



**APPROVED BY THE
FRANKLIN COUNTY
SCHOOL BOARD
ON 07/23/2026**

FRANKLIN COUNTY SCHOOL DISTRICT DISCIPLINE MATRIX

The Franklin County School District does not discriminate on the basis of race, color, national origin, gender, age, disability, pregnancy or marital status in its educational programs, services or activities, or in its hiring or employment practices. The district also provides equal access to its facilities to the Boy Scouts and other patriotic youth groups, as required by the Boy Scouts of America Equal Access Act. Questions, complaints or request for additional information regarding discrimination or harassment may be sent to: Jennifer Leach, Human Resource Officer/Title IX Coordinator, 850-670-2810 X 4101, jleach@fcsdfl.org or Angela Hendley, Director of Special Programs/Section 504 Coordinator, ahendley@fcsdfl.org, 850-670-2810 ext 4109.

The FCS Discipline Matrix is used when classroom interventions have been unsuccessful by the classroom teacher, unless the discipline is severe enough that the classroom interventions do not apply to the incident code. Discipline is progressive. Each violation of the Student Code of Conduct becomes part of a student’s disciplinary record. As violations accumulate, disciplinary consequences will become more severe, even when the offenses are different in nature.

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
	SESIR DISCIPLINE CODES						
AGGRAVATED BATTERY	A battery where the attacker intentionally or knowingly causes great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or, where the attacker knew or should have known the victim was pregnant. (Violence carried out by a person who is NOT fighting back, must be “injury-related”).	SESIR	Zero Tolerance- Report to SRD and/or school safety, 3 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 5 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 10 days OSS and alternative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 10 days OSS and alternative placement/expulsion	Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
ALCOHOL	Possession, sale, purchase, or use of alcoholic beverages. Use means the person is caught in the act of using, admits using or is discovered to have used in the course of an investigation. (Any confiscation is subject to field test)	SESIR	Zero Tolerance- Report to SRD and/or school safety, 3 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 5 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 10 days OSS and alternative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 10 days OSS and alternative placement/expulsion	
ARSON	To intentionally damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents. Fires that are not intentional, that are caused by accident, or do not cause damage are not required to be reported in SESIR.	SESIR	Zero Tolerance- Report to SRD and/or school safety, 3 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD and/or school safety, 5 days OSS and administrative placement/expulsion	Zero Tolerance- Report to SRD, OSS, Expulsion	Zero Tolerance- Report to SRD, OSS, Expulsion	
BURGLARY	(Illegal entry into a facility) Unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.	SESIR	Report to SRD and/or school safety 1. 1-3 days ISS 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS 5. Expulsion	Report to SRD and/or school safety 1. 3-5 days OSS 2. 5-10 days OSS 3. Administrative placement/Expulsion	Report to SRD and/or school safety 1. 10 days OSS 2. 10 days OSS/Alternative Placement/Expulsion	Report to SRD and/or school safety 1. 10 days OSS 2. 10 days OSS/Alternative Placement/Expulsion	
CRIMINAL MISCHIEF	(Destruction, damage, or defacement of school or personal property) (\$1,000 threshold) Willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto. Incidents that fall below the \$1,000 threshold are not reportable in SESIR but instead should be reported as locally-defined incidents according to district policies.	SESIR	1. 1-3 days ISS and restitution 2. 3-5 days ISS and restitution 3. 3-5 days OSS and restitution 4. Administrative Placement/Expulsion, restitution	1. 3-5 days ISS and restitution 2. 3-5 days OSS and restitution 3. Administrative Placement/Expulsion, restitution	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS with option of Administrative Placement/Alternative Placement/Expulsion	1. 5-10 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-10 days OSS with option of Administrative Placement/Alternative Placement/Expulsion	
DISRUPTION ON CAMPUS (MAJOR)	(Major disruption of all or a significant portion of campus activities, school-sponsored events, and school bus transportation) Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. Examples of major disruptions include bomb threats, inciting a riot, or initiating a false fire alarm.	SESIR	Zero Tolerance- Report to SRD and/or school safety, 5 days OSS, expulsion	Zero Tolerance-Consult w/ SRD, 5 days OSS, Expulsion	Zero Tolerance- Report to SRD or School Safety, 10 days OSS, Alternative Placement/Expulsion	Zero Tolerance- Report to SRD or School Safety, 10 days OSS, Alternative Placement/Expulsion	
DRUG SALE/ DISTRIBUTION (EXCLUDING ALCOHOL)	(illegal sale or distribution of drugs) The manufacture, cultivation, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance. (Any confiscation is subject to field test)	SESIR	Zero Tolerance- Report to SRD and/or school safety 5 days OSS, expulsion	Zero Tolerance-Consult w/ SRD, 5 days OSS, Expulsion	Zero Tolerance- Report to SRD or School Safety, 10 days OSS, Alternative Placement/Expulsion	Zero Tolerance- Report to SRD or School Safety, 10 days OSS, Alternative Placement/Expulsion	

DRUG USE/ POSSESSION (EXCLUDING ALCOHOL)	The use or possession of any drug, narcotic, controlled substance, or any substance when used for chemical intoxication. Use means the person is caught in the act of using, admits using or is discovered to have used in the course of an investigation. (Including student possessing or observed Swallowing prescription drugs that are not prescribed to him/her.) (Any confiscation is subject to field test)	SESIR	Zero Tolerance- Report to SRD and/or school safety 5 days OSS, expulsion	Zero Tolerance- Report to SRD and/or school safety 5 days OSS, expulsion	Substance Diversion Program 1. 10 days OSS, 45 days admin place 2.10 days OSS, 90 days admin placement, expulsion	Substance Diversion Program 1. 10 days OSS, 45 days admin place 2.10 days OSS, 90 days admin placement, expulsion	
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DISCIPLINE CODE	DEFINITION/EXPLANATION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
GRAND THEFT	The unauthorized taking of the property of another person or organization, including motor vehicles, valued at \$750 or more, without threat, violence, or bodily harm. Incidents that fall below the \$750 threshold are not reportable in SESIR but instead should be reported as locally defined incidents according to district policies. Thefts of property of any value that involve the use of force, violence, assault, or putting the victim in fear must be reported as Robbery.	SESIR	Report to SRD and/or school safety 1. 1-3 days OSS and restitution 2. 3-5 days OSS and restitution 3. 5-10 days OSS and restitution 4. Administrative Placement/Expulsion, restitution	Report to SRD and/or school safety 1.1-3 days OSS and restitution 2.3-5 days OSS and restitution 3.Administrative Placement/Expulsion, restitution	Report to SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Alternative Placement/Expulsion, restitution	Report to SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Alternative Placement/Expulsion, restitution	Other Administrative Disciplinary Actions: *Parent/Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
HAZING	Any action or situation that endangers the mental or physical health or safety of a student at a school with any grades of 6-12 for the purposes of initiation or admission into or affiliation with any school-sanctioned organization.	SESIR			1. 3-5 days OSS 2. 5-10 days OSS 3. Alternative Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Alternative Placement/Expulsion	
HOMICIDE	The unjustified killing of one human being by another. (murder/manslaughter)	SESIR	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	
KIDNAPPING	(abduction of an individual forcibly), or by threat, confining, abducting, or imprisoning another person against his/her will and without lawful authority.	SESIR	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	
OTHER MAJOR	(major incidents that do not fit within the other definitions) Any serious, harmful incident resulting in the need for LE consultation not previously classified. Examples: Counterfeit money, gambling, possessing child pornography, or possessing drug paraphernalia	SESIR	Consult w/ SRD 1. 1-3 days ISS and restitution 2. 3-5 days ISS and restitution 3. 3-5 days OSS and restitution 4. Admin Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days ISS and restitution 2. 3-5 days OSS and restitution 3. 5-10 days OSS and restitution 4. Admin Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	Consult w/ SRD 1. 3-5 days OSS and restitution 2. 5-10 days OSS and restitution 3. Admin Placement/Alt Placement/Expulsion, restitution	
ROBBERY	The taking or attempted taking of money or other property from the person or custody of another with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear. A key difference in Grand Theft and Robbery is that Robbery involves violence, a threat of violence or assault, and putting the victim in fear.	SESIR	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance-Consult w/ SRD, OSS, Expulsion	Zero Tolerance- Report to SRD or School Safety, OSS, A l t e r n a t i v e P l a c e m e n t / Expulsion	Zero Tolerance- Report to SRD or School Safety, OSS, Alternative Placement/Expulsion	
SEXUAL ASSAULT	An incident that includes threatened rape, fondling, indecent liberties, or child molestation. Both males and females can be victims of sexual assault.	SESIR	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	
SEXUAL BATTERY	Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or foreign object. Both males and females can be victims of sexual battery.	SESIR	Zero Tolerance-Report to SRD, O S S , Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, 10 Days OSS/Expulsion	Zero Tolerance-Report to SRD, 10 Days OSS/Expulsion	
SEXUAL OFFENSES (OTHER)	Lewdness, indecent exposure, or other sexual contact. Subjecting an individual to lewd sexual gestures or exposing private body parts in a lewd manner. (Law enforcement must be notified to investigate.)	SESIR	1. 1-3 days OSS 2. 3-5 days OSS 3. 5-10 days OSS 4. Admin Placement/Alt Placement/Expulsion	1. 3-5 days OSS 2. 5-10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 5 days OSS 2. 10 days OSS 3. Admin Placement/Alt Placement/Expulsion	1. 5 days OSS 2. 10 days OSS 3. Admin Placement/Alt Placement/Expulsion	
SEXUAL INTERCOURSE	Sexual contact, including intercourse, without force or threat of force. (Law enforcement must be notified to investigate.)	SESIR	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, OSS, Expulsion	Zero Tolerance-Report to SRD, 10 Days OSS/Expulsion	Zero Tolerance-Report to SRD, 10 Days OSS/Expulsion	

SIMPLE BATTERY	An actual and intentional touching or striking of another person against his or her will, or the intentional causing bodily harm to an individual.	SESIR	1. 3 days ISS 2. 5 days ISS 3. 3 days OSS 4. 5 days OSS 5. 10 days OSS, Admin Placement/Expulsion	1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS, Admin Placement/Expulsion	1. 10 days OSS 2. 10 days OSS, parent re-entry meeting mandatory 3. 10 days OSS, Alt. Placement/expulsion	1. 10 days OSS 2. 10 days OSS, parent re-entry meeting mandatory 3. 10 days OSS, Alt. Placement/expulsion	
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DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention.
THREAT/ INTIMIDATION *Requires TAT Paperwork & SSMP*	An incident where there was no physical contact between the offender and victim, but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g. brandishing a weapon) and verbal threats of physical harm which are made in person, electronically, or through any other means. (Medium Level)	SESIR	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS, reentry meeting 4. 3-5 days ISS, reentry meeting	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 Days ISS 3. 3-5 days OSS, reentry meeting 4. 5-10 days OSS; can be reduced with counseling, reentry meeting	1. Student conference/Parent contact and/or 1-3 days OSS 2. 3-5 days OSS, reentry meeting 3. 5-7 days OSS. reentry meeting 4. 5-10 days OSS; can be reduced with counseling, reentry meeting	1. Student conference/Parent contact and/or 1-3 days OSS 2. 3-5 days OSS, reentry meeting 3. 5-7 days OSS, reentry meeting 4. 10 days OSS; can be reduced with counseling, reentry meeting	
THREAT/ INTIMIDATION *Requires TAT Paperwork & SSMP*	An incident where there was no physical contact between the offender and victim, but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g. brandishing a weapon) and verbal threats of physical harm which are made in person, electronically, or through any other means. (High Level)	SESIR	1. Student conference, parent notification, loss of privilege 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS w/option of Admin Placement/Expulsion	1. Student conference/Parent contact and/or 1-3 days ISS 2. 3-5 Days ISS 3. 3-5 days OSS 4. 5-10 days OSS; can be reduced with counseling	Threat assessment evaluation. If deemed a threat, send to threat assessment team for evaluation, OSS prior to the meeting. OSS prior to the meeting. Alt/placement/expulsion	Threat assessment evaluation. If deemed a threat, send to threat assessment team for evaluation, OSS prior to the meeting. OSS prior to the meeting. Alt/placement/expulsion	
VANDALISM/ PROPERTY DAMAGE	(DAMAGE MUST BE \$1000 OR MORE) The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it.	SESIR	1. 1-3 days ISS and restitution 2. 3-5 days ISS and restitution 3. 1-3 days OSS 4. 3-5 days OSS w/option of Admin Placement/Expulsion, restitution	1. 3-5 days ISS and restitution 2. 1-3 days OSS and restitution 3. 3-5 days OSS w/option of Admin Placement/Expulsion, restitution	1. 5 days ISS and restitution 2. 3 days OSS and restitution 3. 10 days OSS w/option of Admin Placement/Alt.Placement/Expulsion, restitution	1. 5 days ISS and restitution 2. 3 days OSS and restitution 3. 10 days OSS w/option of Admin Placement/Alt.Placement/Expulsion, restitution	

WEAPONS POSSESSION	Possession of a firearm or any instrument or object (as defined by Section 790.001(13), Florida Statutes, or district code of conduct) that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.	SESIR	Zero Tolerance-Report to SRD, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 8 5 0 - 6 7 0 - 2 8 0 0 10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 8 5 0 - 6 7 0 - 2 8 0 0 10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 850-670-2800 10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	Zero Tolerance-Report to SRD or School Safety, Expulsion (minimum of 1 calendar year) *Mere possession of BB-gun, common pocketknife, or chemical propellants may be reported as a local code with appropriate discipline action. *If a student threatens with the aforementioned items, or instills fear or harm with it, or uses it, a SESIR code is used. *Contact the Student Placement Coordinator if you have questions: 850-670-2800 10 days OSS Expulsion no less than one full calendar year Referral for criminal prosecution Referral for mental health services	After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
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DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
BULLYING <i>*Requires investigative paperwork*</i>	Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(3)(b), F.S. Bullying may include, but is not limited to, repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. If the physical harm or psychological distress is not the result of systematic or chronic behavior, evaluate for harassment.	SESIR	1. Parent conference, loss of privilege 2. 1-3 Days ISS, counseling 3. 1-3 days OSS, re-entry meeting 4. 3-5 Days OSS 5. 5-10 days OSS w/option of Admin Placement/Expulsion	1. 1-3 Days ISS, counseling 2. 1-3 days OSS, re-entry meeting 3. 3-10 Days OSS w/option of Admin Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5-10 days ISS (bullying packet) 2. 3-5 days OSS, re-entry meeting 3. 5-10 days OSS w/option of Alt Placement/Expulsion	1. If necessary, report to SRD or School Safety 2. 5-10 days ISS (bullying packet) 3. 3-5 days OSS, re-entry meeting 4. 5-10 days OSS w/option of Alt Placement/Expulsion	Other Administrative Disciplinary Actions: <i>*Parent/Guardian contacted (Mandatory)</i> <i>*Referral to Mental Health Services</i> <i>*Conference with student</i> <i>*Parent Conference</i> <i>*Guidance Referral</i> <i>*After-school or lunch Detention. After school detention= 1 day of ISS</i> <i>*Behavior Contract</i> <i>*Peer Mediation</i> <i>*Restorative Practices</i> <i>*Mentoring</i> <i>** Work detail (local codes only)</i>
FIGHTING	When two or more persons mutually participate in use of force or physical violence that requires either physical intervention or results in injury requiring first aid or medical attention. Lower-level fights, including pushing, shoving, or altercations that stop on verbal command are not required to be reported in SESIR. <i>*Self-defense - A valid claim of self-defense will be determined by the investigator/administrative designee. Retaliation is not self-defense.</i>	SESIR	1. 1-3 Days OSS (can be reduced with counseling) 2. 3-5 Days OSS (no reduction, parent re-entry meeting mandatory) 3. 5-10 Days OSS w/option of Admin Placement/Expulsion	1. 1-3 Days OSS (can be reduced with counseling) 2. 3-5 Days OSS (no reduction, parent re-entry meeting mandatory) 3. 5-10 Days OSS w/option of Admin Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5 days OSS 2. 10 days OSS (no reduction), parent re-entry meeting mandatory 3. 10 days OSS w/option of Alt Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5 days OSS 2.10 days OSS (no reduction), parent re-entry meeting mandatory 3. 10 days OSS w/option of Alt Placement/Expulsion	
HARASSMENT <i>*Requires investigative paperwork*</i>	Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that places a student or school employee in reasonable fear or harm to his or her person or damage to his or her property; has the effect of substantially interfering with a student’s educational performance, opportunities, or benefits, or has the effect of substantially disrupting the orderly operation of a school, including any course of conduct directed at a specific person that causes a substantial emotional distress in such a person and swerves no legitimate purpose.	SESIR	1. 1-3 days ISS 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS w/option of Admin Placement/Expulsion	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5-10 days ISS 2. 3-5 days OSS 3. 5-10 days OSS w/option of Alt Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5-10 days ISS 2. 3-5 days OSS 3. 5-10 days OSS w/option of Alt Placement/Expulsion	
SEXUAL HARASSMENT <i>*Requires investigative paperwork*</i>	Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties.	SESIR	1. 1-3 days ISS 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-10 days OSS w/option of Admin Placement/Expulsion	1. 1-3 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	If necessary, report to SRD or School Safety 1. 5-10 days ISS 2. 1-3 days OSS 3. 3-10 days OSS w/option of Admin Placement/Alt Placement/Expulsion	
TOBACCO/VAPE (under 21 years of age)	The possession, sale, purchase, distribution, or use of tobacco or nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be Drug-related. (Any confiscation is subject to field test)	SESIR	1. Confiscation, parent conference 2. Confiscation, parent conference and loss of privilege 3. Confiscation, 1-3 days ISS 4. Confiscation, 1-3 days OSS	1. Confiscation 2. Confiscation, 1-3 days ISS 3. Confiscation, 1-3 days OSS	1. Confiscation/Cessation Course/ticket, 3-5 days ISS 2. Confiscation/ticket, 5-10 days OSS 3. Confiscation/ticket/10 days OSS/Alt. Education/Expulsion	1. Confiscation/Cessation Course/ticket, 3-5 days ISS 2. Confiscation/ticket, 5-10 days OSS 3. Confiscation/ticket, 10 days OSS/Alt. Placement/Expulsion	
	LOCAL DISCIPLINE CODES						
*	Five cumulative referrals in a school year, (SESIR						

	or NOT) will result in a recommendation of Alternative School. Level 1 offenses (marked below) will not count towards the total.						
Bathroom Misconduct	Inappropriate use of bathroom facilities (I.E. - 2 or more people in the same stall, placing foreign objects in facilities, intentionally urinating on the floor, flushing vapes and inappropriate objects in the toilet, etc.)	LOCAL	1. Student conference, parent notification and loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 3-5 days ISS 5. 1-3 days OSS	1. Student conference, parent notification and loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 3-5 days ISS 5. 1-3 days OSS	1. 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 2-4 days OSS 5. 5 days OSS and Alt.Placement recommendation	1. 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 2-4 days OSS 5. 5 days OSS and Alt.Placement recommendation	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
Cellphone and Electronics Violations	The use of personal cellphones and/or electronic devices (including, but not limited to, earbuds, headphones, electronic game devices, smart watches, etc...) are prohibited during the school day. Cell phones and electronics m u s t be put away and out of sight at all times. They must also be turned off or kept on silent, airplane mode and will be placed in a secure location. Use is STRICTLY prohibited for all students during the school day due to safety and instructional issues.	LOCAL	1. Confiscation of the item (only return to parent/guardian) 2. Confiscation with 1-3 days ISS- Return to parent 3. Confiscation with 3-5 days ISS- Return to parent 4. Confiscation with 1-3 days OSS- Return to parent, re-entry meeting with admin	1. Confiscation of the item (only return to parent/guardian) 2. Confiscation with 1-3 days ISS- Return to parent 3. Confiscation with 3-5 days ISS - Return to parent 4. Confiscation with 1-3 days OSS- Return to parent, re-entry meeting with admin	1. Confiscation with – p a r e n t n o t i f i c a t i o n 2. Confiscation with 1 day ISS – p a r e n t n o t i f i c a t i o n 3. Confiscation with 3 days ISS – parent notification 4. Confiscation with 1-2 days OSS – parent notification, re-entry meeting with admin 5. Confiscation, 3-5 days OSS, parent notification 6. Confiscation, 5 days OSS, Alt. School recommendation	1. Confiscation with – parent notification 2. Confiscation with 1 day ISS – parent notification 3. Confiscation with 3 days ISS – parent notification 4. Confiscation with 1-2 days OSS – parent notification, re-entry meeting with admin 5. Confiscation, 3-5 days OSS, parent notification 6. Confiscation, 5 days OSS, Alt. School recommendation	Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring ** Work detail (local codes only)
Cheating (Cheat/Lying) (Level 1)	Willful or deliberate unauthorized use of the work of another person for academic purposes, or unauthorized use of notes or other material in the completion of an academic assignment or test.	LOCAL	In accordance with FCSD SPP: 1. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, loss of privilege 2. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, detention 3. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, 1-3 days ISS 4. Incomplete on assignment/test w/an opportunity to re-assess, 1-3 days OSS	In accordance with the FCSD SPP: 1. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, detention 2. Incomplete on the assignment/test w/an opportunity to re-assess, student conference, 1-3 days ISS 3. Incomplete on assignment/test w/an opportunity to re-assess, 1-3 days OSS	In accordance with the FCSD SPP: 1. Incomplete on assignment/test w/an opportunity to re-assess and 1 day ISS 2. Incomplete on assignment/test w/an opportunity to re-assess and 3 days ISS 3. Incomplete on assignment/test w/an opportunity to re-assess and 2 days OSS	In accordance with the FCSD SPP: 1. Incomplete on assignment/test w/an opportunity to re-assess and 1 day ISS 2. Incomplete on assignment/test w/an opportunity to re-assess and 3 days ISS 3. Incomplete on assignment/test w/an opportunity to re-assess and 2 days OSS	
Dangerous Object	When a student is found in possession of a pocketknife (Less than 4 inches) or another acquired object that could be utilized as a weapon, but there was no wielding, threat, or harm instilled.	LOCAL	1. Confiscation of the item, parent pick-up and conference are required, 3 days ISS 2. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 3. Confiscation of the item, parent pick-up and conference are required, 10 days OSS w/option of Admin Placement	1. Confiscation of the item, parent pick-up and conference are required, 3 days ISS 2. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 3. Confiscation of the item, parent pick-up and conference are required, 10 days OSS w/option of Admin Placement	1. Confiscation of the item, parent pick-up and conference are required, 3 days ISS 2. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 3. Confiscation of the item, parent pick-up and conference are required, 5 days OSS w/option of Admin Placement/Alt Placement/Expulsion	1. Confiscation of the item, parent pick-up and conference are required, 3 days ISS 2. Confiscation of the item, parent pick-up and conference are required, 3-5 days OSS 3. Confiscation of the item, parent pick-up and conference are required, 5 days OSS w/option of Admin Placement/Alt Placement/Expulsion	

Defiance/ Insubordination/ Non-compliance	The act of flagrantly or willfully challenging the authority of a school staff member, bus driver, or any other adult in authority.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and detention 3. 1-3 days ISS or bus removal 4. 3-5 days ISS or bus removal 5. 1-3 days OSS 6. 3-5 days OSS	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges, and 1-3 days ISS or bus removal 3. 3-5 days ISS or bus removal 4. 1-3 days OSS 5. 3-5 days OSS	1. Student conference, parent notification, and 1 day ISS or bus removal 2. 3 days ISS or bus removal 3. 5 days ISS or bus removal 4. 3 days OSS 5. 5 days OSS/Alt Placement recommendation	1. Student conference, parent notification, and 1 day ISS or bus removal 2. 3 days ISS or bus removal 3. 5 days ISS or bus removal 4. 3 days OSS 5. 5 days OSS/Alt Placement recommendation	
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DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
Disrespect	Conduct or behavior that lacks regard, civility, politeness, and/or courteous consideration.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3-5 ISS 4. 1-3 days OSS 5. 3-5 days OSS	1. Student conference, parent 1. Student conference, parent notification, and 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 3-5 days OSS 5. 10 days OSS/Admin Placement	1. Student conference, parent notification, and 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS/Admin Placement/Alt Placement recommendation	1. Student conference, parent notification, and 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS/Alt Placement recommendation	
Disruption Classroom	The act of behaving inappropriately, which disrupts the learning environment, which inhibits the instructor’s ability to teach, or interferes with other students’ ability to learn.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-2 days ISS 3. 3 days ISS 4. 1-2 days OSS	1. Student conference, parent notification, loss of privilege 2 . 1 - 2 days ISS 3. Parent conference and 3-4 days OSS 4. 1-2 days ISS 5. 3-4 days OSS	1. Student conference, parent notification, and 1 day ISS and loss of privilege 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS Alt Placement recommendation	1. Student conference, parent notification, and 1 day ISS and loss of privilege 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS/Alt Placement recommendation	
Dress Code Violation (Level 1)	Dress in a manner that violates the established dress code policy and/or in a manner that would constitute a safety hazard.	LOCAL	1. Notification of parent/guardian; change of inappropriate attire 2.Notification of parent/guardian; change of inappropriate attire; loss of privilege, 2. Notification of parent/guardian; change of inappropriate attire, loss of privilege, 1 day of ISS	1. Notification of parent/guardian; change of inappropriate attire 2.Notification of parent/guardian; change of inappropriate attire; loss of privilege, 3. Notification of parent/guardian; change of inappropriate attire, loss of privilege, 1-2 days of ISS	1. Notification of parent/guardian; change of inappropriate attire 2.Notification of parent/guardian; change of inappropriate attire; loss of privilege, 1 day of ISS 3. Notification of parent/guardian; change of inappropriate attire, loss of privilege, 2-3 days of ISS	1. Notification of parent/guardian; change of inappropriate attire 2.Notification of parent/guardian; change of inappropriate attire; loss of privilege, 1 day of ISS 3. Notification of parent/guardian; change of inappropriate attire, loss of privilege, 2-3 days of ISS	
Hoodies (Level 1)	Hoodies and hats that cover the ears are strictly prohibited indoors at all times. Refusal to take the hoodie off or temporarily removing the hoodie and putting it back on is considered defiance.		1. Student conference about school policy. Also make the parent aware of the policy. 2. Student conference again, call the parent to reinforce the hoodie not being worn inside of the building. 3. Parent will be called to the school for a meeting about the policy.	1. Warning 2. Lunch detention- 1 day	1. Warning 2. Lunch detention- 1 day	1. Warning 2. Lunch detention- 1 day	
Drug/OTC/ Legal (Level 1)	The act of using, possessing, selling or distributing over-the-counter medication. A student using or possessing medication prescribed to him/her without going through the district medication procedure. Policy 7.302 Student must have signed permission on file to carry and self-administer headache medication. Medication must be in original container - no more than one day dosage. (Any confiscation is subject to field test)	LOCAL	1. Parent conference, loss of privileges 2. 1 day ISS 3. 2-3 days ISS 4. 4-5 days ISS 5. 1-3 days OSS	1. Confiscation and Student conference/Parent contact and/or Lunch detention 2. Confiscation and 1 day ISS 3. Confiscation and 3 days ISS 4. 5 days ISS 5. 3 days OSS	1. Confiscation and Student conference/Parent contact and/or Lunch detention 2.Confiscation and 1 day ISS 3.Confiscation and 3 days ISS 4. 3 days OSS	1. Confiscation and Student conference/Parent contact and/or Lunch detention 2. Confiscation and 1 day ISS 3. Confiscation and 3 days ISS 4. 3 days OSS	

Excessive Tardies (Level 1)	A consistent failure to be in a place of instruction at the assigned time (5 p e r 9 w e e k s) .	LOCAL	Parent Notification required (Note: If tardies occur due to student not attending class after arriving at school, refer to skipping for disciplinary action)	Parent Notification required (Note: If tardies occur due to student not attending class after arriving at school, refer to skipping for disciplinary action)	1. 4 tardies - Conference with student/parent, 2 days lunch detention 2. 5 tardies - 1 day ISS, parent/student conference 3. 6 tardies - 2 days ISS, parent/student conference 4. 7 tardies – 3 days of ISS and parent/student conference	1. 4 tardies - Conference with student/parent, 2 days lunch detention 2. 5 tardies - 1 day ISS, parent/student conference 3. 6 tardies - 2 days ISS, parent/student conference 4. 7 tardies – 3 days of ISS and parent/student conference	
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DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
False Accusation Against Others	*An allegation that is false in that the events that were alleged did not occur. An allegation that describes events that did occur but were perpetrated by an individual who is not accused, and in which the accused person is innocent. *An allegation that is false, in that it mixes descriptions of events that happened with other events that did not occur. *Serious false allegations could result in more serious consequences	LOCAL	1. Student conference, student counseling, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS	1. Student conference, student counseling, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1-3 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	1. 1 day ISS, student counseling 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS w/recommendation of Alt/Placement	1. 1 day ISS, student counseling 2. 3 days ISS 3. 5 days ISS 4. 3 days OSS 5. 5 days OSS w/recommendation of Alt/ Placement	
Felony Charges Off School Property	The formal charge by state attorney officials of a student for the alleged commission of a felony or delinquent act which would be classified as a felony if committed by an adult.	LOCAL	See F.S. 1003.31, Rule 6A-1.0956, F.A.C for procedures	See F.S. 1003.31, Rule 6A-1.0956, F.A.C for procedures	See F.S. 1003.31, Rule 6A-1.0956, F.A.C for procedures	See F.S. 1003.31, Rule 6A-1.0956, F.A.C for procedures	
Horseplay/ Disruptive / Unruly Play (Level 1)	"Play fighting", any actions that give the impression of fighting, slapping, pushing/shoving on purpose	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1 day ISS 4. 3 days ISS 5. 5 days ISS 6. 1 day OSS	1. Student conference, parent notification, loss of privilege and detention 2. Parent conference, loss of privilege, 1 day ISS 3. 3 days ISS 4. 5 days ISS 5. 1 day OSS 6. 6. 3 days OSS	1. Student conference, parent notification and 3 days lunch detention 2. 1 day ISS 3. 3 days ISS 4. 5 days ISS 5. 3 days OSS	1. Student conference, parent notification, and 3 days Lunch detention 2. 1 day ISS 3. 3 days ISS 4. 5 days ISS 5. 3 days OSS	
Inappropriate Behavior/ Language (Level 1)	Written, verbal remarks, gestures, or physical aggression that shows a lack of respect, rudeness, and is inappropriate.	LOCAL	1. Student conference, parent notification and 1 day lunch detention 2. Student conference, parent notification and 3 days lunch detention 3. 1 day ISS 4. 3 days ISS	1. Student conference, parent notification and 3 days lunch detention 2. 1 day ISS 3. 3 days ISS 4. 5 days ISS	1. Student conference, parent notification and 3 days lunch detention 2. 1 day ISS 3. 3 days ISS 4. 5 days ISS 5. 5 days OSS	1. Student conference/Parent contact and 3 days lunch detention 2. 1 day ISS 3. 3 days ISS 4. 5 days ISS 5. 5 days OSS	
Physical Attack	The act of an actual and intentional striking of another person against his/her will, with no significant injury.	LOCAL	1. Student conference, parent notification, 1-2 days ISS, (could be reduced w/ counseling) 2. 3-4 days ISS w/ School Based Intervention, (could be reduced w/ counseling) 3. 1-3 days OSS cont. School Based Intervention 4. 5-7 days OSS MTSS plan or change strategy	1. Student conference, parent notification, and 1-2 days ISS, (could be reduced w/ counseling) 2. 3-5 days ISS w/ School Based Intervention 3. 3-5 days OSS cont. School Based Intervention 4. 7-10 days OSS MTSS plan or change strategy	1. 5 days ISS w/ School Based Intervention 2. 5 days OSS continue w/ School Based Intervention/MTSS 3. 7-10 days OSS with option of Admin Placement, continue School Based Intervention/MTSS	1. 5 days ISS w/ School Based Intervention 2. 5 days OSS continue w/ School Based Intervention 3. 7-10 days OSS with option of Admin Placement, continue School Based Intervention/MTSS	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
Profanity Directed Towards Staff	Abusive, profane, obscene, or vulgar language (verbal, written, or gestures) directed toward staff.	LOCAL	1. Student conference, parent notification, loss of privilege, and/or detention 2. Parent conference, loss of privileges and 1-3 days ISS 3. 3-5 days ISS 4. 1-3 days OSS	1. Student conference, parent notification, and 1-3 days ISS 2. Parent conference and 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS 5. 7 days OSS administrative placement/Expulsion	1. 3 days ISS 2. 5 days ISS 3. 5 days OSS 4. 10 days OSS with recommendation of Alternative Placement/Expulsion	1. 3 days ISS 2. 5 days ISS 3. 5 days OSS 4. 10 days OSS with recommendation of Alternative Placement/Expulsion	Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
Sexting	Sending, forwarding, displaying, retaining, storing or posting sexually explicit, lewd, indecent or pornographic photos, images or messages by or on a cell phone, computer or other electronic means during school hours or any school sponsored activities on or off campus, while on school district property, or beyond the hours of school operation if the behavior detrimentally affects the personal safety or well-being of school-related individuals, the governance, climate or efficient operation of the school or that disrupts the educational process.	LOCAL	Parent conference if this should occur and consult with SRD.	Consult w/SRD 1. 1-3 days ISS 2. 3-5 days ISS 3. 1-3 days OSS 4. 3-5 days OSS	Report to SRD 1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS w/ recommendation of Alternative Placement	Report to SRD 1. 3-5 days ISS 2. 1-3 days OSS 3. 3-5 days OSS 4. 5-10 days OSS w/recommendation of Alternative Placement	
Skipping – Off/On Campus (Level 1)	Failure to report to class or school without receiving proper prior approval and/or following the established procedures for checking out of school.	LOCAL	1. Parent notification required 2. Loss of privilege, detention 3. 1 day ISS 4. 2 days ISS	1. Parent notification required, Loss of privilege, detention 2. 1 day ISS 3. 2 days ISS 4. 3 days ISS 5. 4 days ISS	1. 1 days ISS or detention 2. 2 days ISS 3. 3 days ISS 4. 4 days ISS 5. 5 days ISS	1. 1 day ISS 2. 2 days ISS 3. 3 days ISS 4. 4 days ISS 5. 5 days ISS	
Theft	(Less than \$750) The unauthorized taking, carrying riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm.	LOCAL	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution. 3. 1-3 days OSS and restitution 4. 3-5 days OSS and restitution	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution. 3. 1-3 days OSS and restitution 4. 3-5 days OSS and restitution	1. 3 days ISS; restitution 2. 5 days ISS; restitution 3. 5 days OSS; restitution/Alternative Placement/Expulsion	1. 3 days ISS; restitution 2. 5 days ISS; restitution 3. 5 days OSS; restitution/Alternative Placement/Expulsion	
Threat/ Intimidation *Requires TAT Paperwork*	The act of making another person fearful of being harmed by a declaration of intent through words (oral, written, electronic, or symbolic) or acts to do violence to another person. (Low Level) . May result in threat assessment and/or consultation with SRD.	LOCAL	1. Student conference, parent notification, loss of privilege 2. Parent conference, loss of privilege, and detention 3. 1-3 days ISS 4. 1-3 days OSS; can be reduced with counseling	1. Student conference/Parent contact and/or 1 day ISS 2. 3 Days ISS 3. 5 days ISS 4. 5-7 days OSS; can be reduced with counseling	1. Student conference, parent notification, and 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 5-7 days OSS 5. 10 days OSS/Admin Placement/Alt Placement	1. Student conference, parent notification, and 1 day ISS 2. 3 days ISS 3. 5 days ISS 4. 5-7 days OSS 5. 10 days OSS/Admin Placement/Alt Placement	

DISCIPLINE CODE	DEFINITION	SESIR/ LOCAL	K-2 DISCIPLINARY STEPS	3-5 DISCIPLINARY STEPS	MIDDLE DISCIPLINARY STEPS	HIGH DISCIPLINARY STEPS	Discipline options
Use/ Possession of Combustibles	Possession, use or sale of fireworks, matches, cigarette lighters or other destructive device. THIS IS NOT FOR VAPE.	LOCAL	1. Parent conference, loss of privilege and 1-3 days ISS 2. 1-3 days OSS 3. 3-5 days OSS	1. Parent conference and 1-3 days OSS 2. 3-5 days OSS 3. 5-10 days OSS	1. Student conference/Parent contact and 3 days ISS, confiscation 2. 5 days OSS 3. 10 days OSS, confiscation and Alternative Placement/Expulsion	1. Student conference/Parent contact and 3 days ISS, confiscation 2. 5 days OSS 3. 10 days OSS, confiscation and Alternative Placement/Expulsion	Other Administrative Disciplinary Actions: *Parent/ Guardian contacted (Mandatory) *Referral to Mental Health Services *Conference with student *Parent Conference *Guidance Referral *After-school or lunch Detention. After school detention= 1 day of ISS *Behavior Contract *Peer Mediation *Restorative Practices *Mentoring * Work detail (local codes only)
Vandalism/ Property Damage	The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it. Less than \$1,000.	LOCAL	1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS, and restitution 3. 1-3 days OSS and restitution 4. 3-10 days OSS and restitution	1. Student conference, parent notification, loss of privilege 1-3 days ISS, and restitution 2. Parent conference, loss of privilege, 1-3 days OSS, and restitution 3. 3-5 days OSS and restitution 4. 5-10 days OSS and restitution	1. 2 days ISS; restitution 2. 4 days ISS; restitution 3. 3-days OSS; restitution 4. 3-10 days OSS; restitution; Alternative Placement	1. 2 days ISS; restitution 2. 4 days ISS; restitution 3. 3 days OSS; restitution 4. 3-10 days OSS; restitution; Alternative Placement	
Vehicle Violation	Hazardous or destructive driving; parking or driving in an unauthorized area, driving without school issued permit, or revoked driver's license	LOCAL				1. 2 days ISS 2. 4 days ISS 3. Revoke driving privilege	
Other Minor/Major Infractions	Only use this code if behavior will NOT fit in a discipline code described above which substantially disrupts the orderly conduct in the school environment.	LOCAL	Administrative Review	Administrative Review	Administrative Review	Administrative Review	
	BUS DISCIPLINE CODES						
	School bus drivers will provide an initial warning to all students. Upon recurrence, the bus driver will contact individual parents to inform them of the problem behavior(s) and seek support. Subsequent bus infractions will result in a referral. Referrals will be coded based on the behavior. Be sure to note the location as Bus and include the Bus #.						
			Please contact Teresa Segree for all bus infractions that require a referral at TSegree@fcsdfl.org				
	The Franklin District Schools Discipline Matrix is a tool for administrators to respond appropriately when students have committed behavioral infractions, per the Code of Student Conduct. This tool is designed to offer consistency at all levels across the district so that students are disciplined appropriately from school to school when their behavior requires punishment beyond the classroom. The Matrix provides progressive disciplinary actions to address multiple behaviors. Other disciplinary strategies will be used in the classroom first before it results in a referral, unless the action is serious enough that a warning is not necessary.						