

Allison F. Borchers
Superintendent

Matthew K. Mehler
Assistant Superintendent



Westborough
PUBLIC SCHOOLS

45 West Main Street
Westborough, MA 01581
508-836-7700

www.westboroughk12.org

Release of Records Form

Student Name: _____ Grade: _____
Home address before moving to Westborough: _____
School Student is transferring from: _____
Street Address: _____ City/State/Zip: _____
Phone: _____ Email: _____ Fax: _____
City: _____ State: _____ Zip Code: _____
Requested by: _____ Date: _____

PLEASE MAIL/EMAIL STUDENT RECORDS TO THE SCHOOL INDICATED BELOW

☐ Armstrong Elementary School 18 Fisher Street Westborough, MA 01581 P: 508-836-6001 F: 508-836-7763 brosnihanm@westboroughk12.org - M. Brosnihan	☐ Hastings Elementary School 111 East Main Street Westborough, MA 01581 P: 508-836-7750 F: 508-836-7755 capellok@westboroughk12.org - K. Capello
☐ Fales Elementary School 50 Eli Whitney Street Westborough, MA 01581 P: 508-836-7770 F: 508-836-7773 kleinm@westboroughk12.org - M. Klein	☐ Westborough Early Childhood Center 111 East Main Street Westborough, MA 01581 P: 508-836-7754 hordc@westboroughk12.org - C. Hord
☐ Westborough High School 90 West Main Street Westborough, MA 01581 P: 508-836-7720 F: 508-836-7723 kenefickg@westboroughk12.org - G. Kenefick	☐ Sarah W. Gibbons Middle School 20 Fisher Street Westborough, MA 01581 P: 508-836-7740 F: 508-836-7744 inzer@westboroughk12.org - G. Inzer
☐ Mill Pond School 6 Olde Hickory Path Westborough, MA 01581 P: 508-836-7780 F: 508-836-7788 hoganjenna@westboroughk12.org - J. Hogan	<i>District Registrar: Cleria Burnell</i> burnellc@westboroughk12.org

My signature is consent for the release of records and/or verbal exchange. Please send the student's records: Attendance records, Health records, Transcript information, Student grades, Standardized test scores, Special Education Educational Plan and Assessments, 504, Discipline records, and State Assigned Student Identification Number (SASID, if applicable), Social/Emotional Development, and additional information pertinent to the Student's transition/placement adjustments.

Signature of parent/guardian/other

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The Westborough Public Schools do not discriminate on the basis of age, race, color, sex, religion, national origin, gender identity, sexual orientation, disability or any other class protected by law.