
CHIEFTAINS
Calhoun
Middle
School
2026-2027

CALHOUN MIDDLE SCHOOL

191 Hwy. 80 East
Calhoun, LA 71225
Phone: 318-432-2400
Fax: 318-644-5418

PRINCIPAL
Rick Hearn

ASSISTANT PRINCIPAL
Huey Edwards

ASSISTANT PRINCIPAL
Tressa Farrar

COUNSELOR
Jamie McLaughlin

SECRETARY
Hilary Standard

BOOKKEEPER
Angie Lenard

SCHOOL COLORS
Red, White & Blue

SCHOOL MASCOT
Chieftain

CALHOUN MIDDLE SCHOOL

191 Highway 80 East - Calhoun, Louisiana 71225 - Phone: 318-432-2400

Dear Students,

Welcome to Calhoun Middle School! You are fortunate to be attending one of the very best middle schools in the state! We take great pride in having outstanding faculty, staff, students, and facilities. Very high standards have been set for all our stakeholders here at CMS and it will take giving our very best every day to reach our individual and collective potential. For you specifically, we intend to challenge you every day to assist you in becoming the most productive citizen you can be and to ensure that you are fully prepared for the educational and career opportunities that will be available to you in the very near future.

The information found in the Student Handbook has been carefully prepared to assist you in achieving excellence. By following the rules and regulations set forth in this handbook, all students will be able to have a more enjoyable and successful school year. As a student at Calhoun Middle School, you are expected to know and follow the rules and procedures addressed in your handbook. With your cooperation and a positive attitude toward your teachers, principals, and fellow students, you should have a productive and rewarding year at CMS. I am so excited to have you on our campus this year and looking forward to working with you to achieve your educational goals. I wish nothing but the best to you in all your endeavors this year and hope that you make many wonderful and lasting memories during your time at Calhoun Middle.

Dr. Rick Hearn

Principal

Ouachita Parish School System

VISION STATEMENT

Committed to Academic Excellence for ALL Students

OUACHITA PARISH SCHOOL SYSTEM MISSION STATEMENT

As a community, Ouachita Parish Schools will connect learning to 21st Century skills needed for college and career ready students who will excel in a global society.

CALHOUN MIDDLE SCHOOL MISSION STATEMENT

To provide a safe and happy environment for all stakeholders to work and learn as we prepare the students of Calhoun Middle School for the challenges of tomorrow.

CALHOUN MIDDLE SCHOOL STUDENT CODE OF CONDUCT

The Ouachita Parish School System believes in a philosophy that states that education is the foundation for building and improving a better way of life and helping each individual student face the challenges in our global society. The conduct of our students plays a vital role in them being successful in this endeavor.

Calhoun Middle School's Mission Statement*: "To provide quality instruction to all students so that they can reach higher levels of academic achievement which will better prepare them for future learning."* Therefore, we expect our students to know and understand the following general rules of conduct and apply these rules on a daily basis. Students are expected to:

1. Attend school whenever classes are in session.
2. Respect all school personnel and other students at all times.
3. Be on time for school and all classes.
4. Know the rules, policies, and procedures of the school and follow them at all times.
5. In general, conduct themselves appropriately at all times

PURPOSE OF HANDBOOK

This handbook has been prepared for you with the purpose of giving you some idea of the spirit, ideals, and objectives of Calhoun Middle School. It is our belief that this publication will prove to be helpful to each student, teacher, and parent in knowing about this school. It is hoped that this book may be treasured and carefully kept by every pupil as a source of accurate and ready information. Each year you will be taught and tested on the handbook.

TO STUDENTS:

This booklet is the result of the joint efforts of students, faculty, parents and administration. It contains information which students and teachers have found by experience to be most needed by students.

You shall read the handbook carefully and consult with your teachers and fellow students about any of it you do not understand. Knowing and understanding the contents of this booklet will help you not only to enjoy your school days more, but also to be a better citizen of Calhoun Middle School.

TO PARENTS:

Your objectives as a parent and the objectives of the school in respect to your son or daughter are the same - to give him or her the best possible guidance toward the realization of his or her highest capacities. To accomplish that goal, full cooperation between home and school is essential. The following suggestions are extended to help you make the fullest possible contribution to your child's success in school:

1. Regular and punctual attendance is the greatest single factor in school success; therefore, your first concern should be to see to it that your son or daughter attends regularly. Classes last 49 minutes. Checking out students is discouraged, especially in the afternoon (8th period). Please try to schedule appointments after school or on holiday breaks.
2. A wholesome attitude toward school and confidence in his teachers is essential for the student's maximum success in school. Students can learn little from a teacher they do not trust or believe in, regardless of how capable or trustworthy the teacher may actually be. The wise parent, therefore, will bring his questions and problems to the principal and teacher, personally, and will refrain from criticizing the school to the student or encouraging habits of destructive criticism by lending a friendly ear to it.
3. You may further help the school to serve your child's interest by:
    A. Accessing your child's grades by logging into *OnCourse* on the Calhoun Middle School homepage on your home computer.
    B. Reading this handbook and understanding it as fully as possible in regard to the operation of the school.
    C. Calling the office to report absences.
    D. Routinely checking student progress on *OnCourse*.
    E. Monitoring student's daily homework assignments by accessing teacher pages on OnCourse.
    F. Studying report cards carefully.
    G. Refraining from telephoning students or teachers during the school hours except for <u>real</u> emergencies.
    H. Making it your business to know your child's teachers.

SCHOOL & ACTIVITY FEES

SCHOOL FEES- $45

ART -$20 for project supplies

BAND - $45 Total
- $10 – Band T-shirt
- $10 – Band Method book
- $10 – Band Binder, Page protectors, paper
- $15 – New music, supplies, instrument maintenance

CHOIR- $35
- $10 –Dry cleaning Dress and Tux
- $5 – Festival Fees
- $10 -Travel
- $5 – T-shirt

FACS - $25, (1) speckle book
- $10.00 Sewing: Fabric (for 3 projects)
  Thread, sewing machine needles, Bobbins, Replacement sewing kit supplies, Machine maintenance, Sewing Patterns, Buttons
- $5.00: Class supplies such as Hot glue sticks, Paint. Construction paper, Markers, colored pencils
- $5.00: Kitchen supplies: Foil wrap, Saran wrap, Zip lock bags, Dish washing soap, Laundry detergent, replacement dish towels, and kitchen utensils as needed. Replacement equipment, Bleach, Cleaning spray
- $5.00: Food staples such as oil, flour, sugar, salt, seasonings, butter, food dye, cooking spray.

GUITAR- $25

PIANO- $25 per student

PHYSICAL EDUCATION- order online in early August. The link may be found on our website calhounmiddle.opsb.net under Parent Resources.
- $20 per student for shirt/short
- $10 shorts OR shirt

ROBOTICS - $25 (Competitions will require a fee later.)

SCIENCE – $5 per student

ACADEMIC PARTICIPATION AND CONSEQUENCES FOR HABITUAL ACADEMIC TARDINESS

Academic tardiness is one of the greatest factors associated with low student achievement. Since returning from school following the COVID quarantine, school attendance and overall apathy towards schoolwork has reached an all-time high not just at CMS but across the nation. To help address this, students participating in extra-curricular activities or performance electives will have both behavioral and academic participation expectations placed upon them. Student membership in extra-curricular groups and our performance electives are privileges and the opportunity to perform, whether game night or event, must be earned by meeting the expectations set for both areas. Behavioral expectations have previously been outlined in the contracts for student-athletes/musicians. This addendum has been written to establish the expectations regarding academic participation and the consequences that will be imposed for habitual academic tardiness.

INCOMPLETE OR MISSING ASSIGNMENTS

1. 1st Offense: Warning by Teacher and Counselling
2. 2nd Offense: Warning by Teacher and Counselling
3. 3rd Offense: Referral to School Counsellor and Development of Personal Plan
4. 4th Offense: Assignment to Red Lab PE- Detention until assignment is current and loss of performance privilege for 1 quarter or song.
5. 5th Offense: Assignment to Red Lab PE- Detention until assignment is current and loss of performance privilege for 2 quarters or songs.
6. 6th Offense: Assignment to Red Lab PE- Detention until assignment is current and loss of performance privilege for 3 quarters or songs.
7. 7th Offense: Assignment to Red Lab PE- Detention until assignment is current and loss of performance privilege for 4 quarters or songs.
8. 8th Offense: Assignment to Red Lab PE- Detention until assignment is current and loss of performance privilege for the entire event.
9. Beyond an 8th Offense in a single 9-weeks grading period, a conference will be held with school administration, team or group sponsor, parent, and student to discuss continued membership.

ANNOUNCEMENTS OR ADVERTISING

Anyone wanting to post announcements or advertisements on the walls of the school must obtain permission from the principal. The only types of advertising or announcements to be allowed will be those pertaining to this school.

ARRIVAL AND DISMISSAL TIMES

NO STUDENTS SHALL ARRIVE ON CAMPUS BEFORE 7:15 A.M.

The school day begins promptly at 7:45 A.M. and dismisses at 3:00 P.M. As faculty members are not yet on duty, **n*o student shall arrive on the school grounds before 7:15A.M*. Students may not exit a vehicle until a duty teacher is present in front of the school. Students arriving after 7:45 are considered late to school and must be signed in by parent/guardian to be admitted**. Students who arrive at school late and without a valid excuse will not be sent to class until the start of

the next period. Students who ride first bus load/car pickup will be dismissed at 3:00 P.M. All other students will remain in class until they are dismissed via bell or intercom.
NOTE: **Parents who drop students off early may be required to meet with the OPSB Director of Child Welfare and Attendance.**

ASSEMBLIES

Assembly programs are planned, educational activities. To maintain this, the following procedures are used:

1. Administrator and faculty members plan assemblies.
2. Teachers in charge of the program assume responsibilities for planning the program and securing the help of other teachers when needed.
3. Teachers assist in maintaining discipline, protecting school property, and keeping order among students during the programs.
4. All faculty members supervise students to and from assemblies and stay with their classes during the program.
5. During an assembly, students may applaud performances and speeches when appropriate. There will be no yelling out or whistling at any time.

ATHLETIC PARTICIPATION RULES

The Louisiana High School Athletic Associations Official Handbook will govern student participation in athletics at Calhoun Middle School. Students who were retained in a grade or are promoted due to SBLC decision are not eligible for extracurricular activities. All athletes will sign a *Student-athlete Code of Conduct Agreement* prior to participation in any sport. The LHSAA holdback policy will be in effect during the current school year. No student is eligible to represent this school in interscholastic athletics unless there is a physician's statement on file in the principal's office for the current year certifying that the pupil has passed an adequate physical examination. Student-athletes will at a minimum maintain grades that would meet the requirements for promotion as well as exhibit exemplary conduct.

ATHLETIC EVENT ATTENDANCE

Students attending an athletic event at Calhoun Middle School must be accompanied by an adult to ensure the students have transportation home immediately following the conclusion of the event. Students are not allowed to stay after school to attend events occurring after the school day. Exceptions to this would be players of the sport and spirit groups performing.

ATTENDANCE REQUIREMENTS
OUACHITA PARISH SCHOOL SYSTEM

In accordance with attendance requirements set for students attending public schools by the Board of Elementary and Secondary Education at its regular meeting on July 28, 1983, the Ouachita Parish School Board adopted the following policy: Legislative Act-240

I. ATTENDANCE REQUIREMENTS

Students from the seventh to the eighteenth birthday shall attend a public or private day school or participate in an approved home study program.

a. Schools shall administer attendance regulations in accordance with state and locally adopted policies.
b. Students shall be expected to attend every student activity day scheduled by the local governing authority.
c. To be eligible to receive grades, Grades 6, 7, & 8 students shall be in attendance a minimum of 177 days per school year, which includes 360 minutes(6hrs) of instruction per day.
d. Students are responsible for following up with their teachers as to coursework missed during this time. This may result in loss of privileges for activities, field trips, etc.
e. For assistance with students who refuse to rise, prepare, and exit their dwelling for school, contact the Ouachita Parish Sheriff's Office at 318-329-1200.
f. For assistance with constant truancy or home behavioral issues, contact Ouachita Parish (FINS) Families in Need of Services at 318-327-3415 ext 5.

Calhoun Middle School
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Dr. Rick Hearn, Principal

Important Notice: School Attendance, Academic Success, and Louisiana Law

Dear Parents and Guardians,

At our school, we believe that every day counts. Regular school attendance is not just a requirement of school board policy or state law, but it is a foundational requirement for academic success; it is the bedrock upon which your child's future is built. Nothing can replace the learning that is lost when a student is absent from class and they are not able to participate in the activities that teachers have planned for them.

To ensure all students reach their full potential, we want to remind you of the Louisiana Compulsory Attendance Law and our parish policies regarding attendance and punctuality for grades 6 through 8.

Understanding the Policies: Absences and Tardies

Louisiana state law requires regular school attendance for all children. To stay compliant and maintain passing grades, students must adhere to the following limits **per semester**:

- **No more than 5 unexcused absences per semester.**
- **No more than 5 unexcused late arrivals (tardies) or early checkouts.**
    - **Students arriving late MUST be physically signed in by a parent and will not be admitted to class until the start of the next class period.**
    - **Students leaving early MUST be physically signed out by a parent or designee and must show a driver's license or other proof of identification.**

Critical Warning: Keeping track of these numbers is vital. Exceeding these limits has an immediate impact on your student's academic record.

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Consequences of Exceeding Unexcused Absences/Tardies

If a student accumulates more than 5 unexcused absences, or more than 5 unexcused late arrivals/early checkouts in a semester, the following actions will occur **immediately**:

1. **Grade Suspension:** The student's final grades will immediately be converted to an **F-6**.
2. **Mandatory Seat Time Recovery:** To recover these grades, the student must complete "seat time" via **Saturday Seminar** held at the Ouachita Parish Child Welfare and Attendance office.
3. **Risk of Retention:** Failure to recover lost seat time through the Saturday Seminar will result in **grade retention** for the upcoming school year.
4. **Loss of Privileges:** Students who are considered truant are not eligible to participate in games or performances in athletics or the performing arts. Additionally, students' social lunch privileges are restricted as are opportunities to attend extracurricular activities such as games or dances.

Partnering for Your Child's Success

We understand that illnesses and emergencies happen. When your child must miss school, arrive late, or leave early, please ensure you submit official documentation (such as doctor's excuses) to the front office immediately so the absence or tardy can be marked as *excused*.

We want to see every student succeed, be promoted to the next grade level, and thrive. Thank you for your partnership, your attention to this state policy, and your continued dedication to getting your child to school on time, every day.

If you have any questions or need to discuss your child's attendance record, please do not hesitate to contact the school administration.

Sincerely,

Dr. Rick Hearn

Dr. Rick Hearn

Principal

Students in grades K – 8 can miss no more than a total of 5 unexcused days per semester in a school year.

II. TYPES OF ABSENCES

The days to be counted as part of the allowable absences for elementary and secondary school students shall include temporarily excused absences.

A. Temporarily Excused Absences

Students shall be considered temporarily excused from school for personal illness, serious illness in the family, death in the family (not to exceed one week), or for recognized religious holidays for the students own faith and shall be given the opportunity for make-up work.

B. Unexcused Absences

Students shall not be excused for any absence other than those listed above. Students shall not be excused from school to work on any job including agricultural and domestic service, even in their own home or for their own parents or tutors.

C. Absence Due to Suspensions

Students missing school as a result of any suspension shall be given an unexcused absence and students may receive a failing grade for worked that is missed. Louisiana Legislative Act 240 (2010) requires students suspended from school be allowed to receive full credit for work missed during the suspension though it is the student's responsibility to initiate and complete missed work. Full credit may be earned so long as the makeup work is done in a timely manner (proportional to the length of suspension) and to the teacher's satisfaction.

D. Permanently Excused Absences

1. Students participating in school approved activities which necessitate their being away from school shall be considered to be present and shall be given the opportunity for make-up work.
2. Students missing five (5) or more consecutive days will be permanently excused under the following circumstances and the days will not count toward the total previously allocated.
    a. Personal physical or emotional illness as verified by a physician.
    b. Hospital stay as verified by a physician.
    c. Recuperation from an accident as verified by a physician.
    d. Contagious diseases within a family, as verified by a physician.
    e. Death in the family.
3. All physician statements must be presented to the principal or his designee within 72 hours of the date of return.
4. On the 10th absence(student may miss no more than 5 per semester), the student will report to the Child Welfare and Attendance Office at the OPSB. The student must clear any further absences with attendance by completing a scheduled Saturday Seminar with the school board.

III. EXTENUATING CIRCUMSTANCES

A. The only exception to the attendance regulation shall be the delineated extenuating circumstances that are verified by the Supervisor of Child Welfare and Attendance.
    1. Extended personal physical or emotional illness as verified by a physician.
    2. Extended hospital stay as verified by a physician.
    3. Extended recuperation from an accident as verified by a physician.
    4. Extended contagious disease within a family as verified by a physician.
    5. Prior school system approved travel for education.
    6. Death in the family (not to exceed one week.)
    7. Natural catastrophe and/or disaster.
    8. For any other extenuating circumstances parent must make a formal appeal in accordance with due process procedure established by the LEA.

B. Students who are verified as meeting extenuating circumstances and therefore eligible to receive grades shall not receive those grades if they are unable to complete make-up work or pass the course.

C. The Supervisor of Child Welfare and Attendance will not go back and excuse absences after the student has missed ten (10) days. All absences must be considered within 72 hours days of the return to school.

IV. Zoning Concerns

A. Provisional Custody by Mandate is no longer legal in Ouachita Parish. The only custody allowed is Domiciliary Custody, meaning a petition through the court for joint or change of custody or petition for voluntary transfer of custody filed in courthouse (permanent custody) and not temporary lasting for a year or so.

HELPFUL GUIDELINES FOR SCHOOL ATTENDANCE

Keeping students healthy can be a major effort for both school personnel and parents. Here are some guidelines to consider when deciding whether your child should attend school.

FEVER is a sign of infection or illness. If you child has a temperature of 100 degrees or above, he/she should remain at home. Children must be free of fever for 24 hours without fever medication before returning to school.

VOMITING AND DIARRHEA are often contagious. Your child should be watched closely for dehydration and/or bloody stools. Children must be free of diarrhea and vomiting for 24 hours before returning to school.

Children often have runny noses and coughs during the cold and allergy seasons. These should be watched carefully. Your child should remain at home if he/she is too uncomfortable to benefit from instruction, has a frequent cough and/or thick, discolored nasal discharge. If these symptoms persist, a doctor should be consulted.

RINGWORM is a fungal infection of the skin and may be spread from one child to the other. There are two types: Ringworm of the Scalp and Ringworm of the Skin. The student must be seen by a doctor and be on medication for 24 hours before returning to school. A note from the doctor is required before being admitted to class.

RASHES vary widely, both in appearance and severity. Whereas a small, isolated area may not warrant keeping your child home, a rash covering a large portion of the body would. A doctor should be consulted if a rash accompanies an illness, if the rash covers a large portion of the body, if the rash is spreading, or if the child is too uncomfortable. If it is necessary to consult a doctor, a letter is required when returning to school.

SORES may be caused by a bacterial skin infection. These often begin around the nose and mouth but may appear at the site of a minor injury and then spread to normal skin nearby. This type infection is contagious and may cause serious problems for the infected child. A doctor's note is required when returning to school and the student must have been on prescribed medication for 24 hours.

PINK EYE is another common condition seen in schools. It is contagious and must be treated with a medication prescribed by a doctor. Symptoms include redness, itching, swelling, drainage and excessive matter upon awakening in the morning. (Eyelids may be "stuck" together). Do Not send student to school with these symptoms. Student may return to school after being on medication for 24 hours and if symptoms have disappeared. A note stating the name of the medication used is required.

HEAD LICE are often a problem. Any child can get head lice, but it is treatable with time and patience. Our school system follows a "NO NIT" policy. This means a child must be clear of lice and/or eggs before returning to school. Up to 30% of eggs can survive treatment and require removal before returning to class. Parents are asked to bring the student to school where he/she can be checked in their presence, by school personnel, before being admitted to class.

Hygiene is an everyday concern. Students should bath/shower and apply deodorant on a daily basis.

THANK YOU FOR HELPING US KEEP YOUR CHILDREN HEALTHY!

OUACHITA PARISH SCHOOL SYSTEM
ACCEPTABLE USAGE POLICY (AUP) FOR STUDENTS

Internet and network resources access is available to students, employees, and guests in the Ouachita Parish School System. We are very pleased to provide this access and believe the Internet offers vast, diverse, and unique resources to all our users. Our goal in providing this service to students, employees, and guests is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

The following Terms and Conditions of Use are provided so that network users are aware of their responsibilities. These responsibilities include efficient, ethical, and legal utilization of the network resources. Please read the Terms and Conditions of Use carefully.

Terms and Conditions of Use

1. Personal Privacy and Safety
    a. Users will not reveal any personal contact information about themselves or any other person on the Internet.
    b. Users will not agree to meet with someone they have met on the Internet without appropriate approval. Inappropriate contacts should be reported to school authorities immediately.
2. Illegal Activities
    a. Users will not transmit any material or engage in any activities in violation of any national, state, or local regulations.
    b. Users will not attempt to gain unauthorized access to any network resources including (but not limited to) computer systems and other users' accounts or files.
    c. Users will not attempt to disrupt the network or network resources or destroy data by spreading computer viruses or worms or by any other means.
    d. Users will not attempt to impersonate another individual using network resources for any reason.
3. Security
    a. Users will immediately notify system administrators if a possible security problem is identified. However, purposely looking for security problems may be considered an illegal attempt to gain access.
    b. Users will only use storage media (disks, CDs, pen drives, etc.) that have been scanned and found to be free of viruses.
    c. Users will not attach any device to the network without prior approval by the system administrators.
    d. Users should be aware that all network traffic (including Internet usage and email) is regularly monitored for inappropriate use.
    e. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to network resources.
4. Network Resources
    a. Users will only use network resources in support of the educational goals and objectives of the Ouachita Parish School System.
    b. Users will not intentionally waste network bandwidth (listening to online radio stations, viewing streaming video, downloading large files, etc.).
    c. Users will not use network resources for commercial purposes.

d. Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language in network communications. This includes personally attacking or harassing another person.
e. Users will not display, download, or transmit any inappropriate materials (including offensive messages, images, and videos).
f. OPSB.net email accounts are for employees only. Students will not be assigned OPSB.net email accounts.
g. Users will not send or forward email “chain letters” or send annoying or unnecessary messages.
h. Users will not send mass email or “spam” any users (internal or external) with unauthorized communications or solicitations.
i. Users will respect copyrighted material and other intellectual property. Users may not duplicate or distribute electronic resources without the appropriate permissions, documentations, or citations.

5. Software
    a. Users will not download, store, or install any unapproved or unlicensed software on school system computers.
    b. Users will not install any unauthorized or unlicensed school system software on their personal/home computers.

Content Filtering

    c. Precautions have been taken to eliminate inappropriate content. However, it is impossible to restrict access to all inappropriate content.
    d. Users will immediately report to school authorities any website they access that contains inappropriate content.
    e. Users will not attempt to bypass the district’s content filters to view inappropriate content.

6. Consequences of Inappropriate Use
    a. The use of the Internet is a privilege, not a right, and inappropriate use may result in the temporary or permanent cancellation of that privilege and/or other disciplinary action (including suspension, expulsion, or legal action) as deemed appropriate by administration, faculty, and staff.
    b. Note that no information on the network (including email and personal files) is guaranteed to be private. Information relating to or in support of illegal activities must be reported to the authorities. Inappropriate use of the network may result in legal action and/or prosecution and may require restitution for costs associated with system restoration, hardware, or software costs.

Users bringing illegal and/or inappropriate materials onto the network will be subject to disciplinary action.

EMPLOYEE AND STUDENT USE OF ARTIFICIAL INTELLIGENCE

OVERVIEW

The Ouachita Parish School Board recognizes the rapid growth of artificial intelligence (AI) technologies and their potential to enhance educational experiences. This addendum to the School Board's Acceptable Use Policies outlines the expectations for using AI within our schools. The objective of these guidelines is to ensure that all tools used to support teaching, learning and school operations align with our mission and values.

DEFINITIONS

- *Artificial Intelligence (AI)*: Computer systems or software that perform tasks requiring human intelligence, including but not limited to learning, decision-making, and language processing.

- *Machine Learning*: A subset of AI that involves computers learning from data without being explicitly programmed for specific tasks.

- *Natural Language Processing (NLP)*: AI's ability to understand and generate human language. To the best of its ability, the School Board will work to ensure AI tools are accessible to all students, including those with disabilities and English Language Learners, in compliance with ADA and Section 504 requirements.

- *Generative AI*: AI technologies that can generate new content, including text, images, audio, and video, based on their training data. These tools can be used for creative and educational purposes, but must be used with consideration for accuracy, appropriateness, and originality. (i.e. Google Gemini, ChatGPT)

- *Deepfake*: An image or recording that has been convincingly altered and manipulated to misrepresent an individual as doing or saying something that was not actually done or said.

- *Non-Consensual Intimate Imagery (NCII):* Sexual content, including photographs or videos, that is distributed without the consent of the person depicted. This includes manipulated imagery to misrepresent an individual, imagery captured without the victim's knowledge and the nonconsensual sharing of consensual imagery.

- Access to approved AI tools is granted to students, faculty, and staff for educational and administrative purposes only.

- A list of district-approved AI tools will be maintained by the Information Technology Department and reviewed biannually. Staff may request evaluation of additional tools by submitting a formal proposal to the Information Technology Director.

ETHICAL USE

- Users must not employ AI tools to conduct or support cheating, plagiarism or any academic dishonesty.

- Generative AI content that is inappropriate, offensive or harmful is prohibited.

- Respect and courtesy must be maintained when interacting with AI systems, recognizing their impact on the learning environment.

- Users should be aware of the potential for AI bias in tools and consider this when interpreting AI-generated information or content. The School Board encourages critical thinking and scrutiny of AI outputs and training data sets for large language models and other generative AI tools. Teachers are encouraged to guide age-appropriate discussions on AI bias as part of digital literacy instruction.

PRIVACY, SECURITY, AND DATA PROTECTION

- Users must be aware of data privacy concerns with AI tools, especially regarding the handling of personal and sensitive information.

- Personally identifiable information, confidential information and/or sensitive information should never be shared with an AI tool unless such sharing is explicitly approved by the School Board.

- All AI tools must comply with the Family Educational Rights and Privacy Act (FERPA), the Children's Online Privacy Protection Act (COPPA) and other relevant privacy laws.

- Students in fifth grade or below may only use AI tools compliant with COPPA and explicitly approved by the School Board.

- The Information Technology Department ensures that AI tools employed have robust security measures to protect user data from unauthorized access.

- Users are expected to be aware of and comply with the terms and conditions of all AI tools, specifically with respect to age requirements.

- The Information Technology Department conducts regular security assessments of AI technologies to safeguard against vulnerabilities.

DEEPFAKE AND NON-CONSENSUAL INTIMATE IMAGERY

- The use of AI technology to create Deepfake or Non-Consensual Intimate Imagery (NCII) are subject to Policy JCDAF on bullying and Policy GAEAA on sexual harassment or other forms of harassment.

ACADEMIC INTEGRITY

AI tools should supplement the educational process without undermining the integrity of academic work. Examples of appropriate use include generating ideas for brainstorming sessions, providing tutoring in specific subjects, and automating administrative tasks.

Direct submission of AI-generated work as one's own without proper attribution or reliance on AI for completing assignments without understanding the content is prohibited.
When AI-generated content is used in academic work, users must include an attribution statement.

Example of Attribution:

- Portions of this content were generated with the assistance of [AI tool name].

- In written assignments, this attribution must appear in a footnote or at the end of the document.

- Users must respect copyright laws and intellectual property rights when using AI tools. This includes not using AI to replicate or modify copyrighted materials without authorization and properly citing all sources of content, including AI-generated content, to avoid plagiarism.

FILE: EFAB

Educators are encouraged to use AI to support instructional design and differentiation, but should maintain final judgment over instructional decisions and avoid fully automating feedback or grading without human oversight.

PROFESSIONAL DEVELOPMENT

The School Board will provide ongoing professional development on ethical and effective AI use for educators and staff to ensure confidence and competence in using these technologies.

STUDENT AND PARENT EDUCATION

The School Board will provide students and parents with resources to understand AI tools, their appropriate use and related risks.

MONITORING AND ENFORCEMENT

- The School Board reserves the right to monitor the use of AI tools to ensure compliance with this policy.
- This may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
- Users should have no expectation of privacy when using School Board technology or networks. All activity may be monitored to ensure compliance with this policy.
- Violations of this policy may result in disciplinary action, including but not limited to suspension of access to technology resources, disciplinary measures as per the student and employee handbooks and notification of supervisors, parents or guardians.

EXAMPLES OF ACCEPTABLE USE

- Brainstorming ideas
- Language translation support
- Assisting with grading (teacher use)

EXAMPLES OF UNACCEPTABLE USE

- Submitting AI-written essays as original work
- Using AI to bypass assigned reading
- Fully automating student grades

ACADEMIC DISHONESTY

Cheating - If a student is found guilty of cheating, the teacher shall collect the student's paper, mark a zero for the work, and notify the parents and office immediately as to the action taken.

Calhoun MIDDLE SCHOOL 2026 2027

Morning dismissal from the gym or cafeteria	7:40	
Class Period	**Tardy Bell**	**Dismissal Bell**
1st period	7:45	8:36
2nd period	8:39	9:28
3rd period	9:31	10:20
4th period	10:23	11:12
5th period (for those with 7th or 8th grade lunch shift)	11:15	12:04
5th period (for those with 6th grade lunch shift)	11:35	12:24
6th period (for those with 8th grade lunch shift)	12:07	12:56
6th period (for those with 6th or 7th grade lunch shift)	12:27	1:16
7th period	1:19	2:08
8th period	2:11	3:00
Dismissal from School		
Car Pick-Up/1st Bus Load	3:00	
2nd Bus Load	3:05	
Lunch Shifts		
6th grade	11:12	11:35
7th grade	12:04	12:27
8th grade	12:56	1:19

Revised March 2026
394 Instructional

BUS TRANSPORTATION/DISCIPLINE

All disciplinary problems which develop on a school bus traveling to and from school will be handled by the Principal or Assistant Principal at Calhoun Middle School. The bus is an extension of Calhoun Middle School and all problems will be handled as if they were in the classroom at the school. Problems that have definite penalties at school, such as smoking, dipping, fighting, cursing, etc. will carry the same penalties on the bus. The privilege of riding the bus is conditional on your good behavior and observance of rules and regulations. Bad behavior will have the privilege withdrawn. **Due to many buses being at maximum capacity and a shortage of drivers due to illness from time to time causing some routes to be combined occasionally causing double routes, students are not allowed to ride home with other students on a different bus.**

OPSB Transportation Director is Mr. Waylon McCormick, 318-388-8924

CAFETERIA PRICES

Breakfast prices are as follows:

Student Breakfast	$1.00
Adult Employee	$2.00
Visitor	$3.00

Lunch prices are as follows:

Student Lunch	$1.75
Adult Employee	$4.00
Visitor	$6.00

CAFETERIA USE

1. Students will sit in areas as designated by administrators.
2. Students playing in line will wait and eat last.
3. Students will not carry straws, food, or drinks from the cafeteria.
4. A student caught leaving food, napkins, straws, or milk cartons on the table will be disciplined.
5. As soon as a student finishes eating, student will return tray and return to seat.
6. Students not eating lunch will be seated in the cafeteria unless directed by administration.
7. Please keep noise down while in cafeteria.

CARE OF THE BUILDING

Everyone should take pride in our school building and the school grounds outside and do everything that you can do to keep it clean and attractive. Students are expected to pick up paper and litter from the classroom and hallway floors at the end of each class period. Please be a thoughtful citizen and pick up paper when you see it instead of walking by it.

Students marking on or damaging school equipment or property in any way will be required to clean the article. Parents and students are responsible for damage to school property or materials loaned to the students. Students can be suspended or expelled from school for vandalizing or destroying school property.

CELL PHONE/SMART WATCHES/ELECTRONIC DEVICES DISCIPLINE

Cell phone, Smart watches, electronic devices should be off and located in your locker. Cell phones are not allowed to be on your person throughout the school day as per Louisiana Act 313/SB207. School administrators shall use the following procedure as corrective action for any student who violates this policy:

First Offense: Cell phone confiscated. Parent will be called. Parent/Guardian may pick up the device prior to 3:00 pm. Monday-Friday. Student will receive a written report (minor infraction)

Second Offense: Cell phone confiscated. Parent/Guardian will be called. Parent/Guardian may pick up the device prior to 3:00 pm Monday-Friday. Student shall be assigned to Saturday Seminar or in-school detention. (minor or written referral).

Third offense: Cell phone confiscated. Parent will be called. Parent/Guardian may pick up the device prior to 3:00 pm Monday-Friday. Student shall be assigned to two days of Saturday Seminar or two days of in-school detention.Parent will be informed of fourth infraction results in phone being confiscated for 3 days.

Fourth Offense: Cell phone confiscated for three days. Parent/Guardian will be called. Parent/Guardian may pick up the device after 3 days prior to 3:00 pm Monday-Friday. The student will be suspended for 3 days. Loss of cell phone privileges at school for the remainder of the school year. Parent and student must meet with Child Welfare and Attendance prior to returning to school.

Fifth Offense: Cell phone confiscated. Parent/Guardian will be called. Student will be suspended and recommended for alternative placement. Loss of cell phone privileges at school for the remainder of the school year.

If parent and/or student refuse the "parent pick up" option, the student shall receive a three(3) day suspension, be responsible for assignments missed, meet with Child and Welfare Attendance. Additionally, student will not be allowed to have a cell phone on campus for the remainder of the school year.

CHECKS

NSF (Non-Sufficient Funds)

The Ouachita Parish School Board has entered into an agreement with Payliance, Inc. for the collection of all returned checks issued to all schools and cafeterias. The Board requires that you make sure the following information is on all checks: Full Name, Street Address. Home/Cell Phone Number

If your check is returned by your bank, it will be automatically forwarded by the school board directly to Payliance after the first presentation.

Check Payment Terms: In consideration of merchant accepting customer's payment by check, and other good and valuable consideration, customer agrees that if any check is returned unpaid for any reason, customer

expressly authorizes merchant or it's processing agent or assignee to electronically collect or create a demand draft to collect the face amount of the check and **a NSF service fee of $25.00 or 5% of face value of check, whichever is greater.** Customer's payment by check is customer's express acceptance of the terms and shall serve as customer's authorization for the electronic collection and/or demand draft on customer's account.

CHECKING OUT OR IN TO SCHOOL

Full day attendance is required by state law. **Per state law, students with five unexcused check-in's or check-outs will be considered truant and referred to the Child Welfare and Attendance Office**. **All students must report to the main office with parent/guardian when checking into school after 7:45. Students will resume their school day at the start of the next class period to minimize the disruption caused by tardiness to school**. The student is responsible for following up on any missed coursework. **Students cannot be checked out of school after 2:45.** Students checking out of Calhoun Middle School returning the same day must report immediately to the office on your return and check back in. Any changes to after school transportation must be made prior to 2:45.

CONDUCT

All students at Calhoun Middle School shall be courteous to teachers and their fellow classmates and shall conduct themselves in school and everywhere, as ladies and gentlemen.

Although the ultimate responsibility for student's conduct rest with the student and his parents, it is the daily responsibility of school personnel to see that no single person interferes with the total learning environment of other students. Failure to follow this policy will result in the school taking disciplinary action.

Students will also be held accountable for their conduct and behavior at all athletic events and any extra-curricular events. Prior to extra-curricular events such as dances; students may lose the privilege of attending based on prior discipline referrals and will be notified by administrators in advance of said event.

CONFERENCES

A Parent-Teacher conference will be held during the teacher's planning period, at the request of parent or teacher. Parents are encouraged to call the school secretary or school counselor (Phone: 318-644-5840) for appointments.

CONFISCATED ITEMS POLICY

It is strictly prohibited for any student to have any items (lasers, etc.) that will distract from the learning process during school hours. These items are subject to theft and/or loss at your own risk. Students with these items in the building or during school hours will be given the following:

1. First Offense – the item will be taken from the student and turned over to a school administrator. A parent will be contacted and the item will be returned to the parent at their convenience for pickup. The student will also be required to perform one (1) hours of detention.
2. Second Offense – first offense action will be repeated **and** the student will be assigned to perform two (2) hours of detention
3. Third Offense – first offense action will be repeated **and** the student will be assigned in school suspension for one (1) day.

4. Fourth Offense – first offense action will be repeated **and** the student will be suspended from school for one (1) day.

Note: A student found in possession of any such item after being prohibited to have said possession on school grounds or on a school bus may be recommended for expulsion from school for the remainder of the school year.

DISCIPLINE POLICIES

It is the professional belief of the staff and administration at Calhoun Middle School that this Disciplinary Plan will assist in providing a safer, healthier, and happier atmosphere for your child to learn. Education is a parental responsibility, only part of which is delegated to the school. In order to help create an atmosphere which encourages learning according to our school philosophy, it is necessary that certain levels of conduct and discipline be maintained. To achieve this end, certain guidelines are to be followed to enable the teacher and the student to be more comfortable with one another. (See Discipline Definitions on last page)

1. Good discipline creates conditions favorable to efficient learning. Its ultimate purpose is the maturity (accepting of responsibility and self-control) of the learner. Self-discipline (responsibility for one's own action) is an important goal in education. Conduct that describes the young lady or gentleman is a valuable social and economic credential. Students are not permitted to be absent from school or to be tardy without a legitimate excuse; to smoke or have tobacco in their possession during school hours while on school property, or to use profane language or obscene gestures at the school. Every student is expected at all times to keep in mind that his conduct shows best when it sets a wholesome example for others to follow.
2. Any student who starts or participates in a disturbance may be suspended from school immediately. Any student involved in a fight will be suspended. Any student in a second fight will be suspended and recommended for **expulsion**.
3. All persons other than school employees and students enrolled at a specific school must first go to the office to secure admission to the campus; otherwise, they will be considered trespassers and, as such, subject to arrest and prosecution.
4. Any student, who, while on school grounds or in transit to or from school, has in his possession an object which could be classified as a weapon will be immediately suspended by the principal.
5. Any student fighting on the way to school, at school, or going from the school campus will be disciplined.
6. Any student caught smoking/vaping while coming to school, on campus, or going home from school will be disciplined in the proper manner.
7. Any student that is disrespectful to any members of the staff at Calhoun Middle School will be disciplined in the proper manner.
8. The accepted standard for student dress at Calhoun Middle School shall be one that is in keeping with the basic philosophy that our students act and perform in higher levels of proficiencies. Boys and girls attending school-sponsored activities should wear the regular school day attire or dress-up apparel. (See the dress code policy)
9. Students who commit a major disciplinary infraction or habitually violate school rules may be given increased structure to their school day; to include but not be limited to the loss of social lunch and/or concession privileges or the implementation of other routines during the time the student is not in class. This may result in loss of privileges for activities, field trips, etc.
10. Detention is another step in the discipline process before the student is suspended. Our detention begins at 7:00 A.M. and ends at 7:30 A.M. on Monday, Tuesday, Wednesday, Thursday and Friday. If detention is assigned for credit recovery, the time is 6:30 A.M.-7:30 A.M. It is the parent's responsibility to have their child at detention on time.
11. In-School Suspension - The student is removed from the classroom but will work on classroom assignments in an isolated area. The student will not be counted absent.

12. Suspension - The student is removed from the school campus and may not participate in any school functions. Parents are required to attend a conference with school administrators before the student can be readmitted to classes. On the third suspension(first suspension if fighting), the student and parent must have a meeting with Child Welfare and Attendance before returning to campus. A subsequent suspension, the student will be recommended for expulsion. If suspension is due to fighting, parents and students must meet with Child and Welfare Attendance in addition to meeting with administration at school.
13. Expulsion - The student is removed from the school for the remainder of the year. The student may have the option of attending the alternative school in an expulsion class. (This depends on classroom availability at the expulsion school). Any student possessing a controlled substance or an illegal drug will be expelled for a minimum of two semesters.

NOTE: There is no way that we can list all the dos and don'ts, and there may be times the school will have to take disciplinary action on other things. We have the reasonable basis for doing so as part of the school's pedagogical function.

DEFINITIONS CONCERNING DISCIPLINE

1. Discipline - persuading people that it is to their benefit to keep the rules.
2. Self-Discipline - the ability to plan and carry it out.
3. Responsibility - the ability to look at one's behavior, evaluate it, and plan to do better.
4. Assault - unprovoked physical attack on one student by another.
5. Theft - taking property without permission of the owner.
6. Fighting - two or more students involved in exchange of blows and assault is not determined.
7. Self-Defense - the doctrine of self-defense - namely - the right of an individual to respond to force with force, only so long as it is necessary to protect oneself; when the danger is past, resorting to violence is no longer sanctioned. Thus, the school only recognizes self-protection, not retaliation.
   (NOTE: Since the school always has a responsible adult on duty whenever the students are under the supervision of the school, Calhoun Middle School believes the opportunity for a student to have to resort to the doctrine of self-defense to protect himself/herself will be for all practical purposes non-existent.)
8. Profanity and/or Obscenity - profanity and/or obscenity in any form is prohibited. The following standards will be used by the administration, after considering all the extenuating circumstances, to determine if something is profane and/or obscene.
   a. Taken as a whole, do the circumstances surrounding the given issue show that the issue possesses literary, artistic, political, or scientific merit? AND,
   b. Is the issue in question an example of an outgrowth of Calhoun Middle School's educational philosophy?
   c. Euphemisms will be handled on an individual basis.

DISTRICT DRESS CODE POLICY

Student dress is an important part of school life. In keeping with the educational goals of our school, students are expected to look their best at all times, showing a sense of respect for themselves and their school. Dress should never distract from school activities or prove a hazard to the student's safety or to the safety of others.

1. Hats, caps, and other head coverings are not to be worn in school.
2. See-through clothing, spaghetti straps, off the shoulder tops, visible bra or bra straps, slit skirts or clothes revealing the midriff, back, chest, or shoulders are not permitted. Tank tops cannot be worn alone as a shirt but may be worn under a school approved top. Shirts worn must not reveal cleavage.
3. All shirts (tops), possessions, and school supplies will contain no profane, obscene slogans or images. All tops can be either crew neck (like a T-shirt) or with a collar. Shirts must have sleeves (no sleeveless shirts). Sleeveless blouses and dresses will be allowed for girls-(This attire for girls must fit appropriately and provide full underarm coverage, a full shoulder line and a modest neckline, so that no undergarments or straps of any kind are visible at the shoulder nor when arms are raised). Midriff shirts are allowed as long as an undershirt is worn to prevent such exposure. If any skin is revealed when arms are raised, a dress code violation will result.
4. Depression jeans or jeans with holes are not allowed**-.** Jeans and pants must ***not*** sag, bag, drag, or expose undergarments. Pants must fit at the waist and in the length with a finished hem, not-frayed.
5. Hooded garments are discouraged, but will be allowed. Under no circumstance is the hood allowed on the student's head at any time while on school campus or on the school bus. No hooded garments are allowed when the students take any standardized test.
6. Shorts and skirts/dresses must be no shorter than 3 inches above the knees and must be hemmed. (If in doubt, measure by having student get on his/her knees and measure by placing the ruler on the floor and if above 3" from the floor it is too short!)
7. Spandex based pants that fit like leggings may only be worn under a regular dress or skirt.
8. Students are not allowed to wear pajamas.
9. Students will not be allowed to wear house shoes, house slippers, or flip flops.
10. Body piercings: Ear piercings may be worn if not excessive in size that could pose a safety issue to the student or cause a distraction to the learning environment.
11. The School Board shall not exclude a student on account of a natural, protective, or cultural hair style. *Natural, protective, or cultural* shall include, but is not limited to, afros, dreadlocks, twists, locs, braids, cornrow braids, Bantu knots, curls, and hair styled to protect hair texture or for cultural significance.
    - Hair styles or hairdos are required to be neat and clean. Hair styles that cause a disturbance or attract undue attention to a student will not be allowed. The principal or designee will have the final say on the dress code.
12. Students shall not wear any clothing or accessories to clothing in a manner or fashion that shall be distracting or detract from a safe learning environment. Students are prohibited from wearing any type of clothing, apparel, or accessory that denotes membership or affiliation with any gang or exclusive discriminatory group. Student shall not wear decorative chains hung from the belt that constitutes or is considered a safety hazard.

13. Students dressed inappropriately for school WILL NOT be allowed in class until they are in compliance with the dress code policy. Cumulative disciplinary action will be applied in the case of habitual violations of the dress code policy.
14. Anything not mentioned in the above policy the administration or designee will make the determination as to whether dress/grooming is appropriate.

The student body will be advised of the dress code during the first few weeks of school. Appropriate measures will be taken to ensure compliance of the policy. Early morning detention, Saturday Seminar, and/or suspensions can result if a student fails to comply with school rules. Dress code violators will adhere to the school discipline policy.

The intent of the Dress Code of Ouachita Parish Schools is to provide an atmosphere of appropriateness, respect, safety, and positive image, which is commensurate with a desirable school environment. Any manner of school dress not promoting the above will be subject to review.

EMERGENCY CHECK OUT

No student will be permitted to check out of Calhoun Middle School for any reason without the student's legal guardian being present. The parent or guardian must come to the office and check the student out. After the parent has filled out a special form, the student will be dismissed.

All students who become ill will secure a pass to the nurse's office. The nurse will call for the parent to come and check the student out through the office. If the parent cannot be reached, the student will remain at the school office until able to return to class.

EXPECTATIONS FOR STUDENTS

It is expected that students will display good conduct. Good behavior is appreciated and rewarded.

* Bring signed materials from home
* Arrive to class on time
* Come to class with necessary materials
* Move through the building in an orderly manner
* Use hall passes appropriately
* Follow school and classroom rules
* Follow cafeteria policy and procedures
* Wear appropriate clothing
* Respect school property and the property of others
* Use appropriate language
* Settle conflicts appropriately
* Treat peers with respect
* Treat staff with respect
* Conduct yourself respectfully in the community
* Work, as assigned, in every class

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 5 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

*Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

*Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

*Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR 5 99.31):

-School officials with legitimate educational interest;
-Other schools to which a student is transferring;
-Specified officials for audit or evaluation purposes;
-Appropriate parties in connection with financial aid to a student;
-Organizations conducting certain studies for or on behalf of the school;
-Accrediting organizations;
-To comply with a judicial order or lawfully issued subpoena;
-Appropriate officials in cases of health and safety emergencies; and
-State and local authorities, within a juvenile justice system, pursuant to specific state law.

FERPA Website: http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

FIGHTING

Fighting on the school campus during school hours or school sponsored events after school hours is strictly forbidden. It is each student's responsibility to report to the office any problem he encounters with another student or any problem he may observe between other students that may need the office's attention. Each student is to do whatever is necessary to avoid being in a fight or to stop a possible fight between classmates. Any student being involved in a fight will be subject to suspension the first time. (See Discipline Definitions)

Any student fighting on the way to school, at school, on any campus, or going home from school will be disciplined in the proper manner. Any student who starts or participates in a disturbance will be suspended.

First Fight - Student suspended mandatory 3 days. Parent must attend a parent conference with school administration. Parent and student must meet with Child Welfare and Attendance before returning to campus.

Second Fight - Student suspended mandatory 5 days with recommendation for expulsion. Parent must attend a parent conference with school administration. Parent and student must meet with Child Welfare and Attendance for an expulsion hearing.

FIRE AND TORNADO DRILLS

FIRE

1. A warning of BOTH a fire from the fire alarm and a PA announcement will be the signal for all students, teachers, janitors, maids, cooks, etc., to vacate the building.
2. All students must exit single file in a quiet, orderly and rapid manner with their teacher to the exit that has been assigned to them.
3. Remain at least sixty feet from the building after leaving the building and stay there until all clear signal is given to return to the building.

TORNADO

A tornado drill will be in effect when a tornado warning bell or official call is sounded during the school day. The Ouachita Civil Defense Agency requires that all students assemble in the center hall of the building where they must sit down, pull their knees up, and put their heads between their knees. All windows and doors will be closed. All lights and equipment will be switched off.

FORBIDDEN AT CALHOUN MIDDLE SCHOOL

Do **NOT** bring to school or have in your possession any of the following items listed below:

- Kindles or other e-readers
- Ball, needo, stuffed animal, or any toys
- I-pads and I-pods
- Firecracker/ Explosive device
- Lasers
- Trading cards
- Spraying device
- Game calls
- Electronic device
- Caps and bandanas
- MP3 Players
- Energy drinks
- Squeeze bottle
- Drink containers that can spill/do not have sealable lid
- Toy gun
- Canned/bottled drinks from home or store (except lunchbox)
- Water gun
- Noise making devices
- Firearm
- Any items that disrupt the school day
- Weapon
- Other gaming devices

GENERAL INFORMATION

1. Any type of affection is not allowed such as holding hands, hugging, etc.
2. Students are not allowed to be in any hallway during any recess. After eating lunch, go to the restroom before leaving the building and entering the concession/commons area.
3. Students are not allowed to chew gum at school.
4. Students, once you come on this campus you are officially here and cannot leave the campus until the school day is over or you officially check out.
5. No vehicles are to be driven to school by students.
6. Lunches brought to school must be eaten in the cafeteria.
7. No one is allowed to throw foreign objects like rocks, dirt clods, ice, etc.
8. Cheating - If a student is found guilty of cheating, the teacher shall collect the student's paper, mark a zero for the work, and notify the parents and office immediately as to the action taken.
9. Students are not allowed to bring radios, cameras, or any kind of cards or computer games, yoyo's or other toys such as stuffed animals and needos to school.
10. Students are NOT allowed to have food or drink in the classroom. Clear sealable receptacle may be kept in locker for hydration between classes.

GRADING SYSTEM

To align with state standards for measuring students' academic progress, classroom grades assigned to student performance should closely represent each student's performance against the state standards and serve as a predictor of how each student will perform on standardized tests administered in the spring by the Louisiana Department of Education. Teachers will be using the following guidelines in assigning grades:

100…….90 A (projected to achieve Advanced or Mastery)
89……80 B (projected to achieve Mastery or Basic)
79……70 C (projected to achieve Basic or Approaching Basic)
69……60 D (projected to achieve Approaching Basic or Unsatisfactory)
59……..0 F (projected to achieve Unsatisfactory)

HALL PASS

Any time a student is out of class for any reason he/she must have a hall pass. The student is responsible for obtaining a hall pass from the teacher. The only reason for being out of class should be an absolute emergency.

HARASSMENT, INTIMIDATION, AND BULLYING POLICY

The Ouachita Parish School Board directs students, school board employees and school volunteers to report any incidents of harassment, intimidation, or bullying of a student by another student. For purposes of this policy, the terms “harassment,” “intimidation,” or “bullying” shall mean any intentional gesture or written, verbal or physical act that:

1. A reasonable person, under the circumstances, should know will have the effect of harming a student or damaging his/her life or property or placing a student in reasonable fear of harm to his/her life or person or damage to his/her property; and

2. Is so severe persistent or pervasive that it creates an intimidating, threatening or abusive educational environment of a student.

The Ouachita Parish School System will not tolerate any harassment, intimidation or bullying of students on school property, while riding on a school bus, or while going to or returning from school. The school administrator shall investigate any reported incident of harassment, intimidation or bullying. Should the investigation determine that an incident has occurred; the students involved shall be disciplined in accordance with this policy. The disciplinary action may include a conference with the student(s) involved; a conference with parents/guardians, a warning, or in more serious cases, the student(s) may be suspended/expelled from school as follows:

First Offense	1-3 day suspension, counseling required
Second Offense	1-5 day suspension counseling required
Three or more offenses	1-5 day suspension or a recommendation for expulsion
Serious cases	Recommendation for expulsion, and/or alternative school placement for the remainder of the school year

LEGAL REFERENCE: LOUISIANA R.S. 17:416.13

HOLDBACK POLICY

Parent Requested Holdback

- Request must be made in writing by February 1st
- Determination to be made by School Building Level Committee

Hold back Checklist (OPSB policy):

In order for a student to be considered for holdback, the following conditions must first be determined. If any two of the four are determined to be YES, the student must promote.

1.	Is the student a discipline problem? (As evidenced by more than one major referral)*	YES	NO
2.	Has the child repeated a grade, or does the student have an early birthday? (10/1 - 12/31)	YES	NO
3.	Student has more than ten (10) unexcused absences this year.	YES	NO
4.	The student has exhibited concerns with academic effort and/or work ethic.	YES	NO

HOMEWORK POLICY

While there are few subjects in which little or no work is necessary outside of class, the nature of the majority of subjects does require some homework outside of class. This homework reinforces skills that have been taught in the class. You can contribute greatly to your son's or daughter's success in school by providing for home study. A minimum of one hour of home study per day is recommended. Please check Google Classroom, the teacher's page on the school website, and OnCourse daily for assignments and grades.

HONORS AND AWARDS

Throughout the school year, CMS provides incentives for students for positive behavior and various academic achievements. These will include free time, Kona Ice, coke/popcorn, movie day, field trips, etc.

LEAVING CLASS

Students should never have to leave class unless it is an absolute emergency. Things such as going to your locker, the restroom or getting water should not be done during the class period. Students have 3 minutes between classes.

If it becomes necessary for you to leave, get a hall pass from the teacher and return to class as soon as possible. Never leave the class without the teacher's permission and do only what the teacher gives you permission to do.

LIBRARY

The library is a materials center which is available to students and teachers. Books, magazines, newspapers, and other resource material are available for research and recreational reading. The effectiveness of the library will be determined by the use made of it by students and teachers. Students are responsible for fines on overdue books, fines for damaged books, or the price of a lost book.

LOCKERS

Each student will be assigned an individual locker for his/her books and other school supplies. Students are not allowed to share lockers. Damaged or defaced lockers will subject the responsible pupils to fines and penalties. Students are expected to always keep their lockers neat and orderly. Locker inspections will be held by the student's 1st period teacher when deemed necessary. Students must furnish a combination 'master' lock for lockers. Locks that require keys to open them are not acceptable! Lockers should be kept always locked.
All book bags, shoulder strap bags, purses, fanny packs, and winter jackets will remain in your locker throughout the day.

LOST AND FOUND ARTICLES

All clothing and supplies brought or worn to school should be clearly labeled or initialed. This will serve two purposes; first, to aide in returning if lost, and secondly, to discourage theft. The school cannot be responsible for money lost by the students. Any student who loses an article shall report the loss to the teacher. **Students should get a hall pass to look in Lost and Found.** Lost items need to be claimed promptly. Unclaimed clothing will be donated to charity on a bi-weekly basis. Any article found on the school grounds shall be turned in to the office immediately.

MAKE-UP WORK

Regular school attendance is foundational to your child's learning and academic growth. Every day of direct instruction provides critical opportunities for students to engage with new concepts and build essential skills. When students miss school, they miss valuable classroom discussions and guided practice that cannot be replaced.

To support students in staying on track, our school utilizes a dedicated academic intervention system. Upon returning from an absence, students will temporarily pause their elective and PE classes to work with staff on alternative assignments. These targeted assignments focus directly on the core standards missed during their absence, ensuring no gaps in foundational knowledge are left behind.

Students will return to their regular elective and PE schedules as soon as they demonstrate proficiency on these supportive assignments. To maintain an accurate reflection of current academic progress, incomplete make-up work will temporarily hold a score of zero until it is fully completed and evaluated. This approach ensures every student receives the focused time and help they need to master core subjects.

MEDICATION POLICY

Medication refers to all prescription and non-prescription drugs, including Tylenol, aspirin, cough drops, Visine, etc. Students taking medication at school must have their parents notify the school secretary for initial medication forms. The school nurse will contact the parents to set up a meeting concerning the child's medication and to complete required medication paperwork. No medication will be brought to school or dispensed from the office until the necessary medication paperwork is completed.

As a general principle, medications are not given at school. However, when circumstances arise in which a student develops a long-term health problem, the following policy will be adhered to:

1. Any student who is required to take medication during school hours must have written orders from a physician detailing the name of the medication, dosage, and exact time to be given on the proper Ouachita Parish medication order form. Parents must meet with the school nurse to sign medication forms before any medication can be administered at the school.

2. Medication must be brought to Calhoun Middle School by the parent in a current container appropriately labeled by the pharmacy. No more than a 25-day supply will be accepted.

3. No "over the counter" medications will be given at school unless prescribed by a doctor or dentist with proper paperwork completed. (This means aspirin, Tylenol, cough drops, etc.)

4. Students are not allowed to have any medication in their possession with the exception of an inhaler and epi-pen. Additional paperwork would need to be completed with these exceptions.

5. A parent may administer any medication at any time to their child without meeting any requirements. Parents must check in with the office, and the student will be called.

PARTIES

Calhoun Middle School will have no scheduled parties. Before refreshments are served for social functions, approval must come from the principal.

PEP RALLIES

On the day of the game a pep meeting will be held in the gymnasium. This is a chance to show your support for our school and for the young men and women representing our school. Everyone must attend in grades six through eight.

PROMOTION AND RETENTION

The grading scale is as follows:

Grading Scale	
Major Subjects	
A	100-----90
B	89-------80
C	79-------70
D	69-------60
F	59---below

Grades K-8 Percentage Grading

In major subjects, except where percentage grading may not be feasible, percentage grades shall be recorded in the grade book and averaged at the end of each grading period. The percentage average will be recorded, along with the converted letter grade, in the grade book and on the system-approved official report form. The actual percentage averages for each grading period of that school year shall be used to determine the final grade. On all other permanent records, the final converted letter grade and the percentage grade shall be recorded.

The grading symbols which are used for each grade level are indicated below.

Grades	Symbols	Subjects
6-12	A,B,C,D,F*	All subjects

Note: An "I" in any subject indicates incomplete work for that period. A grade of "Incomplete" must be made up within the next grading period.

Grade 6, 7, 8

The guidelines from the Ouachita Parish School System will be followed.
To be promoted, a student must pass Math and ELA plus one other major subjects and one minor subject, or a student must pass five major subjects. Sixth and Seventh grade students who fail Reading and/or Math may be considered by SBLC to be placed to the next grade if they score Basic or above on standardized test. Promotion for 8th grade students will be an SBLC decision provided the student has previously repeated in grades K-7

Major subjects: Reading, English, Math, Social Studies, Science
Minor subjects: Health & PE, Art, Band, Choir, Homemaking, Accelerated Lab, and any other elective

Exemptions for Final Tests—Middle School: Students in grades 6, 7, and 8 may be exempted from final exams during the spring semester based on the results of Benchmark tests or maintaining an A average in a course.

End-of- Course test is given in Algebra I only. This will count 15% of the final grade for that course.

Due to new state provisions and requirements, we will now be offering courses for 8th graders that will be used as Carnegie Units (high school credit). See Registration Forms for course offering.
*Note: Carnegie unit classes follow high school guidelines including attendance.

Long distance learning opportunities for students to obtain high school credits is also available online through Virtual School-referred to as Connections on the web site.

PROPERTY DAMAGE

Any student known to deface, vandalize, or destroy school property will be subject to immediate suspension and may not be readmitted until full restitution has been made for such damages.

PUBLIC CONDUCT ON SCHOOL PROPERTY

The Ouachita Parish School Board shall require any person attending any school event or school-related function on or off campus to conduct themselves with politeness, decorum, and proper sportsmanship. Any person entering any school campus or School Board property shall be required to conduct himself/herself in accordance with acceptable standards of conduct and show respect for the law and rights of others. Any person who disrupts the orderly educational process while on a school campus or School Board property may be restricted or banned from such property by the Board. In addition, any person, including an adult, who behaves in an unsportsmanlike manner during an athletic or co-curricular event, may be ejected from the event the person is attending and/or be denied admission to other school events for up to a year. Should a person's conduct while on school property become so disruptive that it threatens the safety of any employee or student, school personnel shall be authorized to notify law enforcement personnel for assistance. The Superintendent shall have the authority to review the circumstances and make the final decision regarding attendance of the individual at any school or school function. Examples of unacceptable conduct include, but are not limited to:

1. Using vulgar or obscene language or gestures
2. Possessing or being under the influence of any alcoholic beverage or illegal substance.
3. Possessing a weapon
4. Fighting or otherwise striking or threatening another person
5. Failing to obey the instructions of a security officer or school district employee
6. Interfering in any way with an athletic or co-curricular event
7. Engaging in any activity which is disruptive or illegal

Students demonstrating any of the above conduct shall be subject to disciplinary action in accordance with School Board policy. Employees exhibiting any of the above conduct may be subject to suspension or termination.

<u>CLEAR BAGS</u>

To ensure stakeholder safety at all Ouachita Parish Public Schools events and facilities, the Ouachita Parish School Board has instituted a clear bag policy allowed at all events including but not limited to school assemblies, graduation or award ceremonies, sporting events, and school board meetings. Anyone who brings bags that do not meet the criteria outlined will not be permitted entrance. Prohibited bags will not be held at the gate, but must be returned to owner's vehicle. While safety measures can sometimes be inconvenient, stakeholder and student safety must be a priority.

The following bags WILL be allowed at events:

- Clear bags of any size.
- Small wallet not to exceed 4 x 6 inches.
- Medically necessary bags AFTER thorough inspection at the entrance.

SCHOOL FEES - $45

School fees are utilized to provide variety of opportunities/supports to all CMS students. Enrichment opportunities that are funded all or in part by school fees will only be eligible to those students paying these said fees.

SCHOOL WEBSITE

- Parents and students may view our school website, www.calhounmiddle.opsb.net, for general school information, updates, and news.
- Links to various resources and policies are provided under Parent Resources for convenience.
- Teacher pages and Oncourse may be viewed for specific classroom information.

ONCOURSE for STUDENT GRADES & ATTENDANCE

Grades and attendance may be checked using OnCourse.

- Students have access to OnCourse through their OPSB Clever accounts.
- Classes and assignments can be viewed within OnCourse if teachers utilize the app for such. Google Classroom and/or Teacher pages on our school website may also be used.
- Parents may access grade and attendance information by downloading the OnCourse Connect app onto their digital device, such as a cell phone or tablet.
- Parents must provide their child's school with a valid email address if they wish for the login information and set up links to be emailed to them from the school.
- Once parents have reset their username and/or password, the school cannot change these for nor tell them what their username and password are if they forget.
- Please make certain to choose a username and password that will be remembered.

Welcome to OnCourse Connect

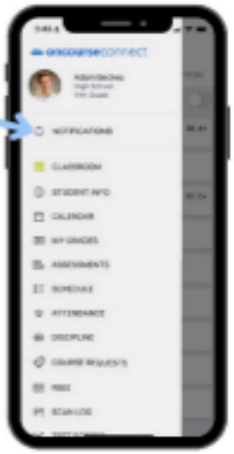


Helping you stay connected with your student's learning with one login!

Download the OnCourse Connect Mobile App

- Search OnCourse Connect in the App Store or Google Play.
- Parents & guardians: Log in with your district provided username & password on your phone or computer.

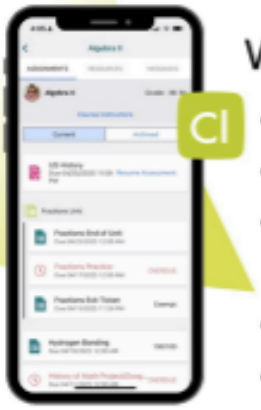




New feature: Choose your default display page in Settings for quicker access.

Inside the App

- Access to notifications, grades, attendance, and test scores.
- OnCourse Classroom LMS helps teachers deliver high-quality instruction and assessment. This replaces Google Classroom, offering parents greater transparency with their own login.



What You'll See Inside Classroom

- Full list of your student's classes
- To-Do List: Upcoming assignments and deadlines
- Assignments Tab: View graded work, teacher feedback, and instructions
- Resources Tab: Download study materials & class documents
- Messages Tab: See teacher announcements & private messages

Why This Matters

When students complete work in OnCourse Classroom, teachers get real-time data on skills mastered and where help is needed. This helps teachers provide more effective, personalized instruction for your child.

oncourse systems for education

SEARCHES - STUDENT AND SCHOOL PROPERTY

Ouachita Parish Schools implemented the use of Open Gate metal detectors. Students shall pass through Open Gate system upon entry to building each morning. Students are subject to further search if Open Gate alerts as students pass through the detector. Adults attending events on campus are subject to search if Open Gate alerts while attending school activities.
The Board is the exclusive owner of any public-school building, any desk, or locker in the building, or any other area that may be set aside for the personal use of students. Any administrator, school resource officer, or teacher may search any building, desk, locker, or grounds for weapons, illegal drugs, alcohol, stolen goods, or other materials or objects for which possession is a violation of Board policy. This includes a random search with a metal detector or a search conducted when there is a reasonable belief that the items sought will be found. Any administrator, school resource officer, or teacher may search a student or the student's personal effects when, based on the attendant circumstances at the time of the search, there are reasonable grounds to suspect that the search will reveal evidence that the student has violated the law, board policy, or a school rule.

SEX DISCRIMINATION

The Ouachita Parish School System does not condone discrimination based on sex or physical condition. Should you feel that you are the victim of discrimination, you should contact the Title VI - Title IX Coordinator, Ouachita Parish School Board, 100 Bry Street, Monroe, Louisiana (318) 432-5000. An official grievance process has been established by the Ouachita Parish School Board

SEXUAL HARASSMENT

It is the policy of the Ouachita Parish School Board to maintain a working and learning environment for all its employees and students which provides for fair and equitable treatment, including freedom from sexual harassment. It is prohibited for any employee or student, male or female, to harass another employee or student by making unwelcome sexual advances or requests for sexual favors, or engaging in other verbal or physical conduct of a sexual nature where (1) submission to or rejection of such conduct is used as a basis for employment or academic decisions affecting the employee or student; (2) such conduct creates an intimidating, hostile or offensive working or learning environment; or (3) submission to such conduct is made either explicitly or implicitly a term or condition of the individual's employment or participation in school programs.

Any employee or student who believes that he or she has been subjected to sexual harassment should file a written complaint of the alleged act immediately to the Principal or Immediate Supervisor. The Principal or Immediate Supervisor will then contact the Personnel Director if the complaint is against an employee or the Director of Child Welfare if the complaint is against a student. The written complaint should state in detail the basis for the complaint, the names of the people involved, and the dates of any specific incidents. The Principal/Immediate Supervisor along with the Personnel Director or Child Welfare will then conduct a thorough confidential investigation of all reported incidents to determine the nature and extent of any alleged sexual harassment. If the complaint is against the Principal/Immediate Supervisor, the complaint will be filed directly with the Personnel Director in the

case of employees or Director of Child Welfare in the case of students. If the complaint is against the Personnel Director or Director of Child Welfare, it shall be filed with the Superintendent. If the Complaint is against the Superintendent, it shall be filed with the School Board President.

The question of whether a particular action or incident is prohibited behavior requires determination based on all the available facts in the matter. A written report shall be filed at the conclusion of any investigation of sexual harassment regardless of the outcome of the investigation.

Any administrator, teacher or other employee or student who is found after appropriate investigation to have engaged in sexual harassment of another employee or student will be subject to disciplinary action appropriate to the offense from a warning up to expulsion or discharge.

Any individual filing a sexual harassment complaint is assured that he/she will be free from any retaliation from filing such a complaint. Retaliators will be subject to discipline up to and including expulsion or discharge.

SKIPPING CLASS

Students are assigned a place to be each hour of their school day. They are expected to be in this assigned area every day so that the office personnel will be able to find them in case of emergency.

It is a rare occasion that a student becomes ill or has an emergency happen during the three-minute interval between classes that would prevent him from going to his next class.

If an emergency does occur during the class period, then the student should report this to the teacher or, if it is between periods, then he should go to his next teacher. If this is not possible, then report to any teacher or the office for assistance. Do not miss a class without permission from a teacher or the office. One of these people should know where you are. If they do not, then you are guilty of skipping class. Remember, skipping class can result in a suspension.

STUDENT INSURANCE

There are two student insurance policies available to everyone in the fall, one covering the school day, and the other is a 24-hour plan. The policies are limited to specific amounts for the different injuries. Both policies are well worth the minimal charges.

All student athletes must submit a waiver form indicating adequate coverage under a family policy or purchase the student insurance.

Calhoun Middle School does not have an insurance policy to cover students, including those participating in extracurricular activities!

STUDENT SERVICES

Student Services provides assistance to all CMS students in the following areas:

- Academic
- Attendance
- Behavioral
- Safety
- Disciplinary
- Counseling
- Health

Requests to see an administrator, counselor, and/or nurse should be submitted electronically. These forms are found on our school website on the webpage of those you are seeking to see.

STUDENT SUBSTANCE ABUSE POLICY

The Ouachita Parish School system will implement for all students in grades K-12 an age appropriate developmentally based drug and alcohol education and prevention program which addresses the legal, social and health consequences of drug and alcohol use. Information about effective techniques for resisting peer pressure to use illicit drugs or alcohol will be provided. The Substance Abuse Prevention Program will also work to help students increase self-confidence and self-esteem in a supportive atmosphere, to realistically define personal and academic goals, to develop strategies to carry out these goals to develop new behaviors in coping with peer pressure, and to learn strategies for improving adult relationships. The student educational program will include:
1. A minimum of sixteen (16) contact hours of drug education for all students grade K-9.

A minimum of eight (8) contact hours of drug education for all students grades 10-12.
2. An explanation of the Board's policy of maintaining a drug/alcohol free school environment.
3. An explanation of the penalties that will be imposed upon the student for any drug/alcohol violations occurring on any school grounds or at any school activities held after school hours.

Students' use, unlawful possession or distribution of illicit drugs and alcohol on the school premises or as a part of any of its activities is prohibited. By law, all employees are required to report any suspected incidents of drug/alcohol possession or use by a student.
A. When a student is suspected of having a drug/alcohol use problem and is reported to the principal or the Substance Abuse Prevention Team, the following action may be taken:

1. Investigate the problem
2. Confront the individual/parent/guardian
3. Make recommendations for helping the student

B. A student suspected of drug/alcohol possession or of being under the influence of drugs/alcohol on the school premises will be reported to the principal. After investigation, if the student is in possession of a controlled dangerous substance governed by the uniform controlled dangerous substance law, the following action, Articles C-F, will be taken:

C. R.S. 17:436 SEC. 436.1

Administration of Medication
Students requiring or in need of prescription or over-the-counter drugs at school must provide the medication to the designated school employee with physician's documentation and written parental permission to administer such medication. **No student shall have permission to possess or administer to themselves or others any prescription or over-the-counter medication at school. Violation of this procedure will result in the discipline of the student as outlines in School Board Policy.**
D. R.S. 17:46 (B)©(1)

Notwithstanding the provision of R.S. 17:416(B), any student, sixteen years of age or older, found guilty of possession of, or knowledge of intention distribution of or possession with the intent to distribute any illegal narcotic, drug, or other controlled substance on school property, on a school bus, or at a school event pursuant to a hearing as provided R.S.17:416©(1) shall be expelled from school for a minimum

of twenty-four (24) calendar months. However, any student under the age of sixteen and in grades six through twelve shall be expelled from school for a minimum period of twelve (12) calendar months.
E. R.S. 17:46 (C) (I) (2) (I)

In cases involving students in kindergarten through grade five found guilty of possession of or knowledge of an intentional distribution of or possession with the intent to distribute any illegal narcotic, drug, or other controlled substance on school property on a school bus, or at a school event pursuant to a hearing as provided for by R.S. 17:46©(1) shall be referred to the local school board where the student attends school through a recommendation for action from the superintendent or his designee.
F. R.S. 17:416 (3) (a)

Any student arrested for possession or of intentional distribution of, or possession with the intent to distribute any illegal narcotic, drug, or other controlled substance on school property shall be referred by the school principal or his designee, within five days after such arrest, for testing or screening by a qualified medical professional for evidence of abuse of alcohol, illegal narcotic, drugs or other controlled dangerous substance.

OUACHITA PARISH SCHOOL BOARD
SUBSTANCE ABUSE POLICY AND PROCEDURES

PURPOSE
To be in full compliance with the Drug-Free Schools and Communities Act Amendments of 1989. Public law 101-226, the Ouachita Parish School Board adopts and implements a drug prevention program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on school premises or as a part of any school activity. This program conveys to students and employees the message that the possession and use of illicit drugs and the possession and use of alcohol are wrong and harmful.
The guidelines and procedures outlined in this substance abuse Policy apply to all students and all employees of the Ouachita Parish School System and will remain in effect until such time as it is necessary for the Ouachita Parish School Board to amend the policy to reflect new mandates as set forth by state or federal law.
Harmful involvement with mind-altering chemical/alcohol is an illness. Use and abuse by students and/or employees affects the quality of the system's education. The Ouachita Parish School System is responsible for providing a drug/alcohol free environment for students and a drug free workplace for employees. However, because the use and abuse of alcohol/drugs by student and employees may exist, the Board accepts the responsibility to work to identify those in need of help and to provide guidelines for obtaining that help.
The Ouachita parish School System is committed to educating students and employees about the harmful effects of alcohol/drugs. It is also committed to setting standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of its activities. These standards are applicable to all students and all employees. The standards of conduct will be given to students, parents, and employees, notifying them that student and employee compliance is mandatory.

TARDINESS TO CLASS AND TARDY POLICY

Between classes there is a three-minute passing interval before the tardy bell rings for all classes. The Three minutes is strictly for going to class. If you go to the restroom, office, or locker, then you do this on your own. You are still responsible for getting to your class on time. **Tardiness is defined as not being in your seat when the tardy bell rings.** If a teacher detains you and you cannot reach your class on time, ask him/her to write you a pass to class. Do not loiter in the hallway.

Each teacher will close their door after the tardy bell rings for each class. Any student that is not in their seat will be recorded as tardy by the teacher. Each tardy situation will be addressed by the school office. All official record relating to tardiness will be recorded by the school office. The consequences for tardiness are as follows:

Tardy #1 - A WARNING will be issued by the teacher.
Tardy #2 - A WARNING will be issued by the teacher.
Tardy #3 - Student is assigned 1 day cafeteria detention and the principal will attempt to contact the parent by phone.
Tardy #4 - Student is assigned 2 days cafeteria detention and the principal will attempt to contact the parent by phone.
Tardy #5 - Student is assigned 3 days cafeteria detention and the principal will attempt to contact the parent by phone.
Tardy #6 - Student is assigned one day of early morning detention 7am and the principal will attempt to contact the parent by phone.
Tardy #7 - Student is assigned two days of early morning detention 7am and the principal will attempt to contact the parent by phone.
Tardy #8 - Student is assigned Saturday Seminar and the principal will attempt to contact the parent by phone.
Tardy #9 Student is assigned In School Suspension, and the principal will attempt to contact the parent by phone. Additional tardiness may result in Suspension.

Special Note: At mid-term, the process for tardiness to class will start over for all students.

TEXTBOOKS

Textbooks are provided free to the student. Each classroom teacher is responsible for assigning his/her textbooks. The text number and condition is noted for each student. Fines are assessed by the teacher for any damages other than normal wear. If the text is lost the student must buy another book. If the text is found, money will be refunded to the student. It is the student's responsibility to keep up with and take care of all textbooks.

VIOLATIONS THAT STUDENTS CAN BE SUSPENDED FOR

1. Skipping any class or leaving the campus without permission
2. Bullying (includes cyber bullying)
3. Fighting on campus
4. Stealing
5. Use of alcoholic beverages or any type of drug abuse
6. Gambling
7. Shooting fireworks or possessing fireworks
8. Disturbing class
9. Using profane language, euphemisms, or making obscene gestures.
10. Being disrespectful to teachers, staff, or students
11. Carrying firearms, knives, and other weapons (Automatic expulsion)
12. Destroying school property
13. Using any form of tobacco or possession of tobacco
14. Being habitually tardy
15. Willful disobedience
16. Throwing foreign objects
17. Possession of a Control and Dangerous Substance (Automatic expulsion)
18. Entry into off limits areas- No students allowed in the kitchen area or behind serving lines. Students are not allowed in the boiler room or fenced are containing the school's A/C chillers.

VISITING THE SCHOOL

Parents are welcomed and encouraged to visit CMS. Please check in at the front office for a visitors pass before proceeding down the hall. The campus is closed to students from other schools. Please contact the front office if assistance is needed .

WARNING - LA REVISED STATUTE 14:95.2

The carrying of a firearm on school property (including school buses) by anyone is a crime punishable by imprisonment at hard labor for five (5) years.

YEARBOOKS

Calhoun Middle School offers each student the opportunity to purchase a school yearbook each year. A teacher-sponsor and yearbook staff, consisting of students, prepare the yearbook. The yearbook contains pictures of students in all grades, faculty, clubs, sports, and activities within the school. The cost of the yearbook will be determined by the company’s cost to the school.

OUACHITA PARISH SCHOOL BOARD
TERRORIZING POLICY

The policy concerning terrorizing will be as follows:

I. ***Definition of Terrorizing***

Terrorizing is the intentional communication of information that the commission of a crime of violence is imminent or in progress or that a circumstance dangerous to human life exists or is about to exist, with the intent of causing members of the general public to be in sustained fear for their safety; or causing evacuation of a building, a public structure, or a facility of transportation; or causing other serious disruption to the general public.

II. ***Reporting of Terrorizing***

Student - A student who comes into contact with a terrorizing threat will report is immediately to the nearest school employee.

Employee - Any school board employee who is exposed to a terrorizing threat shall immediately report the threat to an administrator of that school.

Administrator - School administrator will analyze the terrorizing threat and contact the School Board Office immediately and law enforcement as deemed necessary.

School Board - School Board contact - Superintendent, Assistant Superintendent, Safety Coordinator or Director of Child Welfare will call law enforcement as deemed necessary, if not previously called by school administrator.

III ***Handling a terrorizing threat - evidence***

Type of terrorizing threat

Note - written note will be secured in principal's office with as little physical contact as possible.

Graffiti - area is to be sealed off by administrator. Students/public exposure is to be held to a minimum if possible. Photographs are to be taken when possible. Graffiti is not to be removed until law enforcement has gathered evidence.

Verbal/gesture - report of this type of terrorizing threat is to be investigated by school administrators and acted upon accordingly. This threat will include telephone, internet, and e-mail communication.

IV. ***Communication***

Once terrorizing threat is made, it will be dealt with accordingly:

Threat to a student:

Threatened student will be informed of terrorizing threat immediately and maintained in a secure posture in an administrative office with a school employee.

Parent(s) of threatened student will be informed immediately. Decision to take student off campus or allow student to remain in school will be made by parents.

Threat to an employee:
The employee is to be informed immediately.

Media Contact:

The superintendent/designee will serve as the only media contact in a terrorizing threat situation. It is recommended that school administrators and/or teachers refrain from making comments to media.

V. ***Follow up***

School administrator will document threat situation via a detailed written report within twenty-four hours. Copies of the report are to be forwarded to the superintendent/designee.

Superintendent/designee will meet with school administrator(s) to review the threat situation as soon as possible.

School administrator will meet with faculty to discuss/access situation at earliest convenient time. If deemed necessary, school administrator may also meet with student body.

School administrator/superintendent will make themselves available to parental concerns.

VI. ***Consequences***

Any student found guilty of a terrorizing threat shall be recommended for expulsion from school.

VII. ***Law enforcement***

Terrorizing is against the law as stated in RS 14:40.1 Therefore, a student may be charged with this act of violence according to law enforcement procedure. This statue provides that whoever commits the offense of terrorizing shall be fined not more than fifteen thousand dollars or imprisoned with or without hard labor for not more than fifteen years, or both.

OUACHITA PARISH SCHOOL SYSTEM

CALHOUN MIDDLE SCHOOL
FAMILY INVOLVEMENT POLICY

It is the Ouachita Parish Family Involvement Policy to:

A. Involve parents in an organized, ongoing, and timely way in the planning review, and improvement of programs, including the school's Family Involvement Policy, and the joint development of the School Improvement Plan.

B. Have an annual meeting in August or September to inform parents of the requirements in the school program, setting Parental Involvement goals and activities, providing information on the process of school review and improvement, providing parents with a Student/Parent Handbook, and informing parents of their right to be involved.

C. Provide a school-parent-student compact that outlines how parents, staff, and students share the responsibility for improved student achievement. The school and parents will build and develop a partnership to help achieve the state's high standards.

1. Such compacts shall -

    1. Describe the school's responsibility to provide:
        a. High-quality curriculum
        b. Instruction in a supportive and effective learning environment
        c. The state's student performance standards.

    2. Describe the parent's responsibility to support their child's learning by:

        a. Monitoring attendance, homework, and television
        b. Volunteering in the child's classroom
        c. Participating in decisions relating to the education of their child and positive use of extracurricular time.

    3. Address the importance of communication between teachers and parents on an ongoing basis through:
        a. Parent-Teacher conferences in schools, at least annually, during which the compact shall be discussed, as it relates to the child's achievement;
        b. Frequent reports to the parents of their child's progress; and
        c. Reasonable access to staff, opportunities to volunteer, and participate in their child's class and observation of classroom activities

D. Assist parents in understanding the No Child Left Behind Act, state student performance standards, state and local assessments, how to monitor a child's progress, and work with educators to improve the performance of their child, as well as, information on how parents can participate relating to the education of their child by organizing and presenting workshops for parents.

E. Provide continuous communication to assist parents in understanding the school curriculum and student achievement through newsletters, report cards, parent-pupil handbook, handouts, mailings, student achievement reports, phone calls, home-visits, and conferences. Newsletters will include parenting tips and suggestions. All invitations will be sent in a timely manner with an additional follow-up remainder.

F. Provide materials and training to help parents work with their child to improve their child's achievement.

G. Develop appropriate roles for community-based organizations and businesses to form a partnership with parents and schools to promote student achievement and family involvement activities.

H. Involve parents in an organized, ongoing process for the purpose of planning, reviewing, and improving school programs by offering a flexible number of meetings at least three times per year.

I. Ensure to the extent possible, that information related to school and parent programs, meetings, and other activities is sent to the homes of participating children in the language used in such homes.

J. Conduct an annual survey for parents to collect opinions and concerns of parents about the current program and to collect suggestions for improvement and topics for meetings that meet the needs of parents.

K. Inform parents when a child is taught for four (4) or more consecutive weeks by a teacher who is not "highly qualified," inform parents about supplemental services, and inform parents about school choice (when applicable).

TITLE VI, TITLE IX, THE AMERICANS WITH DISABILITIES ACT (ADA), AND SECTION 504 COMPLIANCE

The Title VI, Title IX, ADA, and Section 504 federal laws ensure that individuals will be free from discrimination based upon sex, race, national origin, or disabilities. To resolve problems, which students or employees, or applicants for employment may believe are the result of discrimination practices, the Ouachita Parish School Board has established a grievance policy. For further information about these federal laws or the grievance process, contact:

Jason Thompson
Personnel Director/Title VI Coordinator
Ouachita Parish School Board
1600 North 7th Street
West Monroe, LA 71291
(318) 432-5000

Angela Westerburg
Director of Special Education
Student Support Services
800 Claiborne Street
West Monroe, LA 71291
(318) 432-5400

Angela Crumpton
Director of Secondary Education/Title IX Coordinator
Ouachita Parish School Board
1600 North 7th Street
West Monroe, LA 71291
(318) 432-5000

Barry Johnson
Section 504 Coordinator
Student Support Services
800 Claiborne Street
West Monroe, LA 71291
(318) 432-5400

POLICY STATEMENT
Section 504 Compliance

It is the policy of the Ouachita Parish School System to provide free and appropriate public education to each student within its jurisdiction, including students with disabilities, regardless of the nature or severity of the disability.

It is the responsibility of the Ouachita Parish School System to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services.

Due process rights of disabled students and their parents under Section 504 will be enforced.

Information Regarding
Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973 is a civil rights law that prohibits discrimination on the basis of a disability in any program receiving federal funds. Section 504 states that: "No otherwise qualified individual with a disability in the United States shall, solely by reason of her or his disability, be excluded from the participation in, be denied, the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The Act defines a person with a handicap as anyone who:

- has a mental or physical impairment that substantially limits one or more major life activities
- Major life activities include functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. Major life activities also include other general activities such as eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, and communicating. In addition, major life activities include major bodily functions such as the functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions. The above list of major life activities is not exhaustive.

School districts have specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services. Appropriate services are those designed to "level the playing field" and meet the needs of students with disabilities to the same extent that the needs of students without disabilities have been met so that students with disabilities may enjoy full participation in educational opportunities. This law is intended to provide individuals with disabilities with equal opportunity to pursue employment, educational, and recreational goals without discrimination.

A student must meet the definition of a student with a disability as defined in the statute to be covered under Section 504. (Note: A physical or mental disability only constitutes a disability for purposes of Section 504 if it results in substantial limitation of the life activity in question. A student's general weakness in a given area would not typically constitute a disability under Section 504.) If the parent or legal guardian disagrees with the determination made by the professional staff of a school district, grievance procedures are in place to be followed.

If the student is determined to be disabled under Section 504, the school must develop an Individual Accommodation Plan (IAP) and implement the delivery of all needed accommodations as determined by a group of persons knowledgeable about the student, evaluation data, and placement options. Periodic re-evaluations are required for qualified students who receive services. Districts are expected to establish prior notice and consent procedures to encourage parents' involvement in the educational decisions affecting their children.

PARENTAL RIGHTS AND PROCEDURAL SAFEGUARDS
afforded by
Section 504 of the Rehabilitation Act of 1973

The following is a description of the rights granted by Federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions concerning your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

- Have your child take part in and receive benefits from public educational programs without discrimination because of his/her disability.

- Have the school district advise you of your rights under federal law.

- Receive notice with respect to identification, evaluation, or placement of your child.

- Have your child receive free, appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate to the needs of the disabled child. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.

- Have your child educated in facilities and receive services comparable to those provided non-disabled students.

- Have your child receive special education and related services if he/she is found to be eligible under the Individuals with Disabilities Education Act.

- Have evaluation, educational, and placement decisions made based upon a variety of information sources and by people who know the student and who are knowledgeable about the evaluation data and placement options.
- Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the district.

- Have your child be given an equal opportunity to participate in non-academic and extracurricular activities offered by the district.

- Examine all relevant records relating to decisions regarding your child’s identification, evaluation, educational program, and placement.

- Obtain copies of educational records at a reasonable cost unless the fee would effectively deny access to the records.

- A response from the school district to reasonable requests for explanations and interpretations of your child’s records.

- Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time and advise you of the right to a hearing.

- Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program, or placement. You and the student may take part in the hearing and be represented by counsel. A hearing request must be made in writing to Myrrah Thompson, Section 504 Coordinator, Ouachita Parish School System.

- Request payment of reasonable attorney fees if you are successful on your claim.

- File a local grievance.

OUACHITA PARISH SCHOOLS
Building Bridges to the Future

The person in this district who is responsible for assuring that the Ouachita Parish School System complies with Section 504 is:

Barry Johnson
Section 504 Facilitator
800 Claiborne Street
West Monroe, Louisiana 71291
(318) 342-5400

NO PHONE ZONE

2016 Regular Session ACT No. 472 ENROLLED

SENATE BILL NO. 91

BY SENATORS COLOMB, BARROW, BISHOP, BOUDREAUX, BROWN, CARTER, GATTI, MORRELL, TARVER, THOMPSON AND WALSWORTH

AN ACT

To amend and reenact R.S. 32:300.5(C)(1) and (2), 300.6(C)(1) and (2), 300.7(E)(1)(a) and (b), and 300.8(D)(2)(a) and (b) and to enact R.S. 15:571.11(A)(4), relative to the prohibition against using wireless communications devices for text messaging and social networking while driving; to increase the penalties for violations of this prohibition by the general public, by holders of certain special licenses, by minors, and in school zones; to provide for the disposition of fines; and to provide for related matters.

Be it enacted by the Legislature of Louisiana:

Section 1. R.S. 15:571.11(A)(4) is hereby enacted to read as follows:

§571.11. Dispositions of fines and forfeitures

A.

* * *

(4) Notwithstanding any provision of law to the contrary, twenty-five dollars from all fines collected pursuant to R.S. 32:300.5, 300.6, 300.7, and 300.8 shall be distributed to the indigent defender fund of the judicial district in which the citation was issued.

* * *

Section 2. R.S. 32:300.5(C)(1) and (2), 300.6(C)(1) and (2), 300.7(E)(1)(a) and (b), and 300.8(D)(2)(a) and (b) are hereby amended and reenacted to read as follows:

§300.5. Use of certain wireless telecommunications devices for text messaging and social networking prohibited

* * *

C.(1) The first violation of the provisions of this Section shall be punishable by a fine of not more than **five hundred dollars ($500)**.

(2) Each subsequent violation shall be punishable by a fine of not more than **one thousand dollars ($1,000)**.

* * *

§300.6. Use of wireless telecommunications devices by certain drivers prohibited; exceptions

* * *

C.(1) A first violation of the provisions of this Section shall be punishable by a fine of not more than **five hundred dollars ($500)**.

(2) Each subsequent violation shall be punishable by a fine of not more than **one thousand dollars ($1,000)**.

* * *

§300.7. Use of certain wireless telecommunications devices by minors while driving prohibited; exceptions

SB NO. 91 **ENROLLED**

* * *

E.(1)(a) A first violation of the provisions of this Section shall be punishable by a fine of not more than **two hundred fifty dollars ($250).**

(b) Each subsequent violation shall be punishable by a fine of not more than **five hundred dollars ($500) and a suspension of driver's license for a sixty-day period**.

* * *

§300.8. Use of wireless telecommunications devices in school zones prohibited; exceptions

* * *

D.(1) * * *

(2)(a) The first violation of the provisions of this Section shall be punishable by a fine of not more than **five hundred dollars ($500).**

(b) Each subsequent violation shall be punishable by a fine of not more than **one thousand dollars ($1,000) and a suspension of driver's license for a sixty-day period**.

* * *

Section 3. This Act shall become effective upon signature by the governor or, if not signed by the governor, upon expiration of the time for bills to become law without signature by the governor, as provided by Article III, Section 18 of the Constitution of Louisiana. If vetoed by the governor and subsequently approved by the legislature, this Act shall become effective on the day following such approval.

Parental/Students and Former Students (Age of Majority) Notification Regarding the Destruction of Educational Records

This notification is intended to inform all parents, legal guardians, students, and former students of the school system policy regarding the destruction of educational records. All records of students served under the Individual's With Disabilities Education ACT (IDEA) in the Ouachita Parish School System will be destroyed in accordance with one of the following conditions. This policy is in addition to the Ouachita Parish School District policy regarding student records.

1. Students who reach the age of 25 and who have completed their education in some form in the Ouachita Parish School System.
2. When students transfer to a school district outside of Louisiana their records will be kept for an additional 3 years.
3. All records of students will be scanned in accordance with copyright law and therefore the district will retain a digital copy of IDEA evaluations and Individual Education Plans (IEP).

OUACHITA PARISH SCHOOL SYSTEM
OPSB.net WEB PUBLISHING POLICY

Purpose

The purpose of the Ouachita Parish School Board (OPSB) website is to provide a means of effective communication between administrators, teachers, support staff, students, parents, and our community. All content on the OPSB website must adhere to the policies outlined in this document. Failure to follow these policies may result in a loss of publishing privileges and/or other disciplinary actions.

Organizational Responsibilities

- The Website Administrator is responsible for developing and maintaining the OPSB district website.
- The Communications Department has the primary responsibility for the content of the OPSB website. All content of the OPSB district website must be approved by the Communications Department.
- A Website Coordinator will be designated for each school in the district. Each school's Website Coordinator will be responsible for all content posted to that school's website. The Website Coordinator is also responsible for insuring that a release form is on file before publishing any identifiable student photos or works.
- The Webmaster is the person who actually creates, publishes, and maintains the school's website. The Webmaster may be the Website Coordinator or may be designated by the Website Coordinator. The Webmaster may be a teacher (or other school employee), parent, or other individual deemed capable of publishing the school's website. However, the Website Coordinator is ultimately responsible for the content of the school's website.

Content Standards

- All content must adhere to all state, federal, and international laws concerning copyright and intellectual property rights.
- All official school board and school web pages should reside primarily on the OPSB web server. If a school chooses to host its website with another provider, the OPSB website will provide a link to the school's website only if the school's website meets all other criteria maintained in this policy.
- All content must be related to curriculum, instruction, or other school or school district related information.
- Personal information should not be published. Any phone numbers or email addresses should be ones used within the school system
- The OPSB web server will not be used for personal or commercial financial gain or for any illegal activity. Links to retail or political sites will not be allowed.
- All web pages must not link to or contain any inappropriate material. The Communications Department will have full discretion in determining the appropriateness of content.

Student Safety

- Student names may be published without a release form. However, no identifiable student photo or student works may be published unless a signed release form is on file for the current school year for every associated student.
- No personal information (other than the student name) should ever be published about a student.
- No information that identifies the location of a student at any particular time during the school day (such as student schedules) should ever be published.
- Students are not allowed to have or use OPSB assigned email accounts.
- Students are not allowed to publish information to the OPSB web server.

Web Publishing Guidelines

- All published content must reflect educational goals.
- All published content should be reviewed for accuracy, correct spelling, and correct grammar.
- All published content must adhere to all state, federal, and international laws concerning copyright and intellectual property rights. If you are granted permission to publish copyrighted material, you must maintain documentation of this permission as long as the material is on the OPSB web server.
- All published content must be kept up-to-date.
- Do not use spaces in naming pages or directories. Use the underscore character ("_") instead of spaces.
- Graphics should be optimized to minimize page loading times and bandwidth usage.
- School web sites must include:
    - School name
    - Principal's name
    - Full address
    - Telephone number
    - Fax number
    - A link to http://www.opsb.net

Ivy Daniels Act Student Information Sheet Grades 6–8

Protecting Our Students

Every student deserves a safe place to learn. Louisiana law makes it a serious crime to create, possess, share, or sell improper images of another person.

What is an improper video or still image?

- A picture or video of a minor engaged in sexual conduct.
- A picture or video of a minor or adult person totally nude or with private parts exposed.

The following acts are against the law, and people who commit them may face criminal charges:

- Creating or possessing any kind of material that shows a minor engaging in sexual conduct.
- Possessing or sharing a video or picture created by artificial intelligence that depicts a person under the age of 17 either totally nude or with exposed private areas of the person.
- Sexting, including possessing or sharing any video or picture created by artificial intelligence that shows another person who is either totally nude or who is in a state of undress as to expose private areas of the person.

What Can Happen If a Person Violates This Law?

If someone creates, has, shares, or sells materials as described above:

- Law enforcement may investigate.
- Students may be disciplined by the school.
- Students may be suspended or expelled.
- Juvenile court action may occur.
- Mental health evaluations may be required.
- Parents may be fined or held financially responsible.

Remember:

- Creating, possessing, and distributing improper images in any manner, including by social media, even as a joke, can lead to serious consequences and criminal charges.
- Every reported incident must be investigated.
- If you are aware of this kind of incident, report it immediately to a trusted adult.

If You See Something, Say Something

Report concerns to:

- A teacher
- School administrator
- School counselor
- School resource officer
- Trusted adult Working together helps keep everyone safe.

School Threat Accountability and Safety Act (Act 619 of 2026) Student Information Sheet Grades 6–8

Keeping Our Schools Safe

Every student deserves a safe place to learn. Louisiana law makes it a serious crime to threaten a school, even if the threat is intended as a joke, prank, or social media post.

Terrorizing a School

Terrorizing is the intentional communication of information that the commission of a crime of violence is imminent or in progress or that a circumstance dangerous to human life exists or is about to exist, with the intent of causing members of the general public to be in sustained fear for their safety; or causing evacuation of a building, a public structure, or a facility of transportation; or causing other serious disruption to the general public.

What is a School Threat?

A school threat may include:

- Saying you will hurt someone at school.
- Posting online that a school will be attacked.
- Sending a text message about a bomb or weapon at school.
- Telling others there is an active shooter when there is not.
- Making statements that cause fear or panic among students and staff.

What Can Happen?

If someone makes a threat toward a school, school event, or firearm-free zone:

- Law enforcement may investigate, and the student(s) responsible may be charged with a criminal act and prosecuted.
- Students may be disciplined by the school.
- Students may be suspended or expelled.
- Juvenile court action may occur.
- Mental health evaluations may be required.
- Parents may be fined or held financially responsible.

Remember:

- Threats made as jokes are still taken seriously.
- Social media posts can result in criminal charges.
- Every reported threat must be investigated.
- If you hear or see a threat, report it immediately to a trusted adult.

If You See Something, Say Something

Report concerns to:

- A teacher
- School administrator
- School counselor
- School resource officer
- Trusted adult
- Anonymous reporting app
    - Safe Schools Louisiana
    - Raptor Working together helps keep everyone safe.

PARENTAL AND STUDENT ACKNOWLEDGEMENT SHEET

As a parent and/or student at Calhoun Middle School, I have received a copy of the CMS Student Handbook. I have read the handbook and understand the policies and procedures that will be followed at Calhoun Middle. I understand that the handbook will be discussed and students shall be knowledgeable of the guidelines that are followed at Calhoun Middle. As a parent and/or student, I am willing to support the school in the implementation of these rules to try and help each child attain his/her potential.

Student's Signature _____ **Grade** 6 7 8

Parent's Signature_____ **Date**_____