Freehold Learning Center

PARENT – STUDENT HANDBOOK

2026-2027

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VISION STATEMENT

B uilding
O utstanding
R esults &
O pportunities

MISSION STATEMENT

The mission of Freehold Borough School District is to work together to provide a safe, respectful, and culturally responsive environment, nurturing the creativity and imagination of all students, while empowering them to reach their highest scholastic and social-emotional potential.

BELIEF STATEMENTS

We believe all students can reach their full potential through equitable access to all district resources in a supportive learning environment.

We believe in providing safe, nurturing, and flexible environments that adapt to the needs of our learners and school community.

We believe addressing the needs of the whole child will lead to resilient and successful lifelong learners.

We believe in reflecting the quality and value our district provides to our community through strategic branding and marketing.

We believe in investing in our schools while understanding our obligation to be fiscally accountable by balancing efficiency and flexibility.

PARENT – STUDENT HANDBOOK

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School Hours

FLC school hours are from 9:05 am until 3:40 pm. Children should NOT arrive earlier than 8:40 am unless:

- they are participating in the YMCA before-care program
- they are attending a supervised school activity

Regular School Hours:

School	Program	Start time	Dismissal time
FLC	Grades Pre-K-2	9:05	3:40

Early Dismissal Hours:

School	Program	Start time	Dismissal time
FLC	Grades Pre-K-2	9:05	1:20

Delayed opening:

School	Program	Start time	Dismissal time
FLC	Grades Pre-K-2	11:05 (2 hr Delay)	3:40

Students Left at School

Students are expected to be picked up on time every day. Students will not be permitted to wait outside by themselves for safety reasons. In severe cases such as if a child is not picked up after 30 minutes, the local police will be notified to locate the parent or guardian. Please contact the main office in case of emergencies to let us know you are running late. Any changes in dismissal need to be reported to the main office, in writing, prior to 12:00 PM. Any person picking up a child early must be listed as a contact on the dismissal form. They will also be required to present ID before a student can be signed out.

Attendance

State law requires that all children from six to sixteen years of age must attend school regularly. Regular attendance is an integral factor in attaining success in school. However, a child should not come to school feeling ill. The school must be notified if a student will be absent for any period of time. If your child is absent because of a communicable disease or infection, please

notify the school nurse as soon as possible. If the absence is for an extended period due to illness, a doctor's statement should be sent to the school. Please telephone (732) 761-2239 to report absences at any time prior to the beginning of the school day and leave a detailed message on the answering machine.

According to the New Jersey School Register, students can only be identified as:

- Absent
- Present
- Excused for a religious holiday
- Home Instruction

** All absences are unexcused with the exception of religious holidays, bring your child to work day, and the observance of Veterans Day. However, we ask that you send a note explaining the reason for the absence. We use the notes for our own record keeping, assisting us in making decisions on such things as promotion/retention, or whether to take legal action.

Excessive unexcused absences from school could result in a court action against the student and parents. According to the school laws of New Jersey, all absences are unexcused except religious holidays as prescribed by N.J.S.A. 18A:3616.

Student attendance will be monitored closely to ensure they have the opportunity to succeed in school. We will adhere to the attendance procedures listed below:

Absences:

- ***At 5 days*** – Letter from Principal/designee.
- ***At 10 days*** – Letter from the Principal/designee. Formal meeting with parent to discuss absenteeism and/or create a contract based on administration determination
- ***At 15 days*** – Letter from Principal/designee. Principal/designee conference with parent/guardian.
- ***At 20 days*** – Letter from Principal/designee. Principal/designee conference with parent/guardian. *Probable* legal action and/or retention**.**

Tardies: Every 3 unexcused tardies is equivalent to 1 unexcused absence. Parents will receive notification for each tardy, and receive formal letters at the following times:

- ***At 6 tardies (2 absences)*** – Letter from Principal/designee.
- ***At 12 tardies (4 absences)*** – Letter from the Principal/designee. Formal meeting with parent to discuss tardiness and/or create a contract based on administration determination
- ***At 18 tardies (6 absences)*** – Letter from Principal/designee. Principal/designee conference with parent/guardian.
- ***At 30 tardies (10 absences)*** – Letter from Principal/designee. Principal/designee conference with parent/guardian. *Probable* legal action and/or retention**.**
- ***At 60 tardies (20 absences)*** – Letter from Principal/designee. Principal/designee conference with parent/guardian. *Probable* legal action and/or retention**.**

Family Vacations

We understand that there will be times when family vacations can only be scheduled while school is in session due to the nature of the parent/guardian's occupation; however, we strongly prefer children not to miss school for vacations if they can be scheduled during their school breaks. Days missed due to family vacation are UNEXCUSED and will be included in days missed. It is the parent/guardian's responsibility to notify the school of any absences. It is the student's responsibility to complete any missed work. Teachers are not required to prepare special lessons prior to the vacation. After the absence, the school staff will provide basic information regarding missed assignments. The student will receive an incomplete score if missed work is not submitted to their teacher.

Extended Student Absences

Students who are absent for more than 10 consecutive days will be de-registered. If a student returns to school, then he/she will have to be re-registered. Proof of school during that absence may be sought. Students who miss too much work and do not show enough progress in material and skill mastery may be asked to repeat the grade.

Late Arrivals and Early Dismissals

Late arrivals and early dismissals are as disruptive to the educational process as absenteeism. It is expected that each student will arrive at school on time **(9:05 am)**. If there is excessive tardiness, a court complaint may be signed against the parent. ALL STUDENTS arriving **later than 9:05 am** must be signed in by a parent or person dropping the child off. Please note that parents/guardians picking up their children are required to provide proper ID to office staff.

Half Days/Delayed Openings

Dismissal time on half days is **1:20 pm**. In the event of a "delayed opening" due to a weather emergency, school begins at **11:05** am. DO NOT DROP OFF STUDENTS BEFORE **10:40 AM** on a delayed opening. Please refer to the School Hours chart for further reference.

Emergency School Closing

In order to find out if our school is closed, please log onto our Website at: www.freeholdboro.K12.nj.us. School Messenger notification phone calls are also performed to let the parents/guardians know of any changes in dismissal and/or closings.

Emergency Practice Drills

Our goal is to continue to provide a safe and secure environment that is conducive to learning for our students. In a continuing effort to prepare for possible emergencies, we will conduct unannounced practice drills.

Fire drills and Security Drills are each scheduled by law once a month. Procedures are outlined by each teacher. For safety reasons, students are expected to follow teachers' instructions, exit the

classroom in a single line, refrain from conversation, use assigned exits, report to the assigned outdoor area or remain quiet in a designated part of the classroom during a lockdown/shelter in place.

In the interest of safety and security, all doors will be locked from the outside after 9:10 am. Entrance will be through the front doors only. All visitors are to report to the main office to sign in and receive a visitor's badge.

Electronic Surveillance in School Buildings and School Grounds

In order to enhance safety and security, electronic surveillance systems are in use throughout the district. The content produced by the surveillance system under certain circumstances may be considered a student record and if so it will be subject to the Board of Education policy and regulation regarding confidential student records. If the content of the surveillance system becomes the subject of a disciplinary proceeding, it shall be treated like other evidence in the proceeding.

Flag Salute

New Jersey State Law (18A:36-3) requires students to salute the flag and recite the Pledge of Allegiance daily. Students having objections to full participation will stand respectfully. Parents of these students are to notify the principal of their intent.

Affirmative Action/Discrimination

The Freehold Borough Public School District will take whatever affirmative action is necessary to provide equal employment opportunities without regard to race, creed, color, sex, age, affiliation or sexual orientation, marital status, or national origin and to ensure that all personnel actions such as recruitment, selection, placement, training, promotions, transfers, terminations, disciplinary actions, and all benefits and compensation are equally applied.

The Freehold Borough Board of Education affirms its responsibility to ensure all students equal educational opportunity, regardless of race, age, affiliation or sexual orientation, color, creed, religion, sex, ancestry and national origin, place of residence within the district, social or economic condition or non-applicable handicap. A copy of the district's Comprehensive Equity Plan, district policies, and grievance procedures are available in the district office.

Any employee who alleges that there has been an incident of discrimination or sexual harassment should report the allegation in writing to:

Jennifer O'Shea On behalf of
Affirmative Action Officer
Freehold Borough Schools
280 Park Avenue
Freehold NJ 07728
Telephone: (732) 761-2109

Bicycles

Students may use bicycles as transportation to/from school. However, helmets are **required** and no bicycle is to be brought inside the building for any reason. Students are urged to secure their bicycles with a sturdy lock and chain. Freehold Borough School District assumes no responsibility for damage to or loss of a student's bicycle. Bicycles must be walked while on school property.

Bicycles, scooters, and other forms of transportation other than walking are not permitted to be used on school property during arrival or dismissal times. This is a safety concern for students. Students must walk the mode of transportation off of school grounds prior to using them. In accordance with New Jersey law, the operation of an e-bike is prohibited for individuals under 15 years of age. Therefore, students in the Freehold Borough School District are not permitted to operate e-bikes to or from school or on school property.

Failure to comply with these requirements may result in confiscation of the mode of transportation and/or loss of privileges, in addition to any other appropriate school disciplinary or administrative action.

Lunch/Breakfast Program

For School Year 26-27

Student Breakfast no charge
Reduced Breakfast no charge
Student Lunch $2.85
Reduced Lunch no charge

The Application for Free and Reduced-Price School Meals is required and is used to determine eligibility for P-EBT benefits, state funding, and OTHER SOURCES OF FUNDING FOR THE DISTRICT.

WE ENCOURAGE YOU TO COMPLETE THE LUNCH APPLICATION TO SEE IF YOU QUALIFY FOR ADDITIONAL BENEFITS THAT MAY ALSO BENEFITS SCHOOL FUNDING.

The district encourages parents to utilize www.payschoolscentral.com online payment system and information can be found on the District's website. This is a safer payment method than sending students to school with money. School breakfast is free for all students. School lunch is free to those who qualify for free or reduced lunch. The cost of lunch is $2.85 for all other students. Checks/Money Orders are made payable to "Freehold Borough School District".

The district uses a POS (point of sale) system in the cafeteria. Instead of purchasing tickets or paying cash, you may have your cash/checks deposited into your child's account.

Note that while cash will still be accepted in the cafeteria, our hope is that many parents will appreciate the ease and convenience of prepaying for their child's lunch. As a parent, you can

also choose whether your child can have unrestricted use of prepaid funds (meaning that they can purchase anything sold in their school's cafeteria) or if you prefer, you can restrict your child's purchases to "Lunch Only."

If a student has an outstanding balance of any amount, they will be unable to charge the purchase of snacks until the outstanding balance is paid.

Breakfast is served in both cafeterias from 8:40-9:00 Students who arrive at school after 9:05 can receive their breakfast from one of the Breakfast Kiosks that will run through the learning area or be delivered to individual classrooms. Students obtaining breakfast from the kiosk will be permitted to finish their breakfast during the first 10 minutes of the school day in their classroom.

Textbooks

The Board of Education provides books free of charge for classroom work. Students are expected to be responsible for books issued to them. The books are on loan to students. Books are to be covered at all times and shall be kept free of writing or other markings. Students will be responsible for lost books and books which have been abused.

Lost and Found

Unfortunately, during the school year, many valuable items such as books and articles of clothing become misplaced. If your child loses any books or articles of clothing, have them check the Lost & Found. Valuable items such as watches, rings, money, and keys must be turned in to the office.

What to do if?

- **You have a school related problem:**
  Call the main office and your call will be directed to the appropriate personnel.

- **You want to confer with a teacher:**
  Call your child's teacher and leave a detailed message along with a phone number where you would like to be reached. During the instructional day, classroom phones are picked up by voicemail so as not to interrupt teaching and learning. Teachers usually check their messages daily. You may also email your child's teacher.

- **You want to report your child's absence:**
  Please telephone (732) 761-2239 for FLC and (732)761-2124 for Park Avenue at any time prior to the beginning of the school day and leave a detailed message on the answering machine.

- **You need to change your address or telephone number:**
  Notify the office immediately; proof of residence will be required.

- **Withdrawal procedure:**
  When a student is to be withdrawn from school, the parent/guardian should report to the office at least three days prior to the date of withdrawal. All obligations (fines) must be paid and all books returned before the school will release records to the parents or another school. You will not be permitted to "hand-carry" your official records to your next school. However, parents or legal guardians may have a copy of the student's records. An official student withdrawal can be carried out only by a parent or legal guardian.

- **You want a message delivered:**
  Only emergency messages will be delivered to students. In case of an emergency, contact the main office and the message will be conveyed to the student.

- **Your child has left something at home:**
  Deliver it to the school office. You will be asked to place the item(s) in the drop box, and a secretary will give it to your child. Please make sure all items are labeled with the child's name.

Yearbook

An annual yearbook is published which showcases the school year.

Field Trips

Throughout the year students may participate in field trips. These trips into the community are a valuable part of an educational experience. The same rules of conduct that are required in school are enforced on these trips. Extra care and caution on field trips are necessary because of the different environments. Parents will be informed of all field trips. A completed parental permission form must be on file in order for a student to participate in a school field trip. A bagged lunch must be provided if requested.

Food

To young children, a birthday is the biggest event of the year. Many parents like to include as part of the celebration a **non-food treat** for school friends. If so, they are asked to make advance arrangements with the child's teacher and are requested to provide items for all students in the class. Some parents have "celebrated" by allowing their child to donate a book to the classroom library. **Please remember that students are not permitted to bring any food items to school that would be distributed to the class.**

Student Ambassadors

All students in grade 2 have the opportunity to participate in the student government body of the school. Representatives are selected from each class based on an essay they write. Students participate in and support such school events as Dr. Seuss's birthday celebration, school spirit days, and other community outreach programs. They are also featured on our morning show, "FLC Morning Show".

Parent/School Communication

Education does not begin and end with the start and finish of the school day; it is an ongoing process in which both the school and the parents play important roles. When parents have a positive attitude toward school, students will most likely mirror that same positive attitude.

There are many ways parents can be effective partners with the school. One strategy is to stay involved in school activities throughout your child's school years. Helping your child master and reinforce some of the skills learned in school is an equally important strategy.

Parents also act as partners with educators when home activities are used to reinforce academics and by responding promptly to school communications.

Active involvement in the PTO is another excellent avenue through which to show your interest in your child's school experience.

We look forward to working together with you to expand your child's knowledge and to help him/her understand himself/herself. Please join us in expressing interest, giving support and encouragement, and building a positive self-concept.

Guidance

Counseling is available on an open-door basis if a student has a pass from his/her teacher. Students who are experiencing personal or school-related problems are encouraged to make an appointment with the guidance counselor. The counselor welcomes new students, helps students with organization and study skills, conducts guidance activities, and supports teachers and parents. Parents are also encouraged to call the school counselor at (732) 761-2201 if they have any concerns regarding their child's program and/or progress.

Back to School Night

Back to School Night is an opportunity for parents/guardians to meet the staff and become acquainted with school programs, expectations, and procedures.

Report Cards

Report cards will be issued online four times during the year for students in grades 1-3; November, February, April, and the last day of school. PK students will only get a report card in the 2nd & 4th Marking Period. Kindergarten students will receive a report card 2nd, 3rd, and 4th Marking Period.

Kindergarten and 1st grade students receive a 1 through 4. Students in grade 2 receive a percentage grade based on the following keys:

PK :
4 = I can do this
3 = I can do this with support
2 = I need more time
– = Skill not yet introduced

Kindergarten
4= I can do this
3= I can do this with support
2= I need more time
1= I need to improve
– = Skill not yet Introduced

Grade 1
4= Extends key concepts. Consistently works beyond stated grade-level standards.
3=Consistently grasps and applies key concepts. Successfully meets stated grade-level standards.
2=-Beginning to grasp and apply key concepts. Progressing toward stated standards.
1= Not grasping key concepts. Areas of concern that require support.
N/A= Not assessed at this time

Grades 2&3
A+ = 97-100
A = 94-96
A- = 90-93
B+ = 87-89
B = 84-86
B - = 80-83
C+ = 77-79
C = 74-76
C- = 70-73
D+ = 67-69
D = 65-66
NP = 50-64

Conferences

Formal parent conferences are held twice during the school year. Conferences are scheduled for November and February. Both day and evening conferences are available. Parents/Guardians will schedule their own conferences via the Genesis Parent Module. If the parent/guardian chooses to not use the module then the teacher will schedule the conference. You may arrange for an additional conference as needed, at a time mutually agreed upon by you and your child's teacher.

Visitors

All visitors must only use the main entrance to enter the school. These doors are locked during the school day. To enter the building, one must press the button next to the door and be buzzed in.

ALL persons must report to the school office upon entering the building. For our students' safety, anyone walking through the school MUST wear a visitor's or volunteer's badge.

Academic Expectations

Report Card grades indicate what the student has done, how well he/she has progressed, and how much he/she has learned. Every student is expected to:

- Work to the best of his/her ability.
- Bring and/or use properly any necessary materials, notebooks, writing instruments, tests, etc.
- Display an eagerness to learn and a positive approach to work.
- Participate actively in daily lessons.
- Direct all attention to the lesson.
- Prepare all assignments promptly, accurately, completely and neatly.
- Prepare thoroughly for tests.
- Seek extra help/assistance whenever necessary.
- Cooperate with the teacher at all times and follow directions.

Family Educational Rights and Privacy Act (FERPA)

The district remains strictly compliant with the requirements of the Family Educational Rights and Privacy Act (FERPA). FERPA affords parents certain rights with respect to their pupil's education records. FERPA gives parents the right to inspect and review the pupil's education records within forty-five days of the day the school district receives a request for access, to request an amendment(s) of the pupil's education records the parent believes are inaccurate, and to consent to disclosures of personally identifiable information contained in the pupil's education records, except to the extent that FERPA authorizes disclosure without consent. FERPA permits disclosure of pupil records without consent if the disclosure is to school officials with legitimate educational interests. FERPA permits the school district to disclose education records without a parent's or adult pupil's consent to officials of another school district in which a pupil seeks or intends to enroll. FERPA precludes the district from providing information about other students with whom a parent/guardian's child may have had an interaction (e.g. knowing what discipline may or may not have been imposed on another student.)

Health Services

Kelly Bernazzoli is the school nurse assigned to the Freehold Learning Center. She is available every day and may be reached at (732) 761-2211. If a child feels ill or is injured, a teacher will send the child to the nurse's office for attention.

The Freehold Borough School District's health policy was developed in conjunction with the District's school physician. In the interest of student health:

1. No child shall be permitted to attend school after illness unless they have been without fever or other signs of illness for 24 hours.

2. If a student's private physician has taken a throat culture, it must have been read as negative (no strep throat) before the child can return to school. Students will not be admitted pending the results of throat cultures.
3. If a student has strep throat, treatment must have begun at least 24 hours before returning to school for the student to be considered not contagious

The district has a qualified School Nurse in each building. Students may be referred to the school nurse's office for illness and/or injuries that occur during the school day. The nurse will assess and treat students consistent with the district's board-approved standing orders for medical care. Notification to parents of student visits to the nurse will only occur if the injury or illness is of a serious nature where a physician's follow up is required. Parents/guardians requiring more frequent or detailed notification of nurse visits should state their needs in writing to the school principal.

Medication

At no time during school hours should students have medication in their possession. This includes aspirin, vitamins, cold medicine and other over-the-counter preparations. All medications must be kept in the nurse's office. These medications must be kept in the original container and be accompanied by written permission and directions from the parent/guardian and physician. You may reach out to the school nurse via phone or email if you have questions or concerns.

Immunizations

Students registering in the school district must be in compliance with the New Jersey State Immunization Law (N.J.A.C.857-4:16) for D.P.T., Polio, Varicella, Measles, Mumps and Rubella, Hepatitis B. State Law also requires a 10-year DPT Booster. All preschool students are required to show proof of an influenza vaccine on a yearly basis by December 31.

Screenings

Health screenings will be conducted annually by the school nurse. Screenings include: height, weight, vision, hearing and blood pressure. Scoliosis screenings will be conducted on students in 5th grade. Referrals will be sent to the parent/guardian as required.

Administering Medication on Field Trips

Students are in the care of their teachers and parent chaperones while away from school property, and we want their experience to be enjoyable and safe. Your child will be coming home with a Field Trip Permission Form prior to the trip's date. We must ask you to ensure their well-being by signing the form and completing <u>all</u> of the requested information. The information you provide us will update school personnel regarding medical needs, medications or allergy symptoms specific to your child, which would impact them during the trip. We may ask that you accompany your child on the field trip, especially if medications or special treatments cannot be delayed. As this is not always possible, <u>prompt</u> return of this form to your child's teacher will enable your School Nurse to have the time to plan ahead to meet any special needs. Our District policy mandates that signed completed Field Trip Permission Forms be returned to your child's teacher

prior to attending a field trip. No students will be permitted to join the fun on the field trip without submitting the Field Trip Permission Form.

Student Code of Dress

The Board of Education, supported by court rulings, upholds its right to impose student dress codes that prohibit immodest or suggestive clothing, dress that would create a disturbance or distraction, and clothing that is unsanitary or creates a health hazard. Students are prohibited from wearing dress that contains obscenities or leaves the students scantily clad. Clothing that conveys messages that are obscene, vulgar, or refer to alcohol or illegal substances is prohibited. This restriction on student speech will be imposed only where there is a well founded expectation of disruption to the educational process or on the legitimate rights of other students or staff.

In accordance with N.J.S.A. 18A: 11-90, the board of education prohibits students from wearing, while on school property, any type of clothing, apparel or accessory which indicates that the student has membership in, or affiliation with, any gang associated with criminal activities.

Students are required to adhere to the Uniformed Code of Dress listed below.

Uniformed Code of Dress for Girls

Regular School Day				**Physical Education Day Uniform**	
Collared Shirts Long or Short Sleeve/Turtle necks	**Pants/Skirt/ Capri/Shorts**	**Sweaters/Cardigans/ Outerwear (worn inside school, not jackets)**	**Socks/ Tights/ Leggings (Worn under skirts only)**	**T-Shirts/ Sweatshirts (no hoods)**	**Sweatpants /Shorts**
White	Khaki (tan)	White	White	White	Blue
Blue	Blue	Blue	Blue	Blue	Gray
Yellow	Black	Yellow	Black	Yellow	Black
Gold		Gold	Gray	Gold	
Black		Black		Black	
Gray		Gray		Gray	

***No Denim, Jeggings, leggings. Leggings can be worn under a skirt ONLY and must be solid in the above colors.**

Uniformed Code of Dress for Boys

Regular School Day	**Physical Education Day Uniform**

Collared Shirts Long or Short Sleeve	Pants/ Shorts	Sweaters/Vests/Outerwear (worn inside school, not jackets)	T-Shirts/ Sweatshirts (No Hoods)	Sweatpants/Shorts
White	Khaki (tan)	White	White	Blue
Blue	Blue	Blue	Blue	Gray
Yellow	Black	Yellow	Yellow	Black
Gold	Gray	Gold	Gold	
Black		Black	Black	
Gray		Gray	Gray	

***No Denim**

- Students will wear pants of the appropriate size and color. Pants should not hang so low as to expose underwear.
- All clothing must be of solid color free of writing and images (tiny logos are permitted.)
- No cargo, denim, or any type of jean.
- Skirts and shorts must extend beyond the student's fingertip or longer when standing upright.
- No bare midriffs, immodestly low-cut necklines, strapless, or bare back garments will be allowed.
- Undergarments are NOT to be visible through clothing.
- Open toe shoes, including flip flops and slides, are prohibited
- New Students will be allowed a 2-week grace period to obtain proper dress attire.
- Students may only wear PE clothes on the days that they will be attending PE.

****See Student Code of Conduct for disciplinary action for non-compliance to the code of dress.**

Student Code of Conduct

To promote an environment for positive student development and achievement that enhances learning and leads to success in school, students are encouraged to emulate the following student expectations:

- Prepare mentally and physically for the process of learning
- Demonstrate respect for people and property
- Take responsibility for your own behavior and learning
- Share responsibilities when working in a group

Board of Education policy in accordance with the laws governing public education in this state, specifically **Title 18A:37-1**, requires each pupil to comply with the rules and regulations

established for each school. Each student is expected to pursue the prescribed course of study for which he/ she is enrolled, and shall submit to the authority of the teacher (or other staff member) as specified in **Title 18A:25A:25-2**, with each pupil being held accountable for his/ her behavior during scheduled school hours as well as on the way to and from school.

New Jersey Law **N.J. 18A:37-2** states: "Any pupil who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or obscene language, or who shall cut, deface, or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school."
"Conduct which shall constitute good cause for suspension or expulsion of a pupil; quality of such conduct shall include, but not be limited to, any of the following:

- Continued and willful disobedience
- Open defiance of the authority of any teacher or person having authority over him
- Conduct of such character as to constitute a continuing danger to the physical well-being of other pupils
- Physical assault upon another pupil
- Taking, or attempting to take, personal property or money from another pupil, or from his presence, by means of force or fear
- Willfully causing, or attempting to cause, substantial damage to school property

Each action carries with it a certain number of points as detailed below (see *Point System*)

HARASSMENT, INTIMIDATION AND BULLYING

Consequences and Appropriate Remedial Actions
The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils and staff members who commit one or more acts of harassment, intimidation, or bullying, consistent with the code of pupil conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by pupils. Appropriate consequences and remedial actions are those that are graded according to the severity of the offense(s) and consider the developmental ages of the pupil offenders and pupils' histories of inappropriate behaviors, per the code of pupil conduct.

Factors for Determining Consequences

1. Age, developmental, and maturity levels of the parties involved;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Remedial Measures

Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Traits;
6. Interests;
7. Hobbies;
8. Extra-curricular activities;
9. Classroom participation; and
10. Academic performance.

Environmental

1. School culture;
2. School climate;
3. Pupil-staff relationships and staff behavior toward the pupil;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

Consequences and appropriate remedial action for pupils who commit acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as set forth in the Board adopted Pupil Discipline/Code of Conduct pursuant to N.J.A.C. 6A:16-7.1.

Consequences for a pupil who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the pupil, and the pupil's history of problem behaviors and performance, and must be consistent with the district's code of pupil conduct.

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, and bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;

6. In-school suspension during the school week or the weekend;
7. After-school programs;
8. Out-of-school suspension (short-term or long-term);
9. Legal action; and
10. Expulsion.

Examples of Remedial Measures - Personal
1. Restitution and restoration;
2. Mediation;
3. Peer support group;
4. Recommendations of a pupil behavior or ethics council;
5. Corrective instruction or other relevant learning or service experience;
6. Supportive pupil interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
7. Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
8. Behavioral management plan, with benchmarks that are closely monitored;
9. Assignment of age appropriate leadership responsibilities;
10. Involvement of school disciplinarian;
11. Pupil counseling;
12. Parent conferences;
13. Pupil treatment; or
14. Pupil therapy.

Examples of Remedial Measures – Environmental (Classroom, School Building or School District)
1. School and community surveys or other strategies for determining the conditions contributing to harassment, intimidation, or bullying;
2. School culture change;
3. School climate improvement;
4. Adoption of research-based, systematic bullying prevention programs;
5. School policy and procedures revisions;
6. Modifications of schedules;
7. Adjustments in hallway traffic;
8. Modifications in pupil routes or patterns traveling to and from school;
9. Targeted use of monitors (e.g., hallway, cafeteria, bus);
10. Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
11. General professional development programs for certificated and non-certificated staff;
12. Professional development plans for involved staff;
13. Disciplinary action for school staff who contributed to the problem;
14. Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
15. Parent conferences;
16. Family counseling;
17. Involvement of parent-teacher organizations;
18. Involvement of community-based organizations;

19. Development of a general bullying response plan;
20. Recommendations of a pupil behavior or ethics council;
21. Peer support groups;
22. School transfers; and
23. Law enforcement (e.g., school resource office, juvenile officer) involvement.

N.J.A.C. 6A:16-7.9(a)2.vi requires appropriate consequences and remedial actions for any staff member who commits an act of harassment, intimidation, or bullying. The consequences may include, but not be limited to, verbal or written reprimand, increment withholding, legal action, disciplinary action, and/or termination. Remedial measures may include, but not be limited to, in or out–of-school counseling, professional development programs, and work environment modifications.

Reporting Procedure
Complaints alleging violations of the District's Harassment, Intimidation, and Bullying Policy #5512, shall be reported to the Principal or designee. All school employees as well as all other members of the school community including pupils, parent(s) or legal guardian(s), volunteers, and visitors are required to report alleged violations of this Policy to the Principal or designee. While submission of an Incident Report Form to the Principal or designee is not required, the reporting party is encouraged to use the Incident Report Form available from the Building Principal or available at the school district's administrative offices, or the reporting party may use a district's web-based reporting system. Oral reports shall also be considered official reports. Reports may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

A school employee who promptly reports an incident of harassment, intimidation, or bullying in accordance with this Policy, and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident, as set forth in N.J.S.A. 18A:37-16.c.

Investigation
The Principal or designee is responsible for determining whether an alleged act constitutes a violation of this Policy. The Principal or designee shall conduct a prompt, thorough, and complete investigation of the alleged incident. The Principal or designee will maintain a record of each investigation regarding allegations of harassment, intimidation, or bullying.

Response to an Incident of Harassment, Intimidation, or Bullying
An appropriate response will be provided to the individual who commits any incident of harassment, intimidation, or bullying. Some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school to respond appropriately to the individual(s) committing the acts. Other acts may be so serious or part of a larger pattern of harassment, intimidation, or bullying that require a response either at the classroom, school building, or school district level or by law enforcement officials. Consequences and appropriate remedial actions for pupils who commit an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1,

Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions. In considering whether a response beyond the individual level is appropriate, the administrator shall consider the nature and circumstances of the act, the degree of harm, the nature and severity of the behavior, past incidences or past or continuing patterns of behavior, and the context in which the alleged incident(s) occurred. The school district's responses can range from school and community surveys, mailings, and focus groups, to the adoption of research-based bullying prevention program models, to training for certificated and non-certificated staff. The district's responses may also include the participation of parent(s) or legal guardian(s) and other community members and organizations, small or large group presentations for fully addressing the actions and the school district's response to the actions, in the context of acceptable pupil and staff member behavior and the consequences of such actions, and the involvement of law enforcement officers, including school resource officers. The district will also make resources available to individual victims of harassment, intimidation, and bullying, including, but not limited to, school counseling services and environmental modifications.

Reprisal or Retaliation Prohibited
The Board prohibits reprisal or retaliation against any person who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the Principal or designee after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. The consequences for pupils will range from positive behavior interventions up to and including suspension or expulsion. The consequences for employees will range from an admonishment to termination of employment. The consequences for a volunteer will range from an admonishment to dismissal from the volunteer position.

Consequences for False Accusation
The Board prohibits any person from falsely accusing another as a means of harassment, intimidation, or bullying. Consequences and appropriate remedial action for a pupil found to have falsely accused another as a means of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7, Long-term Suspensions and N.J.A.C. 6A:16-7.5, Expulsions. Consequences and appropriate remedial action for a school employee found to have falsely accused another as a means of harassment, intimidation, or bullying shall be in accordance with district policies, procedures, and agreements. Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying shall be determined by the Principal or designee, after consideration of the nature, severity and circumstances of the act, which may include a report to appropriate law enforcement officials.

Policy Publication
This Policy will be disseminated annually to all school staff, pupils, parent(s) or legal guardian(s), along with a statement explaining the Policy applies to all applicable acts of harassment, intimidation, or bullying that occur on school property, at school-sponsored functions, or on a school bus. The Chief School Administrator shall ensure notice of this Policy appears in any

publication of the school district that sets forth the comprehensive rules, procedures, and standards for schools within the district, and in any pupil handbook that includes the pupil code of conduct. This notice shall also indicate the district's Harassment, Intimidation, and Bullying Policy is available on the district's website.

Harassment, Intimidation, and Bullying Prevention Programs

Pursuant to N.J.S.A. 18A:37-17(5)(c) and N.J.A.C. 6A:16-7.9(d)1.i, information regarding the district's Harassment, Intimidation, and Bullying Policy shall be incorporated into a school's employee training program.

Pursuant to N.J.A.C. 6A:16-7.9(d)3, the district is required to annually review the extent and characteristics of harassment, intimidation, and bullying behavior in the schools of the district and implement locally determined programmatic or other responses, if determined appropriate by the district Board of Education. Pursuant to N.J.A.C. 6A:16-7.9(d)1, the school district is required to annually review the training needs of district staff for the effective implementation of the Harassment, Intimidation, and Bullying Policy, procedures, programs, and initiatives of the district Board of Education and implement locally determined staff training programs consistent with the annual review of training needs and the findings of the annual review and update of the code of pupil conduct, pursuant to N.J.A.C. 6A:16-7.1(a)3, as determined appropriate by the district Board of Education. Pursuant to N.J.A.C. 6A:16-7.9(d)2, the school district is required to develop a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with pupils. Pursuant to N.J.S.A. 18A:37-15.1, this Policy shall be transmitted to the Executive County Superintendent of Schools. Pursuant to N.J.S.A. 18A:37-19, the school district may apply to the Commissioner of Education for additional costs due to the implementation of the provisions of N.J.S.A. 18A:37-13 through N.J.S.A. 18A:37-18. N.J.S.A. 18A:37-13 through 18A:37-19 N.J.A.C. 6A:16-7.9 et seq. First Reading: August 10, 2009 Adopted: Subject to Adoption at the August 31, 2009 Board of Education Meeting.

Discipline Policy

Consequences are a natural result of inappropriate behavior. They will be assigned at several levels, starting with the teacher handling the first level, depending on the nature of the offense. Subsequent offenses can lead to a disciplinary office referral. Should a student receive a referral, the consequences may include an office detention, parent conference, in-school suspension, out-of-school suspension, or other appropriate actions.

IN ALL CASES, THE PRINCIPAL'S JUDGEMENT WILL BE EXERCISED IN IMPLEMENTING CONSEQUENCES STEMMING FROM DISCIPLINARY OFFICE REFERRALS. THE PRINCIPAL RESERVES THE RIGHT TO REQUEST A REVIEW OF THE CONSEQUENCES WITH THE SUPERINTENDENT.

If a pattern of disciplinary issues develop, it may result in the following ADMINISTRATIVE actions:

- Telephone call/ contact is made with parent and/or guardian
- School counselor is advised and appropriate counseling action taken
- Matter referred to District Child Study Team (if applicable)
- Parent conference is scheduled with Principal
- I&RS (Intervention & Referral Services) referral made and conference held
- Loss of extra-curricular privileges and a mandatory hearing with student, parent, and I&RS Team to design a Behavior Improvement Plan. Within this plan, the student will be under contract with specific BEHAVIORAL GOALS. Compliance with the terms of the contract will reduce student's points and possibly earn back privileges.

DISCIPLINARY CONSEQUENCES

Students have a fundamental right to a free public school education. Along with this right is the corresponding responsibility to join with other members of the school community in respecting one another. Students also have the right and responsibility to live by the rules of law while being entitled to equal protection under the law. It is the obligation of each student to obey school regulations and school authorities who enforce them. Therefore, the Freehold Borough School District has established standards for acceptable student behavior. To assist students in choosing appropriate behavior, the disciplinary consequences for a given infraction are listed below:

"a" lists the possible actions for the First Offense;
"b" for the Second Offense and
"c" for the Third Offense or More.

Each situation is unique and may result in more severe penalties as determined by the school administrator and/or his/her representative.

Note: The School Administration reserves the right to offer parents the opportunity for their child to serve school and/or community service as a disciplinary action in place of, or in addition to, consequences rendered.

Pre-K	1-2
UNEXCUSED TARDY TO SCHOOL Detention-3 tardies may equal 1 detention	**UNEXCUSED TARDY TO SCHOOL** Detention-3 tardies may equal 1 detention

TRUANCY a. 1 day In School Suspension, parent conference, police notification b. 1-3 day In School Suspension, Parental Conference, Police Notification c. 3-5 day In School Suspension, Parental Conference, Police Notification	**TRUANCY** a. 1 day In School Suspension, parent conference, police notification b. 1-3 day In School Suspension, Parental Conference, Police Notification c. 3-5 day In School Suspension, Parental Conference, Police Notification
CUTTING CLASS a. Detention(s) b. 1 day In School suspension c. 1-3 day In School suspension and parental conference	**CUTTING CLASS** a. Detention(s) b. 1 day In School Suspension c. 1-3 day In School Suspension and parental conference
CUT DETENTION a. Detention(s) b. Office Detention(s) or 1 day In School Suspension c. 1-5 day In School Suspension	**CUT DETENTION** a. Detention(s) b. Office Detention(s) or 1 day In School Suspension c. 1-5 day In School Suspension
LEAVING SCHOOL GROUNDS a. 1 day In School Suspension, parent conference, police notification b. 1-3 day In School Suspension, Parental Conference, police notification c. 3-5 day In School Suspension, Parental Conference, police notification	**LEAVING SCHOOL GROUNDS** a. 1 day In School Suspension, parent conference, police notification b. 1-3 day In School Suspension, Parental Conference, police notification c. 3-5 day In School Suspension, Parental Conference, police notification
LOITERING/UNAUTHORIZED AREA a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**LOITERING/UNAUTHORIZED AREA** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension
FAILURE TO FOLLOW PROPER PROCEDURE/MISCONDUCT a. Class consequent, Parental Notification b. Detention, Parental Notification c. 1-3 day In School Suspension, Parental Conference	**FAILURE TO FOLLOW PROPER PROCEDURE/MISCONDUCT** a. Class consequent, Parental Notification b. Detention, Parental Notification c. 1-3 day In School Suspension, Parental Conference
INSUBORDINATION or DEFIANCE TO STAFF MEMBER a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**INSUBORDINATION or DEFIANCE TO STAFF MEMBER** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension
VULGARITY/ DISRESPECT TOWARDS A STAFF MEMBER a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension, Referral to CST	**VULGARITY/ DISRESPECT TOWARDS A STAFF MEMBER** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension, Referral to CST

Pre-K	1-2
VULGARITY/ DISRESPECT a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension, Referral to CST	**VULGARITY/ DISRESPECT** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension, Referral to CST
HARASSMENT- **VERBAL/NON-VERBAL** **(Bullying)** (Inappropriate remarks, "bullying" or threatening behavior.) a. Detention(s), Parental Notification, & possible Police Notification b. 1-3 Day In School Suspension, Parental Notification & Police Notification c. 3-5 Day In School Suspension, Parental Conference, Police Notification, and Possible Expulsion Referral	**HARASSMENT- VERBAL/NON-VERBAL** **(Bullying)** (Inappropriate remarks, "bullying" or threatening behavior.) a. Detention(s), Parental Notification, & possible Police Notification b. 1-3 Day In School Suspension, Parental Notification & Police Notification c. 3-5 Day In School Suspension, Parental Conference, Police Notification, and Possible Expulsion Referral
SEXUAL HARASSMENT **A. Verbal/Non-Verbal** (Inappropriate gesture, offensive literature, pictures, notes, sexual staring, derogatory comments, jokes, slurs or remarks/questions of a sexual nature.) a. Detention or In School Suspension, Parental Notification, & possible Police Notification b. 1-3 Day In School Suspension & Parental Conference c. 3-5 Day In School Suspension, Parental Conference & Expulsion Referral **B. Physical** (Unwanted or offensive touching, holding, grabbing, kissing) a. 5 Day In School Suspension and Parental Conference b. 10 Day In School Suspension, Parental Conference, Expulsion Referral and Police Notification	**SEXUAL HARASSMENT** **A. Verbal/Non-Verbal** (Inappropriate gesture, offensive literature, pictures, notes, sexual staring, derogatory comments, jokes, slurs or remarks/questions of a sexual nature.) a. Detention or In School Suspension, Parental Notification, & possible Police Notification b. 1-3 Day In School Suspension & Parental Conference c. 3-5 Day In School Suspension, Parental Conference & Expulsion Referral **B. Physical** (Unwanted or offensive touching, holding, grabbing, kissing) a. 5 Day Out of School Suspension and Parental Conference b. 10 Day Out of School Suspension, Parental Conference, Expulsion Referral and Police Notification
INCITING BEHAVIOR **(Physical or Verbal)** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**INCITING BEHAVIOR** **(Physical or Verbal)** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension

Pre-K	1-2
SPITTING (on or in the direction of a student or staff member) a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**SPITTING (on or in the direction of a student or staff member)** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension
BIAS INCIDENT (Inappropriate gestures, offensive literature, pictures, notes, derogatory comments, jokes, slurs, or remarks/questions related to race, ethnicity, gender, religion, or sexual orientation.) a. Detention, Parental Notification, & Possible In School Suspension and Police Notification b. 1-3 Day In School Suspension, Parental Conference & Police Notification c. 3-5 Day In School Suspension, Parental Conference, police Notification, & Possible Expulsion Referral	**BIAS INCIDENT** (Inappropriate gestures, offensive literature, pictures, notes, derogatory comments, jokes, slurs, or remarks/questions related to race, ethnicity, gender, religion, or sexual orientation.) a. Detention, Parental Notification, & Possible In School Suspension and Police Notification b. 1-3 Day In School Suspension, Parental Conference & Police Notification c. 3-5 Day In School Suspension, Parental Conference, police Notification, & Possible Expulsion Referral
PHYSICAL CONTACT a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**PHYSICAL CONTACT** a. 1 day detention, or In School Suspension and notification. b. 1-2 day In School Suspension and Parent Conference c. 2-5 day In School Suspension and Parent Conference
FIGHTING a. 1 day In School Suspension, Parental Conference, and possible Police Notification b. 1-3 days In School Suspension, Parental Conference, and possible Expulsion Referral c. 5-10 days In School Suspension, Parental Conference and Expulsion Referral	**FIGHTING** a. 1 day In School Suspension, Parental Conference, and possible Police Notification b. 1-3 days Out of School Suspension, Parental Conference, and possible Expulsion Referral c. 5-10 days Out of School Suspension, Parental Conference and Expulsion Referral
OUTRAGEOUS CONDUCT a. 1-3 day In School Suspension and Parent Conference b. 3-5 days In School Suspension and Parent Conference c. 5-10 day In School Suspension, Parental Conference, and Possible Expulsion and Police Notification	**OUTRAGEOUS CONDUCT** a. 1-3 day In School Suspension and Parent Conference b. 3-5 days Out of School Suspension and Parent Conference c. 5-10 day Out of School Suspension, Parental Conference, and Possible Expulsion and Police Notification

Pre-K	1-2
DANGEROUS HORSEPLAY a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension	**DANGEROUS HORSEPLAY** a. Parental Notification b. Detention, Parental Conference c. 1-3 Day In School Suspension
. **ASSAULT** . a. 10 day In School Suspension, Police Notification and Parental Conference and Possible Expulsion Referral	. **ASSAULT** . a. 10 day Out of School Suspension, Police Notification and Parental Conference and Possible Expulsion Referral
TERRORISTIC THREATS MADE TO STAFF/STUDENT a. 3-5 Day Out of School Suspension, Parental Notification, & Police Notification b. 5-10 Day Out of School Suspension, Parental Notification, Police Notification, and Possible Expulsion Referral	**TERRORISTIC THREATS MADE TO STAFF/STUDENT** a. 3-5 Day Out of School Suspension, Parental Notification, & Police Notification b. 5-10 Day Out of School Suspension, Parental Notification, Police Notification, and Possible Expulsion Referral
. **WEAPONS** (Possession / Use/ Include Pocket Knives, gun related) **CHEMICAL SPRAY** (Use) . a. 10 Day Out of School Suspension, Police Notification, Parental Conference and Expulsion Referral	. **WEAPONS** (Possession / Use/ Include Pocket Knives, gun related) **CHEMICAL SPRAY** (Use) . a. 10 Day Out of School Suspension, Police Notification, Parental Conference and Expulsion Referral
FIREWORKS a. 1-3 day In School Suspension, Parental Conference and Police Notification b. 5 day In School Suspension, Parental Conference, Police Notification and Possible Expulsion Referral c. 5 day In School Suspension, Parental Conference, Police Notification and Expulsion Referral	**FIREWORKS** a. 1-3 day In School Suspension, Parental Conference and Police Notification b. 5 day In School Suspension, Parental Conference, Police Notification and Possible Expulsion Referral c. 5 day In School Suspension, Parental Conference, Police Notification and Expulsion Referral
BOMB THREAT a. 10 Day Out of School Suspension, Police Notification, Parental Conference and Expulsion Referral	**BOMB THREAT** a. 10 Day Out of School Suspension, Police Notification, Parental Conference and Expulsion Referral
INTERNET/INTRANET VIOLATION a. Possible loss of privileges and/or detention(s), or 1 day In School Suspension b. Multiple Detention, or 1-3 day In School Suspension and loss of privilege c. 1-5 day In School Suspension and Parental Conference, possible Police Notification	**INTERNET/INTRANET VIOLATION** a. Possible loss of privileges and/or detention(s), or 1 day In School Suspension b. Multiple Detention, or 1-3 day In School Suspension and loss of privilege c. 1-5 day In School Suspension and Parental Conference, possible Police Notification

Pre-K	1-2
VISIBLE POSSESSION OF CAMERAS / CELL PHONES WITH CAMERA a. Confiscate and Parent Notification b. Confiscate, 1 day Detention, and Parent Conference c. Confiscate, 1-3 day In School Suspension, and Parent Conference In order to retrieve a confiscated cell phone or remotely activated or activating communication device, the student's parent must contact the principal's office to schedule an appointment. Failure to surrender camera/ cell phone w/camera (including battery) to staff member will be considered insubordination and will result in further disciplinary action. Cameras/cell phones with cameras will be surrendered to parents at the designated parent conference.	**VISIBLE POSSESSION OF CAMERAS / CELL PHONES WITH CAMERA** a. Confiscate and Parent Notification b. Confiscate, 1 day Detention, and Parent Conference c. Confiscate, 1-3 day In School Suspension, and Parent Conference In order to retrieve a confiscated cell phone or remotely activated or activating communication device, the student's parent must contact the principal's office to schedule an appointment. Failure to surrender camera/ cell phone w/camera (including battery) to staff member will be considered insubordination and will result in further disciplinary action. Cameras/cell phones with cameras will be surrendered to parents at the designated parent conference.
UNAUTHORIZED USE OF CAMERAS a. Confiscate,and Parent notification b. Confiscate, 1 day Detention, and Parent Conference - camera will be returned to a parent at conference. **NOTE: All confiscated cameras are subject to review of content by administration. If any material on the camera is considered illegal, the camera will be turned over to the police department.**	**UN UNAUTHORIZED USE OF CAMERAS** a. Confiscate,and Parent notification b. Confiscate,1 day Detention, and Parent Conference - camera will be returned to a parent at conference. **NOTE: All confiscated cameras are subject to review of content by administration. If any material on the camera is considered illegal, the camera will be turned over to the police department.**
PLAGIARISM /ACADEMIC DISHONESTY a. Reprimand, withhold credit on assignment, and parent notification b. Reprimand, withhold credit on assignment, parent notification, and additional discipline	**PLAGIARISM /ACADEMIC DISHONESTY** a. Reprimand, withhold credit on assignment, and parent notification b. Reprimand, withhold credit on assignment, parent notification, and additional discipline
GAMBLING/POSSESSION OF GAMBLING PARAPHERNALIA, **i.e., cards, dice** (May Require Police Notification) a. Parental Conference b. 1-2-3 day In School Suspension and Parental Conference c. 1-3 day In School Suspension and Parental Conference	**GAMBLING/POSSESSION OF GAMBLING PARAPHERNALIA,** **i.e., cards, dice** (May Require Police Notification) a. Parental Conference b. 1-2-3 day In School Suspension and Parental Conference c. 1-3 day In School Suspension and Parental Conference

Pre-K	1-2
POSSESSION OF TOBACCO PRODUCTS a. Confiscate and Parent Notification b. Confiscate, In School Suspension and Parent Conferences c. Confiscate, 1-5 Day In School Suspension, Parental Conference with Building Administration	**POSSESSION OF TOBACCO PRODUCTS** a. Confiscate and Parent Notification b. Confiscate, In School Suspension and Parent Conferences c. Confiscate, 1-5 Day In School Suspension, Parental Conference with Building Administration
SMOKING a. 1 Day In School Suspension or Parental Notification as applicable. b. Parental Notification or 2-3 day In School Suspension as applicable. c. 3-5 day In School Suspension and Parental Conference and Complaint filed with Board of Health where applicable	**SMOKING** a. 1 Day In School Suspension or Parental Notification as applicable. b. Parental Notification or 2-3 day In School Suspension as applicable. c. 3-5 day In School Suspension and Parental Conference and Complaint filed with Board of Health where applicable
VANDALISM a. Parental Conference, Detention b. 1-3 Days In School Suspension, Restitution, Parental Conference, Possible Expulsion Referral and Police Notification.	**VANDALISM** a. Parental Conference, Detention b. 1-3 Days In School Suspension, Restitution, Parental Conference, Possible Expulsion Referral and Police Notification.

DRUGS/ALCOHOL (Positive Chemical Screening / Failure or Refusal to Undergo Screening) - Refer to Board Policy **A. First Offense** a. Five day In School Suspension b. Meeting with Parent/Guardian, Student and Student Assistance Counselor during suspension period c. Meeting after In School Suspension period with Parent/Guardian, Student, Counselor & Principal d. Contract signed **B. Second Offense** a. Eight day In School Suspension b. Meeting with Parent/Guardian, Student, and Counselor during suspension period c .Meeting after In School Suspension period and Parent/Guardian, Student, Counselor, & Principal d. Contract signed **C. Third Offense** a. 10 day In School Suspension b. Central Administration Disciplinary Hearing c. Possible recommendation for expulsion	**DRUGS/ALCOHOL (Positive Chemical Screening / Failure or Refusal to Undergo Screening) - Refer to Board Policy** **A. First Offense** a. Five day In School Suspension b. Meeting with Parent/Guardian, Student and Student Assistance Counselor during suspension period c. Meeting after In School suspension period with Parent/Guardian, Student, Counselor & Principal d. Contract signed **B. Second Offense** a. Eight day In School Suspension b. Meeting with Parent/Guardian, Student, and Counselor during suspension period c. Meeting after In School Suspension period and Parent/Guardian, Student, Counselor, & Principal d. Contract signed **C. Third Offense** a. 10 day In School Suspension b. Central Administration Disciplinary Hearing c. Possible recommendation for expulsion

Pre-K	1-2
THEFT/ LARCENY a. Parental Notification, Detention and possible Parental Conference b. 1-3 Days In School Suspension, Possible Police Notification and Parental Conference c. 5 Days In School Suspension, Possible Police Notification & Parental Conference **THEFT/LARCENY INVOLVING SCHOOL PROPERTY AND/ OR STAFF MEMBER** a. 10 Day In School Suspension, Police Notification, Parental Conference, and Possible Expulsion Referral	**THEFT/ LARCENY** a. Parental Notification, Detention and possible Parental Conference b. 1-3 Days In School Suspension, Possible Police Notification and Parental Conference c. 5 Days In School Suspension, Possible Police Notification & Parental Conference **THEFT/LARCENY INVOLVING SCHOOL PROPERTY AND/ OR STAFF MEMBER** a.. 10 Day In School Suspension, Police Notification, Parental Conference, and Possible Expulsion Referral

DISCIPLINARY ACTION FOR NON-COMPLIANCE OF DRESS CODE	DISCIPLINARY ACTION FOR NON-COMPLIANCE OF DRESS CODE
1st offense,a student will be warned and a parent will be called, send a copy of the policy home. 2nd offense,a parent will be called, lunch detention, and parent meeting will be requested. 3rd offense, a parent will be called, one hour detention after school, dress code will be sent home. 4th offense, a parent will be called and the students will have an in school suspension, take away a school event. 5th offense, Parent will be called and student will have in school suspension, and the loss of another school event.	1st offense,a student will be warned and a parent will be called, send a copy of the policy home. 2nd offense, a parent will be called, lunch detention, and parent meeting will be requested. 3rd offense, a parent will be called, one hour detention after school, dress code will be sent home. 4th offense, a parent will be called and the students will have an in school suspension, take away a school event. 5th offense, Parent will be called and student will have in school suspension, and the loss of another school event.

STATE OF NEW JERSEY'S ZERO TOLERANCE FOR GUNS ACT

Any pupil who is convicted or found knowingly in possession of a firearm on any school property,on a school bus,or while attending a school function, shall be immediately removed from the school's regular education program for a period of not less than one calendar year.

SEARCH AND SEIZURE

Because it is the responsibility of school officials to maintain safety and order in our school, searches may be conducted when reasonable suspicion occurs. School officials reserve the right to inspect lockers, desks, backpacks, book bags, or one's person, given such reasonable suspicion. A search may be conducted to look for weapons, drugs, alcohol, or other banned items. A search may also be conducted to look for evidence of prior, pending, or anticipated crime, or evidence of a violation of rules or policies of the Board of Education.

FREEHOLD BOROUGH SCHOOL DISTRICT SCHOOL CALENDAR 2026-2027

BOARD APPROVED: January 20, 2026

The Board of Education reserves the right to modify the school calendar as circumstances warrant.

KEY:
- Staff PD - Staff Report Only
- School Closed [ ] = Early Dismissal

SEPTEMBER 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	[15]	[16]	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	[11]	[12]	[13]	14
15	16	17	18	19	20	21
22	23	24	[25]	26	27	28
29	30					

DECEMBER 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	[23]	24	25	26
27	28	29	30	31		

JANUARY 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	[15]	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student/Teacher Days in Session

	Student	Teacher
September	16	18
October	21	22
November	17	17
December	17	17
January	19	19
February	19	19
March	19	19
April	18	18
May	20	20
June	16	17
Total Days	**182**	**186**

AUGUST
- 26-27 - New Staff Orientation

SEPTEMBER
- 2-3 - Staff PD # 1 & # 2 (Schools Closed)
- 4 - District Closed
- 7 - Labor Day
- 8 - First Student Day
- 15 - Early Dismissal (FLC Back to School Night)
- 16 - Early Dismissal (PAE & FIS Back to School Night)
- 21 - Yom Kippur (District Closed)

OCTOBER
- 12 - Staff PD # 3 (Schools Closed)

NOVEMBER
- 5-6 - NJEA Convention (District Closed)
- 11-12 - Parent Evening Conferences (Early Dismissal)
- 13 - Parent Afternoon Conferences (Early Dismissal)
- 25 - Thanksgiving Recess Begins (Early Dismissal)
- 26-27 - Thanksgiving Recess (District Closed)

DECEMBER
- 23 - Winter Recess Begins (Early Dismissal)
- 24-31 Winter Break (Schools Closed)

JANUARY
- 1 - Winter Break Begins (Schools Closed)
- 4 - Winter Break Ends (Schools Open)
- 15 - Staff In-Service (Early Dismissal)
- 18 - Dr. Martin Luther King Day (District Closed)

FEBRUARY
- 3 - Parent/Teacher Conference (Early Dismissal)
- 4 - Parent/Teacher Conference (Early Dismissal)
- 5 - Parent/Teacher Conference (Early Dismissal)
- 12 - Staff In-Service (Early Dismissal)
- 15 - Presidents' Day (District Closed)

MARCH
- 12 - Staff In-Service (Early Dismissal)
- 25 - Spring Recess Begins (Early Dismissal)
- 26-31 - Spring Break (Schools Closed)

APRIL
- 1-2 - Spring Break (Schools Closed)
- 5 - Spring Recess Ends (Schools Open)
- 22-23 - Passover (District Closed)

MAY
- 28 - Early Dismissal
- 31 - Memorial Day (District Closed)

JUNE
- 18-22 - Staff In-Service (Early Dismissal)
- 21 - Tentative FIS Graduation (Early Dismissal)
- 22 - Last Day of School (Early Dismissal)
- 23 - Staff PD # 4 (Schools Closed)*

*Staff performing 6 hours of approved PD during out-of-hours by set due date will not have to report.

In the event there are unanticipated school closing for snow or other emergencies, two days have been added to the calendar for a total of 182 days. If any or all of these extra days are not needed, then the last day of the school year will be adjusted such that students will only attend 180 days of school. If it is necessary for additional days beyond what is built into the calendar due to snow or other emergency closings, the required days will be added to the end of the school year through June 30. If more emergency closing days are needed beyond June 30, school will be open in the order listed to the right.

FEBRUARY 2027

S	M	T	W	T	F	S
	1	2	[3]	[4]	[5]	6
7	8	9	10	11	[12]	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	[12]	13
14	15	16	17	18	19	20
21	22	23	24	[25]	26	27
28	29	30	31			

APRIL 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	[28]	29
30	31					

JUNE 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	[18]	19
20	[21]	[22]	23	24	25	26
27	28	29	30			

Emergency/Snow Make-up Days

(Subject to change pending need for additional emergency/snow closings)

1. **Friday, April 2, 2027**
2. **Thursday, April 1, 2027**
3. **Wednesday, March 31, 2027**
4. **Tuesday, March 30, 2027**
5. **Monday, March 29, 2027**

www.freeholdboro.k12.nj.us