

EAST BROOK PARENT PERMISSION DISMISSAL SLIP

September 2026

Dear Parent/Guardian:

District personnel are expected to know and supervise the implementation of parent/guardian plans for dismissal of students. It is the responsibility of parents/guardians to notify the school as to the preferred plan for dismissal of their children, as well as be familiar with the school calendar and dismissal times.

Please read and indicate the procedures you would like our school to follow regarding the dismissal of your child. Please list your child's name, grade and teacher below:

_____	_____	_____
Student's Name	Grade	Teacher

Please check (✓) ONE dismissal option for the child that you have listed above:

_____ I/designee will pick up my child at the designated dismissal door.

Designee name _____ Relationship _____ Age (if Sibling) _____ Phone _____

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_____ My child is permitted to leave school building at dismissal unaccompanied.
(e.g. walk home and/or walk to my car that is parked.)

_____ My child attends EXTRAS. Please circle – Mon Tues Wed Thurs Fri

_____ My child will meet older sibling by classroom.

Older Sibling Grade & Teacher _____

Please list the names of any other siblings in this school.

_____	_____	_____
Student's Name	Grade	Teacher

_____	_____	_____
Student's Name	Grade	Teacher

I understand that district personnel will follow the plan indicated above. Changes to this plan may only be made in writing and given to the homeroom teacher in advance. In the event of an unexpected situation, I will contact the school office as soon as possible to advise of any different arrangement for my child's dismissal that day. My child knows whether to return to a teacher or main office if there is an unexpected change of our regular plans.

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____