



SHERMAN ISD

SPECIAL POPULATIONS

2701 N. Loy Lake Road • Sherman, Texas 75090 • 903.891.6439 • www.shermanisd.net

Parent Request for Video Camera in Special Education Classroom

Texas Education Code §29.022

Sherman ISD is committed to providing a safe and supportive learning environment for all students. Texas Education Code §29.022 allows the parent of a student receiving special education services in an eligible special education classroom or setting to submit a written request for video and audio recording equipment.

Student Information

Student Name: _____

Student ID (if known): _____

Campus: _____

Grade: _____

Teacher/Case Manager: _____

Parent/Guardian Information

Parent/Guardian Name: _____

Relationship to Student: _____

Phone Number: _____

Email Address: _____

Camera Request

I am the parent/guardian of the student identified above, and my child receives special education services.

I am requesting that Sherman ISD provide, place, operate, and maintain video recording equipment, including audio recording capabilities, in the eligible special education classroom or setting that my child regularly attends, as provided by Texas Education Code §29.022.

Classroom/Teacher or Special Education Setting, if known:

If my child regularly attends more than one special education classroom or setting and I am requesting a camera in a specific classroom or setting, please identify it below:

Parent Acknowledgment

I understand that:

- This request will be reviewed to determine whether the classroom or setting meets the requirements of Texas Education Code §29.022 and applicable state rules.
- Sherman ISD will provide a written response approving or denying this request within the timeline required by Texas law.
- If the request is approved, the District will install and begin operating the camera within the timeline established by law.
- Cameras installed under Texas Education Code §29.022 record both video and audio.
- Cameras will not record the inside of a bathroom or an area in which a student's clothes are changed.
- Recordings are confidential and may only be viewed or released as permitted by law.
- Cameras and recordings are intended to promote student safety and are not used for routine classroom observation or routine evaluation of District employees.
- The District will provide required notice to parents and staff before recording begins.
- A camera requested by a parent is generally operated for the remainder of the school year unless the request is withdrawn in writing or another exception permitted by law applies.
- A new request may be required for operation of the camera during a subsequent school year.

Parent/Guardian Signature

I am submitting this written request pursuant to Texas Education Code §29.022.

Parent/Guardian Signature: _____

Date: _____

FOR DISTRICT USE ONLY

Date Request Received: _____

Received By: _____

Campus: _____

Classroom/Setting Identified: _____

Date Sent to Special Populations Department: _____

District Determination

- Request Approved
- Request Denied
- Additional information needed to identify the classroom/setting

Date Written Response Provided to Parent: _____

If denied, reason for denial:

Administrator Name/Title: _____

Administrator Signature: _____

Date: _____

Submission Instructions

Please submit the completed form to the **principal of your child's campus or the staff member designated by the principal to receive video camera requests.**

Questions may also be directed to:

Sherman ISD Special Populations Department

2701 N. Loy Lake Road

Sherman, Texas 75090

903-891-6439

Legal References

Texas Education Code §29.022

19 TAC §103.1301

Sherman ISD Board Policy EHBAF(LEGAL)

Sherman ISD will process requests for video cameras in special education classrooms and settings in accordance with applicable state law, Commissioner rules, and District policy.