Lake Travis ISD Extracurricular Code of Conduct ("ECC")

Policy Statement

Participation in Lake Travis ISD Extracurricular Activities is a privilege and not a right. Therefore, the behavior expectations set forth in the Lake Travis ISD **Extracurricular Code of Conduct ("ECC")** exceed the behavior expectations set forth in the Lake Travis ISD **Student Code of Conduct ("SCC")**.

Lake Travis Extracurricular Participants must act with PRIDE and DIGNITY at all times. The purpose of this ECC is to establish regulations and procedures to work with violations that occur **ON OR OFF SCHOOL GROUNDS THROUGHOUT THE ENTIRE CALENDAR YEAR** to deal with Extracurricular Participants who commit violations in a fair and timely manner. The code is designed to discourage inappropriate behaviors, encourage extracurricular students to make choices that ensure their health and safety, and provide appropriate consequences for students who violate the code.

- The Coach/Director has the right to set high standards for and to impose consequences on those students who choose to participate in extracurricular activities.
- Each extracurricular activity may have specific conduct expectations in addition to the expectations outlined in the ECC. The expectations in each program will be developed and approved by the Coach/Director and Athletic Director/Fine Arts Director.
- Students who choose to participate in extracurricular activities are role models, and exemplary behavior is expected of them **at all times.**
- The **ECC** does not limit or restrict the authority of the Coach, Director, or school administrator from imposing other consequences in addition to the penalties set forth below, i.e., extra practice and/or conditioning can be added to any consequence imposed.
- Discipline imposed under the **SCC** will not limit or prevent the imposition of consequences under the **ECC**. Moreover, the modification of discipline imposed under the **SCC** or a decision to overturn the discipline imposed under the **SCC** shall not affect any consequences imposed under the **ECC**.
- Unless specified otherwise in the **ECC**, consequences imposed under the **ECC** may be appealed to the ECC Appeals Committee whose decision shall be final. An appeal must be in writing and received within five (5) school days following the decision to administer consequences under the **ECC**, otherwise the appeal is untimely.
- **ANY EVENT MAY BE SERIOUS ENOUGH TO RESULT IN REMOVAL FROM THE EXTRACURRICULAR PROGRAM.**

This form must be turned into the Coach/Director prior to a student being allowed to participate in an activity.

Participant Responsibilities

Extracurricular participants have the responsibility to:

- Always remember they are representatives of their school, family, and community - they must make a constant effort to project a positive, respectful image.
- Always be considerate of those around them and actively avoid situations that may reflect poorly on themselves and/or the Lake Travis ISD.
- Exhibit proper behavior - failure to do so will result in discipline in accordance with the Lake Travis ISD Student Code of Conduct and Extracurricular Code of Conduct.
- Adhere to the specified guidelines and rules of their chosen activities.
- Adhere to the specified guidelines and rules of the SCC.

Steps to the Appeal Process

The appropriate Director, Sponsor, Coach and/or Administrator will investigate all reported violations of the Extracurricular Code of Conduct as follows:

- *Report of Alleged Violation:* The alleged violation is reported to the appropriate director, sponsor, coach, or administrator.

- *Notice:* The appropriate director, sponsor, coach or administrator will inform the student and the student's parents of the allegation and provide the student and/or parents the opportunity to respond to the allegations prior to a determination being made.
- *Investigation:* The appropriate director, sponsor, coach or administrator will investigate the allegations.
- *Decision:* After completing the investigation, the appropriate director, sponsor, coach or administrator will make a determination of whether or not a violation occurred. If a violation occurred, the director, sponsor, coach or administrator will apply the appropriate consequence and will notify the student and the student's parents of the decision.
- *Appeal Process:* The student has the right to appeal the decision of the Coach/Director to the ECC appeal committee. The ECC appeal committee will be made up of the Athletic Director and/or Assistant Athletic Director, Director of Fine Arts and an administrator of the student's home campus. The ECC appeal committee will hear the student's appeal within 7 calendar days of notice of the decision by the Coach/Director. The decision of the ECC committee is final and there is no further appeal. Grievance policy FNG (LOCAL) will not be used to address complaints concerning a student's participation in an extracurricular activity unless the complaint involves a right guaranteed by Chapter 26 of the Texas Education Code.

Disciplinary Procedures

Administrators, coaches, and directors will review all facts and circumstances surrounding a particular event and determine appropriate disciplinary action or sanctions.

- 1st Offense – Parent, student, coach/director conference to discuss the event, possible sanctions, or possible dismissal.
- 2nd Offense – Parent, student, coach/director conference, *sanctions, or possible dismissal.
- 3rd Offense – Parent, student, coach/director conference, *sanctions, or possible dismissal.

*Sanctions may include but are not limited to: verbal reprimand, physical activity, bench time, loss of playing or performance opportunities, suspension from program, or removal from program. Nothing in the Extracurricular Code of Conduct limits the authority of a Coach/Director to impose reasonable sanctions for students who breach program conduct expectations.

Suspension or Expulsion from a Program

Any student suspended or expelled from an Extracurricular Program must be given:

1. The reason(s) for the suspension/expulsion.
2. The time and provisions of the suspension/expulsion.
3. The procedures for reentering the program.
4. Information on class schedule change or options, and
5. The opportunity to appeal.

Tobacco, Vaping, E-Cigarettes, Alcohol, and Illegal Drugs

The following rules apply to all LTISD Extracurricular students at all times during the calendar year.

*** NO SMOKING OR VAPING. NO USE OF ANY TOBACCO PRODUCTS, ELECTRONIC CIGARETTES, VAPING PRODUCTS OR VAPING DEVICES**
***NO CONSUMPTION OR POSSESSION OF ALCOHOLIC BEVERAGES**
***NO USE OR POSSESSION OF ILLEGAL DRUGS OR DRUG PARAPHERNALIA**
***AN EXTRACURRICULAR STUDENT SHALL NOT KNOWINGLY ATTEND A PARTY OR SOCIAL GATHERING WHERE DRUGS ARE PRESENT OR WHERE ALCOHOL IS BEING CONSUMED BY MINORS. IF, WHILE ATTENDING A PARTY OR SOCIAL GATHERING AN EXTRACURRICULAR STUDENT GAINS KNOWLEDGE THAT DRUGS ARE PRESENT OR ALCOHOL IS BEING CONSUMED BY MINORS, THE STUDENT WILL IMMEDIATELY LEAVE.**

The Extracurricular student who violates the above-stated rules shall be subject to the following:
*FIRST OFFENSE***:**

1) Parent notification by the Coach/Director.
2) The student will be suspended from participation from all competitions or performances for 14 calendar days. If offense occurs during the off-season then the suspension will begin the Monday preceding the first competition or performance.
3) The student will complete thirty (30) hours of community service for a 501(c)(3) non-profit organization and approved by Coach/Director. The hours will be verified by Coach/Director prior to acceptance.
4) Prior to the student returning to play/active status, the student must submit a medical release from his/her physician to the Coach/Director.

***In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program and completed criteria outlined in #2, #3, #4.*

SECOND OFFENSE:

1) Parent notification by the Coach/Director.
2) The student will be suspended from participation from all competitions or performances for a minimum of 30 calendar days. If offense occurs during the off-season then the consequence will begin the Monday preceding the first competition or performance. Removal from the activity roll sheet will be at the Head Coach/Director's discretion.
3) The student will complete sixty (60) hours of community service for a 501(c)(3) non-profit organization and approved by Coach/Director. The hours will be verified by Coach/Director prior to acceptance.
4) Prior to the student returning to play/active status, the student must submit a medical release from his/her physician to the Coach/Director.
5) Student must provide proof of and completion of a district approved Alcohol and Drug Awareness Course prior to being eligible for return to competition status.

***In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program and completed criteria outlined in #2, #3, #4, #5.*

THIRD OFFENSE:

1) Parent notification by the Coach/Director.
2) The student will be suspended from participation from all competitions or performances for a minimum of one calendar year. Removal from attendance roster will be at the Head Coach/Director's discretion.
3) The student will complete ninety (90) hours of community service for a 501(c)(3) non-profit organization and approved by Coach/Director. The hours will be verified by Coach/Director prior to acceptance.
4) Prior to the student returning to play/active status, the student must submit a medical release from his/her physician to the Coach/Director.
5) Student must provide proof of enrollment in a district approved Alcohol and Drug Education Counseling. Program and provide proof of completion at the student's expense.

***In order to return to active competition/participation, the student must be in good standing with the Extracurricular Program and completed criteria outlined in #2, #3, #4, #5.*

Note: Sanctions placed on extracurricular students will be passed from program to program in which the student participates and from one year to the next.

Note: A student's ECC offense count will start over after one calendar year has passed without an ECC violation.

PLEASE RETURN THIS SIGNED RECEIPT FORM TO COACH/DIRECTOR

I have read the **Lake Travis ISD Extracurricular Code of Conduct ("ECC")** and understand the rules, expectations, and consequences for violations of the **ECC**. Please sign below.

_____	_____
Print Student's Name	Print Parent's Name
_____	_____
Student's Signature	Parent's Signature
_____	_____
Activity or Program	Date
_____	
Current Grade Level	