



Student and Parent Handbook

Principal: Robert Waggoner

School Address: 3635 Appian Way, Camarillo, CA 93010

Telephone: (805) 383-5310 Fax: (805) 389-4004

Website: <https://www.pleasantvalleysd.org/Domain/9>

Welcome to Dos Caminos School

The handbook is designed to answer many of the questions commonly asked regarding our school. If you have other questions or need assistance, your teacher or the principal will be happy to help you. Each school's student handbook is a living document that is updated periodically based on changes in laws, board policies, and administrative regulations. Information in the student handbook may change throughout the year. Parents and students should review their school's student handbook throughout the year to be aware of the changes.

Pleasant Valley School District Vision: Excellence for all.

Pleasant Valley School District Mission Statement: PVSD prepares 21st Century learners who are responsible members of our global society.

Dos Caminos Vision: Excellence for all

Dos Caminos Mission Statement: We are dedicated to fostering a bilingual community where students thrive in English and Spanish. Through our Dual Language Immersion Program, we ensure that every child succeeds academically, socially, and emotionally. We inspire excellence to lead with confidence in a multilingual world.

VISION / *VISIÓN*

Excellence for all / Excelencia para todos



MISSION / *MISIÓN*

We are dedicated to fostering a bilingual community where students thrive in English and Spanish. Through our Dual Language Immersion Program, we ensure that every child succeeds academically, socially, and emotionally. We inspire excellence to lead with confidence in a multilingual world.

Nos dedicamos a fomentar una comunidad bilingüe donde los estudiantes prosperen en inglés y español. A través de nuestro Programa de Doble Inmersión, nos aseguramos de que cada niño tenga éxito académico, social y emocional. Inspiramos la excelencia para liderar con confianza en un mundo multilingüe.

Expectations

1. We treat others with kindness and respect.
2. We follow directions.
3. We keep our hands and feet to ourselves.
4. We use appropriate voice levels.
5. We walk throughout our campus.

**DCS
PRIDE**

DCS

Perseverance
Respect
Independence
Determination
Excellence

Perserverancia
Respeto
Independencia
Determinación
Excelencia

Expectativas

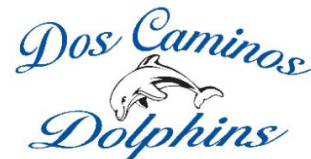
1. Tratamos a los demás con amabilidad y respeto.
2. Seguimos las instrucciones.
3. Mantenemos nuestras manos y pies para nosotros mismos.
4. Utilizamos niveles de voz adecuados.
5. Caminamos por nuestro campus.

Established: 1964

Grade Levels: Transitional Kindergarten (TK) through Fifth Grade (5)

School Colors: Blue and White

Mascot: Dolphins



Dos Caminos Bell Schedule 2026-2027

Transitional Kindergarten and Kindergarten Early (TK and K)		Transitional Kindergarten and Kindergarten Late (TK and K)	
First Bell	8:05 am	First Bell	9:35 am
Instruction	8:10 - 9:20 am	Instruction	9:40 - 11:40 am
Recess	9:20 - 9:40 am	Lunch	11:40 - 12:23 pm
Instruction	9:40 - 11:40 am	Instruction	12:23 - 12:55 pm
Lunch	11:40 - 12:23 pm	Recess	12:55 - 1:15 pm
Instruction	12:23 - 12:55 pm	Instruction	1:15 - 2:25 pm
Dismissal	12:55 pm	Dismissal	2:25 pm
Wednesday, all attend: 8:10 am -12:55 pm		Wednesday, all attend: 8:10 am -12:55 pm	
Inclement Weather:		Inclement Weather:	
Recess 9:20-9:35 am, Lunch 11:40-12:10 pm		Lunch 11:40-12:10 pm, Recess 12:55-1:15 pm	
First Grade (1)		Second and Third Grade (2/3)	
First Bell	8:05 am	First Bell	8:05 am
Instruction	8:10 - 10:00 am	Instruction	8:10 - 10:20 am
Recess	10:00 - 10:20 am	Recess	10:20 - 10:40 am
Instruction	10:20 - 11:40 am	Instruction	10:40 - 12:05 pm
Lunch	11:40 - 12:23 pm	Lunch	12:05 - 12:48 pm
Instruction	12:23 - 2:25 pm	Instruction	12:48 - 2:25 pm
Dismissal	2:25 pm	Dismissal	2:25 pm
Wednesday dismissal: 2:00 pm		Wednesday dismissal: 2:00 pm	
Inclement Weather:		Inclement Weather:	
Recess 9:55 - 10:10 am, Lunch 11:40 - 12:10 pm		Recess 10:20 - 10:35 am, Lunch 12:15 - 12:45 pm	
Fourth and Fifth Grade (4/5)			
First Bell	8:05 am		
Instruction	8:10 - 10:40 am		
Recess	10:40 - 11:00 am		
Instruction	11:00 - 12:30 pm		
Lunch	12:30 - 1:10 pm		
Instruction	1:10 - 2:25 pm		
Dismissal	2:25 pm		
Wednesday dismissal: 2:00 pm			
Inclement Weather:			
Recess 10:45 - 11:00 am, Lunch 12:50 - 1:20 pm			
Early Dismissal Schedule			
All students 8:10 - 1:25 pm			
Minimum Day Schedule			
All students 8:10 - 12:00 pm			
Wednesday Dismissal Schedule			
TK/K 12:55 pm and Grades 1-5, 2:00 pm			

Dos Caminos School
3635 Appian Way
Camarillo, California 93010
(805) 383-5310



Arrival and Departure

To ensure proper supervision and safety, children are to arrive at school no earlier than ten minutes before their class period begins. The DCS kitchen opens at 7:45 am for those that would like to eat breakfast and are supervised by school staff. For those not eating breakfast, school staff does not provide supervision before 7:55 am, children are not to arrive on campus prior to that time. Supervision is provided from 7:55 to 8:05 am on the blacktop. At dismissal, teachers are on duty for 10 minutes only. Please be sure your child is picked up on time.

Tardies

In order to provide a quality instructional program, students must arrive at school on time. The first bell rings at 8:05 a.m. Class begins immediately. Students are considered tardy after 8:10 am and will need to sign in at the front office and receive a pass.

Absences

A phone call must be made to the absence hotline at 805-383-5310 the day your child is absent from school. If you call the absence hotline, it is not necessary to send a note. The following should be included in the message when you call or in the note:

- a. Child's first and last name
- b. Reason for absence. If illness, state the kind of illness.
- c. Date or dates of absence
- d. Teacher's name and child's grade

No child may be in school with a fever or any contagious or communicable disease. Parents will be called to pick up any child who is unable to benefit from being in school due to general illness or extreme fatigue. Children should not return to school until 24 hours after their temperature has returned to normal. Students with excessive illness absences will be required to provide a doctor's note as proof of illness. If you take your child to the doctor when ill, please ask the doctor to provide a note that states when he/she may return to school.

Illness, bereavement, doctor's appointments, and mandated court appearances are the only absences deemed "excused." Doctor appointments should be arranged for late afternoons or after school to avoid a negative impact on your child's core academic achievement.

We urge children to dress appropriately and bring sweaters or jackets as the weather often changes rapidly. To ensure proper exercise and fresh air, children should have outdoor recess and P.E. Children are not permitted to remain in the classroom unsupervised before school, during the lunch period, or at the recess break.

No Place for Hate

Dos Caminos has been officially designated a No Place for Hate® School by the Anti-Defamation League (ADL). This honor reflects our community's strong commitment to creating and sustaining an environment where all students feel valued, respected, and safe.

THE NO PLACE FOR HATE® PLEDGE

ELEMENTARY SCHOOL



01

I PROMISE to do my best to treat everyone fairly.

02

I PROMISE to do my best to be kind to everyone — even if they are not like me.

03

IF I SEE someone being hurt or bullied, I will tell a teacher.

04

EVERYONE should be able to feel safe and happy in school.

05

I WANT OUR SCHOOL to be No Place For Hate®.

Have You Signed the No Place For Hate® Promise Yet?
Find out how from your school's No Place For Hate® committee

ADL®
FIGHTING HATE FOR GOOD

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following reasons:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer. (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic service or appointment. (Education Code 48205)
4. Attendance at funeral services for a member of the student's immediate family. (Education Code 48205) Such absence shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)
5. Jury duty in the manner provided for by law. (Education Code 48205)
6. Illness or medical appointment of a child to whom the student is the custodial parent. (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. Observance of a religious holiday or ceremony
 - d. Attendance at religious retreats for no more than four hours per semester
 - e. Attendance at an employment conference
 - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302. (Education Code 48205)
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment. (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)
10. Attendance at the student's naturalization ceremony to become a United States citizen. (Education Code Board Policy Manual Pleasant Valley School District 48205)
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people. (Education Code 48205)
12. For a middle school or high school student, engagement in a civic or political event, provided that the student notifies the school ahead of the absence. Unless otherwise permitted by the Superintendent or designee, students shall be limited to one such school day-long absence per school year. (Education Code 48205)
13. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school property as designated by the religious group, church, or denomination. (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in AR 6112 - School Day, and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

14. Work in the entertainment or allied industry. (Education Code 48225.5)

Work for a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days. For this purpose, student absence shall be excused for a maximum of up to five absences per school year. (Education Code 48225.5)

15. Participation with a nonprofit performing arts organization in a performance for a public school audience. (Education Code 48225.5) A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

16. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances. (Education Code 48205, 48260) For the purpose of the absences described above, immediate family means the student's parent/guardian, brother or sister, grandparent, or any other relative living in the student's household. (Education Code 48205) Method of Verification Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205) For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible. The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in Item #2 above.
4. Physician's verification.
 - a. When excusing students for confidential medical services or verifying such appointments, district staff

shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.

- b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences.

Parental Notifications

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination. (Education Code 46014, 48980)
2. Notify students in grades 7-12 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)
3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Such notice shall include the full text of Education Code 48205. (Education Code 48980)

Independent Study Contracts

The maximum number of days for Independent Study is 15 for the entire school year. There are three types of Independent Study:

Short Term Independent Study: This option is available for *unplanned* absences, such as illness or unexpected family events. If you completed an Independent Study contract earlier in the year, with no specific dates, you may use it to recover attendance and receive credit by completing make-up work.

Travel Short-Term Independent Study: This option is for *planned* absences ranging from 1 to 15 school days, such as a family trip or event. Each student is allowed up to 15 days per school year for this type of absence. To be eligible, the request must be submitted and approved at least 3 weeks in advance of the planned absence. Approval is required from the principal. Requests submitted with less than 3 weeks' notice will not be approved, and the absence will be marked as unexcused. If approved, you will receive instructions on how to collect and complete the schoolwork before your departure.

Long-Term Independent Study: This option is rare and for 15 consecutive school days. If you're considering this option, please contact the school office for more information.

If a vacation or family trip must be planned during the school week, and it will be for three days or longer, an Independent Study contract for absences may be requested. An Independent Study Contract that is completed and returned to the teacher on time will count as a day of attendance

and the district will receive funding when the contract is completed. *Students will receive credit for attendance when the 100% of the work assigned for each day is returned and receives a passing grade.* It is important to remember that this is supposed to be comparable to the work a child missed each day from the classroom. Work must be returned no more than 3 weeks from the due date stated on the contract. When requesting an Independent Study Contract, please contact the school office at least one week prior to the vacation to ensure ample time to prepare the student's work.

Closed Campus

Dos Caminos is a closed campus. Students are not permitted to leave campus without a note from home and permission from the office. Students leaving early must be met in the office and signed out by a parent. All visitors are required to sign in at the office and pick up a visitor's badge before going to classrooms. Volunteers must file a Volunteer Registration form with the office each school year.

Personal Safety Reminders

No running - always walk on campus, except in designated areas. Weapons, matches and lighters are never allowed on campus. Glass containers are not permitted at school. In order to maintain the highest level of safety and order, certain policies have been developed by the district and or school. Among these are restrictions and stipulations regarding privacy involving student belongings. Such items include, but are not limited to backpacks, lunchboxes, etc. Should the school principal, or designee, deem it necessary, any and all personal belongings may be subject to examination. We would appreciate your help in enforcing these vital rules of safety for our students.

Parking Lot Safety

It is of the utmost importance that all drivers, walkers, and bicyclists exercise caution at all times when entering or exiting our parking lot and school grounds. Please make every effort not to block the flow of traffic. Bicycle riders are to walk their bikes in front of the school and on campus. At Dos Caminos, we will be doing our part with classes and programs that will alert our students to safety hazards. We ask that you, as parents, do your part to assist us by being alert as well.

Parents are asked to be especially cautious when driving in and around the school during the congested times immediately before and after school. NEVER SIGNAL CHILDREN to cross through the parking lot and between cars. We especially urge you to consider parking half a block away from the school, or on the streets adjacent to the school parking lot, then walking to the campus to deliver or meet your child. In the past, such a cooperative effort has significantly reduced the congestion created by dropping children off immediately in front of the school. Children who

walk to and from school should always walk in twos or small groups exercising great care along Ponderosa Drive and other neighboring streets.

Morning Drop-off:

- First lane is for unloading children only.
- Do not unload children in the second lane.
- No parking in the first or second lane.
- Do not leave the car parked at the curb.
- Have your child/children READY to be dropped off. For example, hair combed, shoes on, backpack ready.
- Please be aware of children and adults in the crosswalk.
- Please drive slowly and carefully through the parking lot.

Afternoon Pick-Up:

- First lane is for picking up children only.
- Do not park at the curb and leave your car unattended.
- NO pick-up in the second lane.
- NO STOPPING in the second lane.
- The second lane is for passing only.
- Pleasant Valley District buses pick up in the bus zone.
- Please drive slowly and carefully through the parking lot.



Parking Lot Safety



Our priority in the parking lot is safety. Parents are asked to be especially cautious when driving in and around the school. The lane closest to the school is for unloading of children only and driver should not exit or park their vehicle. The drop-off lane also serves as our emergency lane and must be clear of obstructions in the event first responders are called to our campus. If you need to assist your child, please park in the parking lot or in the neighborhood. All pedestrians are to use the crosswalk.



Bicycle Safety

Dos Caminos takes an active role in bicycle safety. City and State Laws are supported. Loss of riding privileges will occur if a student is riding a bike or scooter on campus or is riding without a helmet.

- Keep your bicycle in good mechanical condition.
- Obey all traffic rules and signs - always give proper hand signals.
- Walk your bike across intersections.
- Always ride with the traffic - as close as possible to the right side of the road.
- Be sure the roadway is clear before entering.
- Always ride single file and watch for opening car doors.
- Bicycles are built to carry one person - you, and you alone.
- Select the safest route to your destination and use it. Avoid busy streets and intersections.
- Yield right of way to pedestrians.
- Wear a helmet.

Bicycle and E-Bike Safety Program

In response to the growing popularity of e-bikes among students and rising safety concerns in the community, the Pleasant Valley School District will launch a comprehensive **Bicycle and E-Bike Safety Program** in **August of 2026**. This initiative is designed to enhance road and campus safety for all students, pedestrians, and motorists.

Certification Requirement - E-Bikes: To ensure responsible e-bike use, **all students who wish to park their e-bike at school must complete a district-approved e-bike safety education program**. Certification is mandatory and must be submitted to your school site's administration before students are permitted to bring e-bikes on campus. Once certified, students remain certified throughout their enrollment with the PVSD unless they are cited for misuse of the e-bike or there are changes to state and local procedures and statutes. The courses listed below have a cost.

The approved training option is: <https://teenebiketraining.com/register/ebike-pro/> (\$35)

Students can also attend a free CHP-created e-bike safety presentation at the PVSEA-EEC (550 Temple Ave) from 9 AM-11:45 AM on Friday, August 14)

Students may not ride their e-bike to school until they show proof of training to their school site administrator. Parents must also sign and have their student turn in the [PVSD Bicycle Safety Agreement](#).

Parental Responsibilities & Support: Parents and guardians play a critical role in ensuring safe and lawful e-bike use. Please:

- Understand e-bike classifications:
 - **Class 1:** Pedal-assisted (20 mph max)

- **Class 2:** Throttle-assisted (20 mph max)
- **Class 3:** Pedal-assisted (28 mph max, 16+ only)
- Teach and enforce helmet use and road safety.
- Monitor riding behavior and maintain the e-bike in good condition.

Certification Requirement - Bicycles: Parents and students must read, sign, and submit the [PVSD Bicycle Safety Agreement](#) to their school administrator before riding a bicycle on campus.

Important Procedures for E-Bikes and Bicycles

Stickers & Campus Access

- Certified students will receive a **registration sticker** for their bicycles or e-bikes.
- **Stickers are required** to bring e-bikes or bicycles on campus. Stickers may be revoked for rule violations or infractions.
- Lost stickers can be replaced with documentation.
- Stickers will be placed on the e-bike or bicycle by school staff only.

Rules & Enforcement

- E-bikes or bicycles **without a valid sticker** will not be permitted on campus and may be confiscated or held for parent pick-up.
- Students **riding without helmets** may face disciplinary actions, including the **loss of campus parking privileges**.
- Unauthorized locks may be cut, and bikes may be securely stored until parent retrieval.
- Once a sticker is earned, the student is certified for the duration of their enrollment in the PVSD unless a cited violation occurs.

Other Notes

- **Parents riding e-bikes or bicycles** do not need to be certified to park on campus.
- Violations may result in additional training, revoked privileges, or referral to community diversion programs.

Cell Phones

According to PVSD District Policy 5131: "Students may possess or use electronic signaling devices including, but not limited to, pagers, beepers, and cellular/digital telephones, provided that such devices do not disrupt the educational program or school activity. Electronic signaling devices shall be turned off during the school day and at any other time directed by a school employee. If a disruption occurs, the employee may direct the student to turn off the device and/or confiscate the device until the end of the class period, school day or activity." We are requesting that students keep cell phones and other electronic devices turned off during the school day and in his/her backpack, which will minimize the disruption they can cause but make them available in an emergency. Students may check in their cell phones before school at the office and pick the

phone up at the end of the school day. Please be aware that the school is not responsible for lost or stolen student property.



Health Issues and Emergency Contacts

Emergency cards are maintained through Q/Parent Connect and are of vital importance. It is imperative that you update any change in contact information. There may be occasions when we must reach you or an emergency contact person to facilitate the needs of your child. Without current telephone numbers, a minor problem can become a very real crisis. A student may not leave the school grounds with anyone other than those listed on the Emergency Card unless the school receives a note signed by a parent stating the name of the person with whom they may leave.

Illness and Injury

When a student becomes ill or injured the parent will be contacted immediately. The Health Technician and School Secretary are trained in basic First Aid. If emergency medical attention is required and the parent or authorized person cannot be contacted, the District Nurse will handle whatever referrals for treatment may be necessary.

Medications

The California State Education Code for Health and Welfare requires that; "If your child must temporarily take a prescription or 'over-the-counter' medication (cough drops, throat lozenge or even just an aspirin) at school, it must be taken to the office (preferably by an adult) in the original container, giving the name of the medication, strength, and dosage to be given, and an *Administration of Medication* in School form must be completed and signed by the physician and on file. **If the form does not accompany the medication, school personnel cannot administer it, and a parent must come to school to do so.** *Administration of Medication in School* forms can be obtained from the office. If the medication is to be taken for only a few days, the parent portion of the form must still be filled out and kept on file in the office during the time the medication is taken by the student. The School Health Technician or other trained staff will supervise as directed by the physician. Your cooperation in this matter will be greatly appreciated.

Allergic Reactions

If your child is subject to severe allergic reactions, which may require immediate medical attention, please indicate and communicate this to the school office.

Emergency and Disaster Plan

In the event that school were to be dismissed early under emergency circumstances, or at the direction of district-level personnel, certain protocols are established and to be adhered to. For your planning, please make sure that all emergency card information is current especially to whom your children can be released. Otherwise, they will not be released. It is imperative that should you need come to school and pick up your child, or someone else, a signature will be required to release them as well as a photo identification. In the midst of emergency procedures, the children's well-being will be the first priority. This a reminder to parents and family members that calm and collected thought should prevail. Designated areas will be established on-site for authorized pick-up and release of students.

Emergency supplies include first aid materials, food, water, tools, flashlights, and other emergency equipment. Two-way radios are used for on-campus communication as well as direct communication with the district office. The school and district have a comprehensive disaster plan that can be reviewed in the school office.

Food Services

The staff of the Pleasant Valley School District Food Services Department is dedicated to serving our students a variety of healthy menu options every day that meet or exceed the standards set forth by the United States Department of Agriculture (USDA) in conjunction with the National School Breakfast and Lunch Program (NSLP). We support our students, communities, and educational environments by offering a variety of healthy menu options every day. For an overview of the Food Services Department, please see the [PVSD Food Services Department](#) website with access to the daily menu, purchase options, School Benefit Form, and more.

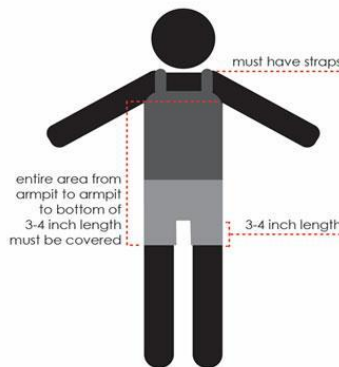
No Use Statement

Dos Caminos School, as part of the Pleasant Valley School District, recognizes that the use of alcohol, drugs, and tobacco and the problems associated with these, are becoming increasingly common in our society and among youth. We also recognize that the use of alcohol, drugs, and tobacco often precedes the development of problems. We believe that "no use" of alcohol, drugs, or tobacco by students is desirable. We believe that it is in the best interest of the community to take steps to promote, enhance, and maintain a drug-free school system and that the student body, along with parents and other segments of the community have a role to play in helping students remain drug-free.

Guidelines for Student Dress

The PVSD Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction that would interfere with the educational process (BP/AR 5132).

Wearing attire that suggests gang affiliation, promotes drugs, tobacco, or alcohol, or contains profanity or demeaning remarks is unacceptable. Additionally, no capes, blankets, or other draped items due to pulling hazard.



If a student's clothing or appearance creates an unnecessary distraction or safety hazard, the school administration reserves the right to ask the student to make an adjustment to his/her clothing or appearance. Consequently, parents may be called to bring their children a change of clothing.

Student Behavior

At Dos Caminos, we believe a safe and positive environment is essential to effective learning. In order to provide this environment, we work together as a school community observing some general rules and directions that are known and observed by all. DCS has created a School-Wide Positive and Progressive Behavior Intervention and Support Plan. [Click here for a Menu of Supports](#)

Students are expected to:

- Behave in a manner that does not disrupt the teaching/learning process.
- Be courteous, cooperative, and respect the rights and property of others.
- Be in class on time and prepared to work.

Students will:

- Follow all adult directions, respectfully and without comment.
- Work and play in assigned areas.
- Avoid rough play, physical contact, or any appearance of fighting.
- Avoid teasing, name-calling, or put-downs.
- Enter and leave classrooms in orderly lines.
- Walk bicycles on campus.

- Walk on the sidewalk in the hallways and courtyard.
- Eat only in the assigned area. No gum is allowed on campus.
- Take proper care of school property, books, and sports equipment.
- Leave personal toys and technology at home.
- Leave weapons, toy weapons, or any instrument that could be considered dangerous at home.

Bullying is unacceptable. For purposes of this subdivision, the following terms have the following meanings: 48900 (r) Engaged in an act of bullying.

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.

(B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.

(C) Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.

(D) Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.

Playground and Lunch Supervision

The principal, teachers, campus supervisors, and other staff members share responsibility for monitoring the behavior and safety of students while they are on the school campus, in the hallways, and on the playground. Students are expected to follow the school rules and respond appropriately. [Click here for Play Structure Expectations](#)

Equipment:

- Playground equipment will be checked out from the community ball and equipment.
- Slide: One person at the top of the slide.
- Ball playing: On grass area only.
- Handballs against the ball wall, not the school building.
- No kicking balls on the blacktop.
- Jump Rope: For jumping only.

Game rules:

- No games involving extensive body contact.
- Four square balls may not be kicked.
- Stay behind the backstop while waiting for your turn.
- After one game of tetherball, step out and let the next team up.
- No jumping from any equipment.

Dos Caminos School Guidelines

1. The DCS kitchen opens at 7:45 am for those that would like to eat breakfast and are supervised by school staff. For those not eating breakfast, school staff does not provide supervision before 7:55 am, children are not to arrive on campus prior to that time.
2. Upon arrival at school, children are to assemble on the blacktop.
3. During rainy weather, children are to go directly to the MPR and line up next to their classroom under the roof overhang.
4. Bicycle riders are to walk their bikes once on school grounds. Helmets are required, as well as a lock. Infractions and disregard for safety will result in a loss of the privilege to ride a bike to school.
5. The office is open from 7:30 am - 4:00 pm each day.
6. All adults and children are to enter and exit through the office.
7. Pedestrians and bicycle riders are not to cross the parking lot unless accompanied by an adult. Sidewalks are to be used whenever possible.
8. Upon dismissal, prior arrangements must be made for children to arrive home safely. Children are not to wander or loiter on campus and must remain in front of the school until picked up by their designated family member, friend, care provider or transportation carrier.
9. Children that ride buses will have a designated pick-up area. They are to report promptly to their designated area and wait in an orderly manner.



Homework

It is the policy of the Board of Trustees that, "Homework has a place in the educational program." The responsibility for homework rests with the student, teacher, and parents. The student's responsibility is to complete and turn in the assigned homework on time. Teachers have the responsibility of assigning meaningful and grade-appropriate homework. Parents should exhibit interest in homework assignments, encourage students to complete their homework, and provide an appropriate time and place for students to complete their assignments.

Children are expected to read nightly as part of their homework.

Homework Guidelines

Grade	Minutes/ School Day	Learner Chart All Students
Kinder.- Grade 1	0-10	*Developing nightly reading as a “habit” *Teaching responsibility *Listening to different types of reading *Practice and review as a means of building habits *Developmentally appropriate corrective instruction *Reading for pleasure
Grade 2	20	*Practice and review *Developmentally appropriate corrective instruction *Elaborating on previously taught lessons *Skill integration *Continue to build the reading “habit”
Grades 3-5	30-60	*Elaborating on previously taught lessons *Preparation *Corrective instruction where necessary *Continue to build the reading “habit”

In addition to above, we promote a nightly reading program that will increase student achievement. All children are assigned a reading assignment each night in addition to a homework assignment. All children should read or be read to as follows:

K & 1	15 minutes
2 & 3	20 minutes
4 & 5	30 minutes

Student Motivation

At Dos Caminos, we are committed to teaching our students that good work habits and positive behavior will be beneficial not only to the overall educational program but to them personally. Just as we have consequences for students who exhibit negative behavior, we have a reward system to honor those students who display positive attitudes and behavior. Some of the awards we are proud of are:

DCS PRIDE Tickets
Student of the Month
Ally Tickets
Principal’s Recess
Outstanding Attendance Award – Class Incentive
School Spirit Award – Class Incentive





School-wide Monthly Character Traits

September: Perseverance
October: Respect
November: Independence
December: Determination
January: Excellence
February: Empathy
March: Responsibility
April: Cooperation
May: Trust
June: Caring

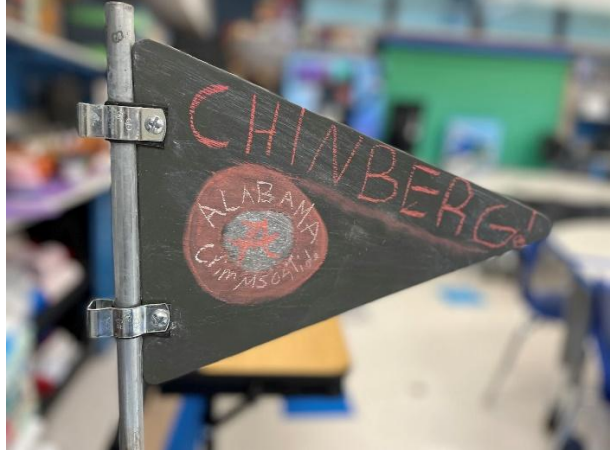


School-wide Monthly Academic Vocabulary Focus

September: Describe
October: Sequence
November: Summarize
December: Predict
January: Compare & Contrast
February: Persuade
March: Cause & Effect
April: Evaluate
May: Classify and Categorize
June: Reflect

Name	Teacher
has shown DCS	
P erseverance	
R espect	
I ndependence	
D etermination	
E xcellence	





Academic and Effort Recognition

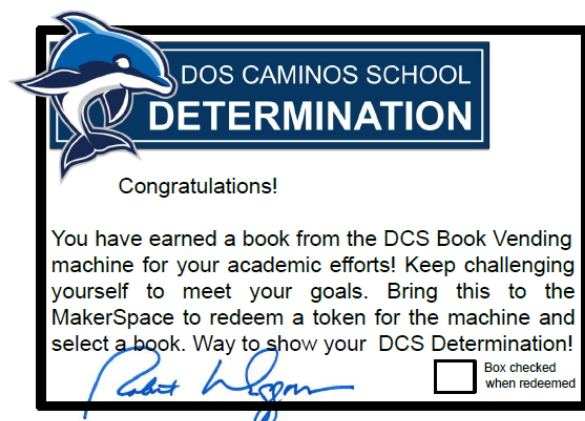
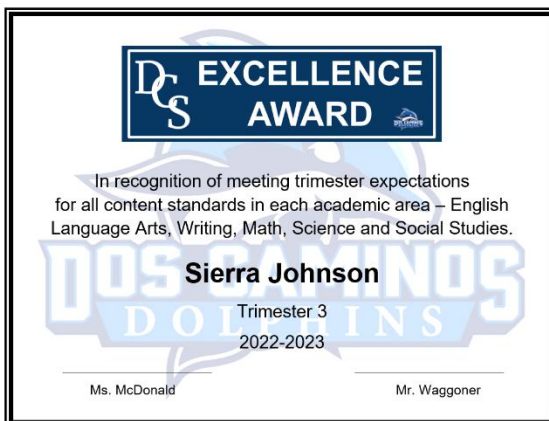


Recognition of Academic Excellence

Student receives: Meeting trimester expectations for all content standards in each academic area (ELA, Writing, Math, Science, and Social Studies)

and

Student receives: All C's - Consistently demonstrating effort on the trimester report card.

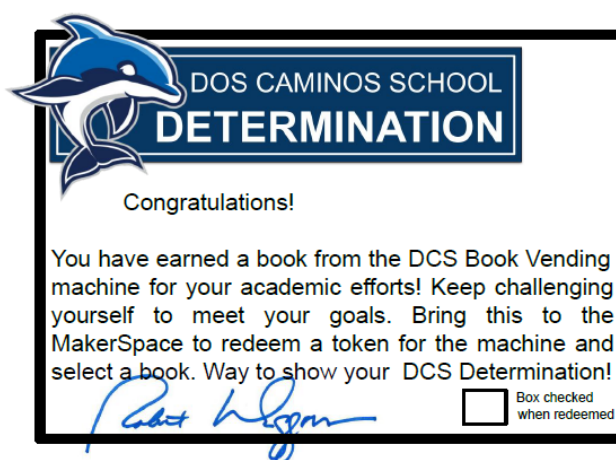
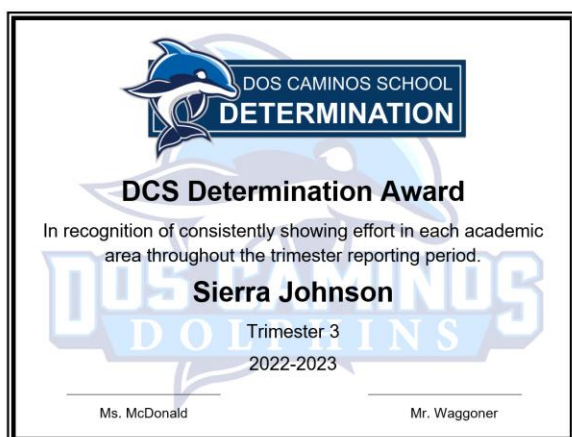




Recognition of Student Effort

Student receives: All C's - Consistently demonstrating effort on the trimester report card
or

Improving efforts on the Trimester Report Card in two academic areas (ELA, Writing, Math, Science and Social Studies). From S - Sometimes demonstrating effort, marks to C's - Consistently demonstrating effort on the trimester report card in two subject areas.



Parent Involvement

Parents are strongly encouraged to become involved in the education of their children. Many opportunities are available and can be either short-term or ongoing. Dos Caminos PTA is an

excellent school support group. We also have volunteers in the classroom working with children and organizing materials. Volunteers are required to complete a Volunteer Registration form with a copy of a photo ID. This form must be renewed each year. Parents are encouraged to attend and/or assist with:

- Back-to-School Night
- Parent-Teacher Conferences
- PTA Meetings/Functions/Fundraisers
- TAP (Teacher Assistance Program)
- School Site Council
- Classroom activities and programs
- Sports programs
- Open House
- Field trips
- Disaster Preparedness
- Parent Education Nights/Parent Institutes

Please call the school should you wish to become involved in any school activities.

Home school communication

Because education is a responsibility shared by parents and school; cooperation and communication are essential in providing the best education possible for all students. Formal parent-teacher conferences are conducted in October. Please see the calendar on the website for specific dates.

Inquiries concerning classroom procedures, assignments, or activities are generally best answered by the teacher and can usually be resolved at that level. If you wish to speak with your child's teacher, call the school and ask to have the teacher return your call. Conferences are scheduled before or after school.

Classroom volunteering

Parents are most welcome and appreciated at Dos Caminos School. If you would like to visit or volunteer to help in your child's classroom, please call first and make an appointment. It is requested that classroom visitations be limited to no more than 20 minutes (October-May.) Volunteering opportunities can be discussed with your child's teacher.

All visitors and volunteers must sign in at the office before going to a classroom. If you want to talk with the teacher regarding your child's progress please make an appointment before or after school.

Interruption Policy

In order to maximize uninterrupted instruction time, as directed by the State of California and Pleasant Valley School District, we have a policy that limits classroom interruptions. For this reason, parents are asked to confine messages of a personal nature to EMERGENCY ONLY. We can only relay actual emergency messages.

Please discuss transportation plans with your child before school. The office is not able to deliver transportation messages except when they are of an emergency nature.

If a parent brings in a lunch or jacket for a student it is to be marked with the student's full name and left in the outer office. Students will be instructed to check in the office if they forget a lunch or other necessary item. Classes cannot be interrupted with messages for students. Students will be allowed to check with the office at recess or lunchtime.

Testing

Testing is an integral part of any effective program. All 3rd through 8th-grade students in the Pleasant Valley School District will take the California Assessment of Student Performance and Progress (CAASPP) each spring. You will receive individual test data for your child in August each year.

Each teacher tests and monitors student progress within the classroom. Particularly in the upper grades, these tests may be formulated to have a bearing on the child's grade. When your child says that he/she must study or prepare for a test you can be of assistance by:

- Creating a quiet environment in which to study
- Seeing that your child gets plenty of sleep
- Seeing that your child is well nourished prior to leaving for school.

Report Cards and progress reports

Grade levels will observe the following schedule for student progress reporting: K-5, Three trimester reports - December, March, and June.

Textbooks

Textbooks are assigned to students by number and, if not consumable, must be returned at the end of each school year. Charges will be made for lost or damaged books. California Education Code provides for the withholding of report cards and records until fines are paid on lost or damaged books. If you move or transfer your child to a different school be sure to return all library books to the library and all textbooks to your child's teacher.

Lost and Found

Parents are requested to mark all clothing, lunch boxes, etc. with the child's first and last name. Students and parents are encouraged to check the Lost and Found area in the school office for missing articles. Unclaimed articles are periodically donated to local charitable organizations.

Birthdays are celebrated

We recognize students' birthdays and encourage parents to bring a book to donate to the classroom library or a **non-food item** to share with the class. We are encouraging good nutrition for our students and ask that you do not bring food items to celebrate your child's birthday.



Dual Language Immersion Program

Dos Caminos School has transitioned to a two-way Dual Language Immersion (DLI) Model. The program began with Preschool, TK, and Kindergarten in the 2023-2024 school year. Each year, an additional grade level will be added following this cohort with school-wide implementation in the 2028-2029 school year. The model selected is 50% daily instruction in English and 50% daily instruction in Spanish.

The goal of the DCS Dual Language program is for students to develop high levels of language proficiency and literacy in English and Spanish languages, demonstrate mastery of California Content Standards, and develop an appreciation and understanding of diverse cultures. Students will have a foundation to earn the California Seal of Biliteracy to accompany their high school diploma.

The three pillars of the Dos Caminos Dual Language Immersion Program are:

- Bilingualism and biliteracy: Students develop high levels of linguistic proficiency in both languages - English and Spanish.
- Academic achievement: Students achieve high levels of academic proficiency in both languages.
- Sociocultural competence: Students develop an understanding and appreciation of multiple cultures, including recognizing and valuing diversity, fostering a positive identity, and developing the skills to navigate different cultural contexts.

Dual Language Immersion (DLI) Model: Designed to develop bilingualism and biliteracy in English and Spanish. The major goals of the dual language immersion model are for students to develop full proficiency in both languages, including literacy, cross-cultural understanding, and proficiency in academic achievement at or above grade level.

Two-way DLI model: When two, or more, groups of students are learning the two languages, that program is considered a two-way dual language program. Not all students have the same first language (L1). Some will have English as their L1 while others will have the partner language - Spanish. In a two-way dual language program, students - whose L1 is English - learn the partner language as L2. Students whose home or heritage language is L1 learn English as L2. In this case, both will learn L1 and L2, becoming bilingual and biliterate. Since each group is a native speaker of their L1, they serve as a natural language model of a proficient speaker in that language.

50/50 Model: Dos Caminos School is a 50-50 model each day - 50% instruction in English and 50% instruction in Spanish. In this configuration, the proportion of instruction in each language is equal from the beginning of a student's school career in kindergarten and maintained at this level in the two languages at all subsequent grade levels.

Dos Caminos Dual Language Immersion

Content Allocation Plan

Our Dual Language Immersion (DLI) Content Allocation Plan, is a strategic approach to instruction that supports your child's journey toward becoming bilingual, biliterate, and bicultural.

Our team has worked closely with DLI expert Karen Beeman and the Center for Teaching for Biliteracy, to ensure that our program reflects the most current research and best practices in dual language education. This partnership has helped us design a model that meets the unique needs of our students while promoting strong academic outcomes in both languages.

What is the Content Allocation Plan? In a dual language setting, it's essential to carefully decide which subjects are taught in each language, and how language development is integrated into content instruction. Our plan outlines how we distribute academic content across our 50% English and 50% Spanish model.

Based on our work with the Center for Teaching for Biliteracy, our plan includes:

- Strategic Allocation of Language by Content Area: Subjects such as math, science, and social studies are taught in either English or Spanish, with intentional language goals connected to the content.
- The Bridge: A vital component of biliteracy instruction where students transfer knowledge from one language to the other. This supports cross-linguistic connections and deepens understanding.

- Language Separation with Intentional Connections: While each language is used purposefully and separately for instruction, we make explicit connections across languages to reinforce learning.
- Planning with the Biliteracy Unit Framework: Our teachers are developing Biliteracy Unit Frameworks to align standards, content, and language objectives, ensuring that instruction builds biliteracy over time.

Dos Caminos Content Allocation Plan

Grade level	Spanish	Bridge between both languages taught each unit.	English
TK	Transitional Kindergarten Learning Foundations 50% Spanish, 50% English		
Kinder	Language Arts Social Studies Math	• Language Arts • Social Studies • Science • Math	Language Arts Science Social Emotional Learning (SEL)
1st Grade	Language Arts Social Studies Math	• Language Arts • Social Studies • Science • Math	Language Arts Science Social Emotional Learning (SEL)
2nd Grade	Language Arts Social Studies Math	• Language Arts • Social Studies • Science • Math	Language Arts Science Social Emotional Learning (SEL)
3rd Grade	Language Arts Science Social Emotional Learning (SEL)	• Language Arts • Social Studies • Science • Math	Language Arts Social Studies Math

4th Grade	Language Arts Science Social Emotional Learning (SEL)	• Language Arts • Social Studies • Science • Math	Language Arts Social Studies Math
5th Grade	Language Arts Science Social Emotional Learning (SEL)	• Language Arts • Social Studies • Science • Math	Language Arts Social Studies Math

Why This Matters? Extensive research, and the experience of successful dual language schools across the country, shows that students in well-structured dual language programs:

- Perform at or above grade level academically
- Develop high levels of proficiency in two languages
- Gain cognitive, cultural, and social benefits that last a lifetime

By following this model, we are preparing your child to thrive in a multilingual and multicultural world.

What You Can Expect

- A consistent structure where students know which language they are learning in and why
- Language-rich environment - 50% English and 50% Spanish each day.
- Clear communication with families about your child's progress in both languages

We believe that bilingualism and biliteracy are powerful assets, and we are proud to offer a program grounded in expert research and best practices. If you have questions about the Content Allocation Plan or the Dual Language Immersion program, please don't hesitate to reach out.



Dos Caminos School

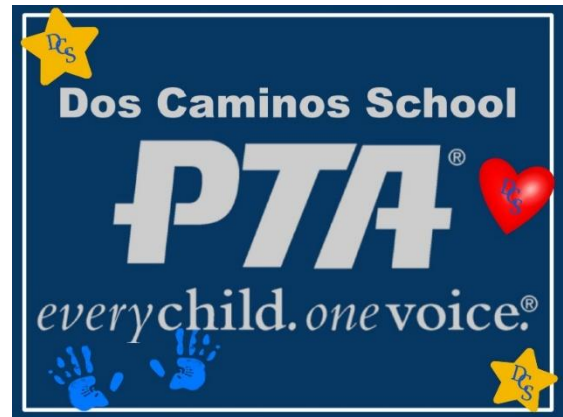
PTA[®]



everychild.onevoice.[®] cada niño.una voz.[®]

The Dos Caminos PTA welcomes you to join us in working on behalf of our children!

The Dos Caminos School PTA is dedicated to benefitting all students at our school. Our goal is to provide our children with fun and educational activities to supplement their regular classroom curriculum and projects. PTA contributes to all children by providing funds for field trips, educational assemblies, Red Ribbon Week, Reflections Program, health screenings, school photographs, technology education, classroom support and equipment, educational supplies, P.E. equipment, new books for our library, and programs. In addition, PTA sponsors Spirit Wear sales, School Spirit Day activities, Book Fair, Family Science Night, and our own Dos Caminos Yearbook.



Our PTA is operated solely by volunteers. Please join PTA and get involved! Both new and returning members are invited to join committees and assist with these very worthwhile programs. The more volunteers, the easier the task. Why not attend a meeting and see for yourself how informative and rewarding active participation can be? Please check your school calendar for meeting dates.