for the rights of others while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if misconduct will directly affect the good order, efficient management and welfare of the school district. Consequences for the misconduct will be fair and tailored to the age, grade level and maturity of the student.

Discipline and other responses to threats or incidents of violence by a student with a disability, including removal from a class, placement in a therapeutic classroom, suspensions, and expulsions, will comply with the provisions of applicable federal and state laws including, but not limited to, the IDEA, Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 3).

District Response to a Threat or Incident of Violence by a Student **Reporting a Threat of Violence or Incident of Violence**

In the case of any threat of violence or incident of violence that results in injury, property damage or assault by a student, the teacher will report to the school principal or lead administrator within 24 hours, or sooner if possible, of the incident. The principal or lead administrator will notify the parent or guardian of the student(s) who threatened or perpetrated an act of violence and the student(s) who the threatened or perpetrated act of violence was made against within 24 hours after receipt of the teacher's report and complete an investigation of the Iowa Department of Education incident as soon as possible. The classroom teacher may also notify the parent or guardian of the student who made the threat or caused the incident, and the parent or guardian of the student against whom the threat or incident was directed (2023 Iowa Acts, chapter 96 (House File 604), sec. 4).

An investigation will be initiated by the principal or lead administrator upon learning of an incident of violence or threat of violence through any credible means. If the principal or lead administrator finds that an incident of violence or threat of violence did occur, the administrator will determine the level of threat or incident by considering all aspects of the situation, including the student's intent and knowledge of the impact of their actions, their developmental level and context of the incident. The resolution will focus on identifying the cause behind the behavior and appropriate corrective action (2023 Iowa Acts, chapter 96

(House File 604), sec. 7, new section 279.79, subsections 1 and 4).

A student who makes a threat of violence, causes an incident of violence that results in injury or property damage, or who commits an assault, will be subject to escalating levels of discipline for each occurrence. When appropriate, referrals will be made to local law enforcement. The district retains the authority to assign the level of disciplinary measures appropriate to the severity of the threat of violence or incident of violence (2023 Iowa Acts, chapter 96 (House File 604), sec. 7, new section 279.79, subsection 5).

Threat of Violence

Threat of violence means a written, verbal, electronic or behavioral message that either explicitly or implicitly expresses an intention to inflict emotional or physical injury, property damage, or assault. Based on the intent of the threat, the consequence will be at the discretion of the principal.

Incident of Violence

Incident of violence means the intentional use of physical force or power against oneself, another person, a group or community or property resulting in injury, property damage or assault.

Injury

Injury means “physical pain, illness or any impairment of physical condition.” State v. McKee, 312 N.W.2d 907, 913 (Iowa 1981).

Property Damage

Property damage means any destruction, damage, impairment or alteration of property to which the individual does not have a right to take such an action. Property means real property, which includes any real estate, building, or fixture attached to a building or structure, and personal property, which includes intangible property (Iowa Code section 4.1(21)).

Assault

Assault means when, without justification, a student does any of the following:
an act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act; or any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting or offensive, coupled with the apparent ability to execute the act; or intentionally points any firearm toward another or displays in a threatening manner any dangerous weapon toward another.

The act is not an assault when the person doing any of the above and the other person are voluntary participants in a sport, social or other activity, not in itself criminal, when the act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace (Following Iowa Code section 708.1)

ESCALATING RESPONSES BY SEVERITY LEVELS:

PK-4

Level 1	• Requires parent or guardian notification. • Requires individualized educational program (IEP) meeting, if the student has an IEP. • Responses may include any of the following: - o Parent or guardian conference that includes the student, when appropriate; - o When appropriate and with written parent consent, counseling, and/or mental health counseling subject to available resources of the district; - o Behavior intervention student agreement coupled with another response(s); - o Restitution or opportunities to repair relationships coupled with another response(s); - o Detention; and/or - o Temporary removal from class. • Unless the first offense is unusually serious, the administrator will avoid permanent removal from a class.
Level 2	• Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires individualized educational program (IEP) meeting, if the student has an IEP. • Responses to the incident may include the following: - o Parent or guardian conference that includes the student, when appropriate; - o When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district; - o Behavior intervention student agreement coupled with another response(s); - o Restitution or opportunities to repair relationships coupled with another response(s); - o Detention; o Temporary or permanent removal from extracurricular activities; - o Temporary or permanent removal from class; o In-school suspension; - o Suspension of transportation privileges, if misconduct occurred in a school vehicle; and/or - o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate.

Level 3	• Requires parent or guardian notification. • Review of response to prior offense, if applicable, to inform increased level of response. • Requires individualized educational program (IEP) meeting, if the student has an IEP. • Responses to an incident may include the following: - o Parent or guardian conference that includes the student, when appropriate; - o When appropriate, with written parent/guardian consent, counseling, and/or mental health counseling subject to available resources of the district; - o Behavior intervention student agreement coupled with another response(s); - o Restitution or opportunities to repair relationships coupled with another response(s); - o Detention; o Temporary or permanent removal from extracurricular activities; - o Temporary or permanent removal from class; o In-school suspension; - o Out-of-school suspension; o Suspension of transportation privileges, if misconduct occurred in a school vehicle; - o Placement in an alternative learning environment, including a therapeutic classroom, when appropriate; and/or - o Recommendation for expulsion.
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CHAPTER 103
CORPORAL PUNISHMENT, RESTRAINT, AND PHYSICAL CONFINEMENT
AND DETENTION:

State law forbids school employees from using corporal punishment against any student. Certain actions by school employees are not considered corporal punishment. Additionally, school employees may use “reasonable and necessary force, not designed or intended to cause pain” to do certain things, such as prevent harm to persons or property.

State law also places limits on school employees’ abilities to restrain or confine and detain any student. The law limits why, how, where, and for how long a school employee may restrain or confine and detain a child. If a child is restrained or confined and detained, the school must maintain documentation and must provide certain types of notices to the child’s parent.

If you have any questions about this state law, please contact your school. The complete text of the law and additional information is available on the Iowa Department of Education’s website: www.iowa.gov/educate.

Harassment and Bullying - Alta-Aurelia Board of Directors - Policy Code

N.104

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district.

The Board prohibits harassment, bullying, hazing, or any other victimization of students, based on any of the following actual or perceived traits or characteristics, including but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. Harassment against employees based upon race, color, creed, sex, sexual orientation, national origin, religion, age or disability is also prohibited.

This policy is in effect while students or employees are on property within the jurisdiction of the board; while on school-owned or in school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school ground if the misconduct directly affects the good order, efficient management and welfare of the school or school district. If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures up to, and including, suspension and expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures up to, and including, termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures up to, and including, exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

Harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance; or
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

“Electronic” means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. “Electronic” includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Verbal, nonverbal, physical or written harassment, bullying, hazing, or other victimization that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Implied or explicit threats concerning one’s grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
- Demeaning jokes, stories, or activities directed at the student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; and/or
- Unreasonable interference with a student’s performance or creation of an intimidating, offensive, or hostile learning environment.

Is It Bullying?

Sexual harassment means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to the conduct is made either implicitly or explicitly a term or condition of the student’s education or benefits;
- Submission to or rejection of the conduct by a school employee is used as the basis for academic decisions affecting that student; or
- The conduct has the purpose or effect of substantially interfering with the student’s academic performance by creating an intimidating, hostile, or offensive educational environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors;

- Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student’s education or participation in school programs or activities; and/or
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to a school official, shall be immune from civil or criminal liability relating to such report and to the person’s participation in any administrative, judicial, or other

proceeding relating to the report. Individuals who knowingly file a false complaint may be subject to appropriate disciplinary action.

Retaliation against any person, because the person has filed a bullying or harassment complaint or assisted or participated in a harassment investigation or proceeding, is also prohibited. Individuals who knowingly file false harassment complaints and any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to and including, exclusion from school grounds.

The school or district will promptly and reasonably investigate allegations of bullying or harassment. The principal or designee will be responsible for handling all complaints by students alleging bullying or harassment. The superintendent or designee will be responsible for handling all complaints by employees alleging bullying or harassment.

It is also the responsibility of the superintendent, in conjunction with the investigator and principals, to develop procedures regarding this policy.

Parent Complaint Language

Parent/Guardian concerns and complaints should be addressed at the level closest to where the issue occurred. For example, a classroom issue should be addressed with the teacher involved. If not resolved there, the building principal should be contacted next. Next in line is the superintendent, then members of the school board. Finally, a formal request of or complaint may be made to the school board through the superintendent's office.

In the event that the issue is not resolved at the District level, parents or guardians may elect to call the Iowa Department of Education. Parents or guardians who call the Department are generally provided with the contact information for the [school improvement consultant](#) who serves their area of the state. Consultants ask the same questions of all parents to determine how to handle their concerns, many of which help inform parents of potential next steps. In general, before the Department can or should take action that interferes with the local process for dispute resolution, parents should exhaust all opportunities available to them to settle disagreements by engaging with the district.

If the Department is contacted about any of the following, intervention may be required:

- Potential violation of the rights of a student with a disability, including bullying
- Potential bullying or harassment of a student on the part of a staff member
- Potential harm to a child or student

- Any other act in disregard of legal requirements that places students or staff at risk

Search and Seizure

All school property is held in public trust by the Board of Directors. School authorities may, without a search warrant, search a student, student lockers, desks, or work areas under the circumstances as outlined in the following regulations to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students and school personnel. School authorities may seize any illegal, unauthorized or contraband materials discovered in the search.

It is recognized that such illegal, unauthorized or contraband materials generally cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees, or visitors on the school premises. Items of contraband may include but are not limited to non-prescription controlled substances such as marijuana, cocaine, amphetamines, barbiturates, apparatus used for the administration of controlled substances, alcoholic beverages, tobacco, weapons, explosives, poisons, and stolen property. Such items are not to be possessed by a student anywhere on the school premises. All non-maintenance searches must be based on reasonable suspicion and be reasonable in scope.

Illegal Items Found in School or in Students' Possession

Students are prohibited from distributing, dispensing, manufacturing, possessing, using, and being under the influence of alcohol, drugs or look-a-like substances. Weapons are not allowed on school grounds or at school activities with the exception of weapons in the control of law enforcement officials.

Care of School Property

Students are expected to take care of school property including desks, chairs, books, lockers and school equipment. Vandalism is not tolerated. Students found to have destroyed or otherwise harmed school property may be required to reimburse the school district. In certain circumstances, students may be reported to law enforcement officials.

Dress and Appearance

The Alta-Aurelia CSD reserves the right to insist that the dress and grooming of students are within the limits of generally accepted community standards and that students shall be required to show proper attention to personal cleanliness. The Alta-Aurelia CSD guidelines have been established as:

1. No clothing advertising alcohol, drugs, tobacco products, offensive designs, gang symbols, or obscene language.

2. Shoes or sandals appropriate for safety and comfort must be worn at all times.
3. Children should be dressed appropriately for recess periods outside, i.e. boots, coat, hat, gloves for Iowa weather. **Please make sure ALL ITEMS are marked with your child's name.**

Failure to comply will result in the following action:

1. Parent(s) notified
2. Clothing changed

P.E. Dress Requirements

All students, K-4, will be required to have tennis shoes for Physical Education class. These shoes must be kept at school. Students will change into these shoes specifically for Physical Education classes. Shoes must be non-marking. Physical Education shoes will NOT be worn outside. Shoes must have a back on them and should not have a platform bottom. Tie shoes are preferred, as slip-ons tend to stretch out and children cannot keep them on.

Recess

A note is needed to stay in for recess. If the child needs to stay inside longer than 2 days the nurse will be contacted unless there is a physician's excuse to stay indoors. Being outside in cold weather will not cause a cold or flu. Fresh air and exercise help the student perform better in the classroom.

We live in Northwest Iowa where we can expect a normal amount of very cold weather. Parents should always make sure that children are properly dressed for this type of climate.

The following procedures will be used in determining if children should go outside for recesses:

Regular temperatures or windchill below zero degrees – Students Stay Indoors ([Weather Check-In information](#))

Electronic Devices

To maintain a focused learning environment, distracting electronic devices—including, but not limited to, cell phones, smartwatches, and similar gadgets—should not be brought to school. Any personal devices brought to campus must be turned in to the main office and collected at the end of the school day.

Items Brought to School

Students are asked not to bring radios, trading cards, or toys. The school cannot assume responsibility for the theft, loss or breakage of these items.

Pets are not allowed at school unless special arrangements have been made with the classroom teacher and principal.

Money should not be brought to school except for payment of school lunches, purchasing tickets, etc.

Online Policy

The use of electronic resources is supported provided that abuses do not occur. Access is a privilege that will be denied if used inappropriately. In addition, disciplinary and/or legal action may be taken. The Alta-Aurelia CSD website can be accessed at <https://www.alta-aurelia.org>.

School Pictures

Individual school pictures are taken each year. You will be informed of the exact date so that your child will be ready for the picture. There is no obligation to buy these pictures. Pictures taken in the fall are used for the class composite. Therefore all students have a photo taken even if they are not purchasing the pictures.

Pictures and Social Media Postings

Throughout the year district staff will often take pictures/videos of students as they are participating in different educational activities. At registration the district will ask parents/guardians to identify in JMC whether they approve of having their child's picture/video posted to district sites and /or social media. However, this does not pertain to photos or video taken during events that are open to the public either during or outside of school hours. Photos and videos taken during public events will be taken and posted on occasions. Examples of this are, but are not limited to, concerts, homecoming assembly, honor assemblies, end of the year assembly and preschool graduation. If you, as the parent/guardian, are concerned about your child's picture and/or video being posted during the public events it is your responsibility to make sure your child does not participate in the event/activity. Grades will not be affected for a student who does not participate in educational activities where there is a concern of pictures and/or video being taken.

Bicycles, Scooters and Skateboards

If parents approve, students may ride their bicycles to school. The school cannot provide supervision of the bicycles and will not assume responsibility for them. Please remind your child to follow good safety practices when riding to and from school. Skateboards and scooters (regular and electric) are not allowed on school grounds for safety reasons. Please park bikes in the bike rack.

Birthday Parties

Students may hand out invitations for parties at school IF everyone in the class is included. We do encourage parents to find means outside of school if not everyone is invited. No addresses or telephone numbers will be given out from the office pertaining to this or any other request. Students are welcome to bring birthday treats to share with their classmates.

Lost and Found

Lost and Found items are located outside the Office. Feel free to check periodically. Unclaimed items will be sent to charity. Labeling all items reduces the chance of loss.

Requests for Teachers

Parent requests will be considered, but not guaranteed. Much thought and consideration are put into developing balanced classrooms that are best for ALL students.

Field Trips

Field trips are authorized and may be taken as an extension of the classroom to contribute to the achievement of the educational goals of the school district. If a field trip is required for a course, students are expected to attend the field trip.

While on field trips, students are guests and considered ambassadors and representatives of the school district. Students must treat employees, chaperones and guides with respect and courtesy. Parents will be asked to fill out a field trip permission form at the beginning of the school year at registration. This form will cover all field trips taken during the school year.

Health Services

At the beginning of each year, a form requesting health and emergency information is filled out for each student. All students are required to have their immunization cards or the appropriate waiver certificate turned in. The nurse would prefer communication with any health concerns as they arise. The Medication Policy is outlined in the district's monthly newsletter at the onset of each school year.

Immunizations and Required Health Screenings

According to Iowa State Law a personal immunization record showing dates and kinds of immunizations received and source must be kept for each child. Their "certificate" is required for entrance in school. Requirements for school entry:

DPT - (Diphtheria/Whooping Cough/Tetanus) at least three doses and one booster must have been received after the child's fourth birthday.

POLIO - At least three doses of oral polio vaccine and at least one booster dose must have been received after the child's fourth birthday.

MMR (Measles/Mumps/Rubella) - Two shots, one after age 12 months and a booster MMR at least 30 days after the first dose and before entry to school.

Hepatitis B - Series of three shots spread apart according to established guidelines.

Varicella (Chickenpox) - One shot after 12 months of age and two doses is strongly recommended for adequate protection (or waiver signed by Physician, P.A. or nurse practitioner if the child has had the disease).

Dental Screening - Parents of children must show proof of dental screening between the ages of 3 and 6. The IDPH form must be used for auditing purposes, and is available on-line, at dental offices or from the school nurse.

Blood Lead Test - Children should show proof they have had a blood lead screening test prior to age 6, and prior to enrolling in elementary school. There is

not a form to return to school and the tracking is done by state through doctors' offices. Elevated lead levels have been known to affect a child's learning if left undetected.

Vision Screening - It is recommended that you take your child to your family eye doctor for a complete eye health examination. There is a green vision card for you to take to your eye care professional prior to your child entering school, which can be returned to the school nurse. This is strongly encouraged by the State of Iowa to enhance better learning.

As with most rules, there are exceptions. Children can be exempted if a physician certifies that one or more of the immunizations would endanger the child's life or if parents submit a signed/notarized state form that immunizations are contrary to their religious beliefs. Although the law allows exemptions, the State Health Department may tell us to exclude your child from school if there's an outbreak of any of these diseases.

Communicable and Infectious Diseases

Students who have an infectious or communicable disease are allowed to attend school as long as their presence does not pose an unreasonable risk of harm to themselves or does not create a substantial risk of illness or transmission to other students or employees. If there is a concern about whether a student should continue to attend classes, the student shall not attend class or participate in school activities without their personal physician's approval. Infectious or communicable diseases include, but are not limited to, mumps, chickenpox, pertussis, strep throat & "pink eye" until treated with antibiotics for at least 24 hours.

Medication

Whenever medication of any kind is to be given to a student, a signed, written consent or directive, by the parent or guardian, shall be on file in the nurse's office before the medication will be dispensed. The forms that must be filled out prior to the school dispensing medication are available in the Elementary office or from the school nurse.

Medication must be in the original container, not a plastic baggie. The prescription must be on the container as to the student's name, amount given, how often, and the doctor's name.

It would be helpful to have your pharmacist put the prescription in two containers, one for home and one for school. An example is an antibiotic that needs to be given during school hours versus after school per instructions.

Except for inhalers, all medicine will be stored in the nurse's office. Students should not bring medications to school and keep it in their possession. Keeping medication in the nurse's office ensures that it is properly administered. Serious problems could arise if it is lost, misplaced or stolen. When possible, it would be prudent for an adult to bring the medication to school versus sending it with the child. Your cooperation in this matter is greatly appreciated.

Vision, Hearing, and Speech Screenings

Hearing screenings will be held each year for Preschool - 5th grade, 8th grade and new students.

Speech screenings are done for all students who have been referred by a classroom teacher. Parental consent must be obtained in order for the Speech Pathologist to screen a student.

Hearing and Speech screenings will be done by Prairie Lakes AEA personnel.

Vision screening is conducted by the school nurse. Students in grades TK - 6 and those referred by a teacher will undergo a far vision screening during 1st semester. Those TK-K students with a completed green vision card will not be rechecked. The older students and those wearing glasses and/or contacts are strongly encouraged to have their eyes reexamined professionally at least every 12 months.

Student Illness or Injury at School

A student who becomes ill or is injured at school must notify his/her teacher or another employee as soon as possible. In the case of a serious illness or injury, the school shall attempt to notify the parents or guardians according to the information on the student data sheet. If the student is too ill to remain in school, the student is released to the student's parents or, with parental permission, to another adult.

While the school district is not responsible for treating medical emergencies, employees may administer emergency or minor first aid if possible. The school will contact emergency medical personnel if necessary and will attempt to notify the parents/guardians where the student has been transported for treatment.

A student in school is to participate in all activities including P.E. and recess unless a physician's excuse is sent to the school designating the time frame for non-participation.

Head Lice

Head lice infestation is a widespread problem in the United States, largely confined to younger school children. To prevent the spread of head lice, the condition needs to be treated as soon as possible.

If a child is known or found at school to have head lice the parents/guardians of the student with head lice will be notified and a letter of treatment guidelines will be sent home with the child. Both the student and the student's home must be treated properly to eliminate the problem.

Other family members attending school will be inspected. Children in the same classroom as the child found to have head lice will also be inspected by the school nurse.

The diagnosis of head lice will be handled as discreetly and as confidentially as possible. It is helpful if the school nurse is contacted when the situation arises in order to prevent spreading of the lice. Your cooperation is greatly appreciated.

School Transportation

All persons riding in school district vehicles will adhere to the following rules. The driver, sponsor or chaperones are to follow the school bus discipline procedure for student violations of this policy. Video cameras may be in operation on the school buses.

1. The driver is in charge of the students and the vehicle, and the driver is to be obeyed promptly and cheerfully.
2. A rider may be assigned a seat by the driver, or transportation director.
3. Bus riders will be at the designated loading point before the bus arrival time.
4. Bus riders will wait until the bus comes to a complete stop before attempting to enter.
5. A bus rider who must cross the roadway to board or depart from the bus will pass in front of the bus (no closer than 10 feet), look in both directions and proceed to cross the road or highway only on signal from the driver.
6. Riders are not permitted to leave their seats while the vehicle is in motion. The first offense is a warning. If caught for a 2nd time the student loses riding privileges.
7. Classroom conduct is to be observed by students while riding the bus except for ordinary "QUIET" conversation.

8. Students will refrain from crowding or pushing while loading and unloading from the bus.
9. Aisles must be kept cleared at all times.
10. Students will keep feet off the seats.
11. Riders must not extend any body parts out of the windows at any time.
12. All bus riders will load and unload through the right front door. The emergency door is for emergencies only.
13. A bus rider will depart from the bus at the designated point unless written permission to get off at a different location is given to the driver.
14. Riders who damage seats or other equipment will reimburse the district for the cost of the repair or replacement.
15. Waste containers are provided on all buses for bus riders' use.
16. Permission to open windows must be obtained from the driver.
17. Students will assist in looking after the safety and comfort of younger students.
18. Students will not throw objects about the vehicle nor out through the windows.
19. Shooting paper wads, squirt guns or other material in the vehicle is not permitted.
20. Roughhousing in the vehicle is prohibited.
21. The use or possession of alcohol, tobacco or look-alike substances is prohibited in the vehicle.
22. The Good Conduct Rule is in effect.
23. Please also review the transportation sections of the school handbook.

School Transportation Continued

The school district provides transportation for all students as required by law. It may be necessary to take this privilege away from a student because of his/her conduct in a school vehicle. Transportation for all students who participate in school-sponsored activities is arranged for and furnished by the school district unless special permission to do otherwise is granted by the middle school principal. Students may be given permission to return from an activity with their parents if the parent makes the request in writing to the sponsor. Students may not ride home with anyone else without prior permission from the principal or athletic director.

Bus Rules

Be safe by:

- Staying in your seat at all times
- Listening to the driver's instructions
- Using your inside voices

Respect the bus by:

- Not leaving garbage behind
- Not eating or drinking on the bus
- Not damaging the bus

Respect each other by:

- Not yelling
- Not fighting
- Not pushing

Bus Incident Report Rules

Before any incident reports are filed, every effort should be taken to correct any behavior problems without them. Incident reports should not be used as a way to threaten or intimidate a student into behaving better. Incident reports must be treated with the utmost seriousness and reflect a zero-tolerance policy toward misbehavior or negative attitudes. With that said, listed are the steps that will be taken when a student has incorrect behavior on a bus.

First Incident: (Warning)

The driver will talk to the student about incorrect behavior.

Second Incident: (First write up)

Fill out the incident report completely and deliver it to the principal of the student(s) involved. The driver will talk to the student and parents about incorrect behavior. Inform parents that if another incident report is filed, the student will lose riding privileges for 5 days.

Third Incident: (Second Write Up)

Fill out the incident report completely and deliver it to the principal of the student(s) involved. The parents of the student(s) will be notified and student(s) will lose riding privileges for 30 days.

Fourth Incident: (Third Write Up)

Fill out the incident report completely and deliver it to the principal of the student(s) involved. The parents of the student(s) will be notified and student(s) will lose riding privileges for the year.

Further Incidents:

Any further report will result in all riding privileges being suspended.

Please note that suspended riding privileges include all extra-curricular activities and shuttles.

Loading and Unloading Students

For grades TK-4th, walkers and children being picked up will be dismissed out of the East doors of the Elementary at 3:15. Please use the swimming pool parking lot when picking up your child. Bus students dismiss out the west side (front entrance) at 3:30.

The City of Alta has posted NO U-TURN signs on Main Street in front of the Elementary School. The safety of your children is our primary concern. Parents are asked to observe the yellow NO PARKING ZONE to allow space for loading and unloading buses.

Bus Transportation

Transportation to school is provided for many of our students. It takes the cooperation of all bus riders to make it as safe and pleasant as possible. The bus driver has complete charge of a student's conduct while riding the bus. Students are expected to be safe, responsible and respectful to the bus driver and the other patrons on the bus. Failure to follow bus expectations may result in assigned seating and/or loss of bus privileges. Consequences will be determined by the transportation director and/or principal. Please notify the school or the bus driver by phone or note of any changes in your child's plans to ride the bus. A copy of the bus rules will be sent home.

Inclement Weather

Please listen to KAYL, KCHE or KKIA radio or KCAU and KTIV television for late start and early dismissal announcements. Look for alerts from school (e.g., JMC, School Status).

School Alerts - If weather is inclement, students will stay at school with staff until conditions improve.

Emergency Drills – Fire, Lockdown and Tornado

Fire, lockdown, and tornado drills will be held at intervals throughout the school year. These drills are important to each student's welfare and should be taken seriously by the student. Safety procedures for all drills will be explained to students.

Open Enrollment

Iowa's open enrollment law allows students residing in one school district to request transfer to another school district upon the parent's request. Students wishing to open enroll to another school district must apply for open enrollment by March 1 of the school year preceding the school year in which they wish to open enroll. Students interested in open enrolling out of the school district must contact the superintendent's office for information and forms.

2026-2027 Master Calendar

Summary of Calendar:
 Days/HRS in classroom:
 First Semester.....85/552
 Second Semester.....89/582.5
 Total Days/HRS.....174/1134.5

CALENDAR LEGEND

New Teachers Begin	
Begin of Quarter	
End of Quarter/Semester	
Holidays	
Vacation Days	
PD/Inservice	
Pre-worked contract day	
P/T Conf	

HOLIDAYS:

Labor Day	09/07
Thanksgiving Day	11/26
Christmas Day	12/25
New Year's Day	1/1
Easter	3/28

Full Professional Dev. Days

August 17, 18, 19, 20, 21
 October 21
 January 18
 February 15
 May 24, 25

*Note: In-service days may be classified as Career Development and/or Professional Development depending on the content of the activities being performed.

Weather Makeup Days in order:

May 24
 May 25
 May 26
 May 27
 May 28
 June 1
 June 2
 June 3
 June 4
 June 7
 June 8
 June 9
 June 10
 June 11

*All dates are subject to change with School Board approval.

August 2026					Student Days/Hrs
M	T	W	Th	F	
10	11	12	13	14	
17	18	19	20	21	5/6
24	25	26	27	28	5/32.5
September 2026					10 tch day
31	1	2	3	4	10/65
7	8	9	10	11	14/91
14	15	16	17	18	18/121.5
21	22	23	24	25	24/154
28	29	30			27/173.5
October 2026					32 tch day
			1	2	29/186.5
5	6	7	8	9	34/219
12	13	14	15	16	39/251.5
19	20	21	22	23	43/277.5
26	27	28	29	30	48/319
November 2026					54 tch day
2	3	4	5	6	53/344
9	10	11	12	13	58/376.5
16	17	18	19	20	63/409
23	24	25	26	27	68/432
December 2026					71 tch day
30	1	2	3	4	70/454.5
7	8	9	10	11	75/487
14	15	16	17	18	80/519.5
21	22	23	24	25	85/551.5
28	29	30	31		86 tch day
January 2027					
				1	
4	5	6	7	8	85/552
11	12	13	14	15	90/584.5
18	19	20	21	22	94/616.5
25	26	27	28	29	99/643
February 2027					106 tch dy
1	2	3	4	5	104/675.5
8	9	10	11	12	109/708
15	16	17	18	19	113/734
22	23	24	25	26	118/766.5
March 2027					126 tch dy
1	2	3	4	5	123/799
8	9	10	11	12	128/833
15	16	17	18	19	133/865.5
22	23	24	25	26	137/896
29	30	31			142 tch dy
April 2027					146 tch dy
			1	2	139/909
5	6	7	8	9	144/941.5
12	13	14	15	16	149/974
19	20	21	22	23	154/1006.5
26	27	28	29	30	159/1037
May 2027					168 tch dy
3	4	5	6	7	164/1068.5
10	11	12	13	14	169/1102
17	18	19	20	21	174/1134.5
24	25	26	27	28	
31					185 tch dy

Aug 17 – New Staff Orientation/Teacher Inservice
 Aug 17, 18, 19, 20, 21–Teacher In-Service/PD
 Aug 24 – First Day of School for 6-12
 Aug 24, 25– Meet & Greet PS-6th
 Aug 26 – Preschool-6th Grade Start

Sept 7 – Labor Day (No School)
 Sept 16 – Teacher Inservice (12:50 Dismissal)

Oct 21 – Teacher Inservice (No School)
 Oct 23 – End 1st Quarter

Nov 3–PT Conferences (2-8 pm): 12:50 Dismissal
 Nov 5–PT Conferences (4-8pm)
 Nov 6– No School (Comp Day)
 Nov 25 – Vacation Day
 Nov 26 – Thanksgiving (No School)
 Nov 27 – Vacation Day (No School)

Dec 21 – Jan 3 Christmas Vacation (No School)
 Dec 25 – Christmas Day (No School)

Jan 1 – New Year's Day (No School)
 Jan 4 – School Resumes
 Jan 8– End 2nd Qtr/End 1st Semester
 Jan 11– Begin 3rd Qtr/2nd Semester
 Jan 18–MLK day/Teacher Inservice (No School)

Feb 15 –Teacher Inservice (No School)

Mar 9– P/T Conferences (4-8 pm)
 Mar 11– P/T Conferences (2-8 pm) 12:50 Dismissal
 Mar 12– No School (Comp Day)
 Mar 17–End of 3rd Quarter
 Mar 24 – Teacher Inservice (12:50 Dismissal)
 Mar 25, 26, 29– Spring Break (No School)

Apr 21 – Teacher Inservice (12:50 Dismissal)

May 14–Last Day for Seniors
 May 16 – Commencement
 May 21 – Last Day of School
 May 24–Teacher Inservice
 May 25–Teacher Inservice/checkout
 May 31 – Memorial Day