



Jefferson Township Board of Education

31 State Route 181, Lake Hopatcong, NJ 07849
Phone: (973) 663-5782 Fax: (973) 663-5004
www.jefftwp.org

Superintendent of Schools

Scot Burkholder
SBurkholder@jefftwp.org

Assistant Superintendent of Schools

Roger Jinks, Jr.
RJinks@jefftwp.org

Business Administrator

Rita Oroho Giacchi
RGiacchi@jefftwp.org

NOTICE TO BIDDERS FOR SALE OF DRUMMOND BUILDING AND PROPERTY

Notice is hereby given that sealed bids will be received by the Jefferson Township Board of Education (the "Board") on or before 10:00 a.m. on Tuesday, September 22, 2026, in the Offices of the Jefferson Township Board of Education, 31 State Route 181, Lake Hopatcong, New Jersey, for the purchase of the Drummond Building and related property (the "Property").

The Board seeks bids for the sale of the Drummond Building and certain related property located at 31 State Route 181, Lake Hopatcong, New Jersey. The buyer will take possession of all property at the location, except for the generator and personal property or non-fixed property owned by the Board of Education, which may be removed from the site at the Board's discretion prior to sale.

The Board reserves the right to waive any irregularity in the bidding process if, in its best interest, to do so or to award the bid to the highest bid regardless of minimum price. Pursuant to N.J.S.A. 18A:20-7, the Board further reserves the right to reject the highest bid at its discretion, for any reason, no later than the second regular meeting of the Board of Education following the bid opening date. In the event that the Board refuses to accept or reject any such highest bid by that date, said bid shall be deemed to have been rejected. The Board may reject any bid if it determines it to be in the public interest to do so.

Bids may be mailed or hand-delivered to the attention of Rita Oroho Giacchi, Business Administrator, between the hours of 8:30 a.m. and 3:00 p.m. on official business days. Bids shall be submitted in a sealed opaque envelope marked on the front of the envelope as follows: "Public Bid for Purchase of the Drummond School."

No bid will be considered, regardless of the postmark, unless it is actually received in the office of the Business Administrator prior to the time set for the public opening of the bids. All bids will be duly time-stamped in the Office of the Board's Business Administrator. Emailed bids are not permitted.

The real property is approximately 11 acres and consists of a one-story school building containing 12,410 square feet. (Block 120, Lot 1). The building was utilized as an elementary school until it was converted into office space. The layout has multiple converted classrooms, bathrooms, a nurse's office, and conference rooms. The site provides for parking for 36 vehicles, and there is a partial, unfinished basement.

Inspection of the site is not required. The sale will be a cash transaction with absolutely no contingencies.

Each sealed bid must include the name of the bidding entity and the amount of the bid. The successful bidder shall execute a Contract of Sale. Every bid must be accompanied by a certified check, cashier's check, or money order in the amount equal to one hundred thousand dollars (\$100,000.00). The bid security will be returned to the unsuccessful bidders. No bid may be withdrawn for a period of sixty (60) days after the date set for the opening of bids.

A Contract of Sale, if awarded, shall be awarded to the highest responsible bidder. No bid shall be deemed accepted until the adoption of a formal resolution by the Jefferson Township Board of Education.

