

Pay Cycle	Frequency	Employee Classification	Paycheck Issue/Mailing Dates	Additional Description
C1	Monthly	Certificated Monthly Employees	1 st workday of the following month	Usually on the 1 st , if 1 st falls on a Holiday, Saturday or Sunday, then it's the next available workday.
C3	Monthly	Classified Hourly Employees. Classified Monthly Employees who work less than 4 hours per day	10 th of the following month	For example, your pay for January would be issued on February 10.
C5	Monthly	Certificated Hourly Employees	5 th of the following month	For example, your pay for January would be issued on February 5.
E4	Semi-Monthly	Classified Monthly Employees who work 4 or more hours per day	25 th of the current month and 10 th of the following month	For example, January earnings are paid on January 25 and February 10 (January 25 for work completed January 1–15, and February 10 for work completed January 16–31.)