



5910 FSCS Site Leadership Team Agenda

Purpose and Function: develop school-specific community school programming goals, assess program needs, and oversee the process of implementing expanded programming.

Norms: Use [Restorative Language](#), ask questions for understanding, and monitor [the restorative conversation checklist](#)

Responsibilities:

- 1) The team must have at least 12 members, of whom at least 30 percent are parents, guardians, or students, and 30 percent are educators at the school site. The team must also include the school principal, the full-service community school site coordinator, and representatives from partner organizations.
- 2) Meet at least monthly and maintain the meeting agenda, attendance, and minutes.
- 3) Oversee the Comprehensive Needs Assessment and the creation of a Full-Service Community School plan.
- 4) Align full-service community school planning with Title 1 School Improvement and World's Best Workforce plans.
- 5) Make the list of Full-Service Community School Leadership Team members, the full-service community school plan, and the site community school coordinator available to the public at the school site and on the school website.
- 6) Have ongoing resMonitor and implementation of full-service community school strategy, the site's FSCS plan, budgets, operations, and programming at the school site.
- 7) Gather an on an ongoing review of participation, services, programs, and resources, budgets, schedules, policies, impacts/outcomes (including qualitative and quantitative), and participant satisfaction data and analysis.
- 8) Issue data-based decisions and recommendations to the school regularly. 9) Contribute to the Annual Report (form will be provided) to the Minnesota Department of Education at the end of each year of the grant award period.

FSCS Leadership Team Members:

BCE	Team Leader: Site Coordinator Team members: Early Learning Manager, BCE building administrator, Family Liaisons,
BCS	Team Leader: Site Coordinator Team members: BCE building administrator, Family Liaisons

5910	Team Leader: Site Coordinator Team members: Alternative Programs administrator, Childcare Supervisor, Family Liaisons
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Date: September 24th, 2025

Members Present:

Yazmin Guzman (ECA Site Coordinator)

Albert McGee (Plus Coordinator)

Gabrielle Saygbe (Special Education Teacher)

Forrest Knapp (Math Teacher)

~~Janedit Adame Silva (Student)~~

Renee Starr (BCCS Community Schools)

Madeline Anderson-Sarno (Community Health Specialist)

Armando Oster (City of Brooklyn Center)

Bethany Seehusen (School Counselor)

Christina Jones (City of Brooklyn Center)

~~Dianne Bari (Enrichment Partnership)~~

Karima Dixon (BCCS Family Liaison)

Yaya Cochran (Intentions)

Alex Collins (BCCS Community Engagement)

~~Carrisa (Annex Partner)~~

Members Absent:

Roles Assigned:

Facilitator: Yazmin Guzman

Notetaker: Alex Collins

Timekeeper:

Other:

Purpose or goal for this meeting: develop a common understanding of the purpose and function of the FSCS Site Leadership Team and begin planning to develop an FCSC plan.

AGENDA ITEM	TYPE	DECISION LEVEL	Notes September 24th, 2025
Welcome & Introductions	Other ▾	This team ... ▾	★ Your Name and Role ★ DICE Breaker
Highlights & Updates	Upd... ▾	This team ... ▾	● 9/10- Involvement Fair at the High School: 6 Students Participated ● Student Union Spirit Week, Oct.6th-10th, same as high school, ending the week with Tailgating/football game Saturday, Oct.11th ● Student Union is creating posters for Spirit Week, Hispanic Heritage Month, and the Tailgate. ● Academic Night kick-off September 24th ● Enrichments are starting great, not as many partners as last year yet, due to limited funding ● Two ECA students are starting PSEO soon this semester
Goals 25-26 Last Meeting May 2025 Check-in	Foll... ▾	This team f... ▾	● Merging Job for American Graduates (JAG), and the Student Union together with the support of McGee, as well as Masue((Work-BasedLearning teacher) ● Go on college and job site tours more often in the year ○ College tours ○ Hands-on experiences from different careers ○ Connecting with MNdot ○ Call the union is in the area ○ Connecting with the high school about the FTI trades ○ Summer college courses 11th/12th graders

			● Require volunteer hours from student union members ■ Elementary ■ Centaur Beginnings ■ Working with kids is a theme with a lot of our students ■ Grow your program intro for seniors ■ Using enrichment time ■ Recess or lunch monitors at the elementary school ■ Translator for families (paid) ■ Requiring volunteer hours for student union members ■ Gabby's caseload is also doing volunteer hours ■ Teacher Assistant at the elementary school ● Create more events, field trips, and activities to engage families with the support of Sani. ● Encourage more engagement from the school therapist for students to know they are available if needed, from Debbie and her team, as well as the connection with Annex. ● Continue to celebrate our student and staff cultures in a respectful manner (food, activity, dance) ● HR Therapists schedule ○ Presentation again for this year ○ STI testing (RedDoor) ○ HRC volunteer opportunities for our students during dental or eye clinics to support the little ones (Dental runners) ○ ECA Student rep. 7:30 am 2nd Thursday of every month ○ Ms. Toni, the student liaison to get paid ● Add an educational component from teachers, maybe even credit ● Native American filmmaker writing requirement/ presentation to receive credit ● Enrichment is important for our engagement/pulling from different organizations/programs in the community ● Bring back the garden check-in, Yaya ● Lego Building ● Sciences ● Nail enrichment (Jade) ● Hair (Toni Barbar Shop)
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			• Animal enrichment
Upcoming Events	Upd... ▾	This team ... ▾	• 09-24- Homework help: 8 students showed up yesterday • 10/01-Feed My Starving Children • 10/29- FAFSA Night at ECA • 10/30-Day of the Dead Celebration for Hispanic Heritage Month • 11/06- ECA Family Night • 2/24- Parent Appreciation Night • 05/29- Senior Night
Closing & Next Steps	Foll... ▾	This team f... ▾	Action steps: ☐ Enrichment check-in ☐ Building Student Union Team ☐ Reach out to the elementary school for volunteer hours ☐ Reach out to RedDoor ☐ Student Rep. for HRC ☐ Swag for Walk to School Day, October 8th ☐ Stickers ☐ December PD training ☐ Beauty enrichment ☐ Hair cuts

Summary of work accomplished today:

Important Points to Hit this School Year:

1. **Partnerships & Programs**
2. **College & Career Readiness**
3. **Student Union Requirements & Volunteerism**
4. **Student & Family Engagement**
5. **Enrichment Ideas**
6. **Leadership & Representation**

Action steps:

- ☐ Enrichment check-in
- ☐ Building Student Union Team
- ☐ Reach out to the elementary school for volunteer hours
- ☐ Reach out to RedDoor
- ☐ Student Rep. for HRC
- ☐ Swag for Walk to School Day, October 8th
 - ☐ Stickers
 - ☐ December PD training
- ☐ Beauty enrichment
 - ☐ Hair cuts

Communication to Site Leadership Team:**1. Partnerships & Programs**

- Merge JAG and the Student Union with support from McGee and Masue.
- Collaborate with MNDOT, FTI trades, unions, and high schools.
- Offer summer college courses (11th/12th grade).
- Expand enrichment opportunities with community organizations.

2. College & Career Readiness

- Increase college/job site tours and hands-on career experiences.
- Include educational components (presentations, writing, and credit opportunities).
- Connect with a Native American filmmaker for a credit-based project.

3. Student Union Requirements & Volunteerism

- Require volunteer hours from members.
- Opportunities: elementary helpers (TA, recess/lunch monitors, Centaur Beginnings), translators, family support, event helpers, dental/eye clinic volunteers.
- Gabby's caseload is also completing volunteer hours.

4. Student & Family Engagement

- Create more events, field trips, and family activities with Sani's support.

- Promote school therapist engagement (Debbie, Anne, HR).
- Celebrate cultures respectfully (food, dance, activities).

5. Enrichment Ideas

- Garden check-in (Yaya).
- STEM & creative activities: Lego building, science, nail art (Jade), hair/barbering (Toni), animal enrichment.

6. Leadership & Representation

- ECA student rep meetings (monthly).
- Ms. Toni as student liaison (paid).
- Grow Your Program intro for seniors.

Other Communication:

Parking Lot:

For next meeting:

- Dec 4, 2025

AGENDA ITEM	TYPE	DECISION LEVEL	Notes December 4th, 2025
Welcome & Introductions	Other ▾	This team ... ▾	
Data	Foll... ▾	This team ... ▾	FSCS- Leadership Team Meeting 2025
Upcoming Events	Upd... ▾	This team ... ▾	
Closing & Next Steps	Foll... ▾	This team f... ▾	Action steps:

Summary of work accomplished today:
Action steps:
Other Communication:
Parking Lot:
For next meeting: Jan 8, 2026

AGENDA ITEM	TYPE	DECISION LEVEL	Notes February 12th, 2026
Welcome & Introductions	Upd... ▾	This team ... ▾	Review meeting goals: ● Reflect on enrichment progress ○ Arts and Crafts ○ Cooking ○ Indoor Gardening ■ Daiana Bari ■ 4-H coming in once a month and hoping for 2 field trips ■ Spring outdoor fun with the littles ○ Annex ○ Credit Recovery ○ Crocheting ■ Term 6 ○ Mental health 101 coming soon with Robert Menge ○ Yoga session with Kunz/ Michelle Auld ○ Bikes coming back in April ● Goals ○ Partnerships & Programs ○ College & Career Readiness ○ Student Union Requirements & Volunteerism ○ Student & Family Engagement ○ Enrichment Ideas ○ Leadership & Representation ● Advisory Presentations – Ms. Seehusen ○ Mental health ○ Teen dating violence awareness ○ Other advisory topics ○ Student engagement/feedback ■ New students for term 6 ■ Juniors and seniors ■ 2-year cycle for the student union ● Brooklynk Program Update (5–10 min) ○ Late January Info Session recap ○ 5 students attended ● Students Staying Home ○ 8 students are currently staying home due to the current situation Supports in place:

			○ Mr. Miller is delivering/picking up homework packets ○ Weekly Zoom check-ins by teachers ○ Food deliveries when needed ○ 33 food deliveries in total (12 families) since coming back from break ● Community Building Activity ○ Friendship Letter distribution with popsicles this Friday ○ Conference/Parent Night Feb.24th (<i>Zoom option</i>) ○ Field Trip (Rock climbing and Archery coming soon) ○ HRC Presentation Thursday, February 26th ■ Testing for STIs ■ Health insurance process ○ ECA Resource Fair- Thursday, April 16, · 1:30 – 2:30 pm ■ John Salma (summer) ■ FTI ■ City of Brooklyn Center ■ Drivers ed ■ Library ■ HTC ■ NHCC ■ Metro ■ Avada ■ North Minneapolis Taylor's Program ■ Portico
Closing & Next Steps	Foll... ▾	This team f... ▾	Action steps:

Summary of work accomplished today:
Action steps:

AGENDA ITEM	TYPE	DECISION LEVEL	Notes April 23rd
Welcome & Introductions	Data... ▾	This team ... ▾	● Enrichment & Programming Updates ○ Ongoing enrichment offerings: Arts & Crafts, Cooking April 8th, Indoor Gardening, Crocheting ○ Spring planning- Community Garden April 29th, Outdoor Yoga May 6th ○ Bikes returning in April ● Academic ○ Homework Help ■ February- 7 students ■ March- 10 students ■ April- 13 students ● Student ○ Field Trip- Archery: 11 students' participation ○ February Parent Night- 6-8 families ○ Resource Fair April 16th- 12 vendors ○ HRC presentation ■ Dental and eye appointment
Open Discussion	Foll... ▾	This team ... ▾	Open Discussion ● Enrichment ideas and partnerships for next school year ○ Community Days work great for ECA ○ Once a term or every other term, bring in partners to run an enrichment ○ Communicating with students ahead of time ○ Jones RP team hosting circles ○ Training programs for students on that dedicated day ○ Bring unique opportunities for our students ● Strengthen student & family engagement strategies ○ Family Night (October) ○ Parent Night (February) ○ Senior Night (May) ○ How to get more feedback from families? ● Continue building leadership opportunities and representation ○ Student union future for the next school year ○ RP team merging a little with the Student Union

			○ Presenting projects to students who want to be part of the “journey of doing the project’ ○ Create a more welcoming space ○ RP goal: greeting new students ○ Confirming the schedule for the student union and RP, as well as other fun community days for our partners to join ○ Next meeting: set dates and projects ○ Bio class helps to keep the gardening going next SY
Upcoming Events	Upd... ▾	This team ... ▾	● Community Garden Day April 29th ● Rock Climbing Field Trip May 6th ● Senior Night May 29th
Closing & Next Steps	Foll... ▾	This team f... ▾	Action steps: ● Confirming the schedule for the student union and RP, as well as other fun community days for our partners to join ● Next meeting: set dates and projects ● Bio class helps to keep the gardening going next SY

AGENDA ITEM	TYPE	DECISION LEVEL	Notes May 28th
Welcome & Introductions	Disc... ▾	This team ... ▾	● Discussed ECA Bell Schedule 26-27 ● Discussed ECA Calendar for next SY 26-27 ○ Community Mornings Dates ○ Homework Help Dates ○ Family Night October 2nd 3:00-5:00 pm ○ Parent Night March 4th 3:00-5:00 pm ○ Senior Night May 28th 4:30-6:30 pm
Upcoming	Disc... ▾	This team ... ▾	● Connecting with Brooklyn Center

Events			○ Parks and Recs connection for Community Morning ○ Swimmimg ○ Jobs for students in the city ● Driver's Ed. (elective) ● Annex Presentation ○ Sex ed ○ STI ● PPL for drivers ed 18+ LAB ● Geek Squad ● Government Center ○ What can you (student) get done at the government center? ○ Tours ● Bank Account Education ● Housing Support/Education ○ Cost of living ○ BC housing is low ○ Long wait list ● Insurance ○ Health ○ Car ○ Life ● 101 ○ Email ○ Resume ○ Social usage ● Student Portfolio ○ Each term, work on a checklist
Closing & Next Steps	Foll... ▾	This team f... ▾	Action steps: