Clark Hill

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August 17, 2026

***BY EMAIL***

Mr. William Brown, Superintendent
Allegan Area Educational Service Agency
310 Thomas Street
Allegan, MI 49010

Re: Title IX Training

Dear Mr. Brown:

This letter certifies that the individuals listed on the enclosed sheet were present at a Title IX training session on Thursday, August 13, 2025. The training focused on the major components of Title IX of the Education Amendments of 1972, as amended by the Final Rule, which went into effect on August 14, 2020. The training covered the definition of "sexual harassment" under Title IX, the scope of the District's educational program or activity, requirements of the District's Title IX Grievance Procedure, how to conduct an investigation under the District's Title IX Grievance Procedure (formal and informal), documents required during a Title IX investigation, and other equitable investigation and grievance procedure requirements, including avoiding prejudgment on the facts at issue, conflicts of interest and bias. Finally, the training outlined the various roles of those involved in the Title IX Grievance Procedure: Title IX Coordinator, Investigator, Decision-Maker, Appeal Decision-Maker and Informal Resolution Facilitator.

This letter and attached list should be kept in the FOIA Coordinator's file and/or the Title IX Coordinator's file to ensure compliance under the 2020 Title IX Final Rule. The attached Title IX Training PowerPoint must be posted on the District's website to be in compliance with the Title IX Final Rule.

Thank you very much for providing this learning activity for the AAESA and County Administrators, and for inviting us to participate in it.

Sincerely,

CLARK HILL PLC



Kara T. Rozin

KTR:mjz
Enclosures

# Sign-in Sheet

## Title IX Training

### Allegan Area Educational Service Agency

**Date:** 8/13/2026 1:00:00 PM
**Instructor(s):** Sarah Querback;

| First Name | Last Name | Email Address | District | Signature |
|---|---|---|---|---|
| Derek | Alexander | derek.alexander@alleganaesa.org | Allegan Area Educational Service Agency | |
| Bryan | Applin | applinb@waylandunion.org | Wayland Union Schools | |
| Samantha | Ball | samantha.ball@martinpublicschools.org | Martin Public Schools | |
| Kimberly | Bruwer | kim.bruwer@alleganaesa.org | Allegan Area Educational Service Agency | |
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| Caleb | Campbell | campbellc@waylandunion.org | Wayland Union Schools | |
| Brady | Chestnut | brady.chestnut2@alleganaesa.org | Allegan Public Schools | |
| Cindy | Hillary | cindy.hillary@fennville.org | Fennville Public Schools | |
| Becky | Corbett | becky.corbett@alleganaesa.org | Allegan Area Educational Service Agency | |
| Logan | Curry | logan.curry@martinpublicschools.org | Martin Public Schools | |
| Darrin | Door | doord@waylandunion.org | Wayland Union Schools | |

| First Name | Last Name | Email Address | District | Signature |
|---|---|---|---|---|
| Mary | Gordon | gordonm@waylandunion.org | Wayland Union Schools | |
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| ~~Alice~~ | ~~Hoekstra~~ | ahoekstra@otsegops.org | Otsego Public Schools | |
| ~~Brian~~ | ~~Huberty~~ | brian.huberty@plainwellschools.org | Plainwell Community Schools | |
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| Madeleine | Jackson | madeleine.jackson@alleganaesa.org | Allegan Area Educational Service Agency | |
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| Nicole | Keorkunian | nicole.keorkunian@plainwellschools.org | Plainwell Community Schools | |
| Autumn | Kraima | autukrai@hpsvikings.org | Hopkins Public Schools | |
| Abby | Lloyd | alloyd@alleganaesa.org | Allegan Area Educational Service Agency | |
| ~~Rebecca~~ | ~~Longcore~~ | r.longcore@gmail.com | Other | |
| Becca | Lynema | becca.lynema@martinpublicschools.org | Martin Public Schools | |
| Andrew | Mains | andrmain@hpsvikings.org | Hopkins Public Schools | |

| First Name | Last Name | Email Address | District | Signature |
|---|---|---|---|---|
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| John | Solomon | john.solomon@alleganaesa.org | Allegan Area Educational Service Agency | |
| Jordyn | Sturgeon | sturgeonj@waylandunion.org | Wayland Union Schools | |
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| Jamie | Walle | jamie.walle@glenn.school | Glenn Public Schools | |
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| William | Brown | william.brown@alleganaesa.org | AAESA | |
| troy | Woodwyk | troy.woodwyk@alleganaesa.org | AAESA | |

**Total Confirmed Registrants: 39**

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